



Milton Keynes Licensing Authority
Civic Offices, 1 Saxon Gate East, Milton Keynes, MK9 3EJ

Premises Licence

Premises licence number: 082734

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description

New Inn
Bradwell Road
New Bradwell

Post town Milton Keynes

Post code MK13 0EN

Telephone number

Where the licence is time limited the dates

Issue Date: 15th August 2005

Start Date: 24th April 2019

Expiry date: None

Licence Period: Unlimited

Licensable activities authorised by the licence

**Supply of Alcohol; Late Night Refreshment – indoors;
Indoor Regulated Entertainment encompassing: Films; Live Music (see Annex 2);
Recorded Music; Performance of Dance*; Anything of a similar description* to
Live/Recorded Music or dance.**

***Restricted to first floor function room / restaurant**

The times the licence authorises the carrying out of licensable activities

Supply of Alcohol; Regulated Entertainment

**Monday to Sunday 10:00 to midnight except on New Years Eve when hours may be
extended until 10:00 on New Years Day**

Late Night Refreshment

**Mondays to Sunday 23:00 to midnight except on New Years Eve when hours may be
extended until 05:00 New Years Day morning**

The opening hours of the premises

**Monday to Sunday 10:00 to 00:30 the next morning except on New Years Eve when
the premise may open until standard opening hours the next day(10:00)**

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

For consumption on and off the premises

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence

Mr Boris Marcow

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Registered number of holder, for example company number, charity number (where applicable)

None

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Sharon Higgins

MK13 0EN

Tel No: not provided

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

MK000099084
Milton Keynes Council

Annex 1 - Mandatory conditions

- 1.1 No supply of alcohol may be made where there is no designated premises supervisor in respect of the licence, or when the designated premises supervisor does not hold a personal licence or it is suspended.
- 1.2 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 1.3 (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 1.4 The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 1.5 (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either;

- (a) a holographic mark, or
- (b) an ultraviolet feature.

1.6 The responsible person must ensure that

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures;

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

1.7 (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(2) For the purposes of the condition set out above

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula $P = D + (D \times V)$ where

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(3) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(4) (a) Sub-paragraph (b) below applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(b) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

INFORMATIVE:

Paragraph 3 provides that the permitted price is rounded up to the nearest penny.

INFORMATIVE:

Paragraph 4 provides that a change to the permitted price which would apply as a result of a change to the rate of duty or VAT charged in relation to alcohol would not apply until the expiry of the period of 14 days beginning on the day on which the change in the rate of duty or VAT takes effect.

Annex 2 - Conditions consistent with the Operating Schedule

INFORMATIVE:

Conditions that solely apply to fire safety are disapplied if they are applicable to Article 43 of the Regulatory Reform (Fire Safety) Order 2005 (i.e. conditions covered by this Order imposed by the licensing authority no longer have effect)

INFORMATIVE:

The provision of a) a performance of a play or b) a performance of dance (that is not relevant entertainment within the meaning of a sexual entertainment venue) are not licensable (and thus conditions relating to the provision plays / performance of dance do not apply) where the entertainment takes place between 8am and 11pm in front of an audience of no more than 500 persons.

INFORMATIVE:

The provision of an indoor sporting event (excluding Boxing or Wrestling) is not licensable between 8am and 11pm (and so any conditions relating to the provision of indoor sporting events do not apply) if it takes place in front of an audience of no more than 1,000 persons.

INFORMATIVE:

The provision of live and recorded music between 8am and 11pm is not licensable (and so any conditions relating to the provision of live or recorded music do not apply) if; the performance is unamplified or; the performance is amplified and takes place to an audience of no more than 500 persons. The performance must take place when the premises are open for the supply of alcohol for consumption on the premises.

2.1 Licensable activities are restricted to the internal areas of the ground and first floor marked on the attached plan

- 2.2 The Premises Licence Holder will maintain membership of any existing Barwatch Scheme of which the premises licensed is a current member, or join any future scheme which is not currently in existence. He/she will ensure co-operation with the relevant scheme, abide by any rules and ensure meetings are regularly attended.
- 2.3 In respect of the hours given for alcohol sales the above restrictions do not prohibit:
 - 2.3.1 During the first thirty minutes after the licensed hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
 - 2.3.2 Consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
 - 2.3.3 The ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
 - 2.3.4 The sale of alcohol to a trader or club for the purposes of the trade or club;
 - 2.3.5 The sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
 - 2.3.6 The taking of alcohol from the premises by a person residing there; or the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
 - 2.3.7 The supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.
 - 2.3.8 Off Sales of alcohol for consumption beyond the premise boundary must be sold in a sealed container and must not be consumed within the premise boundary
- 2.4 Supply of late night refreshment is restricted to consumption on the premise (i.e. no takeaway sales after midnight)
- 2.5 Customers shall be requested to leave the premises in an orderly manner
- 2.6 Signage requesting customers to leave quietly will be prominently displayed at public exits at the premise
- 2.7 Except for ingress, egress or emergency all external doors and windows shall be maintained closed no later than 23:00 hours
- 2.8 Except for ingress, egress or use as an emergency congregation point the beer garden shall be clear of patrons no later than 23:00hrs each night.
- 2.9 There shall be no adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children
- 2.10 An adequate first aid box shall be maintained on the premises for use by staff and customers
- 2.11 Persons under 16 shall be accompanied by an adult.

2.12 Photographic based identification shall be requested of customers who appear to be underage.

INFORMATIVE: These should be accredited to the PASS scheme or subsequent equivalent but could include passport, HM forces ID card, driving licence, national ID card

2.13 The following types of entertainment are restricted to the first floor function / restaurant room: Facilities for making music or similar; performance of dance; anything of a similar description to live/recorded music or dance.

REGULATED ENTERTAINMENT IN 1st FLOOR RESTAURANT ROOM (PREVIOUS PUBLIC ENTERTAINMENT LICENCE CONDITIONS)

CAPACITY

2.14 The maximum capacity of the first floor restaurant which shall not be exceeded is 70 persons.

EXITS

2.15 The room shall be provided with exits at:

WEST WALL:

1M SINGLE LEAF OUTWARD OPENING DOOR GIVING ACCESS TO EXTERNAL STAIRCASE IN OPEN AIR.

EAST WALL:

DOWNSTAIRS TO 1M OUTWARD OPENING SINGLE LEAF DOOR TO LOBBY, THEN 1M OUTWARD OPENING SINGLE LEAF DOOR GIVING ACCESS DIRECT TO OPEN AIR.

FIRE FIGHTING EQUIPMENT

2.16 The following fire appliances shall be provided:

1 X 9 LITRE WATER EXTINGUISHER BEHIND THE BAR.

1 X 9 LITRE WATER EXTINGUISHER ADJACENT TO DOOR LEADING ONTO EXTERNAL STAIRCASE.

1 X 1.5 KG DRY POWDER EXTINGUISHER IN KITCHEN.

1 X FIRE BLANKET IN KITCHEN.

2.17 The sound compressor/limiting device and the window and fire exit sound cutout must be properly maintained as agreed by the licensing & regulation committee on the 24 September 2003 to the satisfaction of the Chief Environmental Health Officer.

EXITS

2.18 All exits for use by the public in leaving the licensed area/theatre shall be maintained free from obstruction and be clearly indicated by notices showing the exit routes. All such notices shall be illuminated at all times when members of the public are present in the premises.

2.19 All exit doors and all internal doors leading to exits shall be constructed to open outwards except as provided for below

2.20 All doors or outside gates providing a means of escape for the public which have been permitted by the Council to open inwards, shall be kept locked back and secured in the fully open position with a removable key during the whole time the public are on

the premises for the purposes of the Licence. A notice should be displayed on each door (gate etc) bearing the words "This door (gate etc) to be secured open when the premises are occupied". During such times the key should be kept secure from unauthorised persons. The doors (gates etc), when locked in the open position should not form an obstruction and should not reduce the width of any exit way.

- 2.21 Every door in the building for use by members of the public going from the licensed area/theatre to outside the building shall be so constructed and maintained as to open easily and fully in such a manner that the door when open does not restrict the egress of the public.
- 2.22 Any exit which is not a normal route of travel from the premises should be indicated by a directional sign identifying it as an escape route in case of emergency. The notice should, wherever possible, be displayed immediately above the exit opening. Where this is not possible a position should be chosen where the notice can be seen and is least likely to be obstructed.
- 2.23 Safety signs must comply with British Standard 5499 part 1 1990 (Revised 1993).
- 2.24 Where an exit cannot be seen or where persons escaping from the premises may be in doubt as to the location of the exit, indication of escape route signs which include a directional arrow should be fixed in conspicuous positions along the route.
- 2.25 Every door in the building for use by members of the public going from the licensed area/theatre to outside the building shall only be fastened in a manner approved by the Council. Doors fitted with panic bolts shall bear a notice 'PUSH BAR TO OPEN' in 50mm block white letters/numbers on a dark background immediately above or below the push bar. The push bar should be placed at a height between 900mm - 1.1m from the floor. Any doors fitted with barrel bolts shall have the bolts withdrawn at all times persons are on the premises for the purposes of the Licence.
- 2.26 Panic bolts should be of a strong type and the working parts should be properly maintained. Panic bolts and panic latches fitted after 30th August 1990 shall comply with British Standard 5725 Part 1 1981 (amended 1995).
- 2.27 A notice with the words "Fire Resisting Door - Keep Shut" should be permanently displayed at about eye level on both faces of all fire doors except those to cupboards. Fire doors which are normally open but which close automatically on the operation of fire detectors should bear the words "Automatic fire door - Keep Clear".
- 2.28 A notice with the words "Fire Resisting Door - Keep locked shut" should be permanently displayed on the outside face of all fire doors not required to be self closing, eg. cupboards.
- 2.29 All passages, courts, ramps and stairways to which the public have access and which lead from the hall to outside the premises shall, at all times when the public are on the premises, be kept free from obstruction.
- 2.30 Doors and openings in sight of the audience, which lead to areas where the public are not admitted, shall be marked PRIVATE.
- 2.31 Doors and openings in sight of the audience, other than Exits, which lead to areas where the public are admitted, (eg Toilets) shall have notices over them indicating the use of such areas. All such doors and openings shall not resemble exits and the notices need not be illuminated.

- 2.32 Notices bearing the words "No exit" "No way out" are prohibited.
- 2.33 A notice with the words "Fire Escape Keep Clear" in 100mm block letters should be permanently displayed at about eye level on the external face of all doors which are provided solely as a means of escape in case of fire and which, because they are not normally used, are liable to be obstructed.
- 2.34 Any mirror situated on escape routes should be so sited that persons escaping from fire will not be confused by any reflected image of the route that they are using or misled as to the direction they should take to reach fire exits.

CURTAINS ACROSS DOORWAYS

- 2.35 Curtains across doorways shall be adequately supported, shall not conceal any notice other than a 'PUSH BAR TO OPEN' and shall be so arranged as to draw easily from the centre and slide freely. All curtains shall be so hung that they are 75mm clear of the floor and are permitted only where stewards are present nearby to open such curtains.

FIRE PRECAUTIONS

- 2.36 The Licensee shall keep a log book to record:-
- 2.36.1 The dates of staff fire drills and staff training in fire prevention methods,
 - 2.36.2 The testing of fire fighting equipment, the fire alarm system (if fitted) and the emergency lighting system(s),
 - 2.36.3 The due performance of duties as specified in any special conditions attached to individual licences,
 - 2.36.4 The outbreak on the premises of any fire.
- 2.37 The fire appliances shall be maintained in proper working order and be available for instant use. All fire fighting equipment shall be tested annually.
- 2.38 Paper decorations, cotton wool or other combustible materials used to decorate the licensed area/theatre shall be kept well clear of any source of ignition. There shall be no accumulations of flammable materials in any part of the building
- 3.39 Pyrotechnics, foam generators, dry ice machines, real flame and smoke generating apparatus or hazardous materials will be allowed only with the Councils written permission. Prior written notification of intention to use the above should be directed to the Chief Environmental Health Officer at least 28 days before the date of use and such special conditions as the Licensing Authority deem appropriate may be imposed.

ARRANGEMENT OF SEATING AND OTHER FURNITURE

- 2.40 Any seating or other furniture, e.g. tables and chairs, shall be so arranged that there are clear unobstructed gangways not less than 1050mm in width leading directly to exits. It shall be so arranged that no seat is more than 4000mm from any gangway.
- 2.41 All gangways shall be kept free from obstruction when the public are on the premises.
- 2.42 No person other than stewards shall be permitted to stand in any gangway, passageway or corridor leading to an exit. Standing may only be permitted in positions approved by the Council.

- 2.43 In all cases there is to be an unobstructed seatway of at least 300mm measured from the perpendiculars between the back of one seat and the front of the seat immediately behind.
- 2.44 Where seats tip up automatically the unobstructed seatway should be measured between the back of one seat and the maximum projection of the seat behind when that seat is in the up position.
- 2.45 The number of seats in a row is not to exceed:-
- 2.45.1 7 seats where there is a gangway at one end only. However, longer rows of up to 11 seats may be allowed if the seatway is increased by 25mm for each seat over 7;
- 2.45.2 14 seats where there is a gangway at each end. However, longer rows of up to 22 seats with a gangway at each end may be allowed if the seatway is increased by 25mm for each additional pair of seats and/or any odd seat over 14.
- 2.46 Note: In structures which are intended to be used only occasionally for closely seated audiences where the fixing of seating to the floor is impractical or undesirable the use of floor bars instead of floor screws may be permitted. Such floor bars should be no more than 25mm in height, have a cambered top surface so as to avoid the risk of tripping persons using the seatways, and should extend from the row to be fixed to at least two adjacent rows, but should not extend across any gangways. Details of such arrangements must be made known to the Licensing Authority. Prior written notification of intention to use the above, should be directed to the Chief Environmental Health Officer at least 28 days before the date of use.
- 2.47 Seats are to be of adequate strength, soundly formed and free from defects which may cause injury to the public. The use of polyurethane foam seats is not acceptable
- 2.48 Spaces beneath tiered seating are not to be used for storage and are to be made as secure as practicable. Such spaces and the spaces between and under timber flooring should be kept clear of accumulations of rubbish, and these spaces should be checked between performances.
- 2.49 Gangways are to be of sufficient width for the occupancy. Their width should be calculated in accordance with the width of exits, but should in no case be less than 1050mm wide. The creation of bottle-neck conditions which might cause obstruction to persons making their way out of the structure should be avoided.
- 2.50 Where steps are used as gangways, the risers should be sealed or formed so that people cannot inadvertently step through them. Stair treads should have a going of not less than 280mm exclusive of any nosing.
Risers should not be more than 190mm in height. The width, rise and going of steps should be uniform. Handrails should be provided as necessary, at a minimum height of 900mm.

LIGHTING

- 2.51 All parts of the premises accessible to the public and all parts of the premises authorised for use by other persons shall be provided with means of artificial lighting powered by electricity.
- 2.52 A minimum standard of illumination is to be maintained so that the premises cannot be plunged into total darkness whether deliberately or accidentally. Emergency escape lighting installed to comply with British Standard 5266 will be deemed to satisfy this

requirement. The Emergency escape lighting system is to be regularly serviced, and tested before the public are admitted to the premises.

- 2.53 The emergency escape lighting shall be maintained in continuous operation whilst persons are present on the premises.
- 2.54 All "Exit" notices and directional notices indicating routes of escape shall be illuminated by the emergency escape lighting.
- 2.55 Strobe lighting (maximum four flickers per second) equipment shall not be installed or used in licensed premises without permission. Prior written notification of intention to use the above, should be directed to the Chief Environmental Health Officer at least 28 days before the date of use. The Chief Environmental Health Officer may impose any requirements or restrictions necessary to ensure that the equipment complies with appropriate safety standards and current codes of practice.
- 2.56 The use of lasers for display purposes is prohibited unless:-
- 2.56.1 Prior to the public use of any laser source the licensee shall inform the Chief Environmental Health Officer in writing giving 28 days notice of the display.
- 2.56.2 The operator of the display laser system shall inform the Council in writing that the equipment complies with the Health and Safety Executive Guidance Note HSG 95, Use of Lasers for Display Purposes. Only equipment which falls within Classes 1-4, of the said Guidance Note HSG 95 may be permitted for use on the premises.

ELECTRICAL SAFETY

- 2.57 Electrical installations shall be in accordance with the provisions of the Institute of Electrical Engineers Regulations for Electrical Installations current at the time of installation.
- 2.58 A sensitive earth-leakage protection system (residual current device) to conform to British Standard 4293 shall be installed and maintained as part of the fixed wiring installation serving the premises in which the entertainment is to be held. The device shall be designed to operate if the earth-leakage current exceeds 0.03A and shall have a maximum operating time of 30 milliseconds. A test button shall be incorporated.
- 2.59 All electrical installations shall be kept in a sound, clean and safe working condition. The licensee shall supply a certificate as to the condition of the installation if required to do so by the Council. The certificate shall be provided by a competent electrician after an inspection of the installations. All electrical installations shall be inspected at least every three years.

GAS SAFETY

- 2.60 Containers of Liquefied Petroleum Gas (LPG) are to be protected against unauthorised interference and accidental leakage. LPG cylinders, both full and empty are to be kept in safe positions in the open air away from other flammable materials or where not practicable, in an adequately ventilated storeroom, which should not be used for any other purpose. Any storeroom should be constructed in accordance with the Health & Safety Guidance Note - CS4 "The Keeping of LPG Cylinders and Similar Containers".
- 2.61 All gas installation pipework, fittings and appliances shall be installed, maintained and regularly serviced in accordance with the requirements of the Gas Safety (Installation

and Use) Regulations 1994, and such work should only be carried out by a competent person who is a member of the Council of Registered Gas Installers(C.O.R.G.I.) . Each appliance should be checked for safety by a competent person at not more than 12 month intervals, and a suitable record kept of that inspection by the licensee.

HEATING

2.62 Any heating appliance is to be of an approved type and installed to the satisfaction of the Licensing Authority.

DISABLED PERSONS

2.63 Adequate arrangements shall be made for the evacuation of disabled persons in an emergency.

2.64 A disabled person confined to a wheelchair shall be accompanied by an able bodied person not being a person under 18 years of age, capable of assisting them from the building in case of emergency and who shall be seated in a seat adjacent to the disabled person. This condition only applies to theatrical or public entertainments involving a seated audience.

ACCOMMODATION OF CHILDREN IN PLACES OF ENTERTAINMENT

2.65 The accommodation for children should be at or as near ground level as practicable (or the level at which the final exits discharge).

2.66 Any room or enclosure for children is to be adjacent to an external wall and provided with not less than 2 exits, one of which is to be a final exit. The number of stewards referred to in condition 65 shall be adequately trained.

2.67 A notice is to be prominently displayed where children only are deposited stating that in the event of an emergency, children will be escorted by a member of staff or steward to a named collection point outside the structure.

EMERGENCY SERVICES

2.68 A notice giving instructions as to the immediate calling of the Fire Brigade in the event of fire indicating the location of the nearest telephone shall be exhibited in a conspicuous position under the control of the licensee.

2.69 Free access shall be maintained at all times for emergency service vehicles on all approach roads. There shall be no overhead projections within 3660mm unless special arrangements have been made between the licensee and the Buckinghamshire Fire and Rescue Service and the road should be capable of accepting the laden weight of a fire appliance of 10 tonnes with a clearance width of not less than 3660mm.

DOOR SUPERVISORS

2.70 This condition will be applicable where it is considered by the Committee that it should be applicable as a special condition.

2.71 In addition to the number of attendants/stewards required to be on duty within the premises whilst the premises are open for the purpose of public entertainment, the Licensee must employ/engage an adequate number of suitably trained persons at or

about the licensed premises in the capacity of Door Supervisors in order to ensure public safety.

- 2.72 A minimum of 2 Door Supervisors shall be on duty for premises licensed for up to 200 persons. An additional Door Supervisor shall be employed/engaged for every further 100 persons or part thereof.
- 2.73 No person shall be employed/engaged in or about the premises as a Door Supervisor unless that person holds a Door Supervisor Licence issued by the Security Industry Authority (S.I.A)
- 2.74 If or a Licensee voluntarily provides Door Supervisors, then they must hold a Security Industry Authority (S.I.A) Door Supervisor Licence.
- 2.75 Where the licensee employs/engages any person at or about the premises in the capacity of a Door Supervisor, the licensee shall maintain a register which shall be kept at the premises for a period of at least 12 months. The register shall be in the form of a bound book with the pages consecutively numbered and be produced for inspection by an Authorised Officer of the Council or a Police Officer upon request.
- 2.76 Register entries shall be countersigned by the licensee or nominated person as below and shall show for each period of duty in respect of each Door Supervisor:
- 2.76.1 The SIA number and name of the Door Supervisor,
- 2.76.2 The time at which he/she commenced and completed that period of duty, signed by that person and countersigned as above,
- 2.76.3 Any time during the period of duty when he/she was not on duty,
- 2.76.4 If that person is not an employee of the licensee, the name of the person by whom the Door Supervisor is employed or through whom, their services were engaged.
- 2.77 The licensee shall notify the Milton Keynes Bar Watch with details of any staff employed/engaged in the capacity of Door Supervisors dismissed by him for serious misconduct and which might affect the continuation or renewal of his/her registration.
- 2.78 Any person employed/engaged in the capacity of a Door Supervisor must wear his/her identification badge at all times whilst on duty. This must be produced for inspection by an Authorised Officer of the Council or a Police Officer upon request.
- 2.79 Door Supervisors may undertake stewarding activities in compliance with the licence conditions, but a steward must not undertake Door Supervisor duties.
- 2.80 The licensee shall keep on the premises a written record of any incident involving a Door Supervisor/trainee.

CLOSED CIRCUIT TELEVISION CCTV

- 2.81 Any licenced premises requiring a Door Supervisor to be employed on the premises in compliance with the terms and conditions of the licence shall have a CCTV system designed, installed, maintained and managed to the satisfaction of the Council, to ensure that the entrance doors are scanned at all times that the premises are open to the general public.
- 2.82 That daily CCTV tapes be kept for a minimum of 28 days in order that these can be used by the Licensing Authority or Thames Valley Police for investigative purposes.

RIGHT OF ENTRY

- 2.83 The Council reserves the right to enter the premises at any time (or upon reasonable notice if they are not open to the public) for the purpose of carrying out an inspection to ensure compliance in all respects with the Licence and Licence Conditions.

PREMISES MANAGEMENT

- 2.84 The licensee or some responsible person nominated in writing, not being a person under 18 years of age, shall be in charge of, and present in, the premises at all times when the public are on the premises for the purposes of ensuring that the conditions of the licence are properly observed.
- 2.85 A copy of the current licence and conditions shall be kept on the premises to which it relates and should be available for inspection by any duly authorised inspecting officer.
- 2.86 The licensee shall, to the best of his ability, maintain and keep good order and decent behaviour in the premises at all times the premises are being used for the purposes of the licence.
- 2.87 At least one steward, who shall not be the person in charge of the premises, shall be on duty for every 250 or part of 250 persons in the licensed premises, except that, when the licensed area is in use for ice skating or roller disco or similar entertainment to music there shall be at least one steward for every 75 or part of 75 persons in the relevant area i.e. ice rink.
- 2.88 If the number of the persons on any floor or tier is less than 100, there should be at least 1 additional steward on duty on that floor or tier.
- 2.89 If the number of persons present on any floor or tier exceeds 100, there should be at least 2 additional stewards on duty on that floor or tier.
- 2.90 Where the audience are under the age of 16, the number of stewards on duty should be not less than one for every 100 or part of 100 within the auditorium and one steward for every 50 or part of 50 above the lowest floor.
- 2.91 Every steward shall be instructed by the licensee or by some person nominated by the licensee in the safety precautions to be observed in the premises so far as those relate to their duties, and in the action to be taken in the event of fire or other emergencies.
- 2.92 The licensee shall provide an emergency procedure for the premises and inform all members of staff of:-
- 2.92.1 The emergency procedure in case of fire or other emergency
 - 2.92.2 The method(s) of raising the alarm in case of fire
 - 2.92.3 Instruction on the safe evacuation of the premises
 - 2.92.4 The procedure on how to call the Fire Brigade
 - 2.92.5 The importance of maintaining adequate fire precautions, as contained in the schedule of Conditions of licence
- 2.93 The licensee shall take all reasonable precautions for the safety of the public, the performers and the employees and shall retain control over the whole of the premises.

- 2.94 The licensee shall ensure that music provided at the premises shall not cause a nuisance to nearby residential accommodation.
- 2.95 Any amplification of music shall, if so required by the Council, be maintained at a pre-set level to be determined by the Council.
- 2.96 The licensee shall take all reasonable measures to ensure that cars belonging to his patrons do not obstruct the public highway or access to adjacent private property, and that the arrival and departure of patrons is as far as practicable conducted without nuisance to nearby residential property.

FIRST AID

- 2.97 The licensee shall ensure that a person with a knowledge of basic first aid skills is available on the premises when open to members of the public.
- 2.98 While the premises are in use for ice skating (whether on ice or a synthetic surface) or roller disco to music, a fully equipped First Aid Point shall be provided to the satisfaction of the Council. The First Aid Point shall be clearly identified by proper signposting and shall be adequately staffed by a trained person(s) and holds a current First Aid Certificate by an organisation whose training and qualifications for first aiders are acceptable to the Council.
- 2.99 If the Council consider that the entertainments may give rise to an increased likelihood of personal injuries/illness then specific first aid requirements shall be detailed in a Special Condition attached to the Licence.

PROVISION OF TOILETS

- 2.100 Suitable and satisfactory sanitary accommodation for persons of each sex shall be provided free of charge, as required by the Council in accordance with British Standard 6465 Part 1 1994.
- 2.101 Suitable and satisfactory washing facilities with hot and cold running water or blended supply, as may be required by the Council, shall be provided in the ratio of 1 basin to 1 WC or range of urinals in accordance with BS6465 Part 1 1994.
- 2.102 All sanitary and washing facilities shall be kept clean and in good working condition.

CLEANLINESS

- 2.103 All parts of the premises and any yard of such premises shall be kept in a clean and wholesome condition to the satisfaction of the Council.
- 2.104 A sufficient number of suitable waste containers with properly fitting covers shall be provided to the satisfaction of the Council for the purpose of receiving rubbish, dust and refuse from the premises. The containers shall be maintained in a reasonable condition to the satisfaction of the Council and shall be kept in positions approved by the Chief Environmental Health Officer.

EXHIBITION OF HYPNOTISM

- 2.105 No person shall give at the premises (otherwise than as provided by Section 5 of the Hypnotism Act 1952) any exhibition, demonstration or performance of hypnotism, mesmerism or any similar act or process which produces or is intended to produce in any other person any form of induced sleep or trance in which the susceptibility of the

mind of that person to suggestion or direction is increased or intended to be increased; unless an application for variation of this restriction has been made and granted by the Licensing Authority. Prior written notification of intention to include the above, should be directed to the Chief Environmental Health Officer at least 28 days prior to the date of visit.

ALTERATIONS TO PREMISES

2.106 No alterations shall be made to the premises, either in construction, arrangement of public accommodation, exits, or otherwise, without the prior approval of the Council in writing.

EXEMPTION FROM CONDITIONS

2.107 The Licensing Authority may, at any time during the currency of this Licence, grant exemption from any of the conditions or restrictions herein before mentioned or, after giving at least four weeks' notice to the Licensee, add to or otherwise vary the Licence conditions.

Annex 3 - Conditions attached after a hearing by the licensing authority

Not Applicable

Annex 4 – Plans

See attached plan with our reference number: MK082734/01/150805