



Minutes of the meeting of the DEVELOPMENT CONTROL COMMITTEE held on THURSDAY 17 JANUARY 2013 at 7.00 pm.

Present: Councillor White (Chair)
Councillors: Bramall (Substituting for Cllr Hawthorn), Eastman, Exon, Ferrans, A Geary, (Substituting for Cllr Kennedy), Hopkins, Legg, McLean and Middleton.

Officers: A Horner (Head of Development Management), J Fox (Strategic Applications Team Leader) D Kirk (Senior Planning Officer), N McTeer (Senior Planning Officer), J Kirkham (Senior Planning Officer), M Kelly (Principal Solicitor), J Price (Countryside Team Leader), A Burton (Rights of Way Officer) and D Imbimbo (Committee Manager).

Number of Public Present: 19

Apologies Councillors Hawthorn and Kennedy

DCC78 CHAIRMANS WELCOME

The Chair welcomed Members, Officers and public and explained the procedures to be adopted.

DCC79 MINUTES OF PREVIOUS MEETINGS

RESOLVED -

That the minutes of the meeting of the Development Control Committee on 13 December 2012 be agreed as an accurate record, and signed by the Chair as such.

DCC80 DECLARATION OF INTERESTS

Councillor A Geary told the Committee that he had registered to speak in favour of application 12/02111/FUL at the previous meeting and had thereby declared a predetermined position and would step down for the committee for the item but would exercise his right to address the committee as the Ward Member.

Councillor A Geary declared a personal and prejudicial interest in Item 8 Definitive Map Modification Order as he was familiar with one

of the landowners and would not take part in the debate or determination of the application.

DCC81 REFERRAL FROM ECONOMY, GROWTH AND REGENERATION SELECT COMMITTEE

The Committee was asked to consider the following referral from the Economy, Growth and Regeneration Select Committee;

‘That, to ensure that the big strategic vision for Milton Keynes was realised, and that operational processes and practices are in line with those strategies, the Development Control Committee be requested to include in their reports on planning applications, reference to how the Council’s strategic policies were positively and negatively affected by the planning application being considered.’

The Committee heard from the Head of Development Management that account of the referral and request would be made in the preparation of reports

RESOLVED –

That the referral be noted

DCC82 REPRESENTATIONS ON PLANNING APPLICATIONS

Cllr A Francis (Chair of New Bradwell Parish Council) spoke in objection to application 12/02111/FUL Erection of local centre comprising of one supermarket (use class A1), five mixed use units (use classes A1, A2, A3, A5 and B1/D1), eight residential dwellings, associated car parking and landscaping and 3 bus stops (2 on Newport Road and 1 on Selkirk Drive) Local Centre, Selkirk Drive, Oakridge Park for Newcrest Estates

Councillor A Geary (Ward Member) spoke in support of the application.

The applicant Mr D Mason and his agent, Mr. D Keene exercised the right of reply.

Mr R Failes (applicants agent) spoke in support of application 11/01593/FUL Erection of 9 dwellings and associated parking at Land at Former Station Yard, Goods Yard, Castlethorpe for LA Trading Ltd – Application recommended for refusal.

DCC83 PLANNING APPLICATIONS

12/02111/FUL ERECTION OF LOCAL CENTRE COMPRISING OF ONE SUPERMARKET (USE CLASS A1), FIVE MIXED USE UNITS (USE CLASSES A1, A2, A3, A5 AND B1/D1), EIGHT RESIDENTIAL DWELLINGS, ASSOCIATED CAR PARKING AND LANDSCAPING AND 3 BUS STOPS (2 ON NEWPORT ROAD AND 1 ON SELKIRK DRIVE) AT LOCAL CENTRE, SELKIRK DRIVE,

OAKRIDGE PARK FOR NEWCREST ESTATES

The Officer reported that the application had been deferred by the Development Control Committee at its meeting on 13 December 2012 to allow the report to be amended to address representations received that the development encroached onto open Countryside in contravention of local policy and that this had been done. It was established that reference to the development brief demonstrated that the development was not encroaching on open countryside and thereby adhered to policy and that her recommendation remained to grant the application with the conditions detailed in the Committee report.

The Committee heard that New Bradwell Council were concerned that a development of the scale proposed would endanger the long term business of retailers in New Bradwell High Street. Concerns about the impact on traffic were also raised.

The Committee heard representations from Councillor A Geary that the development was much needed and notwithstanding the concerns for the future of other local retail areas would offer options for residents and provide much needed services..

The Committee heard from the applicants that the proposed revised scale represented the only economical and viable option to attract retailers.

Councillor White proposed that the Officers recommendation be agreed, this was seconded by Councillor McLean.

Members raised concern that condition 19 failed to ensure that there would be no disturbance to residents from deliveries. It was proposed by Councillor Eastman that the condition be amended to restrict delivery times to read

"Deliveries and refuse collections to the food store shall only take place within the following hours - 06:00 - 23:00 Monday to Saturday and one hour before and one hour after the Sunday opening times of the food store on a Sunday.

Reason: To mitigate the impact of noise disturbance on the amenities of neighbouring residential dwellings".

This was seconded by Councillor McLean.

The proposal to accept the Officers recommendation together with the amended condition 19 was put to the vote and it was;

RESOLVED –

That the application be granted subject to the conditions as set out in the committee report with condition 19 amended to read;

"Deliveries and refuse collections to the food store shall only take place within the following hours - 06:00 - 23:00 Monday to Saturday and one hour before and one hour after the Sunday opening times of the food store on a Sunday.

Reason: To mitigate the impact of noise disturbance on the amenities of neighbouring residential dwellings".

ALSO RESOLVED –

Councillor Ferrans asked that Officers draw up a timetable to ensure that Development Briefs are put to the Committee for comment before adoption by Council. This was seconded by Councilor White and agreed unanimously.

11/01593/FUL

ERECTION OF 9 DWELLINGS AND ASSOCIATED PARKING AT FORMER STATION YARD, GOODS YARD, CASTLETHORPE FOR LA TRADING LTD

The Officer reported that the application represented a significant design change to previous proposals but still represented, by virtue of its layout, a design and scale that would result in a cramped form of development that would be out of character and fail to relate well with the surrounding built environment. The proposal would fail to preserve and enhance the setting of the conservation area and the setting of the nearby listed buildings or provide sufficient garden space for future occupiers. The proposal was therefore contrary to Saved Policies D2, D2A, HE5 and HE6 of the Milton Keynes Local Plan 2001-2011, New Residential Development Design Guide (SPD) and

advice in the National Planning Policy Framework and therefore his recommendation remained to refuse the application.

The Committee heard that the applicant had negotiated with the Parish Council to meet their desired outcomes and redesigned the scheme radically.

Councillor Geary told the Committee that he was aware that the Parish Council supported the application but had proposed conditions as detailed in the Committee papers.

Members recognised that there was a need for diverse options in housing in what was a rural setting and this proposal offered much needed first time buyer options for the village. It was also recognised that the design and materials proposed to be used was sympathetic to the setting. Councillor Exon commented that the design whilst sympathetic would benefit from having chimney stacks in keeping with the other properties in the vicinity.

Councillor White proposed that the Officers recommendation be agreed this was seconded by Councillor McLean.

On being put to the vote the motion was declared lost unanimously.

Councillor White proposed that the application be granted subject to conditions as detailed below.

- (1) The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason: To prevent the accumulation of planning permissions; to enable the Local Planning Authority to review the suitability of the development in the light of altered circumstances; and to comply with section 51 of the Planning and Compulsory Purchase Act 2004. (D11)

- (2) Prior to the commencement of works, a sample panel of brickwork and stonework*shall be constructed on site for the inspection and written approval of the Local Planning Authority. Sample panel should use the proposed walling material, mortar type, bond, coursing and pointing, and include coping where appropriate. The panel shall remain on site until the works are completed. The

development shall be carried out thereafter in accordance with the approved particulars.

Reason: To ensure the development has regard to the character and appearance of the area.

- (3) Prior to commencement of works, samples of the proposed roof material (no less than three) to include ridge tile, shall be submitted to, and approved in writing by the Local Planning Authority. Samples should be accompanied with details of source/supplier. The development shall be carried out thereafter in accordance with the approved particulars.

Reason: To ensure the development has regard to the character and appearance of the area.

- (4) Notwithstanding the details on the submitted plans, Rooflights shall: be conservation type, no part of which should project above the plane of the roof, have a vertical glazing bar, maximum distance between the top and sides of the window and adjacent roof covering shall be 50mm, flashings and soakers shall be lead, unless otherwise agreed in writing by the Local Planning Authority.

Reason: To protect the character and appearance of the conservation area.

- (5) The windows on the front elevation of the dwellings hereby permitted shall be timber sliding sash painted white and shall be inset to give at least 75mm of external wall reveal unless otherwise agreed in writing by the local planning authority.

Reason: To protect the character and appearance of the area.

- (6) A landscaping scheme, which shall include provision for the planting of trees and shrubs, shall be submitted to and approved by the Local Planning Authority before any part of the development is commenced. The scheme shall show the numbers, types and sizes of trees and shrubs to be planted and their location in relation to proposed buildings, roads, footpaths and drains. All planting in accordance with the scheme shall be carried out within twelve months of commencement of development. Any trees or

shrubs removed, dying, severely damaged or diseased within two years of planting shall be replaced in the next planting season with trees or shrubs of such size and species as may be agreed by the Local Planning Authority. (L01)

Reason: To protect the appearance and character of the area and to minimise the effect of development on the area.

- (7) Details of the proposed boundary treatment of the site (including the type and height of any walls or fences) shall be submitted to and approved by the Local Planning Authority and the boundaries of the site shall be enclosed in accordance with the approved details before the first occupation of any of the dwellings;. The approved fence, hedge or wall shall subsequently be retained to the satisfaction of the Local Planning Authority.

Reason: To protect the amenities of the locality and safeguard the privacy of neighbour.

- (8) Pursuant to the Town and Country Planning General Permitted Development Order 1995 or any Statutory Instrument revoking or re-enacting that Order, the provisions of Article 3(1) and Classes A, B, C, D and E of part I of Schedule 2 to the said Order (relating to householder extensions) shall not apply to any dwelling to which this permission relates and no such development shall be carried out without the permission of the Local Planning Authority being first obtained.

Reason: To protect the character and appearance of the local and amenity of neighbouring properties

- (9) Notwithstanding the details on the approved plans, the roof lights in the north east elevation Plots 4 to 9 as shown on drawing number RF-11-1429 REV B shall have a minimal cill level of 1.7 metres above the finished floor level within the room which they are installed. They shall not be altered from this specification without the prior written consent of the Local Planning Authority.

Reason: To protect the amenity of the neighbouring properties.

- (10) Before the development is occupied the ground

surface areas around the building(s) including roads, drives, parking areas, kerbs, footways, patios, terraces and other amenity surfaces, including areas for earth moulding and contouring, shall be constructed in accordance with details to be submitted to and approved by the Local Planning Authority.(G08)

Reason: To ensure a satisfactory layout in keeping with the general amenity of the area and to provide a satisfactory setting for the development.

- (11) Development shall not commence until such time as details of the footway to be constructed as part of the development on the south side of South Street have been submitted to and approved in writing by the local planning authority. The proposed development shall not be brought into use until such time as the footway has been laid out and constructed in accordance with the approved details.

Reason: To ensure the development is integrated with the existing footpath network.

- (12) The development shall not begin until details of the adoptable estate road have been submitted to and approved in writing by the local planning authority and no dwelling that shall be occupied until the estate road which provides access to it from the existing highway has been laid out and constructed in accordance with the approved details.

Reason: In order to minimise danger, obstruction and inconvenience to users of the highway and of the development.

- (13) The development shall not begin until details of the disposal of surface water from the highway have been approved in writing by the local planning authority and no dwelling shall be occupied until the works for the disposal of surface water have been constructed in accordance with the approved details.

Reason: To minimise danger and inconvenience to highway users.

- (14) Prior to commencement of development revised parking plans showing parking space 16 extended

shall be submitted to and approved in writing by the local planning authority. The scheme for parking indicated on the approved plans shall be laid out prior to the initial occupation of the development hereby permitted and that area shall not thereafter be used for any other purpose.

Reason: To enable vehicles to draw off and park clear of the highway to minimise danger, obstruction and inconvenience to users of the adjoining highway.

- (15) Development shall not commence until such time as details of bicycle storage facilities have been submitted to and approved in writing by the local planning authority. The proposed development shall not be occupied until such time as the bicycle storage facilities have been laid out and constructed in accordance with the approved details.

Reason: To ensure the development has adequate cycle parking in accordance with the Adopted Parking Standards.

- (16) Prior to the development being occupied full details of the appearance of the bin stores shall be submitted and approved in writing by the local planning authority. The development shall be carried out in accordance with the approved details prior to first occupation of the dwellings.

Reason: To ensure adequate provision is made for bin storage and that they are acceptable in terms of appearance.

- (17) Prior to development commencing a scheme providing for the insulation of the proposed dwellings and against the transmission of external noise and vibration from railway noise shall be submitted to and approved in writing by the Local Planning Authority, the scheme shall also include details of close boarded fencing around the gardens of Plots 1 and 2 to a minimum height of 1.8metres. Any works which form part of the scheme shall be completed before any of the permitted dwellings are occupied. Certification that the works have been completed to the approved standard shall be provided prior to occupation of the dwellings.

Reason: To ensure the development is adequately protected against noise from the adjacent railway.

- (18) Unless agreed in writing by the Local Planning Authority, the development shall be carried out in accordance with the submitted Sustainability Statement prepared by GDF Home Energy Assessors Ltd (dated 21 September 2012)_ The scheme shall be implemented in full prior to the occupation of each dwelling.

Reason: To ensure that the development complies with the Council's objective for Sustainable Development in accordance with Policy D4 of the Adopted Local Plan: 2001-2011.

- (19) Prior to commencement of development, details of the final renewable energy strategy will be submitted for approval by the Council and include plans to show the photovoltaic panels on the dwellings. The development shall thereafter be carried out in accordance with the approved details

Reason: To ensure the 10% carbon reduction requirement of Local Plan Policy D4 is achieved and account is taken of the character and appearance of the area.

- (20) No development approved by this planning permission shall take place until a scheme that includes the following components to deal with the risks associated with contamination of the site shall each be submitted to and approved, in writing, by the local planning authority:

1) A preliminary risk assessment which has identified:

- All previous uses
- Potential contaminants associated with those uses
- A conceptual model of the site indicating sources, pathways and receptors
- Potentially unacceptable risks arising from contamination at the site

2) A site investigation scheme, based on (1) to provide information for a detailed assessment of the risk to controlled waters as we are not confident that the initial site investigation sampling and the results of the risk assessment provides sufficient evidence to prove that there is no risk to controlled waters on site

3) The results of the site investigation and detailed quantitative risk assessment referred to in (2) and, based on these, an options appraisal and remediation strategy giving full details of the remediation measures required and how they are to be undertaken.

4) A verification plan providing details of the data that will be collected in order to demonstrate that the works set out in the remediation strategy in (3) are complete and identifying any requirements for longer-term monitoring of pollutant linkages, maintenance and arrangements for contingency action.

Any changes to these components require the express written consent of the local planning authority. The scheme shall be implemented as approved.

Reason: To protect and prevent the pollution of controlled waters (particularly the Blisworth Limestone Formation (Principal Aquifer and surface water features (fish pond and drain) located south of the site) from potential pollutants in line with Environment Agency Groundwater Protection (GP3:2008) position statements P1-4, and P9-5 to P9-7 and the NPPF.

- (21) No occupation of any part of the permitted development shall take place until a verification report demonstrating completion of works set out in the approved remediation strategy and the effectiveness of the remediation shall be submitted to and approved, in writing, by the local planning authority. The report shall include results of sampling and monitoring carried out in accordance with the approved verification plan to demonstrate that the site remediation criteria have been met. It shall also include any plan (a "long-term monitoring and maintenance plan") for longer-term monitoring of pollutant linkages, maintenance and

arrangements for contingency action, as identified in the verification plan. The long-term monitoring and maintenance plan shall be implemented as approved.

Reasons: To protect and prevent the pollution of controlled waters (particularly the Blisworth Limestone Formation (Principal Aquifer and surface water features (fish pond and drain) located south of the site) located south of the site) from potential pollutants in line with Environment Agency Groundwater Protection (GP3:2008) position statements P9-6 and P9-7 and the NPPF.

- (22) If, during development, contamination not previously identified is found to be present at the site then no further development (unless otherwise agreed in writing with the local planning authority) shall be carried out until the developer has submitted a remediation strategy to the local planning authority detailing how this unsuspected contamination shall be dealt with and obtained written approval from the local planning authority. The remediation strategy shall be implemented as approved.

Reason: To protect and prevent the pollution of controlled waters (particularly the Blisworth Limestone Formation (Principal Aquifer and surface water features (fish pond and drain) located south of the site) located south of the site) from potential pollutants in line with Environment Agency Groundwater Protection (GP3:2008) position statements P9-6 and P9-7 and the NPPF.

- (23) Infiltration systems should only be used where it can be demonstrated that they will not pose a risk to groundwater quality. A scheme for surface water disposal needs to be submitted to and approved by the local planning authority. The scheme shall be implemented as approved.

Reason: To protect and prevent the pollution of controlled waters in line with the Environment Agency Groundwater Protection (GP3:2008) position statements P4-1 to P4-12 inclusive. The water environment is potentially vulnerable and there is an increased potential from pollution from inappropriately located and/or designed infiltration sustainable drainage systems (SuDS) such as

soakaways, unsealed porous pavement systems or infiltration basins and the NPPF.

- (24) The parking areas and non-adopted areas shall be lit to the BS5489 standard. The areas should have a minimum uniformity rate of 0.25Uo (25%). Prior to the commencement of development the developer shall submit a LUX plan showing how this standard will be met on site to the Local Planning Authority for Approval. The approved scheme shall be implemented prior to occupancy of any dwellings. The LUX plan should detail what lamps are being proposed and also the maximum, minimum, average and uniformity levels for each area.

Reason; To design out crime and promote the well-being in the area.

- (25) No development shall commence until details of the measures to be incorporated into the development to demonstrate how 'Secured By Design' accreditation will be achieved have been submitted to and approved in writing by the Local Planning Authority. The development shall be carried out in accordance with the approved details, and shall not be occupied or used until the Council has acknowledged in writing that it has received written confirmation of 'Secured By Design' accreditation.

Reason; To design out crime and promote the well-being in the area.

- (26) Prior to the development being occupied full details of the appearance of the lamp posts to be used within the development shall be submitted and approved in writing by the local planning authority. These shall be heritage style lamp posts to match those present within Castlethorpe. The development shall thereafter be carried out in accordance with the approved details.

Reason: To ensure the development is in keeping with the surrounding area and setting of the conservation area.

- (27) Prior to the commencement of the development revised plans showing chimneys on the proposed dwellings shall be submitted and approved in

writing by the local planning authority. The development shall therefore be carried out in accordance with the approved particulars.

Reason: To ensure the development integrates with the surrounding built environment.

On being put to the vote the motion was declared carried unanimously.

RESOLVED –

That the application be granted subject to a legal agreement to secure a carbon off-set and the conditions as set out above.

12/02150/MMAM MINOR MATERIAL AMENDMENT TO PLANNING PERMISSION 11/01135/FUL (CONVERSION OF EXISTING BARN TO DWELLING AND ERECTION OF 6 DWELLINGS) TO CHANGE HOUSE TYPE ON PLOT 7, NEW GARAGES TO PLOT 7 AND PLOT 6, MINOR ALTERATIONS TO PLOT 3, 4 AND 6 AND ALTERATIONS TO PARKING LAYOUT (RE-SUBMISSION OF 12/01333/FUL) AT, 27 LITTLE STOCKING, SHENLEY BROOK END, MILTON KEYNES FOR BASTION HOMES LTD.

The Officer reported that his recommendation remained that the application be granted subject to the conditions set out at the end of the report together with an amendment to include a Section 106 agreement for a contribution to the Carbon Offset Fund.

The motion to approve the officers recommendations with the added condition was moved by Councillor White and seconded by Councillor McLean.

On being put to the vote the motion was declared carried unanimously.

RESOLVED –

That planning permission be granted subject to the condition as amended.

12/02085/FUL DEMOLITION OF TWO DWELLINGS AND THE

ERECTION OF FIVE DWELLINGS WITH ACCESS, PARKING, LANDSCAPING AND ASSOCIATED WORKS (RESUBMISSION OF 11/01992/FUL) AT LAND AT, 62-64 STANTON AVENUE, BRADVILLE FOR BEECHWOOD DEVELOPMENTS LTD

The Officer reported that his recommendation remained that the application be granted subject to the conditions set out at the end of the report.

Councillor White proposed that the Officers recommendations be accepted this was seconded by Councillor McLean.

On being put to the vote the motion was declared carried unanimously.

RESOLVED –

That planning permission be granted subject to the conditions set out at the end of the report.

12/02452/MKPCR RESERVED MATTERS APPLICATION PURSUANT TO OUTLINE PLANNING PERMISSION 04/01072/MKPCO FOR THE ERECTION OF A DISTRIBUTION BUILDING (USE CLASS B8) WITH ANCILLARY OFFICES AND PLANT, FORMATION OF PARKING AREAS AND LANDSCAPING AT PLOT 120, LAND AT FEN FARM, NORTH OF THE A421 FOR FEN FARM DEVELOPMENTS LTD

The Officer reported that her recommendation remained that the application be granted subject to the conditions set out at the end of the report and those set out within the additional papers.

Councillor White proposed that the Officers recommendations be accepted this was seconded by Councillor McLean.

On being put to the vote the motion was declared carried unanimously.

RESOLVED –

That planning permission be granted subject to the conditions set out at the end of the report and those set out within the additional papers

12/02453/MKPCR RESERVED MATTERS APPLICATION PURSUANT TO OUTLINE PLANNING PERMISSION 04/01072/MKPCO FOR DETAILED LANDSCAPING FOR PHASE 1 OF THE BROUGHTON BROOK LINEAR PARK AT PHASE 1 OF THE BROUGHTON BROOK LINEAR PARK, LAND AT FEN FARM, NORTH OF THE A421 FOR FEN FARM DEVELOPMENTS LTD

The Officer reported that her recommendation remained that the application be granted subject to the conditions set out at the end of the report and those set out within the additional papers.

Councillor White proposed that the Officers recommendations be accepted this was seconded by Councillor McLean.

On being put to the vote the motion was declared carried unanimously.

RESOLVED –

That planning permission be granted subject to the conditions set out at the end of the report and those set out within the additional papers

DCC84 DEFINITIVE MAP MODIFICATION ORDER (DMMO)

The Committee considered a report in respect of an application by Olney Town Council to add a Public Footpath to the Definitive Map and Statement under the Wildlife and Countryside Act 1981, Section 53.

The Committee heard that the Council is the surveying authority responsible for the preparation and upkeep of the Definitive Map and Statement of public rights of way in the Borough of Milton Keynes.

It was noted that on 21st January 2004 the Council received four applications in the prescribed form under the Wildlife and Countryside Act 1981 to add new public footpaths to the Definitive Map and Statement based on evidence of use by the public for a period of over 20 years.

At the meeting of the Development Control Committee on 11 October 2012, the Committee resolved that the evidence in respect of one of the application routes designated B – D did not support a public right of way and was not being proceeded with.

It was also resolved that the determination of the status of the route designated A – B – E – C – D – H – J – K – L – M – N be deferred to

the meeting of the Development Control Committee on 17 January 2013 to enable further evidence in rebuttal to be produced by the landowners and trustees of the land traversed

Since that date letters have been sent on two separate occasions asking for any representations to be made and none had been received.

The Committee heard that consultants had been engaged to gather evidence of use required to substantiate the claim and this had demonstrated that there was evidence of continual use for in excess of 20years

The committee was recommended to I make a DMMO in accordance with Section 53(2)(b) of the Wildlife and Countryside Act 1981 (which provides that the authority shall, from the commencement date, keep the map and statement under continuous review and as soon as reasonably practicable after the occurrence on or after that date, of any of the events referred to in Section 53(3), by order make such modifications to the map and statement as appear to them to be requisite in consequence of the occurrence of that event) to record a public right of way for pedestrians over the route marked A – B – E – C – D – H – J – K – L – M – N on Plan 1. The public footpath would have a width of 1.8 metres throughout its length.

Councillor White proposed that the Officer recommendation be agreed this was seconded by Councillor Exon.

RESOLVED –

That the Definitive Map Modification Oder be agreed.

DCC85

DEVELOPMENT CONTROL PROCEDURES TRIAL

Members heard that the period agreed for the trial of changes to the Procedure for Determination of Planning Applications – Public Participation as set out in The Milton Keynes Council Constitution - Access to Information Procedure Rules, to allow the Development Control Panel a greater degree of flexibility in its interaction with objectors, applicants and officers had finished and that the Committee would need to make recommendations to Council on whether to adopt the changes.

Members stated that whilst the procedures had resulted in a more efficient process there remained some minor changes that could further improve it.

It was proposed by Councillor Bramall that a working Group consisting of the Chair and spokespersons be formed to consider the outcomes and draw up final recommendations for Council. This was seconded by Councillor Legg.

Councillor Ferrans proposed that in the interim period the trial continue on the same terms of reference, this was seconded by Councillor White.

RESOLVED –

1. That a working group consisting of the Chair and spokespersons be convened to draw up final recommendations for Council
2. That the trial be extended until Council agree the final recommendations.

THE CHAIR CLOSED THE MEETING AT 8:38 PM