



Minutes of the meeting of the ENVIRONMENT CONTRACTS SUB-COMMITTEE of the ENVIRONMENT COMMITTEE held on THURSDAY 29 JULY 1999 at 7.30 pm and WEDNESDAY 4 AUGUST 1999 at 9.00 pm

Present: Councillor Bristow (Chair)
Councillors Burke, Edwards, Gibbs (substitute for Councillor O'Sullivan), Mabbutt (substitute for Councillor Pugh) and Morsley (29 July only)

Officers: J Best (Strategic Director Environment), A Hudson (Head of Infrastructure), J Inman (Head of Transport) (29 July only), M Hood (Assistant Treasurer (Audit and Customer Support)), T Dove (Traffic and Transportation Manager) (29 July only), K Hammerton (Cleansing and Disposal Officer), P Bowen (Traffic Management and Parking Engineer) (29 July only), M Gleave (Purchasing Manager) (29 July only), C Carvell (Waste Management Officer), J Nutkins (Environment Finance Officer) and J Shaw (Senior Committee Manager)

Apologies: Councillors O'Sullivan and Pugh

Also Present: Bob Whewell (Re-trac)

EC6/00 MINUTES

RESOLVED -

That the Minutes of the meeting held on 8 July 1999, be approved and signed by the Chair as a correct record.

EC7/00 EXTENSION OF VEHICLE MAINTENANCE CONTRACT

The Sub-Committee considered a report which sought approval to extend the current vehicle maintenance contract, with Brian Currie Limited, and the transfer of the maintenance of three vehicles from Buckinghamshire and Milton Keynes Fire Authority to Synergy.

RESOLVED -

1. That the existing vehicle maintenance contract with Brian Currie Limited be extended for two years, from 1 October 1999 to 30 September 2001, in accordance with the extension option in the original contract documentation.

2. That approval be given to the transfer of the maintenance of three other vehicles from the Fire Service to Synergy.

EC8/00 EXCLUSION OF PUBLIC AND PRESS

RESOLVED -

That the public and press representatives be excluded from the meeting by virtue of Paragraph 9 (Contracts) of Part I of Schedule 12A of the Local Government Act 1972, in order that the Sub-Committee may consider the following items:

Enforcement and Administration of Parking Services Contract

Waste Management Contract - Presentation from Consultants: Benchmarking Report

Waste Management Contract - Progress and Policy Issues

Waste Management Contract - Select Tender List

EC9/00 ENFORCEMENT AND ADMINISTRATION OF PARKING SERVICES CONTRACT

The Sub-Committee considered the report on the tendering process undertaken, the evaluation method and the results of the evaluation of the tenders submitted for the enforcement and administration of the Parking Services Contract.

RESOLVED -

1. That Sureway Parking Services Limited be awarded the contract for the enforcement and administration of parking services in Milton Keynes for a five year period, commencing 1 November 1999.
2. That the Head of Transport be authorised to negotiate with Sureway Parking Services Limited a variation to this contract, to provide additional resources to manage the Theatre and Gallery car park, should this be required.

EC10/00 WASTE MANAGEMENT CONTRACT - PRESENTATION FROM CONSULTANTS: BENCHMARKING REPORT

The Sub-Committee received a presentation from Bob Whewell from Re-trac Services, on the benchmarking exercise undertaken to provide the basis for the re-tendering of the Waste Management Services Contracts within a Best Value framework.

The Sub-Committee noted that comparative data from Swindon, Telford and Wrekin and Peterborough, had been collated and analysed.

The benchmarking exercise had examined a number of service areas to compare with the Milton Keynes Waste Management Service, specifically comparative cost per tonne, per head and per premise.

The Sub-Committee noted a number of areas where the service could either become more cost effective or more commercially responsive.

The Sub-Committee asked a number of questions and thanked Mr Whewell and officers for all the hard work on the benchmarking exercise, and for Mr Whewell's attendance at the meeting.

THE CHAIR ADJOURNED THE MEETING AT 9.35PM UNTIL 9.00PM ON WEDNESDAY 4 AUGUST 1999

EC11/00

WASTE MANAGEMENT CONTRACT - PROGRESS AND POLICY ISSUES

The Sub-Committee considered a report that sought guidance on policy issues relating to the Waste Management contract documents and provided an update on progress.

RESOLVED -

1. That the revised indicative timetable be noted;
2. That the Head of Infrastructure be authorised, in consultation with the Chair, to adjust or amend the timetable as required;
3. That the Evaluation Team's recommendations with regard to Depots and Vehicles, be adopted;
4. That the output approach for street and environment cleansing for the new documents, be confirmed;
5. That the specification improvements, be confirmed;
6. That the service specific MEAT weightings be as follows :
 - (a) Refuse Collection, Recycling and other waste collection activities - Price 60%; Quality and other issues 40%;
 - (b) Street and Environment Cleansing, Removal of dumping/fly tipping and other cleansing activities - Price 50%; Quality and other issues 50%;
 - (c) Removal of Abandoned Vehicles - Price 50%; Quality and other issues 50%;
 - (d) Management of Household Waste and Recycling Centres - Price 50%; Quality and other issues 50%;
 - (e) Haulage of Waste from Household Waste and Recycling Centres to disposal - Price 65%; Quality and other issues 35%;
 - (f) Disposal of Waste - Price 90%; Quality and other issues 10%;
 - (g) Public conveniences - Price 60%; Quality and other issues 40%;
7. That the proposed method of evaluating prices, based upon CIPFA's model, be adopted;

8. That the proposed methods of contract payments, be adopted;
9. That officers further investigate the possible partnership approach for commercial wastes with the successful contractor(s);
10. That the Head of Infrastructure be authorised, in consultation with the Chair, to agree the short-term contract for landfill, or in default to include these services in the tender process;
11. That the cleansing and maintenance of public conveniences be separately tendered;
12. That following publication of the contract documentation, Members do not involve themselves until the contracts are due to be awarded;
13. That during this period, the Evaluation Team request the guidance of a Panel of Members comprising Councillors Bristow, Edwards and Mabbutt (or Pugh), if required.

EC12/00

WASTE MANAGEMENT CONTRACT - SELECT TENDER LIST

The Sub-Committee considered a report that outlined a select tender list for the Waste Management Services Contract.

RESOLVED -

That the applicants scoring 15 points or more be invited to tender for the services they have indicated they wish to tender for.

THE CHAIR CLOSED THE MEETING AT 10.00 PM