

Health and Wellbeing Integration Board

1.00 – 3pm Wednesday 24 October 2018

Ground floor meeting room, CCG, Sherwood Place, Sherwood Drive, Milton Keynes MK3 6RT

Present:		
Matt Webb	MW	Chief Officer, MKCCG (Chair)
John Blakesley	JB	Deputy CEO Milton Keynes University Hospital Foundation Trust
Michael Bracey	MB	Acting CEO, MKC
Graeme Caul	GC	Divisional Director, CNWL
Peter Howitt	PH	Director of System Redesign, BLMK
Alison Joyner	AJ	Head of Strategy and Planning, MKCCG
Mike Keech	MIK	Finance Director, Milton Keynes University Hospital Foundation Trust
Dr Thao Nguyen	TN	Chair MKGP Federation
Muriel Scott	MS	Director Public Health, MKC
Nicola Smith	NS	Chair MKCCG Board
Jill Wilkinson	JW	Director Health and Social Care Integration, MKC/MKCCG
Apologies:		
Joe Harrison	JH	CEO Milton Keynes University Hospital Foundation Trust
Andrew Harrington	AH	CEO MKGP Federation
Dr Ian Reckless	IR	Medical Director, Milton Keynes University Hospital Foundation Trust
John Vaughan	JV	Director, CNWL
Notes:		
Mel Marshman	MM	MK Together Strategic Partnership and Business Manager, MKC

No	Discussion/Action	Action Ref:
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1	<p>Welcome, introductions and apologies</p> <ul style="list-style-type: none"> • MW welcomed everyone to the meeting. • Apologies were noted from Joe Harrison, Andrew Harrington, Dr Ian Reckless and John Vaughan. 	
2	<p>Business as usual</p> <p>Draft notes from Integration Board (IB) 24 September 2018</p> <ul style="list-style-type: none"> • The notes of the previous meeting were agreed. <p>Matters arising and action log</p> <ul style="list-style-type: none"> • IB noted the action log and the progress made. <p>CCG Leadership update</p> <ul style="list-style-type: none"> • NS provided an update. The new Accountable Officer and Chief Finance Officer will be in post from 1 November. Recruitment is now underway to the other executive roles. The joint executive team will be based at Wrest Park initially. 	
3	<p>Milton Keynes Integrated Care Partnership Development</p> <p>Optum update</p> <ul style="list-style-type: none"> • Optum have now received data from 80 per cent of GPs. • Martin McShane from Optum is holding sessions with partners. • The work is due to conclude with a final report by the end of November. AP suggested that IB consider whether further work could be beneficial. • A 'lessons learned' document has been produced which is to be considered by a future IB meeting. <p>Care Navigation Proposal</p> <ul style="list-style-type: none"> • A gap analysis is being carried out in order to inform fully costed proposals for integrated community support hubs. Proposals will be presented to IB when they have been developed. 	<p>25/10: 1 (AJ)</p> <p>25/10: 2 (JW)</p>

	<ul style="list-style-type: none"> IB requested a paper setting out commitments against STF funding and proposals for use of the uncommitted 2018/19 funding to be discussed at the next meeting. <p>Integration of service areas within MKC and CCG</p> <ul style="list-style-type: none"> CCG and MKC leads are continuing to work with colleagues to develop recommendations for consideration by the Council and the CCG Board. <p>Approach to joint bidding</p> <ul style="list-style-type: none"> IB discussed ways in which commissioning processes could be used to strengthen integration at place. <p>Director of Public Health Annual Report 2018</p> <ul style="list-style-type: none"> MS presented the DPH Annual Report on homelessness and health. The Health and Wellbeing Board have asked that IB oversee the implementation of the report's recommendations. It was agreed that Emmeline Watkins, Deputy Director of Public Health, should work with the MK Homelessness Partnership on the delivery of the recommendations. IB will receive regular updates on progress. GC highlighted that there are a number of meetings across the system which have a focus on homelessness. MK Together were asked to map meetings relating to homelessness in order to ensure that this issue is being effectively considered across the system. <p>Draft ICP Contract Consultation</p> <ul style="list-style-type: none"> Peter Howitt attended for this item. PH is coordinating a response to this consultation for BLMK which will include feedback from IB. PH will submit the response on 26/10. IB requested that PH shares the final response with them. 	<p>25/10: 3 (JW)</p> <p>25/10: 4 (MS/EW)</p> <p>25/10: 5 (MM)</p> <p>25/10: 6 (PH)</p>
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	<p>CISP update</p> <ul style="list-style-type: none"> It was agreed that the CISP task and finish group is reviewed at the next meeting as many of the CISP work streams are becoming business as usual. 	25/10: 7 (JW)
	<p>HWB Integration Board Chair arrangements</p> <ul style="list-style-type: none"> This was MW's last meeting and he was thanked for his contribution. MB agreed to chair the IB but stressed that flexibility will be needed going forward. IB agreed to review chairing arrangements at the end of the financial year. 	
4	<p>Any other business</p> <ul style="list-style-type: none"> Membership of the IB is to be extended to include an additional representative of the GP Federation. 	25/10: 8 (MM)
5	<p>Date of next meeting</p> <ul style="list-style-type: none"> 1.00 – 3.00pm Monday 26 November, Room 1.03, Civic, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ 	

Summary of Actions from Health and Wellbeing Integration Board

Action Ref	Action	Lead	Progress	Status
25/4: 9	To continue discussions on place based arrangements as part of the CCG leadership changes	CM/MB/ MW	Continuing	In progress
23/5: 5	To ensure the CISP dashboard includes progress against planned savings	JW	An update was provided to IB at the meeting on 24/10	Complete
24/9: 3	To provide an update on BCF planning to the November meeting of the Integration Board.	MH	Agenda item 18/12	
24/9: 4	To provide a fully worked up Care Navigation proposal to the October meeting of the Integration Board.	RA	Superseded by action 25/10: 2	Closed
25/10: 1	To provide the Optum 'lessons learned' report to a future meeting of the Integration Board	AJ	Agenda item 26/11	Complete
25/10: 2	To provide costed proposals for integrated community support hubs to Integration Board when developed	JW	Agenda item 26/11	Complete
25/10: 3	To provide an outline of commitments against STF funding and proposals for the use of uncommitted funding at the next Integration Board meeting	JW	Agenda item 26/11	Complete
25/10: 4	To provide regular updates on progress made on the delivery of recommendations from the DPH report on homelessness and health	MS/EW	Agenda item 18/12 and 27/2	
25/10: 5	To map meetings relating to homelessness across the system	MM		In progress
25/10: 6	To circulate the final BLMK response to the ICP contract consultation	PH	<i>Requested</i>	
25/10: 7	To review the CISP task and finish group at its next meeting	JW	TAF meeting 5/11	Complete
25/10: 8	To amend the Integration Board's Terms of Reference to include an additional representative of the GP Federation	MIM	As part of annual review process	Complete