

**RETURNING OFFICER'S FEES**

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**1. Purpose**

1.1 To agree the fees for acting as Returning Officer for Borough and Parish Elections and Neighbourhood Plan Referendums for 2018/19.

**2. Recommendations**

2.1 That the attached scheme be adopted for 2018/19.

**3. Issues and Choices**

3.1 The Chief Executive was appointed by the Council to be the Returning Officer for borough and parish elections on 16 July 2014 (Minute CL27 refers).

3.2 Section 35(4) of the Representation of the People Act 1983 requires the Council to pay all expenditure properly incurred by a Returning Officer in relation to holding an election to be met.

3.3 It has been the practice for the Council to adopt a schedule of fees and disbursements agreed with the district councils in Buckinghamshire. However, as the other councils do not have scheduled elections in 2018/19 an independent schedule is proposed.

3.4 Details of the schedule of fees and disbursements are attached as an **Annex** to this report.

**4. Implications**

4.1 Policy

None.

4.2 Resources

The budget for Returning Officer Fees and Disbursements for 2018/19 is currently set at £196,443.

4.3 Legal

Section 35(1) of the Representative of the Peoples Act 1983 provides “that in England every ..... district council shall appoint an officer of the Council to be the Returning Officer for the elections of councillors of the district, and an officer of the Council to be the Returning Officer for elections of councillors of parishes within the district”.

4.4 Other Implications

None.

Background Papers: Representation of the People Act 1983