

Minutes of Local Strategic Partnership Executive Board

Wednesday 11 November 2009

2.00pm at Room 304/5, CBXII, CMK

Executive Members Present:

Alan Baldwin	Thames Valley Police
Sam Crooks	Milton Keynes Council (Councillor) (Chair)
Bryan Dugdale	Buckinghamshire & MK Fire & Rescue Service
Colin Fox	Milton Keynes Economy & Learning Partnership
Nick Hicks	NHS - MK
David Hill	Milton Keynes Council
John Lewis	Milton Keynes Partnership
Rita Spada	MK Chamber of Commerce
Ruth Stone	Milton Keynes Council of Voluntary Organisations

Apologies:

Wendy Lehman	LSP Chair (ex officio)
Di Morrish	GOSE
Geoff Snelson	LSP Performance Group Chair (ex officio)

Also in Attendance:

Sarah Botham	Milton Keynes Partnership
Tina Butterwick	Milton Keynes Council
Kellie Evans	Milton Keynes Council
Sally Reynolds Wragg	Destination MK
Paul Robinson	Milton Keynes Council

LSPE 49/09 MINUTES

The Minutes of the meeting held on 14 October 2009 were received and agreed subject to the following amendment:

LSPE 37/09 TOWARDS A SET OF EQUALITY GOALS

The first action to be amended as follows:

- After appropriate consultation with relevant groups, an overarching equality statement for adoption by the LSP.

Confirmation was sought as to whether the report will include a demographic assessment. It was agreed that Jeremy Beake would be requested to respond by e-mail.

Matters Arising:

LSPE 38/09 COMPREHENSIVE AREA ASSESSMENT

Partners were thanked for their contribution in providing additional information that has led to the removal of the red flags. The final assessment will be published on 10 December 2009 and will be available on the Audit Commission website

LEAD

LSP Support
Team

Jeremy Beake

<http://www.audit-commission.gov.uk/localgov/audit/CAA/pages/oneplance.aspx>

LSPE 40/09 MILTON KEYNES CARBON REDUCTION PROGRAMME

The Executive were requested to note the resolution of Milton Keynes Council in respect of a Low Carbon Strategy. It was also noted that the MKSM Carbon Statement is also consistent with the Milton Keynes approach.

The Outstanding Matters List was also received and noted.

LSPE 50/09 PERFORMANCE MANAGEMENT

PURPOSE:

Feedback from the LSP Performance Group Meeting held on 6 November 2009 and LAA Annual Review and LAA Refresh 2009/10.

NOTED:

1. The Group undertook a red, amber, green assessment of the national indicators (NIs).
2. 12 NIs identified as red and the lead officer responsible for these indicators has been requested to produce an Improvement Plan in accordance with the template circulated and agreed at the meeting.
3. Improvement Plans will be presented to the December LSP Performance Group Meeting.
4. The Group discussed the role thematic partnerships might play in making a contribution to delivering NIs not in their ownership and also increasing partnership working/connections.
5. It was noted that the timescales for this work fit with the LAA Annual Review and Refresh.
6. It was requested that examples of good practice should be identified for inclusion.
7. It was suggested that the Board might wish to look at which of the 198 NIs are central to achieving Milton Keynes priorities rather than those imposed by Government.

ACTION:

1. It was requested that the improvement plans for the red indicators be considered by the relevant Thematic Partnership.
2. Examples of good practice are sought via the LSP Performance Group for submission as part of the review process.

Thematic Partnerships

LSP Performance Group

LSPE 51/09 MK 2050 MASTER VISION – STRUCTURE FOR DELIVERY

PURPOSE:

To identify and confirm the process for the development of the Master Vision which it is proposed will be undertaken in two phases. The first phase is to develop a 'State of the Borough' report by spring 2010. This will inform the discussions for the second phase of developing the Master Vision.

NOTED:

1. Concern was registered that not all thematic partnerships will have the capacity to provide the information required to develop the State of the Borough Report and lead discussion/engagement as outlined in the report.
2. It was proposed that 5 or 6 questions be developed that incorporate values that could be asked as part of the Master Vision development process.
3. It will be important to take stakeholders on a conceptual journey in order to consider the 2050 aspirations. E.g. What will be the challenges? What will services look like? What kinds of impact will affect how communities develop?

ACTION:

1. The Master Vision questions come back to the December LSPE meeting for agreement.

LSP Support
Team

LSPE 52/09 FINANCIAL CHALLENGES FACING THE PUBLIC SECTOR**PURPOSE:**

To note current Area Based Grant allocation.

NOTED:

1. It was reported that further work is underway to identify how the funding is used and where any flexibility exists.
2. It was noted that it is unlikely that there will be any scope to identify flexibility in this year's allocation as budgets are already committed.
3. A paper was requested that will provide an explanation of Area Based Grant including terms of reference for allocation and the statutory guidance concerning its allocation.
4. Executive Members agreed that the exercise should not be limited to Area Based Grant but should be widened to examine the budgets/expenditure across all public sector partners.

ACTION:

1. Report to December meeting explaining Area Based Grant.
2. LSPE Finance Directors are requested to meet to look at expenditure across all public sector partners.
3. Research how Area Based Grant is being allocated elsewhere.
4. Monthly agenda item to be added to the LSPE Forward Plan.

LSP Support
Team
Tim Hannam

LSPE 53/09 MILTON KEYNES BRANDING AND THE MILTON KEYNES OFFER**PURPOSE:**

To receive a presentation on the Milton Keynes offer from Kellie Evans, Milton Keynes Council and Sally Reynolds Wragg, Destination MK.

NOTED:

1. The Executive welcomed the progress in developing the branding and noted the process for consulting with stakeholders.
2. Important that all sectors including the business sector buy into the branding and marketing of Milton Keynes.
3. Launch to partners and public – pre Easter 2010.
4. Kellie and Sally were congratulated on their work.

ACTION:

1. Further stakeholder engagement and ratification of the logo pre Christmas.
2. Executive Members to contact Kellie or Sally if they have any comments to be considered.

Kellie Evans
Executive Board Members

LSPE 54/09 FUTURE ARRANGEMENTS FOR DELIVERING A SUSTAINABLE COMMUNITY**PURPOSE:**

To note the motion agreed by Milton Keynes Council Cabinet on 27 October 2009 to consider the opportunity to create sustainable new communities in the south east and south west of Milton Keynes through adjusting boundaries so that the sites of these major urban extensions (special development areas) are embraced within the area of Milton Keynes Council. To note the subsequent letters from the Leader of the Council to John Healey MP and Sir Bob Kerlake.

NOTED:

1. Milton Keynes is already working with partners in these local authority areas.
2. The proposal will ensure that the future patterns of public service delivery are not complicated by administrative boundaries. For example there are three different education systems in existence in the local authority areas.
3. That a single Local Delivery Vehicle is proposed in the motion to cover the expansion areas and the two special development areas.

ACTION:

1. Progress regarding discussion with partners to be reported to future Executive meetings.

**LSPE 55/09 MKSM – COLLECTIVE WORKING AGREEMENT:
OPPORTUNITIES FOR ENHANCED PARTNERSHIP
WORKING****PURPOSE:**

To receive an update on the Milton Keynes South Midlands (MKSM) with particular reference to opportunities for enhanced partnership working that was considered by the Local Authority Leaders Group on 20 October 2009.

NOTED:

1. The Executive agreed that a collective way of working would be helpful.
2. That the focus should be on: identifying areas/issues where a difference could be made collectively; and how local authorities can work together and take decisions (governance). Therefore the document circulated as Item 8 will change from this format.
3. That the Regional Board had agreed that this document identified a set of aspirations that would provide a useful agenda for discussions in the future.

ACTION:

That an item be placed on the agenda for the Executive's next meeting on Sub Regional Working.

LSPE 56/09 ECONOMIC UPDATE**NOTED:**

1. The Bulletin (issue 15) produced by Milton Keynes Economy and Learning Partnership provided a synopsis of the current economic climate in Milton Keynes, drawing on information provided from a range of our partners.
2. Silverstone and Head of Formula One have not yet signed a deal to secure British Grand Prix for next year. Talks are continuing and it is understood that both parties are keen to reach an agreement as soon as possible.

LSPE 57/09 GOVERNANCE**a. PURPOSE:**

To consider a request for Membership of the LSP by the Institute of Directors, Milton Keynes Branch.

NOTED:

1. The LSP Protocol states that the membership of the LSP shall be reviewed annually prior to its annual meeting in June.
2. The IoD has requested that the LSP suspend its procedures so that the LSP may consider this application at its next meeting.
3. The Board agreed that the annual review of membership should take place as set out in the protocol.

ACTION:	<ol style="list-style-type: none"> 1. The IoD be informed of the Board's decision to adhere to the timescales as set out in the LSP Protocol. 2. The IoD be invited to complete and submit an application for consideration by the Executive during 2010. 3. The IoD be invited to attend LSP meetings as a member of the public and be provided with dates of future meetings. 	LEAD
b. PURPOSE:	To report progress for applying for Progress through Partnership (PtP) Central Funding 2009/11.	LSP Support Team
NOTED:	<ol style="list-style-type: none"> 1. PtP has announced a third round of funding, there is £6K on offer to every LSP in the south east region for partnership development activity. 2. The outline application for funding must be accompanied by an LSP self-assessment that has to be submitted by 30 November 2009. 3. The self-assessment tool has been replaced to reflect latest legislation and guidance. 4. The LSP Support Team has undertaken the initial assessment. The assessment indicates progress, but identifies areas for further development including: understanding of financial management systems, shared performance management systems, joint commissioning and aligning budgets and grant distribution. 5. The Executive were asked to agree to the Chair of the LSPE signing off the outline application and self-assessment for submission by 30 November 2009. A report will be submitted to the LSPE with full details before for the final application to be submitted by 28 February 2010. 	
ACTION:	<ol style="list-style-type: none"> 1. The LSP Support Team complete the self-assessment and outline application for funding for sign off by the Chair of the LSPE 2. That a further report be submitted to the LSPE before the final application is submitted by 28 February 2010. 	LSP Support Team
LSPE 58/09 HIGH LEVEL VISITS	<p>NOTED: That locally based Red Bull and Brawn racing teams be congratulated on their success in this season's Formula One Grand Prix series.</p>	Geoff Snelson/Colin Fox
LSPE 59/09 JOINT COMMUNICATIONS REPORT	<p>NOTED: The November communications highlights and media relations activity.</p>	

LSPE 60/09 LSPE FORWARD PLAN

NOTED:
Items for future meetings of the LSPE.

LSPE 61/09 ANY OTHER BUSINESS

None.

LSPE 62/09 DATE OF NEXT MEETING

NOTED:
The next meeting will be held on Wednesday 16 December 2009 in Room 4, Civic Offices. It was noted that there is a potential clash with the World Cup Bid presentation session in London and the announcement later that day.

DRAFT