

# BUSINESS MANAGEMENT GROUP DECISIONS

18 JUNE 2003

AGENDA ITEM NUMBER	SUBJECT AND DECISION	DECISION REFERRAL	PERSON RESPONSIBLE FOR ACTION
2	<p><b>Minutes</b></p> <p>That the Minutes of the meetings held on 19 March, 22 April and 20 May 2003 be approved and signed by the Chair as a correct record.</p>	-	Head of Democratic Services
4	<p><b>Review of the Council's Constitution</b></p> <p>That it be agreed in principle that the format of Council meetings be revised to include themed meetings, including an Annual State of the Borough debate, a higher profile for reports from the Cabinet and the Overview and Scrutiny bodies, subject to a further report giving more details of how the changes would work in practice.</p> <p>That the Cabinet Procedure Rules be amended to require the Cabinet to address specifically each recommendation made by an Overview and Scrutiny body.</p>	-	Head of Democratic Services

AGENDA ITEM NUMBER	SUBJECT AND DECISION	DECISION REFERRAL	PERSON RESPONSIBLE FOR ACTION
	<p>That the Cabinet Procedure Rules be amended to allocate the Chair or a nominated spokesperson of an Overview and Scrutiny body up to 10 minutes to present the findings, conclusions and recommendations of the body on a particular matter to the Cabinet.</p> <p>That, from September 2003, the period of each Forward Plan be extended to cover the coming twelve-month period.</p> <p>That all matters being referred to the Cabinet be included on the Forward Plan as soon as they are known.</p> <p>That individual Cabinet Members be authorised to take Key Decisions, subject to the notification requirements of the Access to Information Procedure Rules and the call-in provisions.</p> <p>That the financial threshold for Key Decisions be increased to £100,000.</p> <p>That consideration of changes to Overview and Scrutiny arrangements and to the remit of the Business Management Group be deferred to the next meeting of the Group.</p>	<p>-</p> <p>-</p>	<p>-</p>

AGENDA ITEM NUMBER	SUBJECT AND DECISION	DECISION REFERRAL	PERSON RESPONSIBLE FOR ACTION
	That officers be requested to prepare amendments to the Constitution to give effect to the changes approved, for consideration by the Group and recommendation to the Council in due course.		
5	<p><b>Appointment to Outside Bodies</b></p> <p>That the appointments to outside bodies for 2003, as set in the attached Annex be approved.</p> <p>That officers be requested to investigate the need for Member representation on the David Baxter Management Committee, in light of the current representative having not been invited to a meeting for some time.</p>	-	Head of Democratic Services
	<p><b>Date of Next Meeting</b></p> <p>That the next scheduled meeting be cancelled and rearranged during the week commencing 21 July 2003.</p>		Head of Democratic Services