

2015/16 Budget Fees & Charges - Exemptions to Income Policy

ANNEX G

Service Area	Activity	Proposed Fee Level 2015/16 (incl VAT) £	Increase/ (Decrease) %	Explanation
Resources: Finance & HR Group	Legal Charges			
	- Legal Advice Charges (per hour)	140.00	0.00	The fees were re calibrated last year and reflect the costs of the service, with appropriate mark-up for external work. Fee already high compared to other local authorities (some do not charge for this service).
	- Legal Service Charges - Property (per hour)	0.20	0.00	
Registration of electors - confirmation of residence letter	25.00	0.00		
Public Access	Sponsorship - roundabouts/flag poles	120 - 6,000	0.00	Fixed fee set by service area in line with current market value
	Film Location Charges	Various	N/A	New charges from April 2015.
Adult Social Care & Health	Standard Rate Charges - meals & laundry	Various	0.50	} Uplifted in line with December CPI rate of 0.5% Increases in discretionary non residential services are linked to December CPI. The increase of 0.5%, based on Dec 2014 CPI, indicates an increase in charge by 1p for each of these services. As the cost of implementing this is greater than the additional income gained the proposal is to maintain charges at current 2014/15 rates. Charging is being reviewed as part of the Care Act requirements.
	Sheltered Housing	Various	0.50	
	Community Alarm	Various	0.00	
	Learning Disability Travel (per return journey)	2.83	0.00	
	Blue Badges	10.00	400.00	As per budget proposal
Housing & Community Group	Homelessness			
	- Emergency Bed & Breakfast Accommodation for families/individuals(per night)	26.05	0.00	Any amount above £25 per night is above Housing Benefit grant threshold and results in comparable pressure on Revenue and Benefits budget.
	- Homebond Payout Recharges	Variable	0.00	Contracted amount equivalent to 1 month's rent in each case.
	Private Sector Housing			
	- Houses of Multiple Occupancy (five year period)	300.00	0.00	Recently reviewed. Charge based on average cost base (of service) inflated by CPI estimates. Fee to be recalculated after 5th year (reviewed annually if material changes in financial operation of service). Reviewed 27 Nov 2014 - no change 15/16 - estimated 5 yr average costs remains at £300.
	- Statutory Inspections	211.00	(6.22)	Charge revised for 2015/16. Re-calculation completed 27 Nov 2014. Reduced to reflect estimated costs 15/16 (estimated cost 14/15 is £207)
	- Immigration Inspections (per case)	110.00	0.00	No change 15/16 - estimated costs 15/16 remains at £110 (estimated cost 14/15 is £107).
Traveller Site Rents	Various	2.20	Determined in line with rent increase for HRA secure tenants	

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Public Realm	Burials and Cremation	Various	27.06 - 46.34	} To reflect cost of provision
	- Crematorium Service Recording Fees	43.20	33.33	
	- Use of Organ Willow chapel only (per service)	Various	0.00	
	- Burial Fees - Children			
	Environmental Protection	Various	6.25	To reflect cost of provision
	- Request for information			
	Street Trading Consents	100.00	0.00	} Fees set by Licensing Committee
	Scrap Metal Licence Fees	Various	0.00	
	Taxi Licensing & Fees	Various	Various	} Fees set by Licensing Committee
	Hackney Carriage - Licences	Various	Various	
	Hackney Carriages - Other Services	Various	Various	
	Registrars	Various	0.00 - 28.38	} Benchmarked with other local authorities
	- Marriage ceremony fees	Various	0.00 - 3.98	
	- Nationality Checking Service	Various	0.00 - 2.06	
	- Other Fees			
	Highways	Various	11.11 - 733.33	Revised charge in line with actual cost to service
	- Skip & Scaffold Licences	Various	N/A	New charge for 2015/16.
	- Crane Licences	Various	N/A	
	- Third Party recharges	96.00	N/A	} New charge for 2015/16 in line with actual cost.
	- Special Events fees (per hour)	300.00 - 420.00	N/A	
	- Winter Services	2,500.00	61.29	} Revised charge in line with actual cost to service
	- Section 38 Charges to Developers (additional flat rate fee)	2,500.00	18.76	
	- Provision of Temporary Traffic Order	65.00 - 230.00	N/A	} New charge for 2015/16 in line with actual cost.
	- Temporary traffic light licences	1,800.00 - 3,600.00	N/A	
	- Design Fees	750.00 - 3,000.00	N/A	
	- Technical Approvals			
	Emberton Park	2.52 - 4.00	0.00	To keep in line with competitors
- Vehicle Entrance Fees (per day)	Various	(100.00)		
- Vehicle Access Pass Unlimited use)				

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Public Realm	- Concessions (MKC 'Passport to Leisure' pass holders):				
	- Adult day ticket	2.00	0.00	} Aim to encourage open space use	
	- Junior/OAP day ticket	1.00	0.00		
	- Camping: Surcharge for parties of over four (per person per night)	6.00	0.00	} To keep in line with competitors	
	- Camping: Extra vehicle during stay (per vehicle)	3.00	0.00		
	Waste Management				
	- Bulky waste collections (up to 5 collections)	20.00	33.33	The proposed levy is still lower than most authorities following benchmarking.	
	- Chargeable Special Collections (per half hour)	50.00	11.11	Levy remains significantly lower than alternatives e.g. skip hire.	
	- Allotment green waste weekly collection service (per bin)	50.00	N/A	New for 2015/16	
	Landscape & Countryside				
	- Public Path Orders	2,100.00	68.00	} Charge adjusted based on assessment of work required	
	- Rights of Way Searches	110.00	10.00		
	- Section 31(6) Notification	350.00	N/A		New statutory service, charge based on assessment of work required
	Miscellaneous Charges				
	- Photocopying (per sheet)	0.72 - 1.44	185.71 - 275.00	} To reflect cost of provision	
- Administration charge for works in default (per property)	42.00	3.86			
- Confirmation of Receipt of Accident Notification (for solicitors) per item	120.00	18.75			
- Statement of Facts (for solicitors) per hour	120.00	21.07			
- Non-Statutory Work undertaken for clients e.g. voluntary surrender of food (per hour)	90.00	(10.93)			
- Food Safety Export Certificates	78.00	12.26			
Children & Families: Education, Effectiveness and Participation	Music Fees				
	- Music Centre/Ensembles	Various	0.00% - 5.00%	Need to generate additional income as now self-financing	
	- Schools Charges	Various	N/A	} New charge for 2015/16	
	- Schools Instrument Hire (per year)	0.00 - 94.80	N/A		
- Schools Class Set (per term)	150.00 - 180.00	N/A			

Service Area	Activity	Proposed Fee Level 2015/16 (incl VAT) £	Increase/ (Decrease) %	Explanation
Children & Families: Education, Effectiveness and Participation	Community Language Service			
	- Translation & Interpreting Services	Various	0.00	In order to remain competitive with other Language organisations.
	- Administration Fees	18.00 - 24.00	0.00 - 38.46	In line with the going rate
	Woughton Leisure Centre	Various	0.00 - 62.69	
	Windmill Hill Golf Centre			
	- Single membership types (per annum)	Various	2.97 - 4.73	Price comparisons have been made with other operators in the locality and prices remain competitive.
	- Family membership (per annum)	766.00	(46.43)	The old family membership was for 2 x adults and up to 3 x children. The new family membership is for 1 x adult and 1 x child to encourage the youth into the game.
	- Green fees (per round)	Various	3.05 - 9.09	
	- Buggy Hire	9.50 - 16.00	5.60 - 10.04	} Comparisons made with other operators in the locality and prices remain competitive.
	- Range bucket	Various	5.50 - 100.00	
	- Room hire (per hour)	37.00 - 47.00	4.45 - 5.69	
	- Room hire (per day)	523.00 - 688.00	N/A	New charge for 2015/16
	Library Service - MK Resident			
	- Hire Fees	1.50 - 6.00	0.00	No increase as issues are down and increase would have a detrimental effect.
	- Book drop to residential homes (per visit)	4.00	0.00	Large increase last year.
	- Photocopying	Various	0.00	Increasing the costs will increase the risk of loss of custom. In addition new photocopiers will be installed Jan 2015 saving the service money.
	- Fax Charges	Various	1.85 - 3.23	This service can be increased due to high level of custom and no competition in the immediate area.
	- Fines	Various	(3.85) - 0.00	With the implementation of Radio Frequency Identification (RFID) and silver only coinage, it is not feasible to increase these charges.
	- Reservations (Various)	Various	0.00	Large increase last year.
	Library Service - Non MK Resident			
- Hire fees	1.65 - 6.60	0.00	} No increase - issues are down and increase would have a detrimental effect.	
- Fines	0.06 - 0.65	0.00		
- Book drop to residential homes (per visit)	4.40	0.00		
- Reservations	Various	0.00	Some large increases last year	

Service Area	Activity	Proposed Fee Level 2015/16 (incl VAT) £	Increase/ (Decrease) %	Explanation
Planning & Transportation	Planning Pre Application Advice	Various	25.00	25% increase proposed in line with budget proposal to more closely reflect cost of providing the service.
	Planning Obligation Fees - Monitoring Fee (per clause)	Various	0.00	Percentage kept the same, but introduction of minimum charge which will increase income levied. Minimum charge increased from £1,100 (2013/14) to £1,200 (8.33% increase). Increase based on need to meet income target.
	Car Parking Charges -			
	Residents Parking Permits (Duplicate permit charges - initial permit free of charge)	5.00	0.00	No change of £5 for duplicate permit.
	All non-resident Parking Permit Types (Duplicate permit charge)	5.00	0.00	Cost to change Traffic Regulation Order (TRO) would not justify very small revenue this would generate.
	Business Permit (Annual Cost)	540.00	50.00	As per budget proposals
	Green permit - Initial	75.00	0.00	No increase as low uptake and Council wishes to promote sustainability policies
	Market traders permit	18.75	0.00	Very low uptake - 1 permit sold last year. Council to consider removing this permit type.
	Commuters permit	93.75	26.69	
	CMK Scratch cards - Full Time (5 days)	10.00	25.00	} As per budget proposals
	CMK Scratch cards - Part Time (5 days)	5.00	25.00	
	CMK Pay & Display - std rate tariff (per hour)	0.50	25.00	} As per budget proposals
	CMK Pay & Display - premium rate tariff (per hour)	2.00	42.86	
	CMK Long Stay & Railway Station (12 Hours fixed tariff)	10.00	25.00	
	Hotel Scratch cards (5 days)	25.00	0.00	No scope to increase further
	Theatre Car Park (per hour)	0.15	N/A	New charge for 2015/16
	Passenger Transport -			
	Concessionary Fare Senior & Disabled before 0930 (Off-peak free)	1.05	110.00	
	Junior Trippers (10 journeys)	10.00	100.00	} As per budget proposals
	Junior Cityriders (per week)	8.75	20.69	
	Junior Cityriders (per month)	0.00	(100.00)	Replaced by 4 week permit
	Junior Cityriders (4 week)	27.50	14.58	
	Junior Concessionary Fare (single journey)	1.05	110.00	} As per budget proposals
Community Transport (return)	4.80	23.08		

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Planning & Transportation	Community Transport (single)	3.00	36.36	Brings fee into line with Blue Badges
	Replacement of lost smart cards	10.00	66.67	

2015/16 Budget Additional Concessions

Service Area	Activity	Proposed Fee Level 2015/16 (incl VAT) £	Discount %	Explanation
Children & Families: Education, Effectiveness and Participation	Woughton on the Green - Leisure and Sports Facilities	Various	(50.00)	Concession for the usage for Local Education Authority (LEA) schools in Milton Keynes.
	Woughton Leisure Centre - Casual Swim Fees	Various	(50.00)	Not on 2014/15 schedule.
	Windmill Hill Golf Club - Green Fees	Various	(40.00)	Flexible members card holder
	- Range Buckets	Various	Additional Credits	Range Card Holder
	- Buggys	Various		
	Adult Continued Education	Various	(20.00) - (100.00)	
	Music Fees	Various	(75.00)	Means tested criteria.
Planning & Transportation	Permit Fees for Utilities - main roads	Various	(30.00)	} If work carried out wholly within non traffic sensitive times and locations.
	- minor roads	Various	(30.00)	
Public Realm	Highways - Disabled Bay Markings	192.00	(100.00)	Means tested criteria. Charity or community events managed by parishes.
	- Provision of Temporary Traffic Order	2,500.00	(60.00)	
	Waste Management - Bulky Waste Collection (up to 5 collections)	20.00	(25.00)	} Means tested criteria.
	- Chargeable Special Collections (per half hour)	50.00	(50.00)	
	Landscape and Countryside - High Hedges	515.00	(50.00)	Means tested criteria.