

MILTON KEYNES COUNCIL (PART OF THE BUCKINGHAMSHIRE COUNTY GROUP)

ELECTION OF COUNTY, DISTRICT/WARD AND PARISH COUNCILLORS

(Changes to last year are highlighted in blue)

Scale of expenditure fixed under Section 36(4) and (5) of the Representation of the People Act 1983

Effective from 1 April 2015

PART 1			
Returning Officer's Fees			
<p>The fees to be paid to the Returning Officer for conducting an election; giving the prescribed notices; preparing, supplying and distributing nomination papers and forms of consent; preparing for signature, verifying and adjudicating upon nomination papers; appointing deputy returning officers, including the deputy returning officers fee; issuing poll cards; issuing and receiving postal ballot papers; arranging for and conducting the poll; counting the votes; declaring the result and making a return of the same; generally performing all the duties which a returning officer is required to perform and for covering all disbursements and expenses other than those for which provision is made in Part 2, but excluding both the employees' and employer's share of superannuation and national insurance contributions where payable, shall be as follows:-</p>			
1	In a contested election		
Where the election is for Ward councillors			
(a)	i	For each ward	£118.00
	ii	For every 500 electors (or part thereof) in each ward	£10.00
	iii	For every vacancy after the first in each ward	£35.00
Where the election is for parish councillors			
(b)	i	For each parish or parish ward	£59.00 i.e. 50% of figure for each district ward
	ii	For every 500 electors (or part thereof) in each parish or parish ward	£5.00
Where there is a Referendum for the adoption of a Neighbourhood Plan			
(b)	i	For each designated area	£59.00 i.
	ii	For every 500 electors (or part thereof) in each designated area	£5.00
2	In an uncontested local election		
(a)	Where the election is for district councillors - for each district ward		£35.00
(b)	Where the election is for parish councillors - for each parish or parish ward		£35.00

Part 3 – Clerical Fund (general)

n.b. The Returning Officer has the discretion to incorporate any elements of items 1, 2 and 3 as he/she feels appropriate, in order to optimise use of the total clerical fund.

1	Postal Ballot For the employment of assistants in connection with the issue and receipt of postal ballot papers	£ p
a	For each county, district, parish or parish ward election: For each 100 postal voters (or part thereof)	 79.00
b	For any additional expenses related to staff or equipment arising from the implementation of the Electoral Administration Act 2006	Actual & necessary
2	The Count For the employment of assistants in connection with the counting of the votes	
a	Single Election For each 1,000 electors (or part thereof) Plus , for every vacancy after the first	 79.00 16.00
b	Combined Election For each 1,000 electors (or part thereof) Plus , for every vacancy after the first	 131.00 26.00
3	Clerical Assistance/Travelling Expenses	
(a)	Contested For every 1000 electors (or part thereof)	 79.00
(b)	Uncontested For each county division, district ward, parish or parish ward	 35.00
4	For each polling station visiting officer, to include all expenses other than travelling expenses. Includes collection of postal ballot papers delivered to the polling station. Amount paid is at local discretion.	200.00 (maximum)
5	For the travelling expenses of the returning officer, deputy returning officer(s) and staff, in making arrangements for the poll or in connection with the conduct of the election and the expenses of presiding officers/ poll clerks including conveying ballot boxes to and from the polling station and places designated for the counting of votes.	45p per mile