

AGENDA

Item No:

1. Apologies

2. Disclosure of Interests

Councillors to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

3. Minutes

To approve, and the Chair to sign as correct records, the Minutes of the meetings of the Scrutiny Management Committee held on 24 March 2021 (Item 3a) (**Pages 4 to 11**) and the 19 May 2021 (Item 3b) (**Pages 12**).

4. Public Involvement

To consider submissions from members of the public requesting scrutiny of a particular Council service, or a matter over which the Council has influence.

Note: Written notice of submissions must be submitted to the Committee Services Manager not later than 12 noon eight clear working days before the date of the meeting

5. Performance Reports – Quarter 4 2020/21

To consider the Quarter 4 2020/21 Performance Reports (Item 5a) (**Pages 13 to 14**) and the A3 Performance Pack (Item 5b) (**circulated separately**).

6. Information Governance

Scrutiny of organisational records retention and deletion policy (Item 6) (**Pages 15 to 37**).

7. Annual Report

Review of the draft Scrutiny Annual Report prior to submission to Council (Item 7) (**Pages 38 to 64**).

8. Proposed Task and Finish Groups for 2021/22

To agree suggested Task and Finish Group for 2021/22 (Item 8) (**Pages 65 to 72**)