



SAFERMK PARTNERSHIP

**Minutes of the Meeting held on Thursday 14 April 2016
in the Council Chamber, at Milton Keynes Council Civic Offices @ 2.00pm**

PRESENT:

Councillor O'Neill (Non-Voting Chair)

Representatives of SaferMK Partnership Board with Voting Rights:

Jane Reed	Service Director (Housing & Community), Milton Keynes Council (Deputising for Duncan Sharkey [Corporate Director – Place])
Supt. Gez Chiariello	LPA Commander, Thames Valley Police
David Pennington	Milton Keynes Clinical Commissioning Group (Deputy for Chief Officer NHS MK CCG)
Sue Cooke	Assistant Chief Officer for National Probation Service (Oxon & Bucks LDU and Thames Valley Prisons)

Co-opted members to SaferMK Partnership without Voting Rights:

Parish Councillor Philip Ayles	Representative for the Rural Parish Councils
Parish Councillor David Livingstone	Representative for the Urban Parish Councils
Muriel Scott	Director of Public Health, Milton Keynes Council
Aaron Blessing	(Policy Advisor [Partnerships & Commissioning]), Representative for the Police and Crime Commissioner

Observer:

Councillor Eastman	Milton Keynes Council
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Officers:

Jim O’Ryan	Chief Inspector, Thames Valley Police /Chair of the Business Management Group
Colin Wilderspin	Head of Community Safety, SaferMK/Milton Keynes Council
Lee Westlake	Head of Service Youth Justice, SaferMK/Milton Keynes Council
Steve Conway	Senior Community Safety Research Analyst, Milton Keynes Council
Helen Craddock	Business Manager, Milton Keynes Safeguarding Children Board, Milton Keynes Council
Tina Milner	Committee Manager, Milton Keynes Council

Others Present:

Councillor Mclean
Michael Bracey
Gavin Sandmann
Sophie Ward

Milton Keynes Council
Corporate Director - People
Head of Setting & School Services
Secretarial Assistant, Community Safety,
Milton Keynes Council

Apologies:

Councillor Brunning
Duncan Sharkey

Milton Keynes Council
Corporate Director - Place
(Deputy for Carole Mills [Chief Executive –
Milton Keynes Council])

Matthew Webb

Chief Officer, NHS Milton Keynes Clinical
Commissioning Group

Neil Boustred

Area Manager, Buckinghamshire Fire &
Rescue Service

Calum Bell

Service Delivery Manager (Milton Keynes),
Buckinghamshire Fire & Rescue Service

Stephen Czajewski

Head of Operations (North), Thames Valley
Community Rehabilitation Company

Tim Marren

Chief Executive, Community Action:MK

SMK41 CHAIR WELCOME AND INTRODUCTIONS

The Chair welcomed partners and representatives to the meeting.

SMK42 MINUTES

RESOLVED –

That the Minutes of the meeting of the SaferMK Partnership held on 21 January 2016 be approved and signed by the Chair as a correct record, subject to moving the attendance of Chief Inspector J O’Ryan under the heading of ‘Officers’.

SMK43 BUSINESS MANAGEMENT GROUP UPDATE

The Partnership considered a report and oral update from the Chair, Business Management Group (BMG), in respect of the period covered by the BMG from January to March 2016. The update also briefly covered Reducing Violence, the Schools Drama Competition 2016, the Fear of Crime and feedback from a recent meeting held in respect of the Purple Flag scheme.

The Partnership heard that Thames Valley Police (TVP) had recognised the issues and impact of not being able to provide sufficient performance data during 2015 to the Partnership, and reassured the Partnership that the issues were being taken seriously and improvements would be made during 2016/17 by TVP.

The Partnership was reminded of the importance for representatives to attend and participate in the Business Management Group meetings, and that the Project Leads should also be supported along with providing support to the various Task and Finish Groups.

As part of the Business Management Group's update, the Partnership also received a presentation on the 'Prevent Programme' from the Head of Community Safety.

RESOLVED –

1. That the report and oral update from the Chair of the Business Management Group be noted.
2. That the update on Reducing Violence, including the Schools Drama Competition 2016, the Fear of Crime, and the presentation on Prevent as part of the forward plan programme be noted.
3. That the need to have representation on Task and Finish Groups when required from suitable roles within organisations be supported.
4. That the designated leads for delivering the specific Partnership priorities and statutory obligations continue to be supported.
5. That the action plans for the priority areas and statutory areas be noted.
6. That the Head of Community Safety be requested to circulate to the Partnership, by email, a copy of the Prevent presentation.

SMK44

POLICE & CRIME COMMISSIONER COMMUNITY SAFETY FUND ALLOCATION 2016/17

The Partnership received a report and presentation from the Head of Community Safety in respect of the Police and Crime Commissioner's Community Safety Fund Allocation for 2016/17.

The Partnership heard that the Business Management Group would be undertaking a review, to include how the Partnership looked to sustain the delivery of services through 2016/17 as a consequence of the 1% decrease in funding of £8k. The Head of Community Safety informed the Partnership that he would contact the absent Board members for approval with respect to the allocation of funding arrangements.

It was reported that the Business Management Group would also be looking at the Community Safety Fund in more detail and would provide an update on the outcomes to a future meeting of the Partnership.

RESOLVED –

1. That the Community Safety Fund allocation for 2016/17 be noted.
2. That the Community Safety Fund allocation for 2016/17 Q1 and Q2 (50% of allocation funding) be agreed, subject to agreement by email by the voting members representing Buckinghamshire

Fire and Rescue Service and Thames Valley Community Rehabilitation Company.

3. That the development by the Business Management Group of a mechanism to measure performance and ensure that the Community Safety Fund is delivering value to Milton Keynes be agreed.

SMK45

SAFERMK INFORMATION SHARING PROTOCOL

The Partnership received a report and oral update in respect of SaferMK's Information Sharing Protocol.

The Head of Community Safety reassured the Partnership that the Information Sharing Protocol was fit for purpose and that by having Protocol in place, would ensure any personal data held would only be shared with the Partnership or with Town and Parish Councils, as appropriate and when required.

The Partnership noted that although there were no recent changes to the Information Sharing Protocol, the National Probation Service had been omitted on page 11.

The Partnership heard from the Corporate Director – People, who indicated the feasibility of enhancing the Protocol further for 2017/18 by having individual Partnership members signing up to the Protocol.

The Head of Community Safety reminded Partnership Members of the obligation and dealings with external agencies who worked alongside partners and partner organisations when working in relation to Community Safety.

RESOLVED –

1. That the Information Sharing Protocol be agreed, ***subject to the Head of Community Safety amending page 11 to include 'the National Probation Service' under the heading 'Responsible authorities'***.
2. That, Partners be requested to ensure that the agencies they worked with under Section 17 of the Crime and Disorder Act 1998 were signed up to the Protocol.

SMK46

OPEN UNIVERSITY COMMUNITY SAFETY RESEARCH PARTNERSHIP

The Partnership considered a report and presentation in respect of the Open University Community Safety Research Partnership.

The Partnership heard from the Community Safety Analyst and Research Officer that the work undertaken was in collaboration with academics from the Department of Social Science and Dr L Westmarland of the Open University. The information provided at today's meeting would be circulated by email to partners by the

Partnership Community Safety Analyst and Research Officer for further comments and feedback.

It was reported that although the Open University would be the key partner with the research work, there was scope to potentially extend the model in the form of a regional research hub. The SaferMK Support Team and the Open University were investigating grant funding opportunities for the option of a research hub and other prospects.

The Partnership heard from the Policy Advisor (Partnerships & Commissioning) that it was encouraging that other partners from SaferMK were undertaking work with the Open University. The Thames Valley Police and Crime Commissioner was collaborating with Oxford University, and any outcomes from this work would be shared with SaferMK Partnership.

The Chair, on behalf of the Partnership, thanked the Community Safety Analyst and Research Officer for the really good initiative for Milton Keynes and the excellent research work with the Open University.

RESOLVED –

1. That the report and presentation be noted.
2. That the Partnership be requested to comment appropriately on the proposals and current position.

SMK47

PARTNERSHIP REVIEW

The Partnership received a report on the Partnership Review from the Head of Community Safety.

The Partnership heard that much had changed since the last Review 12 months ago, and the start of work on future reviews gave the opportunity for all partners to become more involved by completing the Self-Assessment Health Check Questionnaire, which was a statutory requirement for Community Safety.

The Chair indicated that various discussions had already taken place with a number of partners in respect of the Review. It was hoped that by having closer links with the Health and Wellbeing Board and other partner organisations, the SaferMK Partnership's Peer Review being planned for later in the year would provide a more positive outlook for closer working relationships.

The Partnership noted the positive comments from partners, and requested that any further feedback from partners/partner organisations in respect of the Partnership's future be provided to the Head of Community Safety in advance of the Peer Review.

RESOLVED –

1. That the presentation summarising the overarching review of the Partnership and potential next stages for the Partnership be noted.
2. That the timing and alignment of arranging a Peer Review/Challenge with partner organisations be arranged during the autumn/winter 2016/17 by the Head of Community Safety.
3. That, Partnership members be requested to comment and discuss on behalf of their organisations the expectations of the Community Safety Partnership and how it can best meet their organisations priorities and delivery locally.

SMK48

REVIEW OF THE DOMESTIC HOMICIDE REVIEW PROTOCOL

The Partnership received a report on a Review of the Domestic Homicide Review Protocol from the Head of Community Safety.

The Partnership heard that Wendy Walker, a representative of the Thames Valley Police and Crime Commissioner's team, was in the process of undertaking the Domestic Homicide Review Protocol, which would incorporate looking at commissioning across the whole of the Thames Valley Police region. The findings and update would be provided to a future meeting of the Partnership.

RESOLVED –

1. That the revised Domestic Homicide Review Protocol for Milton Keynes be agreed.
2. That consideration be given to future funding of Domestic Homicide Reviews locally to ensure that SaferMK Partnership meets its responsibility.

SMK49

PARTNER UPDATES

The Partnership received oral updates from the following partners:

- *The LPA Commander, Thames Valley Police (**Colin – can you recall the update as the tape is not working!**);*
- *The Director of Public Health, Milton Keynes Council reported that the Health and Wellbeing Board was in the second year of a three year Strategy Review on Starting Well that included Domestic Violence and the impact on children, Living Well and Ageing Well. The Review provided the opportunity to liaise more collaboratively and align a cross partner workings, which was proving to be extremely beneficial.*
- *The Business Manager, Milton Keynes Children's Safeguarding Board reported that information had been provided to the Business Management Group and to the Head of Community Safety.*

- *The Head of Service for Youth Justice reported that local performance and preventative measures put in place for Youth Justice had seen positive improvements for the third consecutive year, and that Milton Keynes was performing much better than the national average.*

The Partnership also heard that a handover period was currently underway between Mr Westlake, the Head of Service for Youth Justice, and Mr Sandmann, who would be taking over responsibility as the Head of Service for Youth Justice from October 2016.

- *The Assistant Chief Officer for the National Probation Service reported that the shortfall in recruitment of Probation Officers, as a consequence of the ongoing substantive changes within the Probation Service was being addressed.*
- *The Service Director (Housing & Community) reported that the Council was investigating the impact of the new Operational Act and the impact of the Closure Act, particularly in respect of working with Thames Valley Police on anti-social behaviour in Milton Keynes.*

The LPA Commander, Thames Valley Police, on behalf of the Partnership thanked the Chair, Councillor O'Neill, for all her hard work and dedication to SaferMK Partnership and wished her all the very best for the future and her imminent maternity leave.

RESOLVED –

1. That the oral update from the Local Police Area Commander in respect of Thames Valley Police be noted.
2. That the oral update from the Director of Public Health in respect of the Joint Health and Wellbeing Board's 2nd year of a 3 year Strategy Review be noted.
3. That the oral update from the Business Manager, Milton Keynes Safeguarding Children's Board be noted.
4. That the oral update from the Head of Service for Youth Justice be noted.
5. That the oral update from the Assistant Chief Officer for National Probation Service (Oxon & Bucks LDU and Thames Valley Prisons) be noted.
6. That the oral update from the Service Director (Housing & Community) be noted.

SMK50 FORWARD PLAN

The Head of Community Safety provided a brief update on the Forward Plan 2016/17.

RESOLVED –

That the Forward Plan be noted and updated accordingly by the Head of Community Safety.

SMK51 EXCLUSION OF PUBLIC AND PRESS

RESOLVED –

That the public and press representatives be excluded from the meeting by virtue of Paragraph 1 and 2 (Information Relating to an Individual or to Reveal the Identity of any Individual) of Part 1 of Schedule 12A of the Local Government Act 1972, in order that the Partnership may consider:

- (a) Domestic Homicide Review.
- (b) Peer Intelligence Group Meeting.

SMK52 DOMESTIC HOMICIDE REVIEWS - FEEDBACK

The Partnership considered a report and oral update on Domestic Homicide Reviews from the Head of Community Safety, including feedback received from the Home Office in respect of a statutory report of a Domestic Homicide Review.

The Partnership heard that the final statutory report, prepared by Dr L Westmarland, of the Open University along with input from the Panel Members, had taken into consideration feedback and recommendations provided by Home Office on a Domestic Homicide Review. As an outcome of today's SaferMK Partnership meeting, the Head of Community Safety would arrange publication of the relevant documentation.

The Head of Community Safety also provided a brief update in respect of two further Domestic Homicide Reviews, and reported that feedback from the Home Office Panel was expected on one of the Reviews, which had had been presented to the Partnership in October 2015. The second Review feedback was expected from the Home Office Panel by October 2016, with an interim update being provided to the next meeting of the Partnership.

The Partnership also heard that the Home Office was still experiencing delays in handling Reviews and that the issue was being looked at by the Home Office to improve the timeframe in dealing more effectively with Reviews.

RESOLVED –

1. That the final Domestic Homicide report following recommendations from the Home Office be agreed.
2. That the publication of the Domestic Homicide Review and action plan be agreed.
3. That the oral updates in respect of two Domestic Homicide Reviews be noted.

SMK53

PEER INTELLIGENCE GROUP MEETING

The Partnership received a report and update on the Peer Intelligence Group meeting from the Head of Community Safety.

A number of partners expressed the need to see a more joined up and collaborative approach by all members of the Partnership. It was stated that there was a responsibility for partners and partner organisations involved with this type of work not to be complacent. As Milton Keynes was an ever growing and changing city, it was important to avoid the duplication of work and for all involved parties/partners to have a better awareness and understanding of Community Safety.

The Head of Community Safety indicated that the proposal for membership of a Peer Group Intelligence Group be further explored, and the suggested approach was to look at 4 key elements, namely; Identification, Prevention, Intervention and Enforcement.

The Partnership was reassured to hear that any information or data collected was included in the current information sharing legislation, Section 115 of the Crime and Disorder Act (1998) SaferMK Information Sharing Protocol.

The Partnership noted that any work undertaken in respect of the Peer Intelligence Group would be reported under the Business Management Group's feedback, with an update being provided to a future meeting of the Partnership.

RESOLVED –

1. That the presentation summarising the outcomes from the Peer Group Intelligence meeting held to explore ways of preventing criminal activity associated with Organised Crime Groups be noted.
2. That the support and endorsement to establishing the Peer Group Intelligence Meeting be agreed.
3. That the Partnership be requested to provide suitable representation to the Peer Group Intelligence activities.

THE CHAIR CLOSED THE MEETING AT 3.37 PM