

Chief Executive  
Howard Miller

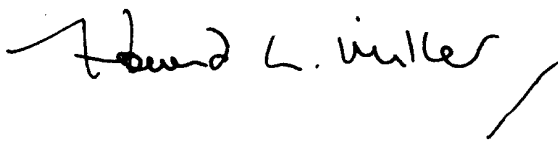
To: The Chair and Members of  
the Equalities Panel

25 August 1999

Dear Councillor

Your attendance is requested at a meeting of the **EQUALITIES PANEL** to be held at the Civic Offices, 1 Saxon Gate East, Milton Keynes, on **THURSDAY 2 SEPTEMBER 1999 at 6.30 pm** when the business set out overleaf will be transacted.

Yours faithfully

A handwritten signature in black ink that reads "Howard L. Miller" with a diagonal slash at the end.

Chief Executive

Councillors Edwards, Long, Seymour, I Wilson and White

## AGENDA

Item No:

**1. Election of Chair**

To elect a Chair of the Panel for the Council year 1999/2000.

**2. Apologies**

**3. Declarations of Interest**

Members and officers to declare any interests they may have in the business to be transacted in accordance with the Local Government Act 1972.

**4. Terms of Reference and Membership of Panel**

To consider Item 4 (**Page 4**)

**5. Equalities Audit and The Stephen Lawrence Inquiry**

At its meeting on 13 July 1999 (Minute PR14/00 refers), the Policy and Resources Committee considered reports on the Equalities Audit and the findings arising from the Stephen Lawrence Inquiry.

A copy of these reports are attached at Items 5a (**Page 9**) and 5b (**Page 12**) respectively.

The Committee made the following decisions arising from the reports:

- “1. That the completion of the Equalities Audit be noted.
2. That the positive progress being made towards Level 3 of the Standard be noted.
3. That the following action be taken in considering the report and developing an Action Plan in discussion with all services and relevant external agencies:
  - (i) the audit report and suggested actions are widely circulated amongst Members and officers;
  - (ii) discussions, workshops or briefings are held to consider the audit and suggested actions and devise clear corporate and directorate action plans;
  - (iii) relevant organisations are consulted and involved in the development of all action plans, in particular the Racial Equality Council, the Council of Disabled People and Unison; and
  - (iv) the final plans are widely circulated to officers and Members and made available to the public.
4. That a Member Panel be established to monitor and ensure the early implementation of the recommendations contained in the Equalities Audit and the Action Plan arising from the

Stephen Lawrence report and related issues, and that the Panel report back to the next meeting of this Committee on the representation from the wider community and the Terms of Reference it will need to carry out its work to the maximum effect.

5. That the Panel reports back regularly on progress made to this Committee including an annual report.
6. That the Panel be set up on the ratio 2:2:1.
7. That Councillors Edwards, Long, Seymour and I Wilson and a representative of the Conservative Group be appointed to the Panel.”

**6. Equalities Workshop - 24 September 1999**

To consider Item 6 (**Page 31**)