

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|---|--|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Finance, HR & Governance | | | | | | | |
| Court Costs Charged to Local Taxation Defaulters | | | | | | | |
| Council Tax summons | Fees set with permission of the court | N | 60.00 | 60.00 | 60.00 | 60.00 | 0.00% |
| Council Tax Liability Order | Fees set with permission of the court | N | 30.00 | 30.00 | 30.00 | 30.00 | 0.00% |
| Non Domestic Rates summons | Fees set with permission of the court | N | 75.00 | 75.00 | 75.00 | 75.00 | 0.00% |
| Non Domestic Rates Liability Order | Fees set with permission of the court | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Sale of Agenda and Minutes | | | | | | | |
| Registration of Electors | Per Confirmation of residence letter | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| Registration of Electors | Sale of Registers (paper copy) | N | 955.00 | 955.00 | 925.00 | 925.00 | 3.24% |
| Registration of Electors | Sale of Registers(data copy) | N | 303.50 | 303.50 | 294.50 | 294.50 | 3.06% |
| Registration of Electors | Sale of monthly alterations (data) | N | 193.50 | 193.50 | 193.50 | 193.50 | 0.00% |
| Registration of Electors | Sale of Overseas voter list (paper) | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% |
| Registration of Electors | Overseas voter list (data) | N | 21.50 | 21.50 | 21.50 | 21.50 | 0.00% |
| Elections | Sale of marked register | N | 384.00 | 384.00 | 376.00 | 376.00 | 2.13% |
| Elections | Sale of Marked postal vote list | N | 39.00 | 39.00 | 37.00 | 37.00 | 5.41% |
| Legal Charges | | | | | | | |
| Legal Advice Charges – Principal (equiv. to at least 8 yrs relevant post qualification/call) | Per Hour - dependant on type of advice | N | 140.00 | 140.00 | 140.00 | 140.00 | 0.00% |
| Legal Advice Charges – Senior (equiv. to at least 4 yrs relevant post-qualification/call) | Per Hour - dependant on type of advice | N | 140.00 | 140.00 | 140.00 | 140.00 | 0.00% |
| Legal Advice Charges – Assistant (other solicitors, barristers, legal executives or fee earners of equivalent experience) | Per Hour - dependant on type of advice | N | 140.00 | 140.00 | 140.00 | 140.00 | 0.00% |
| Legal Advice Charges – Paralegals or fee earners of equivalent experience | Per Hour - dependant on type of advice | N | 140.00 | 140.00 | 140.00 | 140.00 | 0.00% |
| Legal Advice Charges – Trainee solicitors (may vary on grade of trainee) | Per Hour - dependant on type of advice | N | 140.00 | 140.00 | 140.00 | 140.00 | 0.00% |
| Legal service charges – rates for specific services (Property) | Per Hour - dependant upon type of advice or service- | N | 140.00 | 140.00 | 140.00 | 140.00 | 0.00% |
| Legal Case Bundles | Per Sheet | N | 0.20 | 0.20 | 0.20 | 0.20 | 0.00% |
| Public Access | | | | | | | |
| Bury Field Common | | | | | | | |
| Horse Riding Permit - (Non Commercial) | Per Horse | N | 37.00 | 37.00 | 36.00 | 36.00 | 2.78% |
| Horse Riding Permit - (Commercial) | Per Horse | N | 74.00 | 74.00 | 72.00 | 72.00 | 2.78% |
| Sponsorship | | | | | | | |
| Roundabout - LARGE - A5/M1 | Per Roundabout | Y | 5,000.00 | 6,000.00 | 5,000.00 | 6,000.00 | 0.00% |
| Roundabout - MAIN ROUTES - A509 & A421 & A422 | Per Roundabout | Y | 3,500.00 | 4,200.00 | 3,500.00 | 4,200.00 | 0.00% |
| Roundabout - CITY CENTRE | Per Roundabout | Y | 3,000.00 | 3,600.00 | 3,000.00 | 3,600.00 | 0.00% |
| Roundabout - GRID ROADS & OUT OF TOWN | Per Roundabout | Y | 2,500.00 | 3,000.00 | 2,500.00 | 3,000.00 | 0.00% |
| Roundabout - SMALL./ MINI & SEMI BUILT UP AREAS | Per Roundabout | Y | 2,000.00 | 2,400.00 | 2,000.00 | 2,400.00 | 0.00% |
| Flag Poles | Per Flagpole | Y | 100.00 | 120.00 | 100.00 | 120.00 | 0.00% |
| Film Location Charges | | | | | | | |
| Small Production based on 1-5 crew members | | | | | | | |
| Application Fee | per application | Y | 30.00 | 36.00 | 0.00 | 0.00 | n/a |
| Filming Fee | per day | Y | 150.00 | 180.00 | 0.00 | 0.00 | n/a |
| Medium Production based on 6-11 crew members | | | | | | | |
| Application Fee | per application | Y | 60.00 | 72.00 | 0.00 | 0.00 | n/a |
| Filming Fee | per day | Y | 180.00 | 216.00 | 0.00 | 0.00 | n/a |
| Large Production based on 12-29 | | | | | | | |
| Application Fee | per application | Y | 120.00 | 144.00 | 0.00 | 0.00 | n/a |
| Filming Fee | per day | Y | 210.00 | 252.00 | 0.00 | 0.00 | n/a |
| Major Production based on 30+ | | | | | | | |
| Application Fee | per application | Y | 150.00 | 180.00 | 0.00 | 0.00 | n/a |
| Filming Fee | per day | Y | 500.00 | 600.00 | 0.00 | 0.00 | n/a |

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| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Buildings Contracts | 12% added to Materials and Contractors per Job | Y | 0.10 | 0.12 | 0.00 | 0.00 | n/a |
| Adult Social Care & Health | | | | | | | |
| Standard Rate Charges | | | | | | | |
| Meals | Per Meal | N | 5.36 | 5.36 | 5.33 | 5.33 | 0.50% |
| Laundry | Per Load | N | 10.13 | 10.13 | 10.07 | 10.07 | 0.50% |
| Learning Disability Travel | Per return journey | N | 2.83 | 2.83 | 2.83 | 2.83 | 0.00% |
| Blue Badges | Per badge | N | 10.00 | 10.00 | 2.00 | 2.00 | 400.00% |
| Community Alarm | | | | | | | |
| Community Alarm - non - VATable | Per Week | N | 3.46 | 3.46 | 3.46 | 3.46 | 0.00% |
| Community Alarm - VATable | Per Week | Y | 3.46 | 4.15 | 3.46 | 4.15 | 0.00% |
| Visiting Warden Alarm - non -VATable | Per Week | N | 1.67 | 1.67 | 1.67 | 1.67 | 0.00% |
| Visiting Warden Alarm -VATable | Per Week | Y | 1.67 | 2.01 | 1.67 | 2.01 | 0.00% |
| Telecare non-VATable | Per Week | N | 3.14 | 3.14 | 3.14 | 3.14 | 0.00% |
| Telecare VATable | Per Week | Y | 3.14 | 3.77 | 3.14 | 3.77 | 0.00% |
| Sheltered Housing | | | | | | | |
| Category 1 | Per Week | N | 15.39 | 15.39 | 15.31 | 15.31 | 0.50% |
| Category 2 | Per Week | N | 18.72 | 18.72 | 18.63 | 18.63 | 0.50% |
| Category 3 | Per Week | N | 17.21 | 17.21 | 17.12 | 17.12 | 0.50% |
| Housing & Community | | | | | | | |
| Homelessness | | | | | | | |
| Emergency Bed & Breakfast Accommodation for families/individuals where the applicant is over 25 yrs. (This charge is to cover services not eligible for housing benefit e.g. Lighting, laundry) | Per Week | N | 11.19 | 11.19 | 10.97 | 10.97 | 2.00% |
| Emergency Bed & Breakfast Accommodation for families/individuals where the applicant is under 25 yrs. (This charge is to cover services not eligible for housing benefit e.g. Lighting, laundry) | Per Week | N | 5.59 | 5.59 | 5.48 | 5.48 | 2.00% |
| Emergency Bed & Breakfast Accommodation for families/individuals | Per Night | N | 26.05 | 26.05 | 26.05 | 26.05 | 0.00% |
| Homebond Payout recharges | Variable Monthly rental charge | N/A | see note | see note | < see note | < see note | N/A |
| Private Sector Housing | | | | | | | |
| Statutory Notice Scheme | Governed by Statute | N | 211.00 | 211.00 | 225.00 | 225.00 | -6.22% |
| Houses Of Multiple Occupancy | Per Licence | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% |
| Immigration Inspections | Per case | N | 110.00 | 110.00 | 110.00 | 110.00 | 0.00% |
| Traveller Site | | | | | | | |
| Willen Road Traveller site rent | Per plot | N | 86.34 | 86.34 | 84.48 | 84.48 | 2.20% |
| Calverton Traveller site rent | Per plot | N | 118.96 | 118.96 | 116.40 | 116.40 | 2.20% |
| Electricity cards (Willen Traveller site) | Per card | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Community Facilities Unit | | | | | | | |
| Leisure Services Core Prices | | | | | | | |
| Directly Managed Sports Grounds and Community Centres | | | | | | | |
| NOTE: One off bookings for sports events NOT relating to our regular bookers must be charged VAT | | | | | | | |
| WOUGHTON ON THE GREEN | | | | | | | |
| Football Weekly Cost - Adult/Senior | (34 games) | N | 2,030.00 | 2,030.00 | 1,977.97 | 1,977.97 | 2.63% |
| Football Fortnightly cost - Adult/Senior | (17 games) | N | 1,075.00 | 1,075.00 | 1,046.57 | 1,046.57 | 2.72% |
| Football Casual Game | Per Game | Y | 88.00 | 105.60 | 85.85 | 103.01 | 2.51% |
| Football Weekly Cost - Junior | (34 games) | N | 1,575.00 | 1,575.00 | 1,533.06 | 1,533.06 | 2.74% |
| Football Fortnightly cost - Junior | (17 games) | N | 832.00 | 832.00 | 810.83 | 810.83 | 2.61% |
| Football Casual Game - Junior | Per Game | Y | 67.00 | 80.40 | 65.41 | 78.50 | 2.43% |
| Football - Nursery 7's (Football Activity) | Per Game | N | 11.50 | 11.50 | 11.27 | 11.27 | 2.00% |
| Astroturf | | | | | | | |
| Whole Pitch- Daytime | Per Hour | N | 78.50 | 78.50 | 76.58 | 76.58 | 2.50% |
| Whole Pitch- Evening | Per Hour | N | 93.50 | 93.50 | 91.12 | 91.12 | 2.61% |
| Half Pitch-Weekday Daytime | Per Hour | N | 39.00 | 39.00 | 38.30 | 38.30 | 1.84% |
| Half Pitch-Weekday Evening | Per Hour | N | 46.50 | 46.50 | 45.56 | 45.56 | 2.06% |
| Cricket | | | | | | | |
| Cricket Weekly Cost - with changing facilities - Daytime | (18 games) | N | 1,372.00 | 1,372.00 | 1,335.80 | 1,335.80 | 2.71% |
| Cricket Fortnightly Cost - with changing facilities - Daytime | (10 games) | N | 765.75 | 765.75 | 745.64 | 745.64 | 2.70% |
| Cricket Casual Game - with changing facilities - Weekends | Per Game | Y | 84.00 | 100.80 | 81.76 | 98.11 | 2.74% |
| Cricket Weekly Cost - with changing facilities - Evening | (18 games) | N | 1,154.50 | 1,154.50 | 1,124.25 | 1,124.25 | 2.69% |
| Cricket Fortnightly Cost - with changing facilities - Evening | (10 games) | N | 565.50 | 565.50 | 550.59 | 550.59 | 2.71% |
| Cricket Casual Game - with changing facilities - Evening | Per Game | Y | 71.50 | 85.80 | 69.74 | 83.69 | 2.52% |
| Baseball Pitch | | | | | | | |
| Baseball Weekly Cost | (18 games) | N | 1,200.00 | 1,200.00 | 1,168.07 | 1,168.07 | 2.73% |
| Baseball Weekly Cost | (10 games) | N | 729.00 | 729.00 | 710.19 | 710.19 | 2.65% |
| Baseball Casual Game | Per Game | Y | 68.00 | 81.60 | 66.27 | 79.52 | 2.62% |
| Bar | | | | | | | |
| Bar (off peak) | Per Hour | Y | 26.50 | 31.80 | 25.84 | 31.01 | 2.54% |
| Bar Function (Party) | 7pm-Midnight | Y | 125.00 | 150.00 | 162.64 | 195.17 | -23.14% |
| Meeting Room | Per Hour | N | 15.50 | 15.50 | 15.22 | 15.22 | 1.83% |
| Tennis Courts | Per Hour | Y | 8.33 | 10.00 | 6.53 | 7.83 | 27.63% |
| Tennis Courts | Per Hour | Y | 6.21 | 7.45 | 6.21 | 7.45 | 0.00% |
| WOUGHTON LEISURE CENTRE | | | | | | | |
| Sports Hall Club Block Booking 1 x 4 courts PEAK | per court | N | 12.00 | 12.00 | 11.50 | 11.50 | 4.35% |

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| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | | |
| Sports Hall Club Block Booking 1 x 4 courts OFF PEAK | per court | N | 11.00 | 11.00 | 10.50 | 10.50 | 4.76% | |
| Sports Hall Casual 1 x 4 courts PEAK | per court | Y | 10.00 | 12.00 | 9.58 | 11.50 | 4.38% | |
| Sports Hall Casual 1 x 4 courts OFF PEAK or Card Holder PEAK | per court | Y | 9.17 | 11.00 | 0.00 | 0.00 | 0.00% | |
| Card Holder OFF PEAK | per court | Y | 8.33 | 10.00 | 0.00 | 0.00 | 0.00% | |
| Gallery Club | per hour | N | 15.50 | 15.50 | 13.50 | 13.50 | 14.81% | |
| Gallery Casual | per hour | Y | 13.33 | 16.00 | 13.00 | 15.60 | 2.54% | |
| Theatre (Various Usage) | P.O.A | TBA | P.O.A | P.O.A | 0.00 | 0.00 | 0.00% | |
| Studio Club | per hour | N | 22.50 | 22.50 | 16.50 | 16.50 | 36.36% | |
| Studio Casual | per hour | Y | 22.50 | 27.00 | 13.83 | 16.60 | 62.69% | |
| Monthly Membership (swim/gym/classes/off peak racket sports) | per month | Y | 17.92 | 21.50 | 16.67 | 20.00 | 7.50% | |
| Aerobics Classes (inc aqua) | per class | Y | 4.58 | 5.50 | 4.17 | 5.00 | 9.83% | |
| Swimming Pool | | | | | | | | |
| Schools | per hour | N | 68.00 | 68.00 | 66.50 | 66.50 | 2.26% | |
| Swimming Lessons | per term | N | 48.50 | 48.50 | 47.50 | 47.50 | 2.11% | |
| Casual Swim Adult | session | Y | 2.92 | 3.50 | 0.00 | 0.00 | N/A | |
| Casual Swim Child | session | Y | 1.25 | 1.50 | 0.00 | 0.00 | N/A | |
| Casual Swim Senior | session | Y | 1.25 | 1.50 | 0.00 | 0.00 | N/A | |
| Swimming Party | per booking | Y | 87.50 | 105.00 | 87.50 | 105.00 | 0.00% | |
| Swimming Party with Inflatable | per booking | Y | 108.33 | 130.00 | 100.00 | 120.00 | 8.33% | |
| Bouncy Castle Party | per booking | Y | 70.83 | 85.00 | 0.00 | 0.00 | N/A | |
| Activity Party/Football | per booking | Y | 58.33 | 70.00 | 0.00 | 0.00 | N/A | |
| Academy | | | | | | | | |
| Muga Club 1x3 | per court | N | 23.50 | 23.50 | 23.14 | 23.14 | 1.55% | |
| Muga Casual 1x3 | per court | Y | 19.58 | 23.50 | 19.28 | 23.14 | 1.55% | |
| Astro Turf Club 1x2 | per court | N | 48.50 | 48.50 | 48.44 | 48.44 | 0.13% | |
| Astro Turf Casual 1x2 | per court | Y | 40.42 | 48.50 | 40.37 | 48.44 | 0.13% | |
| Astro Junior | per court | N | 37.00 | 37.00 | 0.00 | 0.00 | N/A | |
| WINDMILL HILL GOLF CENTRE | | | | | | | | |
| Membership | | | | | | | | |
| Adult 5 Day | per annum | Y | 566.67 | 680.00 | 550.00 | 600.00 | 3.03% | |
| Adult 7 Day | per annum | Y | 613.33 | 736.00 | 595.83 | 650.00 | 2.94% | |
| Adult Joint | per annum | Y | 1,038.33 | 1,246.00 | 1,008.33 | 1,100.00 | 2.98% | |
| Senior 5 Day | per annum | Y | 401.67 | 482.00 | 389.58 | 425.00 | 3.10% | |
| Senior 7 Day | per annum | Y | 448.33 | 538.00 | 435.42 | 475.00 | 2.97% | |
| Senior Joint | per annum | Y | 802.50 | 963.00 | 779.17 | 850.00 | 2.99% | |
| Family | per annum | Y | 638.33 | 766.00 | 1,191.67 | 1,300.00 | -46.43% | |
| Junior | per annum | Y | 120.00 | 144.00 | 114.58 | 125.00 | 4.73% | |
| Associate Members - Jnr | per annum | Y | 20.00 | 24.00 | 0.00 | 0.00 | N/A | |
| Associate Members - Senior | per annum | Y | 45.00 | 54.00 | 0.00 | 0.00 | N/A | |
| Associate Members - Ad | per annum | Y | 60.00 | 72.00 | 0.00 | 0.00 | N/A | |
| Flexible Member - Senior | per annum | Y | 125.00 | 150.00 | 0.00 | 0.00 | N/A | |
| Flexible Member - Ad | per annum | Y | 208.33 | 250.00 | 0.00 | 0.00 | N/A | |
| Colt Membership - U25's | per annum | Y | 304.17 | 365.00 | 0.00 | 0.00 | N/A | |
| Junior - U10's Member | per annum | Y | 70.83 | 85.00 | 0.00 | 0.00 | N/A | |
| 999 Membership | per annum | Y | 398.33 | 478.00 | 0.00 | 0.00 | N/A | |
| Corporate - Bronze | per annum | Y | 2,916.67 | 3,500.00 | 0.00 | 0.00 | N/A | |
| Corporate - Silver | per annum | Y | 5,000.00 | 6,000.00 | 0.00 | 0.00 | N/A | |
| Corporate - Gold | per annum | Y | 6,666.67 | 8,000.00 | 0.00 | 0.00 | N/A | |
| Replacement Membership Card | each | Y | 4.17 | 5.00 | 4.17 | 5.00 | 0.00% | |
| Green Fees | | | | | | | | |
| Adult Week Day | per round | Y | 15.83 | 19.00 | 15.00 | 15.00 | 5.53% | |
| Adult Weekend | per round | Y | 20.00 | 24.00 | 19.17 | 20.00 | 4.33% | |
| Adult W/End after 1300 | per round | Y | 15.83 | 19.00 | 15.00 | 15.00 | 5.53% | |
| Adult 9 Holes & Twilight | per round | Y | 10.83 | 13.00 | 10.00 | 9.00 | 8.30% | |
| Senior Weekday | per round | Y | 11.67 | 14.00 | 11.00 | 12.00 | 6.09% | |
| Senior Weekend | per round | Y | 14.17 | 17.00 | 13.75 | 15.00 | 3.05% | |
| Senior W/End after 1100 | per round | Y | 11.67 | 14.00 | 11.00 | 12.00 | 6.09% | |
| Senior 9 Holes & Twilight | per round | Y | 8.75 | 10.50 | 8.33 | 9.00 | 5.04% | |
| Junior Week Day | per round | Y | 5.00 | 6.00 | 4.58 | 5.00 | 9.09% | |
| Junior Weekend | per round | Y | 6.67 | 8.00 | 6.42 | 7.00 | 3.95% | |
| Junior 9 Holes & Twilight | per round | Y | 5.00 | 6.00 | 4.58 | 5.00 | 9.09% | |
| Passport to Leisure | per round | Y | 9.63 | 11.55 | 9.17 | 10.00 | 5.00% | |
| Function Hire | | | | | | | | |
| Lounge Bar Hourly Hire | per hour | Y | 30.83 | 37.00 | 29.17 | 35.00 | 5.69% | |
| Lounge Bar Day Hire | per day | Y | 435.83 | 523.00 | 0.00 | 0.00 | N/A | |
| Function Room Hourly Hire | per hour | Y | 39.17 | 47.00 | 37.50 | 45.00 | 4.45% | |
| Function Room Day Hire | per day | Y | 573.33 | 688.00 | 0.00 | 0.00 | N/A | |
| Range | | | | | | | | |
| Buckets | | | | | | | | |
| Small | per bucket | Y | 1.75 | 2.10 | 0.00 | 0.00 | N/A | |
| Medium | per bucket | Y | 3.08 | 3.70 | 2.92 | 3.50 | 5.60% | |
| Large | per bucket | Y | 3.96 | 4.75 | 0.00 | 0.00 | N/A | |
| Jumbo | per bucket | Y | 4.38 | 5.25 | 4.17 | 5.00 | 4.92% | |
| Buggys | | | | | | | | |
| 18 hole adult | - | Y | 13.33 | 16.00 | 12.50 | 15.00 | 6.64% | |
| 18 hole senior | - | Y | 9.17 | 11.00 | 8.33 | 10.00 | 10.04% | |
| 9 / twilight adult | - | Y | 10.83 | 13.00 | 10.00 | 12.00 | 8.30% | |
| 9 / twilight senior | - | Y | 7.92 | 9.50 | 7.50 | 9.00 | 5.60% | |
| Library Services - MK Residents | | | | | | | | |
| Hire Fees and Loan Periods - MK residents | | | | | | | | |
| Spoken Word Cassettes - Up to 4 tapes | 3 weeks | N | 1.50 | 1.50 | 1.50 | 1.50 | 0.00% | |
| Spoken Word Cassettes - 5+ tapes | 3 weeks | N | 2.00 | 2.00 | 2.00 | 2.00 | 0.00% | |
| Spoken Word Cassettes - 12+ tapes | 3 weeks | N | 2.50 | 2.50 | 2.50 | 2.50 | 0.00% | |
| Spoken Word CDs - Up to 4 discs | 3 weeks | N | 2.00 | 2.00 | 2.00 | 2.00 | 0.00% | |
| Spoken Word CDs - 5+ discs | 3 weeks | N | 2.50 | 2.50 | 2.50 | 2.50 | 0.00% | |
| Compact Discs - Single | 2 weeks | N | 1.80 | 1.80 | 1.80 | 1.80 | 0.00% | |
| Compact Discs - Double | 2 weeks | N | 1.80 | 1.80 | 1.80 | 1.80 | 0.00% | |
| DVDs | 1 week | N | 2.75 | 2.75 | 2.75 | 2.75 | 0.00% | |
| DVDs - Boxed Sets | 2 weeks | N | 5.50 | 5.50 | 5.50 | 5.50 | 0.00% | |
| DVDs - Children's | 1 week | N | 1.50 | 1.50 | 1.50 | 1.50 | 0.00% | |
| Blu Ray | 1 week | N | 2.75 | 2.75 | 2.75 | 2.75 | 0.00% | |

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| Playaways | 3 weeks | N | 2.50 | 2.50 | 2.50 | 2.50 | 0.00% |
| Reading Group Sets | 6 weeks | N | 6.00 | 6.00 | 6.00 | 6.00 | 0.00% |
| Book drop to residential homes | per visit | N | 4.00 | 4.00 | 4.00 | 4.00 | 0.00% |
| Fines | | | | | | | |
| Adults Books, Magazines, Cassettes, CDs | Each per day, max. £6.25 | N | 0.25 | 0.25 | 0.26 | 0.26 | -3.85% |
| Children's Books | Each per day, max. £1.25 | N | 0.05 | 0.05 | 0.05 | 0.05 | 0.00% |
| Videos, DVDs & CD-ROMs | Each per day, max. £13.75 | N | 0.60 | 0.60 | 0.60 | 0.60 | 0.00% |
| Photocopying and FAX | | | | | | | |
| Photocopies | Per A4 sized page | Y | 0.17 | 0.20 | 0.17 | 0.20 | 0.00% |
| Photocopies | Per A3 sized page | Y | 0.25 | 0.30 | 0.25 | 0.30 | 0.00% |
| Microforms | per page | Y | 0.46 | 0.55 | 0.46 | 0.55 | 0.00% |
| Colour Copying | Per A4 sized page | Y | 1.00 | 1.20 | 1.00 | 1.20 | 0.00% |
| Colour Copying | Per A3 sized page | Y | 1.33 | 1.60 | 1.33 | 1.60 | 0.00% |
| FAX - Receiving | Per Page | Y | 0.64 | 0.77 | 0.62 | 0.74 | 3.23% |
| FAX - Sending - UK | Per Page | Y | 1.10 | 1.32 | 1.08 | 1.30 | 1.85% |
| FAX - Sending - Europe | Per Page | Y | 2.12 | 2.54 | 2.08 | 2.50 | 1.92% |
| FAX - Sending - rest of world | Per Page | Y | 2.56 | 3.07 | 2.50 | 3.00 | 2.40% |
| Computers | | | | | | | |
| Extra Sessions and Non-Members | Per half hour | Y | 1.08 | 1.30 | 1.08 | 1.30 | 0.00% |
| Printing: Black & White | Per page | Y | 0.21 | 0.25 | 0.21 | 0.25 | 0.00% |
| Printing: Colour | Per page | Y | 0.63 | 0.76 | 0.63 | 0.76 | 0.00% |
| Staff assisted scanning | per scan | Y | 0.83 | 1.00 | 0.83 | 0.00 | 0.00% |
| Reservations | | | | | | | |
| Items from MK Stock | Per item | N | 0.80 | 0.80 | 0.80 | 0.80 | 0.00% |
| Items from SELMS partner's stock | Per item | N | 3.00 | 3.00 | 3.00 | 3.00 | 0.00% |
| Items from Outside SELMS (ILL) | Per item | N | 6.00 | 6.00 | 6.00 | 6.00 | 0.00% |
| Renewal of ILL | Per item | N | 5.00 | 5.00 | 5.00 | 4.15 | 0.00% |
| Vocal Scores | Up to 40 copies | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Vocal Scores | Per additional copy over 40 copies | N | 0.30 | 0.30 | 0.30 | 0.30 | 0.00% |
| Music/orchestral sets | Per set | N | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |
| Other Charges | | | | | | | |
| Business research (minimum charge) | Per enquiry | Y | 5.00 | 6.00 | 5.00 | 6.00 | 0.00% |
| Business research (additional search per company) | Per company | Y | 0.83 | 1.00 | 0.83 | 1.00 | 0.00% |
| Family History Research | Per enquiry | Y | 5.00 | 6.00 | 5.00 | 6.00 | 0.00% |
| Family History Research (print charge) | Per A4 sheet | Y | 0.46 | 0.55 | 0.46 | 0.55 | 0.00% |
| Laminating | Per A4 sheet | Y | 0.83 | 1.00 | 0.83 | 1.00 | 0.00% |
| Laminating | Per A3 sheet | Y | 1.25 | 1.50 | 1.25 | 1.50 | 0.00% |
| Lost library card replacement | Per card | N | 3.00 | 3.00 | 3.00 | 3.00 | 0.00% |
| Lost item admin fee | per item | N | 0.00 | 0.00 | 2.00 | 2.00 | N/A |
| School Library Service | | | | | | | |
| Premium SLS Subscription | per pupil | N | 13.20 | 13.20 | 13.20 | 13.20 | 0.00% |
| Standard SLS Subscription | per pupil | N | 8.00 | 8.00 | 8.00 | 8.00 | 0.00% |
| Lost Resources for subscribing schools (Books) | Books | N | 2.00 | 2.00 | 2.00 | 2.00 | 0.00% |
| Lost Resources for non-subscribing schools (Books) | Books | N | 4.00 | 4.00 | 4.00 | 4.00 | 0.00% |
| Library Services | | | | | | | |
| Hire Fees and Loan Periods - non MK residents | | | | | | | |
| Spoken Word Cassettes - Up to 4 tapes | 3 weeks | N | 1.65 | 1.65 | 1.65 | 1.65 | 0.00% |
| Spoken Word Cassettes - 5+ tapes | 3 weeks | N | 2.20 | 2.20 | 2.20 | 2.20 | 0.00% |
| Spoken Word Cassettes - 12+ tapes | 3 weeks | N | 2.75 | 2.75 | 2.75 | 2.75 | 0.00% |
| Spoken Word CDs - Up to 4 discs | 3 weeks | N | 2.20 | 2.20 | 2.20 | 2.20 | 0.00% |
| Spoken Word CDs - 5+ discs | 3 weeks | N | 2.75 | 2.75 | 2.75 | 2.75 | 0.00% |
| Compact Discs - Single | 2 weeks | N | 2.00 | 2.00 | 2.00 | 2.00 | 0.00% |
| Compact Discs - Double | 2 weeks | N | 2.00 | 2.00 | 2.00 | 2.00 | 0.00% |
| DVDs | 1 week | N | 3.00 | 3.00 | 3.00 | 3.00 | 0.00% |
| DVDs - Boxed Sets | 2 weeks | N | 6.00 | 6.00 | 6.00 | 6.00 | 0.00% |
| DVDs - Children's | 1 week | N | 1.65 | 1.65 | 1.65 | 1.65 | 0.00% |
| Blu Ray | 1 week | N | 3.00 | 3.00 | 3.00 | 3.00 | 0.00% |
| Playaways | 3 weeks | N | 2.75 | 2.75 | 2.75 | 2.75 | 0.00% |
| Reading Group Sets | 6 weeks | N | 6.60 | 6.60 | 6.60 | 6.60 | 0.00% |
| Book drop to residential homes | per visit | N | 4.40 | 4.40 | 4.40 | 4.40 | 0.00% |
| Fines | | | | | | | |
| Adults Books, Magazines, Cassettes, CDs | Each per day, max. £6.25 | N | 0.30 | 0.30 | 0.30 | 0.30 | 0.00% |
| Children's Books | Each per day, max. £1.25 | N | 0.06 | 0.06 | 0.06 | 0.06 | 0.00% |
| Videos, DVDs & CD-ROMs | Each per day, max. £13.75 | N | 0.65 | 0.65 | 0.65 | 0.65 | 0.00% |
| Computers | | | | | | | |
| Extra Sessions and Non-Members | Per half hour | Y | 1.19 | 1.43 | 1.08 | 1.30 | 10.19% |
| Reservations | | | | | | | |
| Items from MK Stock | Per item | N | 0.85 | 0.85 | 0.85 | 0.85 | 0.00% |
| Items from SELMS partner's stock | Per item | N | 3.00 | 3.00 | 3.00 | 3.00 | 0.00% |
| Items from Outside SELMS (ILL) | Per item | N | 6.60 | 6.60 | 6.60 | 6.60 | 0.00% |
| Renewal of ILL | Per item | N | 5.50 | 5.50 | 5.50 | 5.50 | 0.00% |
| Vocal Scores | Up to 40 copies | N | 44.00 | 44.00 | 22.00 | 22.00 | N/A |
| Vocal Scores | Per additional copy over 40 copies | N | 0.35 | 0.35 | 0.35 | 0.35 | 0.00% |
| Music/orchestral sets | Per set | N | 11.00 | 11.00 | 11.00 | 11.00 | 0.00% |
| Other Charges | | | | | | | |
| Lost library card replacement | Per card | N | 3.30 | 3.30 | 3.30 | 3.30 | 0.00% |
| Lost item admin fee | per item | N | 0.00 | 0.00 | 2.20 | 2.00 | N/A |
| Education, Effectiveness and Participation | | | | | | | |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|--|----------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Adult Continued Education | | | | | | | |
| All Day French - Absolute Beginners | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| All Day French - Revive your Rusty O Level/GCSE | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| All Day German - Absolute Beginners | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| All Day Italian - Absolute Beginners | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| All Day Spanish - Absolute Beginners | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Art Skills - Drawing | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Art Skills - Drawing and Painting | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Award in Education and Training | 37.5 Hrs | N | 280.00 | 280.00 | 275.00 | 275.00 | 1.82% |
| Basic Barbering Techniques | 10 Hrs | N | 90.00 | 90.00 | 87.00 | 87.00 | 3.45% |
| Business Basics - Social Network Marketing | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Business Basics - Starting up a Small Business | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Cake Decorating - Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Cake Decorating - Cup Cakes | 6 Hrs | N | 50.00 | 50.00 | 49.00 | 49.00 | 2.04% |
| Cake Decorating - Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Cake Decorating - Sugar Flowers | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Cake Decorating - Sugar Paste | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Cake Decorating Beginners - Royal Icing | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Calligraphy - an Introduction | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Calligraphy for Christmas - Gothic Lettering | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Chinese (Mandarin) - Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Chinese (Mandarin) - First Steps | 7.5 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Chinese (Mandarin) - Moving on to Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Chinese (Mandarin) - Moving on to Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Chinese (Mandarin) - Next Steps | 22.5 Hrs | N | 127.00 | 127.00 | 124.00 | 124.00 | 2.42% |
| Cookery - Baking for Beginners | 12 Hrs | N | 68.00 | 68.00 | 66.00 | 66.00 | 3.03% |
| Cookery - Beyond the Basics | 10 Hrs | N | 57.00 | 57.00 | 55.00 | 55.00 | 3.64% |
| Cookery - Chocolate Gifts | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Cookery - Christmas Gifts | 3 Hrs | N | 21.00 | 21.00 | 20.00 | 20.00 | 5.00% |
| Cookery - How to Cook the Basics | 10 Hrs | N | 57.00 | 57.00 | 55.00 | 55.00 | 3.64% |
| Cookery - Indian Beginners | 10 Hrs | N | 57.00 | 57.00 | 55.00 | 55.00 | 3.64% |
| Cookery - Indian Improvers | 10 Hrs | N | 57.00 | 57.00 | 55.00 | 55.00 | 3.64% |
| Creative Computing - Photoshop Elements | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Creative Digital Photography - Beginners | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Creative Digital Photography - Further Techniques | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Creative Digital Photography - Getting to grips with your digital camera | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Creative Digital Photography - Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Creative Textiles - City & Guilds Level 1 Certificate | 30 Hrs | N | 360.00 | 360.00 | 350.00 | 350.00 | 2.86% |
| Creative Writing - Children's Books & Stories | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Creative Writing - Novel Writing for Beginners | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Creative Writing - Short Stories - an Introduction | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Dance - Ballet - Advanced | 11 Hrs | N | 62.00 | 62.00 | 60.00 | 60.00 | 3.33% |
| Dance - Ballet - Beginners | 10 Hrs | N | 57.00 | 57.00 | 55.00 | 55.00 | 3.64% |
| Dance - Ballet - Improvers | 11 Hrs | N | 62.00 | 62.00 | 60.00 | 60.00 | 3.33% |
| Dance - Ballroom & Latin American - Absolute Beginners | 10 Hrs | N | 57.00 | 57.00 | 55.00 | 55.00 | 3.64% |
| Dance - Ballroom & Latin American - Improvers | 10 Hrs | N | 57.00 | 57.00 | 55.00 | 55.00 | 3.64% |
| Dance - Jazz - Intermediate | 10 Hrs | N | 57.00 | 57.00 | 55.00 | 55.00 | 3.64% |
| Dance - Tap - Advanced | 11 Hrs | N | 62.00 | 62.00 | 60.00 | 60.00 | 3.33% |
| Dance - Tap - Improvers | 11 Hrs | N | 62.00 | 62.00 | 60.00 | 60.00 | 3.33% |
| Dance - Tap - Improvers | 11 Hrs | N | 62.00 | 62.00 | 60.00 | 60.00 | 3.33% |
| Dance - Tap - Intermediate | 10 Hrs | N | 57.00 | 57.00 | 55.00 | 55.00 | 3.64% |
| Digital Photography and Photoshop Elements - Beginners | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Drawing - Still Life in Coloured Pencil - Summer School | 12 Hrs | N | 68.00 | 68.00 | 66.00 | 66.00 | 3.03% |
| Drawing & Painting - Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Drawing for All | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Drawing with Pastels - an Introduction | 5 Hrs | N | 36.00 | 36.00 | 35.00 | 35.00 | 2.86% |
| Drawing with Pen & Ink - an Introduction | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Dressmaking - Beginners | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Emergency First Aid at Work | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| ESOL E1/2 | 36 Hrs | N | 155.00 | 155.00 | 150.00 | 150.00 | 3.33% |
| ESOL E3/L1/L2 | 36 Hrs | N | 155.00 | 155.00 | 150.00 | 150.00 | 3.33% |
| Excel - an Introduction | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Excel - Formulae and Functions | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Excel - Improvers | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Excel - Macros | 3 Hrs | N | 21.00 | 21.00 | 20.00 | 20.00 | 5.00% |
| Excel - Pivot Tables | 3 Hrs | N | 21.00 | 21.00 | 20.00 | 20.00 | 5.00% |
| Fashion - City & Guilds Level 1 Certificate | 60 Hrs | N | 360.00 | 360.00 | 350.00 | 350.00 | 2.86% |
| Floral Design - Bridal Flowers | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Floral Design - Christmas Table Arrangements | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Floral Design - Spring/Easter | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Floral Design - Wreaths for Christmas | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Food Safety - Level 2 - CIEH | 7.5 Hrs | N | 66.00 | 66.00 | 64.00 | 64.00 | 3.13% |
| French - Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| French - First Steps | 7.5 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| French - Intermediate | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| French - Moving on to Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| French - Moving on to Intermediate | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| French - Next Steps | 22.5 Hrs | N | 127.00 | 127.00 | 124.00 | 124.00 | 2.42% |
| German - Intermediate | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| German - First Steps | 7.5 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| German - Moving on to Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| German - Moving on to Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| German - Next Steps | 22.5 Hrs | N | 127.00 | 127.00 | 121.00 | 121.00 | 4.96% |
| Getting on at Work - Assertiveness & Confidence Building | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Getting on at Work - Supervising Others & Managing Challenges | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Hairdressing - an Introduction | 20 Hrs | N | 125.00 | 125.00 | 122.00 | 122.00 | 2.46% |
| Hairdressing - an Introduction | 20 Hrs | N | 125.00 | 125.00 | 122.00 | 122.00 | 2.46% |
| Herbal Gifts for Christmas | 6 Hrs | N | 0.00 | 0.00 | 46.00 | 46.00 | N/A |
| HTML Web Page Creation - an Introduction | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| HTML Web Page Creation - Beyond the Basics | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Indian Head Massage | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|---|----------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Interior Design - City & Guilds Level 1 Certificate | 60 Hrs | N | 360.00 | 360.00 | 350.00 | 350.00 | 2.86% |
| Internet - e-bay - all you need to know about selling | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Italian - First Steps | 7.5 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Italian - Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Italian - Moving on to Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Italian - Moving on to Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Italian - Next Steps | 22.5 Hrs | N | 127.00 | 127.00 | 124.00 | 124.00 | 2.42% |
| Japanese - Moving on to Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Japanese - First Steps | 7.5 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Japanese-intermediate | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Japanese - Moving on to Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Japanese - Moving on to Improvers | 20 Hrs | N | 112.00 | 112.00 | 110.00 | 110.00 | 1.82% |
| Japanese - Next Steps | 22.5 Hrs | N | 127.00 | 127.00 | 124.00 | 124.00 | 2.42% |
| Jewellery & Silversmithing - Beginners* | 20 Hrs | N | 128.00 | 128.00 | 125.00 | 125.00 | 2.40% |
| Jewellery & Silversmithing - City & Guilds Level 1 Certificate* | 60 Hrs | N | 360.00 | 360.00 | 350.00 | 350.00 | 2.86% |
| Kiln Glass - an Introduction | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Landscape Techniques in Watercolour - Beginners | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Landscape Techniques in Watercolour - Beginners/Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Landscape Techniques in Watercolour - Intermediate/Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Life Drawing - Advanced | 20 Hrs | N | 144.00 | 144.00 | 140.00 | 140.00 | 2.86% |
| Lip-reading - Mixed Level | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Machine Embroidery - an Introduction | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Machine Sewing - Absolute Beginners | 5 Hrs | N | 57.00 | 57.00 | 55.00 | 55.00 | 3.64% |
| Machine Sewing - Beginners | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Machine Sewing - Beginners and Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Make Do & Mend Weekend - Recycled Fabric Projects | 4 Hrs | N | 28.00 | 28.00 | 27.00 | 27.00 | 3.70% |
| Make Do & Mend Weekend - Sculpture from Found Objects | 4 Hrs | N | 28.00 | 28.00 | 27.00 | 27.00 | 3.70% |
| Make Do & Mend Weekend - Upcycled Furniture | 8 Hrs | N | 56.00 | 56.00 | 54.00 | 54.00 | 3.70% |
| Manual Bookkeeping - OCR Level 1 Extended Award | 27 Hrs | N | 180.00 | 180.00 | 175.00 | 175.00 | 2.86% |
| Massage - an Introduction | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Massage - Beginners | 10 hrs | N | 56.00 | 56.00 | 55.00 | 55.00 | 1.82% |
| Massage - Improvers | 10 hrs | N | 56.00 | 56.00 | 55.00 | 55.00 | 1.82% |
| Maths E3 | 90 Hrs | N | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| Maths Entry Level | 90 Hrs | N | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| Maths GCSE Foundation | 60 Hrs | N | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| Maths GCSE Higher | 75 Hrs | N | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| Maths L1/2 | 90 Hrs | N | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| Meditation & Visualisation Techniques | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Minute Taking Skills | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Painting - Acrylics for All | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Painting in Oils | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Portrait Drawing - an Introduction | 6 Hrs | N | 52.00 | 52.00 | 50.00 | 50.00 | 4.00% |
| Portuguese - First Steps | 7.5 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Pottery - Beginners | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Reflexology an Introduction | 10 Hrs | N | 56.00 | 56.00 | 55.00 | 55.00 | 1.82% |
| Reiki Practitioners - Level 1 | 12.5 Hrs | N | 71.00 | 71.00 | 69.00 | 69.00 | 2.90% |
| Reiki Practitioners - Level 2 | 12.5 Hrs | N | 71.00 | 71.00 | 69.00 | 69.00 | 2.90% |
| Russian - Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Russian - First Steps | 7.5 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Russian - Next Steps | 22.5 Hrs | N | 127.00 | 127.00 | 124.00 | 124.00 | 2.42% |
| Sage - Computerised Accounts - Level 1 | 24 Hrs | N | 180.00 | 180.00 | 175.00 | 175.00 | 2.86% |
| Sage - Computerised Accounts - Level 1 - Fast Track | 24 Hrs | N | 180.00 | 180.00 | 175.00 | 175.00 | 2.86% |
| Sage - Computerised Accounts - Level 2 | 30 Hrs | N | 205.00 | 205.00 | 200.00 | 200.00 | 2.50% |
| Sage - Computerised Accounts - Level 2 - Fast Track | 30 Hrs | N | 205.00 | 205.00 | 200.00 | 200.00 | 2.50% |
| Sage - Computerised Accounts - Level 3 - Fast Track | 40 Hrs | N | 440.00 | 440.00 | 400.00 | 400.00 | 10.00% |
| Science GCSE | 75 Hrs | N | 380.00 | 380.00 | 375.00 | 375.00 | 1.33% |
| Sculpture - an Introduction | 6 Hrs | N | 50.00 | 50.00 | 48.00 | 48.00 | 4.17% |
| Sign Language Level 1 | 67.5 Hrs | N | 330.00 | 330.00 | 330.00 | 330.00 | 0.00% |
| Singing - Find Your Voice | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Spanish - First Steps | 7.5 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Spanish - GCSE | 60 Hrs | N | 330.00 | 330.00 | 330.00 | 330.00 | 0.00% |
| Spanish - Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Spanish - Moving on to Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Spanish - Moving on to Intermediate | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Spanish - Next Steps | 22.5 Hrs | N | 127.00 | 127.00 | 124.00 | 124.00 | 2.42% |
| Stained Glass - Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Stained Glass - Advanced | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Stained Glass - an Introduction - Leaded Panels | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Stained Glass - City & Guilds Level 1 Certificate | 60 Hrs | N | 360.00 | 360.00 | 350.00 | 350.00 | 2.86% |
| Starting up a Small Business - Finance and Tax affairs | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Starting up a Small Business - What you need to Know | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Sugar Flowers - Beginners | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Support Work in Schools - Level 2 Certificate | 75 Hrs | N | 400.00 | 400.00 | 400.00 | 400.00 | 0.00% |
| Support Work in Schools - Level 3 Certificate | 75 Hrs | N | 1,500.00 | 1,500.00 | 1,400.00 | 1,400.00 | 7.14% |
| Upholstery - Beginners & Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Watercolour Painting - Beginners | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Watercolour Painting - Improvers | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Watercolour Painting - Intermediate | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Watercolours & Other Media - Intermediate | 20 Hrs | N | 113.00 | 113.00 | 110.00 | 110.00 | 2.73% |
| Weaving with Rush - Summer School | 12 Hrs | N | 75.00 | 75.00 | 73.00 | 73.00 | 2.74% |
| Wirework Sculpture for the Garden | 6 Hrs | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| * All ACE charges are based on numbers of hours | | | | | | | |
| 20% Concession OTHER: over 65yrs, council tax, housing and incapacity benefits, pension guarantee credit, employment and support, disability and carer's allowances, job seeker's allowance (income and contribution based), income support, offender serving in the community, unwaged dependant on the above | | | | | | | |
| 100% Concession: Registered with the Employment Agency means 'only job ready income related benefits i.e. JSA/ESA (WRAG); unemployed learners on other benefits are also entitled to 100% in 14-15. Categories for 100% concession on qualification courses are reviewed annually by the Skills Funding Agency and we will not have the 15-16 Funding Rules until March 2015. | | | | | | | |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr | |
|---|---|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|--|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | | |
| NB: The 100% concession also applies to 16-18yrs for most qualification courses | | | | | | | | |
| Numeracy and English are 100% concession for all learners | | | | | | | | |
| Milton Keynes Community Language Service | | | | | | | | |
| Milton Keynes Council | | | | | | | | |
| Admin Fee | £18.00 per booking | N | 18.00 | 18.00 | 18.00 | 18.00 | 0.00% | |
| Interpreting with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | N | 19.70 | 19.70 | 19.70 | 19.70 | 0.00% | |
| Interpreting with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | N | 17.40 | 17.40 | 17.40 | 17.40 | 0.00% | |
| Telephone Interpreting | £10.00 based on 15 minutes time segment + £2.70 per cost of call | N | 4.50 | 4.50 | 4.50 | 4.50 | 0.00% | |
| Translations | | | | | | | | |
| Translation | For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement. | N | 33.00 | 33.00 | 33.00 | 33.00 | 0.00% | |
| Travel Costs | £8.00 per hour travel time to venue, where 30 miles or more on a round trip (plus parking if necessary, cost of public transport or taxi - to be agreed in advance) | N | 8.00 | 8.00 | 8.00 | 8.00 | 0.00% | |
| Mileage | £0.40 per mile | N | 0.45 | 0.45 | 0.40 | 0.40 | 12.50% | |
| Bedford Hospital, Bedford PCT & Bedford Borough Council | | | | | | | | |
| Admin Fee | £18.00 per booking | Y | 18.00 | 21.60 | 13.00 | 15.60 | 38.46% | |
| Interpreting with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | Y | 19.70 | 23.64 | 19.70 | 23.64 | 0.00% | |
| Interpreting with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | Y | 17.40 | 20.88 | 17.40 | 20.88 | 0.00% | |
| Telephone Interpreting | £10.00 based on 15 minutes time segment + £2.70 per cost of call | Y | 4.50 | 5.40 | 4.50 | 5.40 | 0.00% | |
| Translations | | | | | | | | |
| Translation | For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement. | Y | 33.00 | 39.60 | 33.00 | 39.60 | 0.00% | |
| Travel Costs | £8.00 per hour travel time to venue, where 30 miles or more on a round trip (plus parking if necessary, cost of public transport or taxi - to be agreed in advance) | Y | 8.00 | 9.60 | 8.00 | 9.60 | 0.00% | |
| Mileage | £0.40 per mile | Y | 0.45 | 0.54 | 0.40 | 0.48 | 12.50% | |
| All other Public Bodies | | | | | | | | |
| Admin Fee | £18.00 per booking | Y | 18.00 | 21.60 | 13.00 | 15.60 | 38.46% | |
| Interpreting with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | Y | 19.70 | 23.64 | 19.70 | 23.64 | 0.00% | |
| Interpreting with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | Y | 17.40 | 20.88 | 17.40 | 20.88 | 0.00% | |
| Telephone Interpreting | £10.00 per call plus £16.00 hourly interpreters fee based on 15 minutes time segment. | Y | 4.50 | 5.40 | 4.50 | 5.40 | 0.00% | |
| TRANSLATIONS | | | | | | | | |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|--|---|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Translation | For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement. | Y | 33.00 | 39.60 | 33.00 | 39.60 | 0.00% |
| Travel Costs | £8.00 per hour travel time to venue, where 30 miles or more on a round trip (plus parking if necessary, cost of public transport or taxi - to be agreed in advance) | Y | 8.00 | 9.60 | 8.00 | 9.60 | 0.00% |
| Mileage | £0.40 per mile | Y | 0.45 | 0.54 | 0.40 | 0.48 | 12.50% |
| Luton PCT | | | | | | | |
| Admin Fee | £18.00 per booking | Y | 18.00 | 21.60 | 16.80 | 20.16 | 7.14% |
| Plus interpreting charges with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | Y | 19.70 | 23.64 | 19.70 | 23.64 | 0.00% |
| Plus interpreting charges with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | Y | 17.40 | 20.88 | 17.40 | 20.88 | 0.00% |
| TRANSLATIONS | | | | | | | |
| Translation | For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement. | Y | 33.00 | 39.60 | 33.00 | 39.60 | 0.00% |
| Travel Costs | Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance) | Y | 8.00 | 9.60 | 8.00 | 9.60 | 0.00% |
| Commercial Companies in and outside Milton Keynes | | | | | | | |
| Admin Fee | £20.00 per hour | Y | 20.00 | 24.00 | 20.00 | 24.00 | 0.00% |
| Interpreting with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | Y | 19.70 | 23.64 | 0.00 | 0.00 | N/A |
| Interpreting with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | Y | 17.40 | 20.88 | 0.00 | 0.00 | N/A |
| Telephone Interpreting | £10.00 per call plus £16.00 hourly interpreters fee based on 15 minutes time segment. | Y | 4.50 | 5.40 | 0.00 | 0.00 | N/A |
| TRANSLATIONS | | | | | | | |
| Translation | For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement. | Y | 33.00 | 39.60 | 33.00 | 39.60 | 0.00% |
| Travel Costs | Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance) | Y | 8.00 | 9.60 | 8.00 | 9.60 | 0.00% |
| MK PCT | | | | | | | |
| Admin Fee | £18.00 per booking | Y | 18.00 | 21.60 | 13.00 | 15.60 | 38.46% |
| Interpreting with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | Y | 19.70 | 23.64 | 19.70 | 23.64 | 0.00% |
| Interpreting with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | Y | 17.40 | 20.88 | 17.40 | 20.88 | 0.00% |
| TRANSLATIONS | | | | | | | |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|---|---|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Translation | For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement. | Y | 33.00 | 39.60 | 33.00 | 39.60 | 0.00% |
| Travel Costs | Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance) | Y | 8.00 | 9.60 | 8.00 | 9.60 | 0.00% |
| Charity Organisations | | | | | | | |
| Admin Fee | £18.00 per hour | Y | 18.00 | 21.60 | 16.80 | 20.16 | 7.14% |
| Interpreting with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | Y | 19.70 | 23.64 | 19.70 | 23.64 | 0.00% |
| Interpreting with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | Y | 17.40 | 20.88 | 17.40 | 20.88 | 0.00% |
| Please note: Prices may vary accordingly to a rare language or a self-employed interpreter been used/requested. | | | | | | | |
| SCHOOL BUYERS' NETWORK formerly called Client Services Support for Schools i.e. 10/11 | | | | | | | |
| Small Schools (under 105 pupils) | Small Schools | N | 535.50 | 535.50 | 524.22 | 524.22 | 2.15% |
| Primary Schools | Primary Schools | N | 1,070.00 | 1,070.00 | 1,047.40 | 1,047.40 | 2.16% |
| Secondary Schools | Secondary Schools | N | 2,140.00 | 2,140.00 | 2,094.81 | 2,094.81 | 2.16% |
| Small Schools (under 105 pupils) Academies | Small Academies | Y | 535.50 | 642.60 | 524.22 | 629.06 | 2.15% |
| Primary Schools - Academies | Primary Academies | Y | 1,070.00 | 1,284.00 | 1,047.40 | 1,256.88 | 2.16% |
| Secondary Schools - Academies | Secondary Academies | Y | 2,140.00 | 2,568.00 | 2,094.81 | 2,513.77 | 2.16% |
| LICENCES FOR SCHOOLS | | | | | | | |
| CAPITA Core Charge per Setting | - | N | 181.00 | 181.00 | 177.00 | 177.00 | 2.26% |
| SIMS Pack 1 -Primary & Primary Age Special (NOT available to academies) | - | N | 3.43 | 3.43 | 3.35 | 3.35 | 2.39% |
| SIMS Pack 1 - Secondary & Secondary Age Special (NOT available to academies) | - | N | 4.28 | 4.28 | 4.18 | 4.18 | 2.39% |
| SIMS Pack 1 - Administration fee (NOT available to academies) | - | N | 145.15 | 145.15 | 142.11 | 142.11 | 2.14% |
| Pack 2 Core Charge PPL/ PRS & CLEAPPS (Maintained Schools) | - | N | Variable | Variable | Variable | Variable | 0.00% |
| Pack 2 Core Charge - PPL/ PRS & CLEAPPS ACADEMY | - | Y | Variable | Variable | Variable | Variable | 0.00% |
| Pack 2 Per Primary School Pupil - (CLA & ERA) | - | N | 0.00 | 0.00 | 1.77 | 1.77 | N/A |
| Pack 2 Per Secondary School Pupil (11-15) (CLA & ERA) | - | N | 0.00 | 0.00 | 2.10 | 2.10 | N/A |
| Pack 2 Per Secondary School Pupil (16-19) (CLA & ERA) | - | N | 0.00 | 0.00 | 4.63 | 4.63 | N/A |
| Pack 2 Per Primary ACADEMY Pupil - (CLA & ERA) | - | Y | 0.00 | 0.00 | 1.77 | 2.12 | N/A |
| Pack 2 Per Secondary ACADEMY Pupil (11-15) (CLA & ERA) | - | Y | 0.00 | 0.00 | 2.10 | 2.52 | N/A |
| Pack 2 Per Secondary ACADEMY Pupil (16-19) (CLA & ERA) | - | Y | 0.00 | 0.00 | 4.63 | 5.56 | N/A |
| Pack 3 - CWCL/CWMRL / PVS Admin Fee - Maintained School | - | N | 43.00 | 43.00 | 42.10 | 42.10 | 2.14% |
| Pack 3 - CWCL/CWMRL / PVS Admin Fee - Academy School | - | Y | 86.00 | 103.20 | 84.11 | 100.93 | 2.25% |
| FREE SCHOOL MEALS APPLICATION SERVICE | | | | | | | |
| MKC Maintained Schools | - | N | 408.70 | 408.70 | 351.96 | 351.96 | 16.12% |
| Primary Academies | - | Y | 550.00 | 660.00 | 528.37 | 634.04 | 4.09% |
| Secondary Academies | - | Y | 720.00 | 864.00 | 703.48 | 844.18 | 2.35% |
| Music Fees | | | | | | | |
| Kinder Group (Kinder 2/3 or Kinder 4) | Per term | N | 30.00 | 30.00 | 30.00 | 30.00 | 0.00% |
| Infant Music Centre (consisting of Junior Music Workshop and Play Keyboard or Recorder) | Per term | N | 42.00 | 42.00 | 40.00 | 40.00 | 5.00% |
| Junior Music Centre (inclusive fee for any combination of weekday and Saturday morning Junior Music Centre ensembles) | Per term | N | 49.50 | 49.50 | 49.50 | 47.80 | 0.00% |
| Senior Music Centre (inclusive fee for any 2 week day or Saturday morning ensembles) | Per term | N | 72.00 | 72.00 | 68.60 | 68.60 | 4.96% |
| Evening Groups (If taken separately to Senior Music Centre membership) | - | N | 42.00 | 42.00 | 42.00 | 30.00 | 0.00% |
| Adult ensemble membership (one activity) | Per term | N | 56.50 | 56.50 | 55.00 | 55.00 | 2.73% |
| Rock School | - | N | 90.00 | 90.00 | 88.50 | 88.50 | 1.69% |
| School charge (per hour) | Individual charges made (see below) | N | 0.00 | 0.00 | 40.00 | 40.00 | N/A |
| Additional Group | Per term | N | 35.00 | 35.00 | 0.00 | 0.00 | N/A |
| Elfin Project | Per term | N | 48.00 | 48.00 | 0.00 | 0.00 | N/A |
| How to Teach - EY/KS1 Music Curriculum | From September 2015 | N | 408.00 | 408.00 | 0.00 | 0.00 | N/A |
| How to Teach - KS2 Music Curriculum | From September 2015 | N | 530.00 | 530.00 | 0.00 | 0.00 | N/A |
| Whole School CPD twilight session | From September 2015 | N | 105.00 | 105.00 | 0.00 | 0.00 | N/A |
| Whole School CPD half day | From September 2015 | N | 210.00 | 210.00 | 0.00 | 0.00 | N/A |
| Whole School CPD whole day | From September 2015 | N | 315.00 | 315.00 | 0.00 | 0.00 | N/A |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|---|--|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Whole Class/Whole school Singing - Term | From September 2015 | N | 245.00 | 245.00 | 0.00 | 0.00 | N/A |
| Whole Class/Whole school Singing/Singing club - Year | From September 2015 | N | 717.00 | 717.00 | 0.00 | 0.00 | N/A |
| Primary Festival - KS1 | From September 2015 | N | 105.00 | 105.00 | 0.00 | 0.00 | N/A |
| Primary Festival - KS2 | From September 2015 | N | 125.00 | 125.00 | 0.00 | 0.00 | N/A |
| Foundation, Early Years and KS1 half term projects | From September 2015 | N | 153.00 | 153.00 | 0.00 | 0.00 | N/A |
| Early Years and KS1 whole term projects | From September 2015 | N | 315.00 | 315.00 | 0.00 | 0.00 | N/A |
| Lunchtime/After School Clubs - Term | From September 2015 | N | 245.00 | 245.00 | 0.00 | 0.00 | N/A |
| Lunchtime/After School Clubs - Year | From September 2015 | N | 717.00 | 717.00 | 0.00 | 0.00 | N/A |
| Lower KS2 Projects - Year | From September 2015 | N | 933.00 | 933.00 | 0.00 | 0.00 | N/A |
| Lower KS2 Projects - Half term | From September 2015 | N | 210.00 | 210.00 | 0.00 | 0.00 | N/A |
| Upper KS2 Projects - Half term | From September 2015 | N | 216.00 | 216.00 | 0.00 | 0.00 | N/A |
| Upper KS2 Projects - whole term | From September 2015 | N | 429.00 | 429.00 | 0.00 | 0.00 | N/A |
| Music Technology Project - with equipment | From September 2015 | N | 296.00 | 296.00 | 0.00 | 0.00 | N/A |
| Playing Together 1 - Year | From September 2015 | N | 933.00 | 933.00 | 0.00 | 0.00 | N/A |
| Playing Together 1 - Year (discounted if PT2) | From September 2015 | N | 465.00 | 465.00 | 0.00 | 0.00 | N/A |
| Playing Together 1 - Term | From September 2015 | N | 326.00 | 326.00 | 0.00 | 0.00 | N/A |
| Playing Together 1 - Term (discounted if PT2) | From September 2015 | N | 210.00 | 210.00 | 0.00 | 0.00 | N/A |
| Playing Together 2 - Year | From September 2015 | N | 933.00 | 933.00 | 0.00 | 0.00 | N/A |
| Testing fee | From September 2015 | N | 12.00 | 12.00 | 0.00 | 0.00 | N/A |
| Room Hire per hour | From September 2015 | N | 12.00 | 12.00 | 0.00 | 0.00 | N/A |
| Instrument Hire | | | | | | | |
| Tuition provided by MKC: | | | | | | | |
| MI1 - Instrument Charge (Initial Payment with application) | Per year | N | 40.00 | 40.00 | 0.00 | 0.00 | N/A |
| MI1a - Exchange | Per year | N | 58.50 | 58.50 | 0.00 | 0.00 | N/A |
| MI1b - Rehire | Per year | N | 58.50 | 58.50 | 0.00 | 0.00 | N/A |
| MI2 - Endangered Hire (Initial Payment with application) | Per year | N | 40.00 | 40.00 | 0.00 | 0.00 | N/A |
| MI2a - Endangered Exchange | Per year | N | 40.50 | 40.50 | 0.00 | 0.00 | N/A |
| MI3 - Elfin/Infant Project | Per year | N | 25.00 | 25.00 | 0.00 | 0.00 | N/A |
| MI4 - Concession Hire | Per year | N | 8.00 | 8.00 | 0.00 | 0.00 | N/A |
| MI8 - Sheet Music (charges apply from 01/01/2015) | Per year | N | 75.00 | 75.00 | 0.00 | 0.00 | N/A |
| MI9 - Endangered Project Hire | Per year | N | 25.00 | 25.00 | 0.00 | 0.00 | N/A |
| MI10 - Free hire | Per year | N | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| MI11 - Large Instrument Short Term External Hire - no transport | per term | N | 30.00 | 30.00 | 0.00 | 0.00 | N/A |
| MI12 - Small Instrument | Per year | N | 45.00 | 45.00 | 0.00 | 0.00 | N/A |
| MI13 - Large Instrument Short Term External Hire - with transport | Per year | N | 60.00 | 60.00 | 0.00 | 0.00 | N/A |
| MI14 - Adult hire (Initial Payment with application) | Per year | N | 79.00 | 79.00 | 0.00 | 0.00 | N/A |
| MI15 - Accessories (mutes, etc.) (charges apply from 01/01/2015) | Per year | N | 12.00 | 12.00 | 0.00 | 0.00 | N/A |
| MI16 - Guitar hire | Per year | N | 25.00 | 25.00 | 0.00 | 0.00 | N/A |
| MIS1 - Standard school instrument hire - (Per Instrument per term) | Per year | N | 24.99 | 24.99 | 0.00 | 0.00 | N/A |
| MIS2 - Class set - (per term - set against one instrument in set other to be free hire) | per term | N | 150.00 | 150.00 | 0.00 | 0.00 | N/A |
| Tuition not provided by MKC: | | | | | | | |
| MI1 - Instrument Charge (Initial Payment with application) | Per year | Y | 40.00 | 48.00 | 0.00 | 0.00 | N/A |
| MI1a - Exchange | Per year | Y | 58.50 | 70.20 | 0.00 | 0.00 | N/A |
| MI1b - Rehire | Per year | Y | 58.50 | 70.20 | 0.00 | 0.00 | N/A |
| MI2 - Endangered Hire (Initial Payment with application) | Per year | Y | 40.00 | 48.00 | 0.00 | 0.00 | N/A |
| MI2a - Endangered Exchange | Per year | Y | 40.50 | 48.60 | 0.00 | 0.00 | N/A |
| MI3 - Elfin/Infant Project | Per year | Y | 25.00 | 30.00 | 0.00 | 0.00 | N/A |
| MI4 - Concession Hire | Per year | Y | 8.00 | 9.60 | 0.00 | 0.00 | N/A |
| MI8 - Sheet Music (charges apply from 01/01/2015) | Per year | Y | 75.00 | 90.00 | 0.00 | 0.00 | N/A |
| MI9 - Endangered Project Hire | Per year | Y | 25.00 | 30.00 | 0.00 | 0.00 | N/A |
| MI10 - Free hire | Per year | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| MI11 - Large Instrument Short Term External Hire - no transport | per term | Y | 30.00 | 36.00 | 0.00 | 0.00 | N/A |
| MI12 - Small Instrument | Per year | Y | 45.00 | 54.00 | 0.00 | 0.00 | N/A |
| MI13 - Large Instrument Short Term External Hire - with transport | Per year | Y | 60.00 | 72.00 | 0.00 | 0.00 | N/A |
| MI14 - Adult hire (Initial Payment with application) | Per year | Y | 79.00 | 94.80 | 0.00 | 0.00 | N/A |
| MI15 - Accessories (mutes, etc.) (charges apply from 01/01/2015) | Per year | Y | 12.00 | 14.40 | 0.00 | 0.00 | N/A |
| MI16 - Guitar hire | Per year | Y | 25.00 | 30.00 | 0.00 | 0.00 | N/A |
| MIS1 - Standard school instrument hire - (Per Instrument per term) | Per year | Y | 24.99 | 29.99 | 0.00 | 0.00 | N/A |
| MIS2 - Class set - (per term - set against one instrument in set other to be free hire) | per term | Y | 150.00 | 180.00 | 0.00 | 0.00 | N/A |
| Education Welfare | | | | | | | |
| School Attendance Fixed Penalty Notices | per notice - Statutory Charge if paid within 42 days | N | 60.00 | 60.00 | 60.00 | 60.00 | 0.00% |
| School Attendance Fixed Penalty Notices | per notice - Statutory Charge if paid after 42 days | N | 120.00 | 120.00 | 120.00 | 120.00 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|---|---|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Governor Services | | | | | | | |
| Governor Support | - | N | 1,885.47 | 1,885.47 | 1,848.32 | 1,848.32 | 2.01% |
| Governor Support for Academies | - | Y | 2,089.16 | 2,506.99 | 2,048.00 | 2,457.60 | 2.01% |
| Governor Development package 9-13 governors | - | N | 772.99 | 772.99 | 757.76 | 757.76 | 2.01% |
| Governor Development package 14 + governors | - | N | 977.73 | 977.73 | 958.46 | 958.46 | 2.01% |
| Academies Governor Development package 9-13 governors | - | Y | 851.33 | 1,021.60 | 834.56 | 1,001.47 | 2.01% |
| Academies Governor Development package 14 + governors | - | Y | 1,070.70 | 1,284.84 | 1,049.60 | 1,259.52 | 2.01% |
| Lay Clerk Service | - | N | 851.33 | 851.33 | 834.56 | 834.56 | 2.01% |
| Lay Clerk Service for Academies | - | Y | 908.79 | 1,090.55 | 890.88 | 1,069.06 | 2.01% |
| Lay Clerks Induction | - | N | 349.94 | 349.94 | 343.04 | 343.04 | 2.01% |
| Lay Clerks Induction for Academies | - | Y | 365.60 | 438.72 | 358.40 | 430.08 | 2.01% |
| Clerking for hearings: range of prices 1 hour £325; 2 hours £515; 3 hours £660; Half day £1,100; 1 day £1,705 | - | N | 350-1,781 | 350-1,781 | 343-1,746 | 343-1,746 | 2.01% |
| Clerking for hearings for Academies: range of prices 1 hour £355; 2 hours £550; 3 hours £705; Half day £1,175; 1 day £1,820 | - | Y | 372-1,922 | 447-2,306 | 343-1,746 | 426-2,184 | 2.01% |
| Additional meetings | - | N | 198.47 | 198.47 | 194.56 | 194.56 | 2.01% |
| Additional meetings Academies | - | Y | 214.14 | 256.97 | 209.92 | 251.90 | 2.01% |
| Additional options committee meetings | - | N | 198.47 | 198.47 | 194.56 | 194.56 | 2.01% |
| Additional options committee meetings Academies | - | Y | 214.14 | 256.97 | 209.92 | 251.90 | 2.01% |
| EMA | | | | | | | |
| Buyback service for schools: consultancy | cost per day | N | 460.00 | 460.00 | 450.00 | 450.00 | 2.22% |
| Buyback service for schools: consultancy | 3 days support | N | 1,295.00 | 1,295.00 | 1,275.00 | 1,275.00 | 1.57% |
| Buyback service for schools: consultancy | 6 days support | N | 2,500.00 | 2,500.00 | 2,450.00 | 2,450.00 | 2.04% |
| Buyback service for schools: consultancy | 9 days support | N | 3,575.00 | 3,575.00 | 3,500.00 | 3,500.00 | 2.14% |
| Buyback service for schools: consultancy | 25 days support | N | 9,800.00 | 9,800.00 | 9,600.00 | 9,600.00 | 2.08% |
| Buyback service for schools: Support Staff Advisors (SSA) | cost per day | N | 330.00 | 330.00 | 320.00 | 320.00 | 3.13% |
| Buyback service for schools: Support Staff Advisors (SSA) | 3 days support | N | 870.00 | 870.00 | 850.00 | 850.00 | 2.35% |
| Combined consultancy and SSA | 3 days consultancy + 1 day SSA | N | 1,560.00 | 1,560.00 | 1,530.00 | 1,530.00 | 1.96% |
| Combined consultancy and SSA | 3 days consultancy + 3 days SSA | N | 2,115.00 | 2,115.00 | 2,070.00 | 2,070.00 | 2.17% |
| Combined consultancy and SSA | 6 days consultancy + 1 day SSA | N | 2,755.00 | 2,755.00 | 2,700.00 | 2,700.00 | 2.04% |
| Combined consultancy and SSA | 6 days consultancy + 3 days SSA | N | 3,300.00 | 3,300.00 | 3,240.00 | 3,240.00 | 1.85% |
| Non MK Local Authority schools (including academies): | | | | | | | |
| Consultancy | cost per day | Y | 510.00 | 612.00 | 500.00 | 600.00 | 2.00% |
| SSA | cost per day | Y | 350.00 | 420.00 | 340.00 | 408.00 | 2.94% |
| Academies and schools outside MK: | | | | | | | |
| Membership of the Multicultural Resource Centre | Annual membership | Y | 165.00 | 198.00 | 160.00 | 192.00 | 3.13% |
| EMA Co-ordinators network meetings | 3 twilight sessions per year per school | Y | 165.00 | 198.00 | 160.00 | 192.00 | 3.13% |
| Support Staff Network meetings | 3 sessions per year per school | Y | 165.00 | 198.00 | 160.00 | 192.00 | 3.13% |
| Any of the above meetings on a termly basis | - | Y | 62.00 | 74.40 | 60.00 | 72.00 | 3.33% |
| Integrated Support and Social Care | | | | | | | |
| Children's Centres Nurseries | | | | | | | |
| 0-2 years per session full time | per session | N | 25.41 | 25.41 | 24.91 | 24.91 | 2.01% |
| 0-2 years per session part time | per session | N | 26.86 | 26.86 | 26.33 | 26.33 | 2.01% |
| 0-2 years per hour | per hour | N | 5.37 | 5.37 | 5.26 | 5.26 | 2.01% |
| 2-3 years per session full time | per session | N | 23.29 | 23.29 | 22.84 | 22.84 | 2.01% |
| 2-3 years per session part time | per session | N | 24.70 | 24.70 | 24.22 | 24.22 | 2.01% |
| 2-3 years per hour | per hour | N | 4.94 | 4.94 | 4.84 | 4.84 | 2.01% |
| 3-4 years per session full time | per session | N | 21.16 | 21.16 | 20.75 | 20.75 | 2.01% |
| 3-4 years per session part time | per session | N | 22.53 | 22.53 | 22.09 | 22.09 | 2.01% |
| 3-4 years per hour | per hour | N | 4.50 | 4.50 | 4.41 | 4.41 | 2.01% |
| Planning & Transport | | | | | | | |
| Adopted Local Plan - 2001 to 2011 (Adopted Dec 05)* | - | N | 67.00 | 67.00 | 65.60 | 65.60 | 2.13% |
| Proposals Maps (full set only)* | - | N | 44.66 | 44.66 | 43.75 | 43.75 | 2.08% |
| CD Rom version | - | N | 16.75 | 16.75 | 16.40 | 16.40 | 2.13% |
| MILTON KEYNES LOCAL PLAN DOCUMENTS | | | | | | | |
| Local Plan Review: Directions Paper | - | N | 7.80 | 7.80 | 7.65 | 7.65 | 1.96% |
| Local Plan Review: Responses to Issues Papers Report | - | N | 7.80 | 7.80 | 7.65 | 7.65 | 1.96% |
| Local Plan Review: Infill Study | - | N | 7.80 | 7.80 | 7.65 | 7.65 | 1.96% |
| Local Plan Deposit Version* | - | N | 39.10 | 39.10 | 38.30 | 38.30 | 2.09% |
| Local Plan Sustainability Appraisal (First Deposit Stage) | - | N | 25.70 | 25.70 | 25.15 | 25.15 | 2.19% |
| Local Plan Second Deposit Version* | - | N | 42.45 | 42.45 | 41.60 | 41.60 | 2.04% |
| Local Plan Second Deposit Version: Sustainability Appraisal* | - | N | 24.00 | 24.00 | 23.50 | 23.50 | 2.13% |
| MKLPI Inspector's Part 1 Report* | - | N | 6.70 | 6.70 | 6.55 | 6.55 | 2.29% |
| MKLPI Inspector's Part 2 Report* | - | N | 13.95 | 13.95 | 13.65 | 13.65 | 2.20% |
| Proposed Modifications | - | N | 11.20 | 11.20 | 10.95 | 10.95 | 2.28% |
| CD version of Proposed Modifications | - | N | 2.20 | 2.20 | 2.15 | 2.15 | 2.33% |
| STUDIES AND REPORTS | | | | | | | |
| Milton Keynes Expansion Study - 1996 Update (Llewelyn-Davies) | - | N | 75.95 | 75.95 | 74.40 | 74.40 | 2.08% |
| Milton Keynes Expansion Study - Final Report (Llewelyn-Davies) | - | N | 31.30 | 31.30 | 30.65 | 30.65 | 2.12% |
| ** cost to commissioning authorities | - | N | 13.95 | 13.95 | 13.65 | 13.65 | 2.20% |
| Wildlife Corridors Project Report | - | N | 5.60 | 5.60 | 5.50 | 5.50 | 1.82% |
| Landscape Character Study | - | N | 38.00 | 38.00 | 37.20 | 37.20 | 2.15% |
| Local Landscape Designations Study (The Landscape Partnership): two part document | - | N | 33.50 | 33.50 | 32.80 | 32.80 | 2.13% |
| Urban Capacity Study (Entec)* | - | N | 74.00 | 74.00 | 72.25 | 72.25 | 2.42% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|--|---|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Housing Needs Study 1999 (Opinion Research Services, University of Wales)* | - | N | 40.00 | 40.00 | 13.15 | 13.15 | 204.18% |
| Housing Needs Study: Update (ORS for MKC/EP)* | - | N | 7.80 | 7.80 | 7.65 | 7.65 | 1.96% |
| Employment Land Study (Halcrow): Main Report and Appendices (Executive Summary available from Sarah Evans/MKWeb)* | - | N | 19.55 | 19.55 | 19.15 | 19.15 | 2.09% |
| DEVELOPMENT FRAMEWORKS AND BRIEFS | | | | | | | |
| Newton Longville Planning Brief | - | N | 19.00 | 19.00 | 18.60 | 18.60 | 2.15% |
| The Mill and Willows, Stony Stratford, Constraints Brief | - | N | 19.00 | 19.00 | 18.60 | 18.60 | 2.15% |
| Wavendon Tower Development Brief | - | N | 19.00 | 19.00 | 18.60 | 18.60 | 2.15% |
| Denbigh School Site Brief (<i>out of stock, can be printed on request</i>) | - | N | 19.00 | 19.00 | 18.60 | 18.60 | 2.15% |
| Bletchley Park Area Development Framework* | - | N | 19.00 | 19.00 | 18.60 | 18.60 | 2.15% |
| NAMPAK Development Brief, Woburn Sands* | - | N | 19.00 | 19.00 | 18.60 | 18.60 | 2.15% |
| Northern Expansion Area Development Framework SPG (<i>available on MKWeb; can be printed on request</i>)* | - | N | 22.90 | 22.90 | 22.45 | 22.45 | 2.00% |
| Oakgrove Millennium Community | - | N | 11.75 | 11.75 | 11.50 | 11.50 | 2.17% |
| Eastern Expansion Area Development Framework SPG* | - | N | 44.70 | 44.70 | 43.80 | 43.80 | 2.05% |
| Western Expansion Area Development Framework* | - | N | 44.70 | 44.70 | 43.80 | 43.80 | 2.05% |
| Stantonbury Park Development Framework | - | N | 22.35 | 22.35 | 21.90 | 21.90 | 2.05% |
| OTHER SUPPLEMENTARY PLANNING GUIDANCE | | | | | | | |
| SPG on Planning Obligations for CMK* | - | N | 17.85 | 17.85 | 17.50 | 17.50 | 2.00% |
| SPG on Planning Obligations for CMK: Statement of Public Consultation | - | N | 17.85 | 17.85 | 17.50 | 17.50 | 2.00% |
| SPG on Affordable Housing* | - | N | 17.85 | 17.85 | 17.50 | 17.50 | 2.00% |
| SPG on Development and Flood Risk* | - | N | 17.85 | 17.85 | 17.50 | 17.50 | 2.00% |
| SPG for Parking Standards* | - | N | 17.85 | 17.85 | 0.00 | 0.00 | 0.00% |
| SPG on Planning Obligations for Education* | - | N | 17.85 | 17.85 | 17.50 | 17.50 | 2.00% |
| SPG on Planning Obligations for Leisure and Recreation* | - | N | 17.85 | 17.85 | 17.50 | 17.50 | 2.00% |
| SPG on Petrol Filling Stations (<i>printed on request</i>) | - | N | 5.60 | 5.60 | 5.50 | 5.50 | 1.82% |
| SPD Planning Obligations for Social Infrastructure | - | N | 17.85 | 17.85 | 17.50 | 17.50 | 2.00% |
| SPD on Sustainable Construction* | - | N | 17.85 | 17.85 | 17.50 | 17.50 | 2.00% |
| SPD on Urban Development Area Tariff* | - | N | 17.85 | 17.85 | 17.50 | 17.50 | 2.00% |
| SPG on Outdoor Advertising* | - | N | 17.85 | 17.85 | 17.50 | 17.50 | 2.00% |
| LOCAL DEVELOPMENT DOCUMENTS | | | | | | | |
| Statement of Community Involvement | - | N | 22.35 | 22.35 | 21.90 | 21.90 | 2.05% |
| Annual Monitoring Report | - | N | 22.35 | 22.35 | 21.90 | 21.90 | 2.05% |
| Pre- Submission Core Strategy | - | N | 44.70 | 44.70 | 43.80 | 43.80 | 2.05% |
| CDRom | - | N | 16.75 | 16.75 | 16.40 | 16.40 | 2.13% |
| Submission Core Strategy | - | N | 43.50 | 43.50 | 42.60 | 42.60 | 2.11% |
| Milton Keynes Core Strategy Adopted July 2013 | - | N | 45.95 | 45.95 | 45.00 | 45.00 | 2.11% |
| MINERALS LOCAL PLAN | | | | | | | |
| Minerals Local Plan Deposit Version | - | N | 24.60 | 24.60 | 24.10 | 24.10 | 2.07% |
| Minerals Local Plan Second Deposit Version: CD format | - | N | 2.20 | 2.20 | 2.20 | 2.20 | 0.00% |
| ** set of these three documents available together | - | N | 27.90 | 27.90 | 27.35 | 27.35 | 2.01% |
| Minerals Local Plan 2001-2011 Adopted | - | N | 27.90 | 27.90 | 27.35 | 27.35 | 2.01% |
| Local Land Charges Fees | | | | | | | |
| Standard Local Search Fee | - | N | 113.33 | 113.33 | 111.00 | 111.00 | 2.10% |
| Official Search of Whole Register | | | | | | | |
| One parcel of land | - | N | 35.75 | 35.75 | 35.00 | 35.00 | 2.14% |
| For each additional parcel of land | - | N | 1.59 | 1.59 | 1.55 | 1.55 | 2.58% |
| Part I Enquiries | | | | | | | |
| One parcel of land | - | N | 78.10 | 78.10 | 76.50 | 76.50 | 2.09% |
| Each additional parcel of land | - | N | 30.40 | 30.40 | 29.75 | 29.75 | 2.18% |
| Part II Enquiries | | | | | | | |
| Each printed enquiry | - | N | 14.30 | 14.30 | 14.00 | 14.00 | 2.14% |
| Additional Enquiries on Land Charges | - | N | 20.95 | 20.95 | 20.50 | 20.50 | 2.20% |
| Personal Search | | | | | | | |
| Office Copies(each | - | N | 1.59 | 1.59 | 1.55 | 1.55 | 2.58% |
| Reprint of search | - | N | 17.35 | 17.35 | 17.00 | 17.00 | 2.06% |
| Expedition Fee, if completed within 48 hours | - | N | 52.85 | 52.85 | 51.75 | 51.75 | 2.13% |
| Copy Agreements | - | N | 21.95 | 21.95 | 21.50 | 21.50 | 2.09% |
| CONSERVATION DOCUMENTS | | | | | | | |
| Photocopies of Conservation Area Character Statements | per page | N | 1.85 | 1.85 | 1.82 | 1.82 | 1.65% |
| ARCHAEOLOGY FEES | | | | | | | |
| Searches (for commercial organisations) | - | Y | 58.70 | 70.44 | 57.50 | 69.00 | 2.09% |
| PLANNING PRE-APPLICATION ADVICE | | | | | | | |
| Proposals for Advertisements, Telecommunications or developments which do not attract a fee for a formal planning application | - | N | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| Proposals for developments by Householders (that is applications for alterations and extensions to dwellings, not the erection of new dwellings) | letter/email response | Y | 98.00 | 117.60 | 78.33 | 94.00 | 25.11% |
| Proposals for developments by Householders (that is applications for alterations and extensions to dwellings, not the erection of new dwellings) | letter/email response following a meeting with officers to discuss issues | Y | 172.00 | 206.40 | 137.50 | 165.00 | 25.09% |
| Proposals for (Small) developments of less than 6 dwellings: less than 500sqm of non residential floor space or sites of less than 0.2ha in size | letter/email response | Y | 153.00 | 183.60 | 122.50 | 147.00 | 24.90% |
| Proposals for (Small) developments of less than 6 dwellings: less than 500sqm of non residential floor space or sites of less than 0.2ha in size | Meeting with officers but no letter | Y | 301.00 | 361.20 | 240.83 | 289.00 | 24.98% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 Value Excl. VAT | 2015/16 Value Incl. VAT 20% | 2014/15 Value Excl. VAT | 2014/15 Value Incl. VAT 20% | Incr/Decr |
|---|--|----------------------------|-------------------------------|--------------------------------------|-------------------------------|--------------------------------------|-----------|
| | | | £ | £ | £ | £ | |
| Proposals for (Small) developments of less than 6 dwellings: less than 500sqm of non residential floor space or sites of less than 0.2ha in size | letter/email response following a meeting with officers to discuss issues | Y | 457.00 | 548.40 | 365.83 | 439.00 | 24.92% |
| Proposals for (Small) developments of less than 6 dwellings: less than 500sqm of non residential floor space or sites of less than 0.2ha in size | Up to 3 Meetings & 2 letters | Y | 633.00 | 759.60 | 506.67 | 608.00 | 24.93% |
| Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size | letter/email response | Y | 229.00 | 274.80 | 183.00 | 219.60 | 25.14% |
| Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size | Meeting with officers but no letter | Y | 457.00 | 548.40 | 365.83 | 439.00 | 24.92% |
| Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size | letter/email response following a meeting with officers to discuss issues | Y | 549.00 | 658.80 | 548.33 | 658.00 | 0.12% |
| Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size | Up to 3 Meetings & 2 letters | Y | 1,150.00 | 1,380.00 | 920.00 | 1,104.00 | 25.00% |
| Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size | Up to 5 Meetings & 2 letters | Y | 1,533.00 | 1,839.60 | 1,225.83 | 1,471.00 | 25.06% |
| Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size | Up to 10 Meetings & 4 letters | Y | 2,552.00 | 3,062.40 | 2,041.67 | 2,450.00 | 25.00% |
| Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size | letter/email response | Y | 302.00 | 362.40 | 241.67 | 290.00 | 24.96% |
| Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size | Meeting with officers but no letter | Y | 611.00 | 733.20 | 489.17 | 587.00 | 24.91% |
| Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size | letter/email response following a meeting with officers to discuss issues | Y | 914.00 | 1,096.80 | 730.83 | 877.00 | 25.06% |
| Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size | Up to 3 Meetings & 2 letters | Y | 1,533.00 | 1,839.60 | 1,225.83 | 1,471.00 | 25.06% |
| Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size | Up to 5 Meetings & 2 letters | Y | 2,798.00 | 3,357.60 | 2,238.33 | 2,686.00 | 25.00% |
| Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size | Up to 10 Meetings & 4 letters | Y | 5,094.00 | 6,112.80 | 4,075.00 | 4,890.00 | 25.01% |
| Planning Inquiry Appointment | Per appointment | Y | 50.00 | 60.00 | 40.00 | 48.00 | 25.00% |
| PLANNING APPLICATIONS | | | | | | | |
| ALL OUTLINE APPLICATIONS | | | | | | | |
| Sites up to and including 2.5 hectares | Per 0.1 hectare | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| Sites in excess of 2.5 hectares | First 2.5hectares | N | 9,527.00 | 9,527.00 | 9,527.00 | 9,527.00 | 0.00% |
| | each 0.1 hectare thereafter up to maximum charge £125,000. | N | 115.00 | 115.00 | 115.00 | 115.00 | 0.00% |
| HOUSEHOLDER APPLICATIONS | | | | | | | |
| Alterations/extensions to a single dwelling, including works within boundary | Single Dwelling | N | 172.00 | 172.00 | 172.00 | 172.00 | 0.00% |
| FULL APPLICATIONS (and First Submissions of Reserved Matters) | | | | | | | |
| Alterations/extensions to two or more dwellings, including works within boundaries | Two or more dwellings | N | 339.00 | 339.00 | 339.00 | 339.00 | 0.00% |
| New Dwellings (up to and including 50) | New Dwellings (per dwelling) | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| New Dwellings (for more than 50) | First 50 Dwellings | N | 19,049.00 | 19,049.00 | 19,049.00 | 19,049.00 | 0.00% |
| per additional dwelling thereafter up to maximum fee of £250,000. | per additional dwelling thereafter up to maximum fee of £250,000. | N | 115.00 | 115.00 | 115.00 | 115.00 | 0.00% |
| Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery) | | | | | | | |
| Gross floor space to be created by the development | No increase in gross floor space or no more than 40 sq m | N | 195.00 | 195.00 | 195.00 | 195.00 | 0.00% |
| | More than 40 sq m but no more than 75 sq m | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| | More than 75 sq m but no more than 3,750 sq m for each 75 sq m or part thereof | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| | More than 3,750 sq m | N | 19,049.00 | 19,049.00 | 19,049.00 | 19,049.00 | 0.00% |
| | for each additional 75 sq m in excess of 3,750 sq m to a maximum of £250,000 | N | 115.00 | 115.00 | 115.00 | 115.00 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|---|---|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| The erection of buildings (on land used for agriculture for agricultural purposes) | | | | | | | |
| Gross floor space to be created by the development | Not more than 465 sq m | N | 80.00 | 80.00 | 80.00 | 80.00 | 0.00% |
| | More than 465 sq m but not more than 540 sq m | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| | More than 540 sq m but not more than 4,215 sq m for first 540 sq m | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| | More than 540 sq m but not more than 4,215 sq m for each 75 sq m (or part thereof) in excess of 540 sq m | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| | More than 4,215 sq m | N | 19,049.00 | 19,049.00 | 19,049.00 | 19,049.00 | 0.00% |
| | More than 4215 sq m for each 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £250,000 | N | 115.00 | 115.00 | 115.00 | 115.00 | 0.00% |
| Erection of glasshouses (on land used for the purposes of agriculture) | | | | | | | |
| Gross floor space to be created by the development | Not more than 465 sq m | N | 80.00 | 80.00 | 80.00 | 80.00 | 0.00% |
| | More than 465 sq m | N | 2,150.00 | 2,150.00 | 2,150.00 | 2,150.00 | 0.00% |
| Erection/alterations/replacement of plant and machinery | | | | | | | |
| Site Area | Not more than 5 hectares for each 0.1 hectare or part thereof | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| | More than 5 hectares | N | 19,049.00 | 19,049.00 | 19,049.00 | 19,049.00 | 0.00% |
| | More than 5 hectares for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £250,000. | N | 115.00 | 115.00 | 115.00 | 115.00 | 0.00% |
| APPLICATIONS OTHER THAN BUILDING WORKS | | | | | | | |
| Car Parks, service roads or other accesses | | | | | | | |
| | For existing uses | N | 195.00 | 195.00 | 195.00 | 195.00 | 0.00% |
| Waste | | | | | | | |
| Site Area | Not more than 15 hectares per 0.1 hectare (or part thereof) | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| | More than 15 hectares | N | 19,049.00 | 19,049.00 | 19,049.00 | 19,049.00 | 0.00% |
| | More than 15 hectares for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000 | N | 115.00 | 115.00 | 115.00 | 115.00 | 0.00% |
| Operations connected with exploratory drilling for oil or natural gas | | | | | | | |
| Site Area | Not more than 7.5 hectares for each 0.1 hectare (or part thereof) | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| | More than 7.5 hectares | N | 28,750.00 | 28,750.00 | 28,750.00 | 28,750.00 | 0.00% |
| | More than 7.5 hectares for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000 | N | 115.00 | 115.00 | 115.00 | 115.00 | 0.00% |
| Other operations (winning and working of materials) | | | | | | | |
| Site Area | Not more than 15 hectares per 0.1 hectare (or part thereof) | N | 195.00 | 195.00 | 195.00 | 195.00 | 0.00% |
| | More than 15 hectares | N | 29,112.00 | 29,112.00 | 29,112.00 | 29,112.00 | 0.00% |
| | More than 15 hectares for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000 | N | 115.00 | 115.00 | 115.00 | 115.00 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|---|---|----------------------------|------------------------------|--------------------------------|------------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| <i>Other operations (not coming within any of the above categories)</i> | Any site area for each 0.1 hectare (or part thereof) up to a maximum of £1,690 | N | 195.00 | 195.00 | 195.00 | 195.00 | 0.00% |
| LAWFUL DEVELOPMENT CERTIFICATE | | | | | | | |
| LDC - Existing Use - in breach of a planning condition | - | N | Same as Full | Same as Full | Same as Full | Same as Full | N/A |
| LDC - Existing Use LDC - lawful not to comply with a particular condition | - | N | 195.00 | 195.00 | 195.00 | 195.00 | 0.00% |
| LDC - Proposed Use | - | N | Half the normal Planning Fee | Half the normal Planning Fee | Half the normal Planning Fee | Half the normal Planning Fee | N/A |
| PRIOR APPROVAL | | | | | | | |
| Agricultural and Forestry buildings & operations or demolition of buildings | - | N | 80.00 | 80.00 | 80.00 | 80.00 | 0.00% |
| Telecommunications Code Systems Operators | - | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| Prior Approval of Proposed Change of Use to State Funded School | - | N | 80.00 | 80.00 | 80.00 | 80.00 | 0.00% |
| Prior Approval of Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional Services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure | - | N | 80.00 | 80.00 | 80.00 | 80.00 | 0.00% |
| Notification of a Proposed Change of Use to Dwelling(s) | - | N | 80.00 | 80.00 | 80.00 | 80.00 | 0.00% |
| RESERVED MATTERS | | | | | | | |
| Application for approval of reserved matters following outline approval | Full fee due or if full fee already paid then | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| APPROVAL/VARIATION/DISCHARGE OF CONDITION | | | | | | | |
| Application for removal or variation of a condition following grant of planning permission | - | N | 95.00 | 95.00 | 95.00 | 95.00 | 0.00% |
| Request for confirmation that one or more planning conditions have been complied with | Per request for Householder | N | 28.00 | 28.00 | 28.00 | 28.00 | 0.00% |
| | Otherwise per request | N | 97.00 | 97.00 | 97.00 | 97.00 | 0.00% |
| CHANGE OF USE | | | | | | | |
| Change of use of a building to use as one or more separate dwelling houses, or other cases | Per Dwelling not more than 50 Dwellings | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| | More than 50 Dwellings | N | 19,049.00 | 19,049.00 | 19,049.00 | 19,049.00 | 0.00% |
| | For each dwelling in excess of 50 dwellings up to a maximum of £250,000 | N | 115.00 | 115.00 | 115.00 | 115.00 | 0.00% |
| Other changes of use of a building or land | - | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| ADVERTISING | | | | | | | |
| Relating to the business on the premises | - | N | 110.00 | 110.00 | 110.00 | 110.00 | 0.00% |
| Advance signs which are not situated on or visible from the site, directing the public to a business | - | N | 110.00 | 110.00 | 110.00 | 110.00 | 0.00% |
| Other advertisements | - | N | 385.00 | 385.00 | 385.00 | 385.00 | 0.00% |
| APPLICATION FOR A NEW PLANNING PERMISSION TO REPLACE AN EXISTANT PLANNING PERMISSION | | | | | | | |
| Applications in respect of major development | - | N | 575.00 | 575.00 | 575.00 | 575.00 | 0.00% |
| Applications in respect of householder developments | - | N | 57.00 | 57.00 | 57.00 | 57.00 | 0.00% |
| Applications in respect of other developments | - | N | 195.00 | 195.00 | 195.00 | 195.00 | 0.00% |
| APPLICATION FOR A NON-MATERIAL AMENDMENT FOLLOWING A GRANT OF PLANNING PERMISSION | | | | | | | |
| Applications in respect of householder developments | - | N | 28.00 | 28.00 | 28.00 | 28.00 | 0.00% |
| Applications in respect of other developments | - | N | 195.00 | 195.00 | 195.00 | 195.00 | 0.00% |
| PLANNING OBLIGATION FEES | | | | | | | |
| Monitoring Fee (per clause) new arrangements | Percentage | N | 1.60 | 1.60 | 1.60 | 1.60 | 0.00% |
| S106 Copying charges (under 100 pages) | Minimum charge of £1,200 per obligation plus 1.6% up to a maximum of £5,000 per obligation. £1,200 per obligation for non-financial obligations | N | 33.44 | 33.44 | 32.75 | 32.75 | 2.10% |
| S106 Copying charges (over 100 pages) | - | N | 55.90 | 55.90 | 54.75 | 54.75 | 2.10% |
| Passenger Transport | | | | | | | |
| Replacement of lost Junior, Senior and Disabled Smartcards | - | N | 10.00 | 10.00 | 6.00 | 6.00 | 66.67% |
| Concessionary Fare Senior & Disabled before 0930 (Off-peak free) | - | N | 1.05 | 1.05 | 0.50 | 0.50 | 110.00% |
| Junior Trippers (10 journeys) | - | N | 10.00 | 10.00 | 5.00 | 5.00 | 100.00% |
| Junior Cityriders - per week | - | N | 8.75 | 8.75 | 7.25 | 7.25 | 20.69% |
| Junior Cityriders - per month | - | N | n/a | n/a | 25.00 | 25.00 | N/A |
| Junior Cityriders - 4 week | - | N | 27.50 | 27.50 | 24.00 | 24.00 | 14.58% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|---|--|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Junior Concessionary Fare - Single Journey | - | N | 1.05 | 1.05 | 0.50 | 0.50 | 110.00% |
| Community Transport Return Fare | - | N | 4.80 | 4.80 | 3.90 | 3.90 | 23.08% |
| Community Transport Single Fare | - | N | 3.00 | 3.00 | 2.20 | 2.20 | 36.36% |
| Criminal Records Bureau (CRB) Fee | - | N | 70.00 | 70.00 | 68.00 | 68.00 | 2.94% |
| Car Parking | | | | | | | |
| Penalty Charge Notices | | | | | | | |
| Penalty Charge notice (PCN) (Higher Tier) | - | N | 70.00 | 70.00 | 70.00 | 70.00 | 0.00% |
| Penalty Charge notice (PCN) (Lower Tier) | - | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% |
| If paid within 14 days (Higher Tier) | - | N | 35.00 | 35.00 | 35.00 | 35.00 | 0.00% |
| If paid within 14 days (Lower Tier) | - | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| If not paid within 28 days from notice to owner (charge certificate stage) (Higher Tier) | - | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| If not paid within 28 days from notice to owner (charge certificate stage) (Lower Tier) | - | N | 75.00 | 75.00 | 75.00 | 75.00 | 0.00% |
| Residents Parking Permits (Duplicate permit charge - initial permit free of charge) | | | | | | | |
| Central Milton Keynes | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Loughton | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Bletchley | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Bradwell Common | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Conniburrow | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Oldbrook | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Middleton | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Woburn Sands | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Newport Pagnell | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Stony Stratford | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Neath Hill | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Car Share Membership fees | | | | | | | |
| Ordinary member application | Per member | N | 30.00 | 30.00 | 30.00 | 30.00 | 0.00% |
| Duplicate permit charge | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Pay and Display, Permits & Scratch cards | | | | | | | |
| CMK Scratch cards - Full Time | Per Book (5 days) | N | 10.00 | 10.00 | 8.00 | 8.00 | 25.00% |
| CMK Scratch cards - Part Time | Per Book (5 days) | N | 5.00 | 5.00 | 4.00 | 4.00 | 25.00% |
| CMK Emp Permit per month - Full Time | - | N | 37.50 | 37.50 | 30.00 | 30.00 | 25.00% |
| CMK Emp Permit per month - Part Time (5 sessions per week for 4 weeks) | - | N | 20.00 | 20.00 | 16.00 | 16.00 | 25.00% |
| Hotel Scratch cards | Per Book (5 days) | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| CMK Pay & Display - std rate tariff | Per Hour | N | 0.50 | 0.50 | 0.40 | 0.40 | 25.00% |
| CMK Pay & Display - premium rate tariff | Per Hour | N | 2.00 | 2.00 | 1.40 | 1.40 | 42.86% |
| CMK Long Stay & Railway Station (12 Hours fixed tariff) | - | N | 10.00 | 10.00 | 8.00 | 8.00 | 25.00% |
| CMK Long Stay Resident Discount | - | N | 5.00 | 5.00 | 4.00 | 4.00 | 25.00% |
| Theatre Car Park - per hour | - | N | 0.15 | 0.15 | 0.00 | 0.00 | N/A |
| CMK - Business Permit - annual cost | Annual | N | 540.00 | 540.00 | 360.00 | 360.00 | 50.00% |
| CMK - Business Permit - duplicate / copy permit | Annual | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Green permit - Initial | Annual | N | 75.00 | 75.00 | 75.00 | 75.00 | 0.00% |
| Green permit - duplicate / copy permit | One off Charge | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Market traders permit | Per Month | N | 18.75 | 18.75 | 18.75 | 18.75 | 0.00% |
| Market traders permit - duplicate / copy permit | One off Charge | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Commuters permit | Per Month | N | 93.75 | 93.75 | 74.00 | 74.00 | 26.69% |
| Commuters permit - duplicate / copy permit | One off Charge | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Other Parking | | | | | | | |
| Bay suspensions | Per day, per bay | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% |
| Officer Time | | | | | | | |
| Road Safety Audits | Base Charge £2,000 + 5% of Bond amount to a maximum of £6,000. | Y | 0.00 | 0.00 | PoA | POA | POA |
| Provision of Collision Data | - | Y | 0.00 | 0.00 | 78.00 | 93.60 | N/A |
| Cycle Facilities - Gearchange | - | Y | 0.00 | 0.00 | POA | POA | POA |
| Cycle Facilities - Station Square | - | Y | 0.00 | 0.00 | POA | POA | POA |
| Permit Fees for Utilities | | | | | | | |
| Main Roads | | | | | | | |
| Provisional Advance Authorisation | | | | | | | |
| All streets, any time and location | Reinstatement category of street 0,1,2 | N | 105.00 | 105.00 | N/a | N/a | N/a |
| Any part within traffic sensitive locations | Reinstatement category of street 3,4 | N | 105.00 | 105.00 | N/a | N/a | N/a |
| Wholly within non traffic sensitive times locations | Reinstatement category of street 3,4 | N | 75.00 | 75.00 | N/a | N/a | N/a |
| Major road works over 10 days and all major works requiring a traffic order regulation | | | | | | | |
| All streets, any time and location | Reinstatement category of street 0,1,2 | N | 240.00 | 240.00 | N/a | N/a | N/a |
| Any part within traffic sensitive locations | Reinstatement category of street 3,4 | N | 240.00 | 240.00 | N/a | N/a | N/a |
| Wholly within non traffic sensitive times locations | Reinstatement category of street 3,4 | N | 150.00 | 150.00 | N/a | N/a | N/a |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|---|--|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| <i>Major works 4 to 10 days</i> | | | | | | | |
| All streets, any time and location | Reinstatement category of street 0,1,2 | N | 130.00 | 130.00 | N/a | N/a | N/a |
| Any part within traffic sensitive locations | Reinstatement category of street 3,4 | N | 130.00 | 130.00 | N/a | N/a | N/a |
| Wholly within non traffic sensitive times locations | Reinstatement category of street 3,4 | N | 75.00 | 75.00 | N/a | N/a | N/a |
| <i>Major works up to 3 days</i> | | | | | | | |
| All streets, any time and location | Reinstatement category of street 0,1,2 | N | 65.00 | 65.00 | N/a | N/a | N/a |
| Any part within traffic sensitive locations | Reinstatement category of street 3,4 | N | 65.00 | 65.00 | N/a | N/a | N/a |
| Wholly within non traffic sensitive times locations | Reinstatement category of street 3,4 | N | 45.00 | 45.00 | N/a | N/a | N/a |
| <i>Standard Activity</i> | | | | | | | |
| All streets, any time and location | Reinstatement category of street 0,1,2 | N | 130.00 | 130.00 | N/a | N/a | N/a |
| Any part within traffic sensitive locations | Reinstatement category of street 3,4 | N | 130.00 | 130.00 | N/a | N/a | N/a |
| Wholly within non traffic sensitive times locations | Reinstatement category of street 3,4 | N | 75.00 | 75.00 | N/a | N/a | N/a |
| <i>Minor activity</i> | | | | | | | |
| All streets, any time and location | Reinstatement category of street 0,1,2 | N | 65.00 | 65.00 | N/a | N/a | N/a |
| Any part within traffic sensitive locations | Reinstatement category of street 3,4 | N | 65.00 | 65.00 | N/a | N/a | N/a |
| Wholly within non traffic sensitive times locations | Reinstatement category of street 3,4 | N | 45.00 | 45.00 | N/a | N/a | N/a |
| <i>Immediate activity</i> | | | | | | | |
| All streets, any time and location | Reinstatement category of street 0,1,2 | N | 60.00 | 60.00 | N/a | N/a | N/a |
| Any part within traffic sensitive locations | Reinstatement category of street 3,4 | N | 60.00 | 60.00 | N/a | N/a | N/a |
| Wholly within non traffic sensitive times locations | Reinstatement category of street 3,4 | N | 40.00 | 40.00 | N/a | N/a | N/a |
| <i>Minor Roads</i> | | | | | | | |
| <i>Provisional Advance Authorisation</i> | | | | | | | |
| Street designated as non traffic sensitive, activity at any time and location. | Reinstatement category of street 3,4 | N | 75.00 | 75.00 | N/a | N/a | N/a |
| <i>Major road works over 10 days and all major works requiring a traffic order regulation</i> | | | | | | | |
| Street designated as non traffic sensitive, activity at any time and location. | Reinstatement category of street 3,4 | N | 150.00 | 150.00 | N/a | N/a | N/a |
| <i>Major works 4 to 10 days</i> | | | | | | | |
| Street designated as non traffic sensitive, activity at any time and location. | Reinstatement category of street 3,4 | N | 75.00 | 75.00 | N/a | N/a | N/a |
| <i>Major works up to 3 days</i> | | | | | | | |
| Street designated as non traffic sensitive, activity at any time and location. | Reinstatement category of street 3,4 | N | 45.00 | 45.00 | N/a | N/a | N/a |
| <i>Standard Activity</i> | | | | | | | |
| Street designated as non traffic sensitive, activity at any time and location. | Reinstatement category of street 3,4 | N | 75.00 | 75.00 | N/a | N/a | N/a |
| <i>Minor activity</i> | | | | | | | |
| Street designated as non traffic sensitive, activity at any time and location. | Reinstatement category of street 3,4 | N | 45.00 | 45.00 | N/a | N/a | N/a |
| <i>Immediate activity</i> | | | | | | | |
| Street designated as non traffic sensitive, activity at any time and location. | Reinstatement category of street 3,4 | N | 40.00 | 40.00 | N/a | N/a | N/a |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr | |
|---|-------------------|---|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|--|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | | |
| Public Realm | | | | | | | | |
| Trading Standards | | | | | | | | |
| Weighing and Measuring Equipment | Per Officer Hour: | *Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988 | 65.00 | 78.00 | 57.99 & 34.76 | 67.96 & 40.74 | 2.40% | |
| Weighing Instruments | | | | | | | | |
| a) Non-EC | Per Officer Hour | *Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988 | 65.00 | 78.00 | 57.99 & 34.76 | 67.96 & 40.74 | 2.40% | |
| b) EC Scales following repair | Per Officer Hour | *Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988 | 65.00 | 78.00 | 57.99 & 34.76 | 67.96 & 40.74 | 2.40% | |
| Measuring Instruments for Measuring Liquid Fuel or Lubricants | | | | | | | | |
| Single/Multi-outlets (nozzles) | Per Officer Hour | *Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988 | 65.00 | 78.00 | 57.99 & 34.76 | 67.96 & 40.74 | 2.40% | |
| Certificate of Errors | | | | | | | | |
| For Supplying a Certificate containing Results of Errors Found on Testing (certificate supplied upon request of the submitter; fee applies when no other fee is payable). | Per Officer Hour | *Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988 | 65.00 | 78.00 | 57.99 & 34.76 | 67.96 & 40.74 | 2.40% | |
| All Other Weighing and Measuring Equipment | | | | | | | | |
| Where MKC cannot provide a weights and measures verification or testing service, arrangements can be made for another local Weights and Measures Authority to do so. | Per Officer Hour | *Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988 | 65.00 | 78.00 | 57.99 & 34.76 | 67.96 & 40.74 | 2.40% | |
| Poisons Act Registration | | | | | | | | |
| Listing Premises for the Sale of Poisons included in Part 2 of the Poisons List: | | | | | | | | |
| Initial Registration | - | N | 33.40 | 33.40 | 33.40 | 33.40 | 0.00% | |
| Re-registration | - | N | 17.60 | 17.60 | 17.60 | 17.60 | 0.00% | |
| Change in Details of Registration | - | N | 9.00 | 9.00 | 9.00 | 9.00 | 0.00% | |
| Explosives Registration/Licences | | | | | | | | |
| Registration and Renewal of Registration of Premises for the Keeping of Explosives: | | | | | | | | |
| Licence | - | N | 0.00 | 0.00 | 187.40 | 187.40 | N/A | |
| Licence Renewal | - | N | 0.00 | 0.00 | 87.40 | 87.40 | N/A | |
| Registration | - | N | 0.00 | 0.00 | 110.50 | 110.50 | N/A | |
| Registration Renewal | - | N | 0.00 | 0.00 | 54.70 | 54.70 | N/A | |
| All-year Licence | Per Item | N | 0.00 | 0.00 | 526.00 | 526.00 | N/A | |
| Licence to store explosives where, a minimum separation distance of greater than 0 metres is prescribed | Duration | | | | | | | |
| | 1 year | N | 178.00 | 178.00 | 0.00 | 0.00 | N/A | |
| | 2 years | N | 234.00 | 234.00 | 0.00 | 0.00 | N/A | |
| | 3 years | N | 292.00 | 292.00 | 0.00 | 0.00 | N/A | |
| | 4 years | N | 360.00 | 360.00 | 0.00 | 0.00 | N/A | |
| | 5 years | N | 407.00 | 407.00 | 0.00 | 0.00 | N/A | |
| Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed | Duration | | | | | | | |
| | 1 year | N | 83.00 | 83.00 | 0.00 | 0.00 | N/A | |
| | 2 years | N | 141.00 | 141.00 | 0.00 | 0.00 | N/A | |
| | 3 years | N | 198.00 | 198.00 | 0.00 | 0.00 | N/A | |
| | 4 years | N | 256.00 | 256.00 | 0.00 | 0.00 | N/A | |
| | 5 years | N | 313.00 | 313.00 | 0.00 | 0.00 | N/A | |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|--|-------------------------------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed | Duration | | | | | | |
| | 1 year | N | 105.00 | 105.00 | 0.00 | 0.00 | N/A |
| | 2 years | N | 136.00 | 136.00 | 0.00 | 0.00 | N/A |
| | 3 years | N | 166.00 | 166.00 | 0.00 | 0.00 | N/A |
| | 4 years | N | 198.00 | 198.00 | 0.00 | 0.00 | N/A |
| | 5 years | N | 229.00 | 229.00 | 0.00 | 0.00 | N/A |
| Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed | Duration | | | | | | |
| | 1 year | N | 52.00 | 52.00 | 0.00 | 0.00 | N/A |
| | 2 years | N | 83.00 | 83.00 | 0.00 | 0.00 | N/A |
| | 3 years | N | 115.00 | 115.00 | 0.00 | 0.00 | N/A |
| | 4 years | N | 146.00 | 146.00 | 0.00 | 0.00 | N/A |
| | 5 years | N | 178.00 | 178.00 | 0.00 | 0.00 | N/A |
| Varying name of licensee, or site address, transfer or replacement licence | - | N | 35.00 | 35.00 | 0.00 | 0.00 | N/A |
| Other Work | | | | | | | |
| Fees for any work not listed above and for which a charge is payable (these fees may be subject to the addition of Analyst's fees and VAT).* | Per Officer Hour | Y | 65.00 | 78.00 | 59.60 | 71.52 | 9.06% |
| Initial BOSS registration fee | Includes first hour of advice | Y | 100.00 | 120.00 | 76.80 | 92.16 | 30.21% |
| Animal Boarding Establishment Licence (plus cost of vet inspection) | Small Operations | N | 93.00 | 93.00 | 90.80 | 90.80 | 2.42% |
| Animal Boarding Establishment Licence (plus cost of vet inspection) | Medium Operations | N | 118.00 | 118.00 | 115.50 | 115.50 | 2.16% |
| Animal Boarding Establishment Licence (plus cost of vet inspection) | Large Operations | N | 143.00 | 143.00 | 140.00 | 140.00 | 2.14% |
| Breeding of Dogs (plus cost of veterinary inspection) | - | N | 138.00 | 138.00 | 135.00 | 135.00 | 2.22% |
| Dangerous Wild Animal (plus cost of vet inspection) | - | N | 273.00 | 273.00 | 267.50 | 267.50 | 2.06% |
| Pet Shop (plus cost of vet inspection) | - | N | 273.00 | 273.00 | 267.50 | 267.50 | 2.06% |
| Riding Establishment (plus cost of vet inspection) | - | N | 273.00 | 273.00 | 267.50 | 267.50 | 2.06% |
| Zoo Licence (plus cost of vet inspection) | - | N | 372.00 | 372.00 | 364.80 | 364.80 | 1.97% |
| Environmental Health - Burials and Cremation | | | | | | | |
| Cemeteries | | | | | | | |
| Child under 16 years | - | N | 131.50 | 131.50 | 131.50 | 131.50 | 0.00% |
| Adult standard burial fee (maximum depth 7 ft) (MK resident) | - | N | 782.00 | 782.00 | 765.00 | 765.00 | 2.22% |
| Adult standard burial fee (maximum depth 7 ft) (non resident) | - | N | 1,564.00 | 1,564.00 | 1,530.00 | 1,530.00 | 2.22% |
| Adult burial fee (MK resident) (maximum depth 9 ft) | - | N | 876.00 | 876.00 | 858.00 | 858.00 | 2.10% |
| Adult burial fee (non-resident) (maximum depth 9 ft) | - | N | 1,752.00 | 1,752.00 | 1,716.00 | 1,716.00 | 2.10% |
| Adult reopen grave after first burial (MK & non-resident) | - | N | 782.00 | 782.00 | 765.00 | 765.00 | 2.22% |
| Burial chamber (double depth) including EROB 30 years Selbourne Avenue only | - | N | 5,105.00 | 5,105.00 | 5,000.00 | 5,000.00 | 2.10% |
| Burial of Cremated Remains in all plots (Graves and urn plots) | - | N | 264.00 | 264.00 | 258.00 | 258.00 | 2.33% |
| 2 set of ashes buried in same plot on same day | - | N | 416.00 | 416.00 | 407.02 | 407.02 | 2.21% |
| Burial of Children's Cremated Remains | - | N | 131.50 | 131.50 | 131.50 | 131.50 | 0.00% |
| Burial of Body Parts | - | N | 264.00 | 264.00 | 258.00 | 258.00 | 2.33% |
| Supplementary Fee for Saturday adult burial NOT including burial fee (By request) | - | N | 410.00 | 410.00 | 400.00 | 400.00 | 2.50% |
| Supplementary Fee for Sunday/Bank Holiday adult burial NOT including burial fee (By request) | - | N | 710.00 | 710.00 | 695.00 | 695.00 | 2.16% |
| Sat service fee for child burial service including burial fee | - | N | 263.00 | 263.00 | 263.00 | 263.00 | 0.00% |
| Sun/Bank Holiday service fee for child burial service including burial fee | - | N | 384.00 | 384.00 | 384.00 | 384.00 | 0.00% |
| Exclusive Right of Burial for 30 years | | | | | | | |
| Childs Grave (up to 16 years) | - | N | 85.00 | 85.00 | 85.00 | 85.00 | 0.00% |
| Adult Grave - standard depth (7ft) | - | N | 710.00 | 710.00 | 695.00 | 695.00 | 2.16% |
| Adult Grave - exceeding standard depth (9ft) | - | N | 853.00 | 853.00 | 835.00 | 835.00 | 2.16% |
| Urn Plot for 2 cremated remains | - | N | 429.00 | 429.00 | 420.00 | 420.00 | 2.14% |
| Urn Plot for 4 cremated remains | - | N | 510.50 | 510.50 | 500.00 | 500.00 | 2.10% |
| Reservation of Urn and Graves to be subject to a 5 year renewable fee | - | N | 255.00 | 255.00 | 250.00 | 250.00 | 2.00% |
| 5 year top up extension to reinstate Exclusive right to 30 years - adults grave and urns (voluntary) | - | N | 118.00 | 118.00 | 115.00 | 115.00 | 2.61% |
| 5 year top up extension to reinstate Exclusive right to 30 years child's plot graves and urns(voluntary) | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% |
| Monuments, Gravestones, Tablets and Monumental Inscriptions | | | | | | | |
| Right to erect Headstone (max height 1.3m) or cross & make inscription thereon | - | N | 215.00 | 215.00 | 209.00 | 209.00 | 2.87% |
| Right to erect a tablet & make inscription thereon | - | N | 108.00 | 108.00 | 105.00 | 105.00 | 2.86% |
| Right to erect bronze plaque | - | N | 108.00 | 108.00 | 105.00 | 105.00 | 2.86% |
| Right to make Inscriptions on a monument etc. after the first | - | Y | 72.00 | 86.40 | 70.00 | 84.00 | 2.86% |
| Right to erect any other monument not described above | - | N | 320.00 | 320.00 | 313.00 | 313.00 | 2.24% |
| Right to erect a Memorial (inc kerbs) on a child's grave | - | N | 121.00 | 121.00 | 121.00 | 121.00 | 0.00% |
| Burial chamber cladding and headstone | - | N | 320.00 | 320.00 | 313.00 | 313.00 | 2.24% |
| Removal of unauthorised memorial | - | N | 410.00 | 410.00 | 400.00 | 400.00 | 2.50% |
| Right to erect Kerbs/Covers around 2 adult grave plots | - | N | 640.00 | 640.00 | 626.00 | 626.00 | 2.24% |
| Other Fees | | | | | | | |
| Transfer of any Grant of Exclusive Burial | - | N | 84.00 | 84.00 | 82.00 | 82.00 | 2.44% |
| Amendments to Deeds at the request of the Registered Grave Owner (administration fee) | - | Y | 25.50 | 30.60 | 25.00 | 30.00 | 2.00% |
| Duplicate EROB Grant per copy | - | Y | 25.50 | 30.60 | 25.00 | 30.00 | 2.00% |
| Turfing/Seeding a Grave Space | - | N | 80.00 | 80.00 | 78.00 | 78.00 | 2.56% |
| Grave Maintenance – Clipping, cutting and weeding | - | N | 158.00 | 158.00 | 154.00 | 154.00 | 2.60% |
| Grave Maintenance – Plus planting twice a year | - | N | 200.00 | 200.00 | 187.00 | 187.00 | 6.95% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|--|-------------------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Search of Registers for burial booking | - | N | 86.00 | 86.00 | 84.00 | 84.00 | 2.38% |
| Family history charge level 1 | - | Y | 25.50 | 30.60 | 25.00 | 30.00 | 2.00% |
| Family history charge level 2 | - | Y | 35.75 | 42.90 | 35.00 | 42.00 | 2.14% |
| Family history charge level 3 | - | Y | 56.10 | 67.32 | 55.00 | 66.00 | 2.00% |
| Certified Copy of Entry of Register (burial & cremation) | - | N | 97.00 | 97.00 | 95.00 | 95.00 | 2.10% |
| Supplementary Primary Location charge for Graves all cemeteries | - | N | 710.00 | 710.00 | 695.00 | 695.00 | 2.16% |
| Burial in Common Grave | - | N | 590.00 | 590.00 | 578.00 | 578.00 | 2.08% |
| Exhumation | - | TBA | 0.00 | 0.00 | PoA | PoA | PoA |
| Wooden lining provided to graves | - | N | 306.30 | 306.30 | 300.00 | 300.00 | 2.10% |
| Use of chapel to provide Burial Memorial service per 45 min Mon-Fri | - | Y | 460.00 | 552.00 | 450.00 | 540.00 | 2.22% |
| Cancellation of burial booking within 2 days of service | - | N | 192.00 | 192.00 | 188.00 | 188.00 | 2.13% |
| Additional administration fee for surrendered plots | - | N | 46.00 | 46.00 | 45.00 | 45.00 | 2.22% |
| Crematorium | | | | | | | |
| [1] Fees include Cremation, Disposal of ashes, Deposit (1 month), Use of Chapel (30 min) and Sound System. | | | | | | | |
| Cremation of Body Parts (Medical Referee charge to be added) | - | N | 87.00 | 87.00 | 85.00 | 85.00 | 2.35% |
| Cremation of Foetus (Medical Referee charge not required) | - | N | 37.00 | 37.00 | 37.00 | 37.00 | 0.00% |
| Cremation of Stillborn child to 1 year old child (inc twins) (Medical Referee charge to be added) | - | N | 37.00 | 37.00 | 37.00 | 37.00 | 0.00% |
| Cremation of 1 year old child to 16 years old (Medical Referee charge to be added) | - | N | 76.80 | 76.80 | 76.80 | 76.80 | 0.00% |
| Person over 16 years old (adult fee) | - | N | 592.00 | 592.00 | 580.00 | 580.00 | 2.07% |
| Certificate of Medical Referee | - | N | 23.50 | 23.50 | 23.00 | 23.00 | 2.17% |
| Environmental Charge | - | N | 86.00 | 86.00 | 84.50 | 84.50 | 1.78% |
| Double cremation fee (adult) - joint service and cremation | - | N | 1,032.00 | 1,032.00 | 1,010.00 | 1,010.00 | 2.18% |
| Supplementary charge for same day cremation of last two service times (subject to staff availability) | - | N | 154.00 | 154.00 | 150.00 | 150.00 | 2.67% |
| Supplementary Fee for Adult Cremation on a Saturday (by request) | - | N | 410.00 | 410.00 | 400.00 | 400.00 | 2.50% |
| Supplementary Fee for Adult Cremation on a Sunday/Bank Holiday (by request) | - | N | 710.00 | 710.00 | 695.00 | 695.00 | 2.16% |
| Sat cremation service fee for child | - | N | 263.00 | 263.00 | 263.00 | 263.00 | 0.00% |
| Sun/Bank Holiday cremation service fee for child | - | N | 384.00 | 384.00 | 384.00 | 384.00 | 0.00% |
| Other Fees | | | | | | | |
| Use of chapel to provide Memorial service per 45 min Mon-Fri | - | Y | 460.00 | 552.00 | 450.00 | 540.00 | 2.22% |
| Additional extension to Service time request per 45 min Mon-Fri | - | N | 410.00 | 410.00 | 400.00 | 400.00 | 2.50% |
| Temporary Deposit after first month | Per Month | N | 61.00 | 61.00 | 60.00 | 60.00 | 1.67% |
| Temporary containers for ashes | - | N | 35.75 | 35.75 | 35.00 | 35.00 | 2.14% |
| Large scattering tube | - | Y | 25.50 | 30.60 | 25.00 | 30.00 | 2.00% |
| Medium scattering tube | - | Y | 20.42 | 24.50 | 20.00 | 24.00 | 2.10% |
| Small scattering tube | - | Y | 15.30 | 18.36 | 15.00 | 18.00 | 2.00% |
| Urns and Caskets - various sizes | - | N | 0.00 | 0.00 | PoA | PoA | N/A |
| Packing and despatch of ashes | Dependant on size | N | 0.00 | 0.00 | PoA | PoA | N/A |
| Witness scattering of cremated remains inc. from other crematorium Mon-Fri (by appointment) | - | N | 100.00 | 100.00 | 98.00 | 98.00 | 2.04% |
| Witness scattering of cremated remains Sat/Sun/Bank Holiday (by request & appointment) | - | N | 155.00 | 155.00 | 150.00 | 150.00 | 3.33% |
| Witness scattering of child's cremated remains inc. from away (by appointment) | - | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| Witness scattering of child's cremated remains Sat/Sun & BH inc. From away (by appointment) | - | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Extract from Cremations Register | - | N | 86.00 | 86.00 | 84.50 | 84.50 | 1.78% |
| Copy of cremation certificate - per copy | - | N | 25.50 | 25.50 | 25.00 | 25.00 | 2.00% |
| Use of Organ Willow chapel only (per service) | - | Y | 36.00 | 43.20 | 27.00 | 32.40 | 33.33% |
| Cancellation of Service within 3 days of date booked | - | N | 192.00 | 192.00 | 188.00 | 188.00 | 2.13% |
| Webcasting Service (5 days notice prior to service) | - | Y | 54.00 | 64.80 | 42.50 | 51.00 | 27.06% |
| CD Recording of Service | - | Y | 54.00 | 64.80 | 42.50 | 51.00 | 27.06% |
| DVD of service (Oak chapel only) | - | Y | 54.00 | 64.80 | 42.50 | 51.00 | 27.06% |
| DVD of Visual Tribute only (Oak chapel only) | - | Y | 30.00 | 36.00 | 20.50 | 24.60 | 46.34% |
| Photographic images on the Visual Tribute Screens administration fee (£10.00) + £1.35 per photo used (Oak chapel only) | - | Y | PoA | PoA | PoA | PoA | PoA |
| Video clips on the Visual Tribute Screens administration fee (£10.00) + £3.50 per minute of video used (Oak chapel only) | - | Y | PoA | PoA | PoA | PoA | PoA |
| Incorporation of Visual Tribute onto DVD recording of service (DVD of service charged separately) | - | Y | 14.40 | 17.28 | 10.25 | 12.30 | 40.49% |
| Additional CD,DVD after the first (10 ore more price on request) | - | Y | 20.40 | 24.48 | 16.00 | 19.20 | 27.50% |
| Connection to chapel music/sound system (Oak chapel only) | - | Y | 35.40 | 42.48 | 27.00 | 32.40 | 31.11% |
| Crematorium Memorials | | | | | | | |
| Renewal of Kerb Plaque for 5 year period | - | Y | 90.00 | 108.00 | 87.50 | 105.00 | 2.86% |
| Wall Plaque for first 5 year period | - | Y | 210.00 | 252.00 | 206.00 | 247.20 | 1.94% |
| Renewal of Wall Plaque for 5 year period | - | Y | 90.00 | 108.00 | 87.50 | 105.00 | 2.86% |
| Memorial Tree Seat per section (max-6 Sections) for a 5 year period | - | Y | 330.00 | 396.00 | 324.00 | 388.80 | 1.85% |
| Memorial Seat and Plaque for first 10 years | - | Y | 1,020.00 | 1,224.00 | 997.50 | 1,197.00 | 2.26% |
| Additional Plaque on Seat | - | Y | 180.00 | 216.00 | 177.00 | 212.40 | 1.69% |
| Renewal of Memorial Seat for 5 year period | - | Y | 262.00 | 314.40 | 257.00 | 308.40 | 1.95% |
| Dedication of Tree with Plaque for first 5 year period | - | Y | 568.00 | 681.60 | 555.50 | 666.60 | 2.25% |
| Additional Plaque for Tree for first 5 year period | - | Y | 180.00 | 216.00 | 177.00 | 212.40 | 1.69% |
| Renewal of Tree for 5 year period | - | Y | 262.00 | 314.40 | 257.00 | 308.40 | 1.95% |
| Dedication of Rose Bush with Plaque for first 5 year period | - | Y | 275.00 | 330.00 | 267.50 | 321.00 | 2.80% |
| Additional Plaque for Rose Bush | - | Y | 180.00 | 216.00 | 177.00 | 212.40 | 1.69% |
| Renewal of Rose Bush for 5 year period | - | Y | 262.00 | 314.40 | 257.00 | 308.40 | 1.95% |
| Woodland Memorial with Plaque | - | Y | 180.00 | 216.00 | 177.00 | 212.40 | 1.69% |
| Kerb Plaque with Vase | - | Y | 262.00 | 314.40 | 257.00 | 308.40 | 1.95% |
| Additional Motif (optional) for Kerb / Woodland Memorial Plaque | - | Y | 37.00 | 44.40 | 36.00 | 43.20 | 2.78% |
| Additional Oval Photo Motif (optional) for Kerb / Woodland Memorial Plaque | - | Y | 126.00 | 151.20 | 123.50 | 148.20 | 2.02% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|---|--|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Columbarium fee | now providing with direct debit system | Y | 510.00 | 612.00 | 500.00 | 600.00 | 2.00% |
| Childs columbarium | now providing with direct debit system | Y | 300.00 | 360.00 | 300.00 | 360.00 | 0.00% |
| Artificial turf on adult grave | now providing with direct debit system | Y | 82.00 | 98.40 | 80.00 | 96.00 | 2.50% |
| Artificial turf on child grave | now providing with direct debit system | Y | 40.00 | 48.00 | 40.00 | 48.00 | 0.00% |
| Vault Sanctum 2 - 20 year lease | now providing with direct debit system | Y | 920.00 | 1,104.00 | 900.00 | 1,080.00 | 2.22% |
| Book of Remembrance | | | | | | | |
| 2 Lines | - | Y | 49.50 | 59.40 | 48.50 | 58.20 | 2.06% |
| 5 Lines | - | Y | 87.50 | 105.00 | 85.50 | 102.60 | 2.34% |
| 8 Lines | - | Y | 153.00 | 183.60 | 150.00 | 180.00 | 2.00% |
| Temporary Insert | - | Y | 28.73 | 34.48 | 28.14 | 33.77 | 2.10% |
| Miniature Book of Remembrance | | | | | | | |
| 2 Lines | - | Y | 87.50 | 105.00 | 85.50 | 102.60 | 2.34% |
| 5 Lines | - | Y | 100.00 | 120.00 | 97.50 | 117.00 | 2.56% |
| 8 Lines | - | Y | 108.00 | 129.60 | 106.00 | 127.20 | 1.89% |
| Memorial Cards | | | | | | | |
| 2 Lines White | - | Y | 24.50 | 29.40 | 24.00 | 28.80 | 2.10% |
| 5 Lines White Memorial Cards | - | Y | 38.00 | 45.60 | 37.00 | 44.40 | 2.70% |
| 8 Lines White Memorial Cards | - | Y | 52.00 | 62.40 | 51.00 | 61.20 | 1.96% |
| Flowers painted in Book of Remembrance | - | Y | 70.00 | 84.00 | 68.50 | 82.20 | 2.19% |
| Emblems/Badges into Book 5/8 line only | - | Y | 94.00 | 112.80 | 92.00 | 110.40 | 2.17% |
| Miscellaneous Charges | | | | | | | |
| Photocopying | Per A3 page | Y | 1.20 | 1.44 | 0.32 | 0.38 | 275.00% |
| | Per A4 page | Y | 0.60 | 0.72 | 0.21 | 0.25 | 185.71% |
| Administration charge for works in default | Per Property | Y | 35.00 | 42.00 | 33.70 | 40.44 | 3.86% |
| Confirmation of Receipt of Accident Notification (for solicitors) | Per Item | Y | 100.00 | 120.00 | 84.21 | 101.05 | 18.75% |
| Statement of Facts (for solicitors) | Per Hour | Y | 100.00 | 120.00 | 82.60 | 99.12 | 21.07% |
| Non-Statutory Work undertaken for clients e.g. voluntary surrender of food | Per Hour | Y | 75.00 | 90.00 | 84.20 | 101.04 | -10.93% |
| Food Safety Export Certificates | - | Y | 65.00 | 78.00 | 57.90 | 69.48 | 12.26% |
| Environmental Protection | | | | | | | |
| Request for Environmental Information Research (up to 56 day response) – Commercial | Per Hour | Y | 170.00 | 204.00 | 160.00 | 192.00 | 6.25% |
| Request for Environmental Information Research (up to 56 day response) – Domestic | Per Hour | Y | 85.00 | 102.00 | 80.00 | 96.00 | 6.25% |
| Request for Environmental Information Research (7 day response) - all | Per Hour | Y | 340.00 | 408.00 | 320.00 | 384.00 | 6.25% |
| Water Sampling - Private Supplies | Per Sample | N | PoA | PoA | PoA | PoA | PoA |
| LAPC^[1] and LAPP^[2] Mobile Plant charges | | | | | | | |
| Number of authorisations - Application fees | | | | | | | |
| 1 or 2 authorisations held by the operator | - | N | 1,579.00 | 1,579.00 | 1,579.00 | 1,579.00 | 0.00% |
| 3 to 7 authorisations held by the operator | - | N | 943.00 | 943.00 | 943.00 | 943.00 | 0.00% |
| 8 and over authorisations held by the operator | - | N | 477.00 | 477.00 | 477.00 | 477.00 | 0.00% |
| Low Risk - Number of authorisations - Subsistence Fees | | | | | | | |
| 1 or 2 authorisations held by operator | - | N | 618.00 | 618.00 | 618.00 | 618.00 | 0.00% |
| 3 to 7 authorisations held by the operator | - | N | 368.00 | 368.00 | 368.00 | 368.00 | 0.00% |
| 8 and over authorisations held by the operator | - | N | 189.00 | 189.00 | 189.00 | 189.00 | 0.00% |
| Medium Risk - Number of authorisations - Subsistence Fees | | | | | | | |
| 1 or 2 authorisations held by operator | - | N | 989.00 | 989.00 | 989.00 | 989.00 | 0.00% |
| 3 to 7 authorisations held by the operator | - | N | 590.00 | 590.00 | 590.00 | 590.00 | 0.00% |
| 8 and over authorisations held by the operator | - | N | 302.00 | 302.00 | 302.00 | 302.00 | 0.00% |
| High Risk - Number of authorisations - Subsistence Fees | | | | | | | |
| 1 or 2 authorisations held by operator | - | N | 1,484.00 | 1,484.00 | 1,484.00 | 1,484.00 | 0.00% |
| 3 to 7 authorisations held by the operator | - | N | 884.00 | 884.00 | 884.00 | 884.00 | 0.00% |
| 8 and over authorisations held by the operator | - | N | 453.00 | 453.00 | 453.00 | 453.00 | 0.00% |
| Local Authority Pollution Prevention and Control (LAPPC) Fees & Charges | | | | | | | |
| Application Fee: | | | | | | | |
| Standard Process | - | N | 1,579.00 | 1,579.00 | 1,579.00 | 1,579.00 | 0.00% |
| Additional fee for operating without a permit | - | N | 1,137.00 | 1,137.00 | 1,137.00 | 1,137.00 | 0.00% |
| Reduced fee activities (except VRs) | - | N | 148.00 | 148.00 | 148.00 | 148.00 | 0.00% |
| PVR 1 & II combined | - | N | 246.00 | 246.00 | 246.00 | 246.00 | 0.00% |
| Vehicle refinishers (VRs) | - | N | 346.00 | 346.00 | 346.00 | 346.00 | 0.00% |
| Reduced fee activities: Additional fee for operating without a permit | - | N | 68.00 | 68.00 | 68.00 | 68.00 | 0.00% |
| Mobile Screening and Crushing plant | - | N | 1,579.00 | 1,579.00 | 1,579.00 | 1,579.00 | 0.00% |
| - for third to seventh applications | - | N | 943.00 | 943.00 | 943.00 | 943.00 | 0.00% |
| - for eighth and subsequent applications | - | N | 477.00 | 477.00 | 477.00 | 477.00 | 0.00% |
| Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amount | - | N | 297.00 | 297.00 | 297.00 | 297.00 | 0.00% |
| Annual Subsistence Charge: | | | | | | | |
| Standard process: Low risk (1) | - | N | 739.00 | 739.00 | 739.00 | 739.00 | 0.00% |
| Standard process: Medium risk (2) | - | N | 1,111.00 | 1,111.00 | 1,111.00 | 1,111.00 | 0.00% |
| Standard process: High risk (3) | - | N | 1,672.00 | 1,672.00 | 1,672.00 | 1,672.00 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|--|----------------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| (1) Low risk: Amount to be added where permit is for combined Part B and waste installation | - | N | 99.00 | 99.00 | 99.00 | 99.00 | 0.00% |
| (2) Medium risk: Amount to be added where permit is for combined Part B and waste installation | - | N | 149.00 | 149.00 | 149.00 | 149.00 | 0.00% |
| (3) High risk: Amount to be added where permit is for combined Part B and waste installation | - | N | 198.00 | 198.00 | 198.00 | 198.00 | 0.00% |
| Reduced fee activities (Inc Odourising Natural gas): Low Risk | - | N | 76.00 | 76.00 | 76.00 | 76.00 | 0.00% |
| Reduced fee activities (Inc Odourising Natural gas): Medium Risk | - | N | 151.00 | 151.00 | 151.00 | 151.00 | 0.00% |
| Reduced fee activities (Inc Odourising Natural gas): High Risk | - | N | 227.00 | 227.00 | 227.00 | 227.00 | 0.00% |
| PVR I & II combined: Low risk | - | N | 108.00 | 108.00 | 108.00 | 108.00 | 0.00% |
| PVR I & II combined: Medium risk | - | N | 216.00 | 216.00 | 216.00 | 216.00 | 0.00% |
| PVR I & II combined: High risk | - | N | 326.00 | 326.00 | 326.00 | 326.00 | 0.00% |
| Vehicle refinishers: Low risk | - | N | 218.00 | 218.00 | 218.00 | 218.00 | 0.00% |
| Vehicle refinishers: Medium risk | - | N | 349.00 | 349.00 | 349.00 | 349.00 | 0.00% |
| Vehicle refinishers: High risk | - | N | 524.00 | 524.00 | 524.00 | 524.00 | 0.00% |
| Mobile Screening and Crushing Plant: Low risk | - | N | 618.00 | 618.00 | 618.00 | 618.00 | 0.00% |
| - for third to seventh applications | - | N | 368.00 | 368.00 | 368.00 | 368.00 | 0.00% |
| - for eighth and subsequent applications | - | N | 189.00 | 189.00 | 189.00 | 189.00 | 0.00% |
| Mobile Screening and Crushing Plant: Medium risk | - | N | 989.00 | 989.00 | 989.00 | 989.00 | 0.00% |
| - for third to seventh applications | - | N | 590.00 | 590.00 | 590.00 | 590.00 | 0.00% |
| - for eighth and subsequent applications | - | N | 302.00 | 302.00 | 302.00 | 302.00 | 0.00% |
| Mobile Screening and Crushing Plant: High risk | - | N | 1,484.00 | 1,484.00 | 1,484.00 | 1,484.00 | 0.00% |
| - for third to seventh applications | - | N | 884.00 | 884.00 | 884.00 | 884.00 | 0.00% |
| - for eighth and subsequent applications | - | N | 453.00 | 453.00 | 453.00 | 453.00 | 0.00% |
| Where a Part B installation is subject to reporting under the E-PRTR Regulation this amount must be added to the above amounts | - | N | 99.00 | 99.00 | 99.00 | 99.00 | 0.00% |
| Late payment fee | - | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% |
| Transfer and Surrender | | | | | | | |
| Standard Process Transfer | - | N | 162.00 | 162.00 | 162.00 | 162.00 | 0.00% |
| Standard Process Partial Transfer | - | N | 476.00 | 476.00 | 476.00 | 476.00 | 0.00% |
| New operator at a low risk reduced fee activity | - | N | 75.00 | 75.00 | 75.00 | 75.00 | 0.00% |
| Reduced fee activities: Partial transfer | - | N | 45.00 | 45.00 | 45.00 | 45.00 | 0.00% |
| Temporary transfer for mobiles: | | | | | | | |
| First transfer | - | N | 51.00 | 51.00 | 51.00 | 51.00 | 0.00% |
| Repeat transfer | - | N | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |
| Repeat following enforcement or warning | - | N | 51.00 | 51.00 | 51.00 | 51.00 | 0.00% |
| Substantial Changes s10 and s11: | | | | | | | |
| Standard process | - | N | 1,005.00 | 1,005.00 | 1,005.00 | 1,005.00 | 0.00% |
| Standard process where the substantial change results in a new PPC activity | - | N | 1,579.00 | 1,579.00 | 1,579.00 | 1,579.00 | 0.00% |
| Reduced fee activities** | - | N | 98.00 | 98.00 | 98.00 | 98.00 | 0.00% |
| Subsistence charges can be paid in four equal quarterly instalments on 1 April, July, October & January. This incurs a further £36 administration charge. | - | N | 36.00 | 36.00 | 36.00 | 36.00 | 0.00% |
| LA-IPPC Fees and Charges | | | | | | | |
| Application | - | N | 3,218.00 | 3,218.00 | 3,218.00 | 3,218.00 | 0.00% |
| Additional fee for operating without a permit | - | N | 1,137.00 | 1,137.00 | 1,137.00 | 1,137.00 | 0.00% |
| Annual Subsistence: Low risk | - | N | 1,384.00 | 1,384.00 | 1,384.00 | 1,384.00 | 0.00% |
| Annual Subsistence: Medium risk | - | N | 1,541.00 | 1,541.00 | 1,541.00 | 1,541.00 | 0.00% |
| Annual Subsistence: High risk | - | N | 2,233.00 | 2,233.00 | 2,233.00 | 2,233.00 | 0.00% |
| Late payment fee | - | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% |
| Additional fee for paying by four equal quarterly instalments | - | N | 36.00 | 36.00 | 36.00 | 36.00 | 0.00% |
| Substantial Variation | - | N | 1,309.00 | 1,309.00 | 1,309.00 | 1,309.00 | 0.00% |
| Transfer | - | N | 225.00 | 225.00 | 225.00 | 225.00 | 0.00% |
| Partial Transfer | - | N | 668.00 | 668.00 | 668.00 | 668.00 | 0.00% |
| Surrender | - | N | 668.00 | 668.00 | 668.00 | 668.00 | 0.00% |
| Sex Establishment Licence -Initial Payment | - | N | 4,369.00 | 4,369.00 | 4,369.00 | 4,369.00 | 0.00% |
| Sex Establishment Licence - Annual | - | N | 2,632.00 | 2,632.00 | 2,632.00 | 2,632.00 | 0.00% |
| - Transfer | - | N | 1,336.00 | 1,336.00 | 1,336.00 | 1,336.00 | 0.00% |
| Skin Piercing Registration: | - | N | 176.00 | 176.00 | 172.00 | 172.00 | 2.33% |
| - Acupuncture | - | N | 176.00 | 176.00 | 172.00 | 172.00 | 2.33% |
| Tattooing, Ear Piercing & Electrolysis, Body Piercing and skin pigmentation by the use of a needle (per activity) | - | N | 176.00 | 176.00 | 172.00 | 172.00 | 2.33% |
| - Premises | - | N | 176.00 | 176.00 | 172.00 | 172.00 | 2.33% |
| Variation of above (as applicable) | - | N | 76.00 | 76.00 | 74.00 | 74.00 | 2.70% |
| Admin Fee for additional documents etc. | per 15 minutes | N | 21.54 | 21.54 | 21.10 | 21.10 | 2.09% |
| Scrap Metal Dealers Licence | - | N | 405.00 | 405.00 | 405.00 | 405.00 | 0.00% |
| - Additional Sites | - | N | 120.00 | 120.00 | 120.00 | 120.00 | 0.00% |
| Scrap Metal Collectors Licence | - | N | 350.00 | 350.00 | 350.00 | 350.00 | 0.00% |
| - Minor Variation to Licence | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| - Major Variation to Licence | - | N | 205.00 | 205.00 | 205.00 | 205.00 | 0.00% |
| Street Trading Consents | | | | | | | |
| Annual Single Street – 1 hr in 24hrs | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Variation – each additional hour | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Building Control | | | | | | | |
| Copy of Building Regulation Decision Notice or Completion Certificate: | | | | | | | |
| To professionals for commercial purposes or owners/buyers within 1 day | - | Y | 105.83 | 127.00 | 103.00 | 123.60 | 2.75% |
| To professionals for commercial purposes or owners/buyers within 3-5 days approximately | - | Y | 55.00 | 66.00 | 53.33 | 64.00 | 3.13% |
| First issue of Completion Certificates (requested by home owner or their representative only) | | | | | | | |
| In respect of applications submitted before June 1992 | - | Y | 55.00 | 66.00 | 53.33 | 64.00 | 3.13% |
| In respect of applications submitted from June 1992 | - | Y | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| Enquiry and Examination of Building Regulation Records: | | | | | | | |
| To professionals for commercial purposes | - | Y | 125.00 | 150.00 | 121.67 | 146.00 | 2.74% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|---|---|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| To residential owners/occupiers for private purposes | - | Y | 30.00 | 36.00 | 29.17 | 35.00 | 2.85% |
| Responses to Professional Letters for Commercial Purposes | - | Y | 125.00 | 150.00 | 121.67 | 146.00 | 2.74% |
| Exemption Certificate | - | Y | 23.33 | 28.00 | 22.50 | 27.00 | 3.69% |
| Historical Property searches for Building Regulations information | | | | | | | |
| Response within 3-5 days approximately | - | Y | 104.17 | 125.00 | 101.98 | 122.37 | 2.15% |
| Response within 48 hours | - | Y | 208.33 | 250.00 | 203.95 | 244.74 | 2.15% |
| Sustainability | | | | | | | |
| provision of DEC certificate | - | Y | 100.00 | 120.00 | 100.00 | 120.00 | 0.00% |
| Petroleum Licensing | | | | | | | |
| Replacement Licence | - | Y | 48.00 | 57.60 | 48.00 | 57.60 | 0.00% |
| <i>Licence to keep Petroleum Spirit of a quantity:</i> | | | | | | | |
| Not exceeding 2,500 litres | Per Annum | N | 42.00 | 42.00 | 42.00 | 42.00 | 0.00% |
| Exceeding 2,500 litres but not exceeding 50,000 litres | Per Annum | N | 58.00 | 58.00 | 58.00 | 58.00 | 0.00% |
| Exceeding 50,000 litres | Per Annum | N | 120.00 | 120.00 | 120.00 | 120.00 | 0.00% |
| Transfer of Licence | - | N | 0.00 | 0.00 | 8.00 | 8.00 | N/A |
| Taxi Licensing | | | | | | | |
| Licences - Hackney Carriages | | | | | | | |
| Hackney Carriage Drivers Licence - initial | 3 years | N | 184.00 | 184.00 | 189.00 | 189.00 | -2.65% |
| Hackney Carriage Drivers Licence - renewal | 3 years | N | 92.00 | 92.00 | 97.00 | 97.00 | -5.15% |
| Private Hire Operators Licence | Annual Fee - Process & fees subject to review | N | 272.00 | 272.00 | 272.00 | 272.00 | 0.00% |
| Private Hire Operators Licence (all vehicles adapted to carry wheelchairs) | Per Annum | N | 136.00 | 136.00 | 136.00 | 136.00 | 0.00% |
| Private Hire Drivers Licence - initial | 3 years | N | 136.00 | 136.00 | 141.00 | 141.00 | -3.55% |
| Private Hire Drivers Licence - renewal | 3 years | N | 92.00 | 92.00 | 97.00 | 97.00 | -5.15% |
| Combined Drivers Licence - initial | 3 years | N | 184.00 | 184.00 | 189.00 | 189.00 | -2.65% |
| Combined Drivers Licence - renewal | 3 years | N | 111.00 | 111.00 | 116.00 | 116.00 | -4.31% |
| Private Hire Vehicle (inclusive of MOGO[2] Plate) | - | N | 154.00 | 154.00 | 154.00 | 154.00 | 0.00% |
| Plate Exempt | - | N | 140.00 | 140.00 | 140.00 | 140.00 | 0.00% |
| Hackney Carriage Vehicle (inclusive of 2 x MOGO plates) | - | N | 172.00 | 172.00 | 172.00 | 172.00 | 0.00% |
| Induction | Process & fees subject to review | N | 354.00 | 354.00 | 354.00 | 354.00 | 0.00% |
| Knowledge Test fee | Process & fees subject to review | N | 119.00 | 119.00 | 121.00 | 121.00 | -1.65% |
| Test to Lift Police prohibition | - | N | 66.00 | 66.00 | 66.00 | 66.00 | 0.00% |
| Transfer of Licence Plate: | | | | | | | |
| New Vehicle | - | N | 43.00 | 43.00 | 43.00 | 43.00 | 0.00% |
| Over 3 years old and London style H/C over 5 years | - | N | 92.00 | 92.00 | 92.00 | 92.00 | 0.00% |
| Under 3 years old and London style H/C under 5 years | - | N | 43.00 | 43.00 | 43.00 | 43.00 | 0.00% |
| Transfer of Ownership | - | N | 43.00 | 43.00 | 43.00 | 43.00 | 0.00% |
| Replacement Vehicle - Licence and window disc | - | N | 34.00 | 34.00 | 34.00 | 34.00 | 0.00% |
| Criminal Records Bureau Charge - | Raised to reflect charge made by other Depts. | N | 64.00 | 64.00 | 64.00 | 64.00 | 0.00% |
| Replacement of Plate | - | N | 26.00 | 26.00 | 26.00 | 26.00 | 0.00% |
| Replacement of Bracket | - | N | 20.00 | 20.00 | 15.00 | 15.00 | 33.33% |
| Replacement of Drivers Badge | - | N | 20.00 | 20.00 | 30.00 | 30.00 | -33.33% |
| Replacement Drivers Licence | - | N | 10.00 | 10.00 | 31.00 | 31.00 | -67.74% |
| Plate Magnet Set | - | N | 30.00 | 30.00 | 25.00 | 25.00 | 20.00% |
| VIP Bracket | - | N | 20.00 | 20.00 | 15.00 | 15.00 | 33.33% |
| Vehicle Retest Fee (after 7 days) | - | N | 20.00 | 20.00 | 90.00 | 90.00 | -77.78% |
| Non-attendance at Synergy for vehicle test | - | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Returned cheque fee | - | N | 36.00 | 36.00 | 45.00 | 45.00 | -20.00% |
| Meter Check | - | N | 30.00 | 30.00 | 25.00 | 25.00 | 20.00% |
| VIP Plate | - | N | 15.00 | 15.00 | 14.00 | 14.00 | 7.14% |
| Insurance/Hire - Transfer driver (Each way - £43 - £86) | - | N | 43.00 | 43.00 | 43.00 | 43.00 | 0.00% |
| First Aid Kit | - | N | 12.25 | 12.25 | 12.00 | 12.00 | 2.08% |
| Other Fees | | | | | | | |
| Personal Licence | | | | | | | |
| Application for Personal Licence | - | N | 37.00 | 37.00 | 37.00 | 37.00 | 0.00% |
| Application for Copy of Personal Licence on theft, loss etc. | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Notification of Change of Name or Address (holder of personal licence) | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Premises Licence | | | | | | | |
| Application for Copy of Premise Licence or Summary on theft, loss etc. | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Notification of Change of Name or Address (holder of premises licence) | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Application to Vary Specified Individual as Premises Supervisor | - | N | 23.00 | 23.00 | 23.00 | 23.00 | 0.00% |
| Application to Transfer Premises Licence | - | N | 23.00 | 23.00 | 23.00 | 23.00 | 0.00% |
| Interim Authority Notice | - | N | 23.00 | 23.00 | 23.00 | 23.00 | 0.00% |
| Application for Making of Provisional Statement | - | N | 315.00 | 315.00 | 315.00 | 315.00 | 0.00% |
| Club Premises Certificate | | | | | | | |
| Application for Copy of Club Premise Certificate or Summary on theft, loss etc. | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Notification of Change of Name or Alteration of Club Rules | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Change of Relevant Registered Address of Club | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| TEN | | | | | | | |
| Temporary Event Notice | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Application for Copy of Notice on theft, loss etc. | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Other | | | | | | | |
| Notice of Interest in Premises | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr | |
|--|------------------------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|--|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | | |
| Gambling Premises Licences | | | | | | | | |
| Bingo Club | | | | | | | | |
| Application | - | N | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | 0.00% | |
| Annual Fee | - | N | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00% | |
| Variation | - | N | 1,750.00 | 1,750.00 | 1,750.00 | 1,750.00 | 0.00% | |
| Transfer | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% | |
| Reinstatement | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% | |
| Provisional Statement | - | N | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | 0.00% | |
| Licence Application following Provisional Statement | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% | |
| Adult Gaming Centre | | | | | | | | |
| Application | - | N | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00% | |
| Annual Fee | - | N | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00% | |
| Variation | - | N | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00% | |
| Transfer | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% | |
| Reinstatement | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% | |
| Provisional Statement | - | N | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00% | |
| Licence Application following Provisional Statement | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% | |
| Track Betting | | | | | | | | |
| Application | - | N | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 0.00% | |
| Annual Fee | - | N | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00% | |
| Variation | - | N | 1,250.00 | 1,250.00 | 1,250.00 | 1,250.00 | 0.00% | |
| Transfer | - | N | 950.00 | 950.00 | 950.00 | 950.00 | 0.00% | |
| Reinstatement | - | N | 950.00 | 950.00 | 950.00 | 950.00 | 0.00% | |
| Provisional Statement | - | N | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 0.00% | |
| Licence Application following Provisional Statement | - | N | 950.00 | 950.00 | 950.00 | 950.00 | 0.00% | |
| Family Entertainment Centre | | | | | | | | |
| Application | - | N | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00% | |
| Annual Fee | - | N | 750.00 | 750.00 | 750.00 | 750.00 | 0.00% | |
| Variation | - | N | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00% | |
| Transfer | - | N | 950.00 | 950.00 | 950.00 | 950.00 | 0.00% | |
| Reinstatement | - | N | 950.00 | 950.00 | 950.00 | 950.00 | 0.00% | |
| Provisional Statement | - | N | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00% | |
| Licence Application following Provisional Statement | - | N | 950.00 | 950.00 | 950.00 | 950.00 | 0.00% | |
| Betting Premises | | | | | | | | |
| Application | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% | |
| Annual Fee | - | N | 250.00 | 250.00 | 250.00 | 250.00 | 0.00% | |
| Variation | - | N | 550.00 | 550.00 | 550.00 | 550.00 | 0.00% | |
| Transfer | - | N | 450.00 | 450.00 | 450.00 | 450.00 | 0.00% | |
| Reinstatement | - | N | 450.00 | 450.00 | 450.00 | 450.00 | 0.00% | |
| Provisional Statement | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% | |
| Licence Application following Provisional Statement | - | N | 450.00 | 450.00 | 450.00 | 450.00 | 0.00% | |
| Large Casino | | | | | | | | |
| Application | - | N | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 0.00% | |
| Annual Fee | - | N | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 0.00% | |
| Variation | - | N | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 0.00% | |
| Transfer | - | N | 2,150.00 | 2,150.00 | 2,150.00 | 2,150.00 | 0.00% | |
| Reinstatement | - | N | 2,150.00 | 2,150.00 | 2,150.00 | 2,150.00 | 0.00% | |
| Provisional Statement | - | N | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 0.00% | |
| Licence Application following Provisional Statement | - | N | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 0.00% | |
| Gambling Permits | | | | | | | | |
| Prize Gaming Permit | | | | | | | | |
| Application | - | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% | |
| Renewal | - | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% | |
| Name Change | - | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% | |
| Copy Permit | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% | |
| Licensed Premises Gaming Machine Permit | | | | | | | | |
| Application | - | N | 150.00 | 150.00 | 150.00 | 150.00 | 0.00% | |
| Name Change | - | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% | |
| Copy Permit | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% | |
| Annual Fee | - | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% | |
| Variation | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% | |
| Transfer | - | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% | |
| Notification of Gaming Machine in Licensed Premises | | | | | | | | |
| Application | - | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% | |
| Club Machine Permit | | | | | | | | |
| Application - non existing | - | N | 200.00 | 200.00 | 200.00 | 200.00 | 0.00% | |
| Application - existing operator | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% | |
| Renewal (fast track) | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% | |
| Renewal (non fast track) | - | N | 200.00 | 200.00 | 200.00 | 200.00 | 0.00% | |
| Copy Permit | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% | |
| Annual Fee | - | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% | |
| Variation | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% | |
| Club Gaming Permit | | | | | | | | |
| Application (non existing operator) | - | N | 200.00 | 200.00 | 200.00 | 200.00 | 0.00% | |
| Application existing operator | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% | |
| Renewal (non fast track) | - | N | 200.00 | 200.00 | 200.00 | 200.00 | 0.00% | |
| Renewal (fast track) | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% | |
| Copy Permit | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% | |
| Annual Fee | - | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% | |
| Variation | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% | |
| Family Entertainment Centre Gaming Machine Permit | | | | | | | | |
| Application | - | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% | |
| Renewal | - | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% | |
| Name Change | - | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% | |
| Copy Permit | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% | |
| Coroner | | | | | | | | |
| Paper Copies of disclosed documentation | 10 Pages or Less | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% | |
| | Over 10 pages per page | N | 0.50 | 0.50 | 0.50 | 0.50 | 0.00% | |
| Electronic copy of recording of an inquest | per document | N | 6.00 | 6.00 | 5.00 | 5.00 | 20.00% | |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|---|--|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Registrar | | | | | | | |
| First Birth, Death or Marriage Certificate at time of Registration | - | N | 4.00 | 4.00 | 4.00 | 4.00 | 0.00% |
| Standard Certificates issued from current Register after Registration | - | N | 7.00 | 7.00 | 7.00 | 7.00 | 0.00% |
| Standard Certificates issued from archived Registers (plus admin fee) | - | N | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |
| First Free Short Birth Certificate at time of registration | - | N | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| Subsequent Short Birth Certificate from current register at time of Registration | - | N | 4.00 | 4.00 | 4.00 | 4.00 | 0.00% |
| Short Birth Certificate from Current Register after Registration | - | N | 7.00 | 7.00 | 7.00 | 7.00 | 0.00% |
| Short Birth Certificate from Archived Register (plus admin fee) | - | N | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |
| Notice to enter marriage or civil partnership from 1 January 2001 | Per Person | N | 35.00 | 35.00 | 35.00 | 35.00 | 0.00% |
| Marriage or civil partnership at Register Office | Offered on Fixed Days | N | 46.00 | 46.00 | 46.00 | 46.00 | 0.00% |
| Marriage in Decommissioned Ceremony Room | Mon - Thurs | N | 150.00 | 150.00 | 120.00 | 120.00 | 25.00% |
| | Fri/Sat | N | 200.00 | 200.00 | 180.00 | 180.00 | 11.11% |
| Marriage or civil partnership at Licensed Venue | Sunday, Bank Holiday, Special days or Out of hours | N | 300.00 | 300.00 | 250.00 | 250.00 | 20.00% |
| | Mon-Thurs | N | 390.00 | 390.00 | 320.00 | 320.00 | 21.88% |
| Marriage or civil partnership at Licensed Venue | Fri/Sat | N | 475.00 | 475.00 | 370.00 | 370.00 | 28.38% |
| | Sunday, Bank Holiday, Special days or Out of hours | N | 550.00 | 550.00 | 530.00 | 530.00 | 3.77% |
| Licensing of Venue for Marriage or civil partnership (2 rooms) (3 year licence) | - | N | 1,500.00 | 1,500.00 | 1,250.00 | 1,250.00 | 20.00% |
| Each Additional Room | - | N | 250.00 | 250.00 | 0.00 | 0.00 | N/A |
| Naming or Renewal of Vows in Decommissioned Ceremony Room | Mon-Thurs | Y | 100.00 | 120.00 | 100.00 | 120.00 | 0.00% |
| | Fri/Sat | Y | 150.00 | 180.00 | 150.00 | 180.00 | 0.00% |
| Naming or Renewal of Vows at Licensed Venue | Sunday, Bank Holiday, Special days or Out of hours | Y | 208.33 | 250.00 | 208.33 | 250.00 | 0.00% |
| | Mon- Thurs | Y | 250.00 | 300.00 | 250.00 | 300.00 | 0.00% |
| Naming or Renewal of Vows at Licensed Venue | Fri/Sat | Y | 291.67 | 350.00 | 291.67 | 350.00 | 0.00% |
| | Sunday, Bank Holiday, Special days or Out of hours | Y | 333.33 | 400.00 | 333.33 | 400.00 | 0.00% |
| *Nationality Checking Service | | | | | | | |
| Single Adult | Per Adult | Y | 62.50 | 75.00 | 62.50 | 75.00 | 0.00% |
| Additional Children on Parents Application | Per Child | Y | 31.67 | 38.00 | 30.83 | 37.00 | 2.72% |
| Children Under 18 years (applying separately from Parents) | Per Child | Y | 43.33 | 52.00 | 41.67 | 50.00 | 3.98% |
| NCS application form appointment (to be confirmed) | Per form/application | Y | 29.17-58.33 | 35-70 | N/A | N/A | N/A |
| Settlement checking service | Per applicant | Y | 79.17 | 95.00 | 75.00 | 90.00 | 5.56% |
| Settlement Checking Service per dependent | Per Minor | Y | 14.17 | 17.00 | 12.50 | 15.00 | 13.36% |
| Citizenship | | | | | | | |
| Group Ceremony (Home Office payment) | Per adult | N | 80.00 | 80.00 | 80.00 | 80.00 | 0.00% |
| Private ceremony (specified weekdays) | Per family | N | 115.00 | 115.00 | 110.00 | 110.00 | 4.55% |
| Private ceremony (specified weekends) | Per family | N | 200.00 | 200.00 | 0.00 | 0.00 | N/A |
| Other | | | | | | | |
| Priority fee for copy certificates (by 2pm next day) | Per type of certificate order | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% |
| Priority fee for copy certificates (same day if before 2pm) | Per type of certificate order (only when resource available) | N | 30.00 | 30.00 | 0.00 | 0.00 | N/A |
| Administration fee (inc any standard UK postage required) online and in person | Per Certificate | N | 1.00 | 1.00 | 1.00 | 1.00 | 0.00% |
| Administration fee (inc any standard International postage required) online and in person | Per Certificate | N | 2.50 | 2.50 | N/A | N/A | N/A |
| Ceremony planning meeting at Registration Office | Per ceremony/appointment | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Ceremony planning meeting at Registration Office - Renewal / Naming | Per ceremony/appointment | Y | 33.33 | 40.00 | 33.33 | 40.00 | 0.00% |
| Priority appointment fee (in addition to service) - statutory services | Per change | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Priority appointment fee (in addition to service) - non-statutory | Per change | Y | 33.33 | 40.00 | 33.33 | 40.00 | 0.00% |
| Non refundable booking fee for ceremonies - statutory services | Per ceremony/appointment | N | 50.00 | 50.00 | 49.00 | 49.00 | 2.04% |
| Non refundable booking fee for ceremonies - non-statutory | Per ceremony/appointment | Y | 41.67 | 50.00 | 40.83 | 49.00 | 2.06% |
| Change fee for appointments and ceremonies - statutory services | Per ceremony/appointment | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| Change fee for appointments and ceremonies - non-statutory | Per ceremony/appointment | Y | 20.83 | 25.00 | 20.83 | 25.00 | 0.00% |
| Passport form certification (PD2) | Per couple | N | 10.00 | 10.00 | N/A | N/A | N/A |
| Civil Partnership conversion fee (full - paperwork and signing) | Per couple | N | 45.00 | 45.00 | N/A | N/A | 0.00 |
| Civil Partnership conversion fee (part - paperwork only) | Per couple | N | 27.00 | 27.00 | N/A | N/A | 0.00 |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|--|-------------------------------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Highways | | | | | | | |
| Skip Licence (First 21 days) | Highways Act 1980 | N | 155.00 | 155.00 | 21.00 | 21.00 | 638.10% |
| Skip Licence (Extension to original licence of 21 days) | Highways Act 1980 | N | 125.00 | 125.00 | 15.00 | 15.00 | 733.33% |
| S139 Skip Licence retrospective Permit fee (First 21 days) | Highways Act 1980 | N | 230.00 | 230.00 | 125.00 | 125.00 | 84.00% |
| S139 Removal of disposal of non - permitted skip (plus all 3rd party costs) | Highways Act 1980 | N | 230.00 | 230.00 | 150.00 | 150.00 | 53.33% |
| Scaffold Licence - Simple | Highways Act 1980 | N | 230.00 | 230.00 | 207.00 | 207.00 | 11.11% |
| Scaffold Licence - Complex | Highways Act 1980 | N | 500.00 | 500.00 | 415.00 | 415.00 | 20.48% |
| Crane Licence - application (First 21 days) | Highways Act 1980 | N | 500.00 | 500.00 | N/A | N/A | N/A |
| Crane Licence - extension per week | Highways Act 1980 | N | 125.00 | 125.00 | N/A | N/A | N/A |
| Crane Licence - technical approval when required | Highways Act 1980 | N | 950.00 | 950.00 | N/A | N/A | N/A |
| Planting Licence | Highways Act 1980 | N | 70.00 | 70.00 | 65.00 | 65.00 | 7.69% |
| Vehicle Crossing – Application fee Residential (plus construction costs) | Highways Act 1980 | N | 175.00 | 175.00 | 105.00 | 105.00 | 66.67% |
| Vehicle Crossing – Application fee Industrial (plus construction costs) | Highways Act 1980 | N | 750.00 | 750.00 | 526.00 | 526.00 | 42.59% |
| Vehicle Crossing – non permitted (plus reinstatement costs) | Highways Act 1980 | Y | 300.00 | 360.00 | 0.00 | 0.00 | N/A |
| S171 Materials deposited on the highway (non permitted) | Highways Act 1980 | N | 100.00 | 100.00 | 52.50 | 52.50 | 90.48% |
| S171 Materials deposited on the highway (additional per week) | Highways Act 1980 | N | 50.00 | 50.00 | 0.00 | 0.00 | N/A |
| Tables & Chairs outside eating establishments - CMK | Highways Act 1980 | N | 400.00 | 400.00 | 200.00 | 200.00 | 100.00% |
| Tables & Chairs outside eating establishments - rest of Borough | Highways Act 1980 | N | 200.00 | 200.00 | 200.00 | 200.00 | 0.00% |
| Tables and Chairs outside eating establishments - non permitted | Highways Act 1980 | N | 800.00 | 800.00 | 0.00 | 0.00 | N/A |
| Advertising on the public highway - application | Highways Act 1980 | N | 155.00 | 155.00 | 0.00 | 0.00 | N/A |
| Advertising on the public highway - non permitted | Highways Act 1980 | N | 250.00 | 250.00 | 0.00 | 0.00 | N/A |
| Advertising on the public highway - per month | Highways Act 1980 | N | 75.00 | 75.00 | 0.00 | 0.00 | N/A |
| Licence to display goods for resale on public highway | Highways Act 1980 | N | 150.00 | 150.00 | 0.00 | 0.00 | N/A |
| Trading on the Public Highway | Highways Act 1980 | N | 150.00 | 150.00 | 0.00 | 0.00 | N/A |
| Section 50 New licence for private services in the highway | Highways Act 1980 | N | 700.00 | 700.00 | 650.00 | 650.00 | 7.69% |
| Section 50 Additional inspection fee for in excess of 200m length | Highways Act 1980 | N | 1,500.00 | 1,500.00 | 125.00 | 125.00 | 1100.00% |
| Disabled bay markings | TSRGD | Y | 160.00 | 192.00 | 0.00 | 0.00 | 0.00% |
| H' markings | TSRGD | Y | 160.00 | 192.00 | 0.00 | 0.00 | 0.00% |
| Traffic Management Officer Time (Engineer per hour) | Cost for service | Y | 60.00 | 72.00 | PoA | POA | POA |
| Traffic Management Officer Time (Manager per hour) | Cost for service | Y | 80.00 | 96.00 | PoA | POA | POA |
| Traffic Management approval fee | Traffic Management Act 2004 | N | 400.00 | 400.00 | N/A | N/A | 0.00% |
| Traffic management approval fee - staged approach | Traffic Management Act 2004 | N | 1,200.00 | 1,200.00 | N/A | N/A | 0.00% |
| Inspection and Admin Costs unauthorised activities on public highway per hour | Highways Act 1980 | N | 90.00 | 90.00 | N/A | N/A | 0.00% |
| Permit fees and charges to be added | Awaiting Statutory instrument | N | N/A | N/A | N/A | N/A | 0.00% |
| 3rd party Recharges | | | | | | | |
| Incident damage Call out - plus costs | 2 hours | Y | 300.00 | 360.00 | N/A | N/A | 0.00% |
| Incident damage Call out per hour over 2 | - | Y | 80.00 | 96.00 | N/A | N/A | 0.00% |
| Damage assessment fee routine only (special engineering difficulty priced at cost) | - | Y | 1,200.00 | 1,440.00 | N/A | N/A | 0.00% |
| Special Events | | | | | | | |
| Mandatory highway duty officer attendance - per hour | - | Y | 80.00 | 96.00 | N/A | N/A | 0.00% |
| Winter Services | | | | | | | |
| Supply and delivery 0.5tonne rock salt | - | Y | 250.00 | 300.00 | N/A | N/A | 0.00% |
| Winter preparation | POA | Y | POA | POA | N/A | N/A | 0.00% |
| Filling 3rd party grit bins | - | Y | 350.00 | 420.00 | N/A | N/A | 0.00% |
| S38 Charges to Developers | | | | | | | |
| Section 38 Charges to Developers | 10% of Bond Fee | N | 0.00 | 0.00 | POA | POA | POA |
| Section 38 Charges to Developers (additional flat rate fee) | - | N | 2,500.00 | 2,500.00 | 1,550.00 | 1,550.00 | 61.29% |
| Provision of Temporary Traffic Order | - | N | 2,500.00 | 2,500.00 | 2,105.00 | 2,105.00 | 18.76% |
| Temporary traffic light licence (Inc single inspection) | - | N | 230.00 | 230.00 | N/A | N/A | 0.00% |
| Temporary traffic light licence additional inspections - each | - | N | 65.00 | 65.00 | N/A | N/A | 0.00% |
| S278 Charges to Developers | | | | | | | |
| Approval/Supervision schemes up to £15m | 10% of Scheme Value | N | 0.00 | 0.00 | POA | POA | 0.00 |
| Approval/Supervision schemes over £15m | 8% of Scheme Value | N | 0.00 | 0.00 | POA | POA | 0.00 |
| Approval/Supervision schemes below £25,000 | Flat Rate | N | 3,000.00 | 3,000.00 | 2,000.00 | 2,000.00 | 50.00% |
| Design Fees | | | | | | | |
| Street lighting design fee schemes up to 10 columns | - | Y | 1,500.00 | 1,800.00 | N/A | N/A | 0.00% |
| Street lighting design fee schemes (10-50) columns | - | Y | 3,000.00 | 3,600.00 | N/A | N/A | 0.00% |
| Technical Approval | | | | | | | |
| Street lighting approval fee schemes up to 10 columns | - | N | 750.00 | 750.00 | N/A | N/A | 0.00% |
| Street lighting approval fee schemes (10-50) columns | - | N | 1,500.00 | 1,500.00 | N/A | N/A | 0.00% |
| Structural approvals - Cat 0 | - | N | 750.00 | 750.00 | N/A | N/A | 0.00% |
| Structural approvals - AIP Cat 1 - 3 | - | N | 3,000.00 | 3,000.00 | N/A | N/A | 0.00% |
| Traffic signal approvals | - | N | 750.00 | 750.00 | N/A | N/A | 0.00% |
| Emberton Park | | | | | | | |
| Entrance To Park | | | | | | | |
| Vehicle Entrance: | | | | | | | |
| April - October | Per day | Y | 3.33 | 4.00 | 3.33 | 4.00 | 0.00% |
| November - March | Per day | Y | 2.10 | 2.52 | 2.10 | 2.50 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr | |
|--|---|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|--|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | | |
| Vehicle Access Pass (unlimited use) | | | | | | | | |
| April - March | - | Y | 0.00 | 0.00 | 42.50 | 51.00 | N/A | |
| May - March | - | Y | 0.00 | 0.00 | 38.33 | 46.00 | N/A | |
| June - March | - | Y | 0.00 | 0.00 | 33.33 | 40.00 | N/A | |
| July - March | - | Y | 0.00 | 0.00 | 29.17 | 35.00 | N/A | |
| August - March | - | Y | 0.00 | 0.00 | 24.17 | 29.00 | N/A | |
| September - March | - | Y | 0.00 | 0.00 | 19.17 | 23.00 | N/A | |
| October - March | - | Y | 0.00 | 0.00 | 15.00 | 18.00 | N/A | |
| Fishing | | | | | | | | |
| Adult: | | | | | | | | |
| Day Ticket | - | Y | 7.67 | 9.20 | 7.50 | 9.00 | 2.27% | |
| Week Ticket (7 days) | - | Y | 31.67 | 38.00 | 31.25 | 37.50 | 1.34% | |
| Season Ticket (April - March) | - | Y | 42.50 | 51.00 | 41.67 | 50.00 | 2.00% | |
| Season Ticket (May - March) | - | Y | 39.17 | 47.00 | 38.33 | 46.00 | 2.18% | |
| Season Ticket (June - March) | - | Y | 35.00 | 42.00 | 34.17 | 41.00 | 2.44% | |
| Season Ticket (July - March) | - | Y | 33.33 | 40.00 | 32.50 | 39.00 | 2.55% | |
| Season Ticket (August - March) | - | Y | 30.00 | 36.00 | 29.17 | 35.00 | 2.86% | |
| Season Ticket (Sept - March) | - | Y | 28.33 | 34.00 | 27.50 | 33.00 | 3.02% | |
| Junior (12-16 years) & OAP (60 years+): | | | | | | | | |
| Day Ticket (24 hours) | - | Y | 4.17 | 5.00 | 4.00 | 4.80 | 4.25% | |
| Week Ticket (7 days) | - | Y | 14.17 | 17.00 | 13.75 | 16.50 | 3.05% | |
| Season Ticket (April - March) | - | Y | 28.33 | 34.00 | 27.83 | 33.40 | 1.78% | |
| Season Ticket (May - March) | - | Y | 24.58 | 29.50 | 24.00 | 28.80 | 2.42% | |
| Season Ticket (June - March) | - | Y | 22.08 | 26.50 | 21.58 | 25.90 | 2.30% | |
| Season Ticket (July - March) | - | Y | 19.17 | 23.00 | 18.83 | 22.60 | 1.79% | |
| Season Ticket (August - March) | - | Y | 16.25 | 19.50 | 15.83 | 19.00 | 2.63% | |
| Season Ticket (September - March) | - | Y | 12.92 | 15.50 | 12.50 | 15.00 | 3.36% | |
| Concessions (MKC 'Passport to Leisure' pass holders): | | | | | | | | |
| Adult day Ticket (24 hours) | - | Y | 1.67 | 2.00 | 1.67 | 2.00 | 0.00% | |
| Junior/OAP day Ticket (24 hours) | - | Y | 0.83 | 1.00 | 0.83 | 1.00 | 0.00% | |
| Camping | | | | | | | | |
| Touring Field (allocated pitches, toilet/shower block in field): | | | | | | | | |
| Per night | Per Night | Y | 18.75 | 22.50 | 18.33 | 22.00 | 2.29% | |
| With Hook-up | Per Night | Y | 21.67 | 26.00 | 21.25 | 25.50 | 1.98% | |
| Per week | Per Week | Y | 112.50 | 135.00 | 110.00 | 132.00 | 2.27% | |
| With Hook-up | Per Week | Y | 130.00 | 156.00 | 127.50 | 153.00 | 1.96% | |
| Surcharge for parties of over four (subject to booking system compatibility) | Per person per night | Y | 5.00 | 6.00 | 5.00 | 6.00 | 0.00% | |
| Rally Field (open field, short walk to toilets/no showers): | | | | | | | | |
| Per night | Per Night | Y | 15.42 | 18.50 | 15.00 | 18.00 | 2.80% | |
| Per week | Per Week | Y | 91.67 | 110.00 | 90.00 | 108.00 | 1.86% | |
| Rally Field - Groups (min 10 units): | | | | | | | | |
| Per night | Per Night | Y | 8.75 | 10.50 | 8.50 | 10.20 | 2.94% | |
| Per week | Per Week | Y | 51.67 | 62.00 | 50.58 | 60.70 | 2.15% | |
| Extra vehicle during stay | Per Vehicle | Y | 2.50 | 3.00 | 2.50 | 3.00 | 0.00% | |
| Marquee | Per Night | Y | 102.08 | 122.50 | 100.00 | 120.00 | 2.08% | |
| Children's pup tents on parents pitch in all fields | Per Night | Y | 4.08 | 4.90 | 4.00 | 4.80 | 2.00% | |
| Children's pup tents on parents pitch in all fields | Per Week | Y | 10.21 | 12.25 | 10.00 | 12.00 | 2.10% | |
| Off Peak Charges: | | | | | | | | |
| <i>1st September - 30th October £2.00 reduction per night. Not including group bookings in the Rally Fields.</i> | | | | | | | | |
| Static Caravan Annual Ground Rent: | | | | | | | | |
| Annual Rent 1x Payment | - | Y | 945.00 | 1,134.00 | 925.50 | 1,110.60 | 2.11% | |
| Annual Rent 2x Payments (2 x £500.00) | - | Y | 1,000.00 | 1,200.00 | 977.00 | 1,172.40 | 2.35% | |
| Caravan Storage | | | | | | | | |
| 6x months | - | Y | 170.83 | 205.00 | 166.67 | 200.00 | 2.50% | |
| 12x months | - | Y | 254.17 | 305.00 | 250.00 | 300.00 | 1.67% | |
| Waste Management | | | | | | | | |
| Bulky Waste Collections (up to 5 collections) | up to 5 Items | N | 20.00 | 20.00 | 15.00 | 15.00 | 33.33% | |
| Special Collections - domestic waste | On specific day, per collection | N | 10.00 | 10.00 | 30.00 | 30.00 | -66.67% | |
| Chargeable "special" collections? - for DIY waste, garden waste and "industrial waste" | Per Half Hour, or thereafter part thereof | N | 50.00 | 50.00 | 45.00 | 45.00 | 11.11% | |
| Allotment green waste collection service (NEW) | Per bin for a weekly green waste collection | N | 50.00 | 50.00 | NEW | NEW | NEW | |
| Officer Time | | | | | | | | |
| Chargeable work carried out not defined elsewhere. | Per Hour, or part thereof | Y | 85.00 | 102.00 | 84.04 | 100.85 | 1.14% | |
| Landscape & Countryside | | | | | | | | |
| High Hedges | - | N | 515.00 | 515.00 | 505.34 | 505.34 | 1.91% | |
| Public Path Orders | - | N | 2,100.00 | 2,100.00 | 1,250.00 | 1,250.00 | 68.00% | |
| Rights of Way Searches | - | N | 110.00 | 110.00 | 100.00 | 100.00 | 10.00% | |
| Section 31 (6) notification | - | N | 350.00 | 350.00 | 100.00 | 100.00 | 250.00% | |
| Corporate Core | | | | | | | | |
| Street naming and numbering | | | | | | | | |
| New Development or Conversion/Change of Use Scheme | | | | | | | | |
| Per Case | - | N | 161.00 | 161.00 | 158.00 | 158.00 | 1.90% | |
| Per House | - | N | 11.00 | 11.00 | 11.00 | 11.00 | 0.00% | |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|--|---------------------------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Per Flat | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Per Retail Unit | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Per Industrial Unit | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Per Office Unit | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Per Building name (as part of a new development) | - | N | 107.00 | 107.00 | 105.00 | 105.00 | 1.90% |
| Per Street name | - | N | 161.00 | 161.00 | 158.00 | 158.00 | 1.90% |
| Renaming a commercial/Industrial/retail building | | | | | | | |
| Per Building Rename | - | N | 107.00 | 107.00 | 105.00 | 105.00 | 1.90% |
| Per House | - | N | 11.00 | 11.00 | 11.00 | 11.00 | 0.00% |
| Per Flat | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Per Retail Unit | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Per Industrial Unit | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Per Office Unit | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Development Re-plan | | | | | | | |
| Per Case | - | N | 323.00 | 323.00 | 316.00 | 316.00 | 2.22% |
| Per House | - | N | 11.00 | 11.00 | 11.00 | 11.00 | 0.00% |
| Per Flat | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Per Retail Unit | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Per Industrial Unit | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Per Office Unit | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Per Building name (as part of a new redevelopment) | - | N | 107.00 | 107.00 | 105.00 | 105.00 | 1.90% |
| Per Street name | - | N | 161.00 | 161.00 | 158.00 | 158.00 | 1.90% |
| Other Services | | | | | | | |
| Certificate of naming / numbering | - | N | 33.00 | 33.00 | 32.00 | 32.00 | 3.13% |
| Investigations on behalf of a Solicitor, conveyances or individual occupiers or owners | - | N | 107.00 | 107.00 | 105.00 | 105.00 | 1.90% |
| Supplying street naming and number plans - each | - | N | 27.00 | 27.00 | 26.00 | 26.00 | 3.85% |
| General Photocopy charges (per sheet) | A4 B&W - 30p | | | | | | |
| | A3 B&W - 50p | | | | | | |
| | A4 Colour - 50p | | | | | | |
| | A3 Colour - 70p | | | | | | |
| It is extremely rare that streets need to be renamed or numbered see section 6.8 of the Councils Street Naming and Numbering Policy. | | | | | | | |
| PLEASE NOTE: HRA Fees & Charges detail list per below to be approved at Dec Cabinet/Jan Council | | | | | | | |
| Note: Most Commercial/ Leasehold/ Shared ownership charges are (round step) increased every 3-5 yrs. | | | | | | | |
| Housing & Community - HRA | | | | | | | |
| Average Tenant Dwelling Rent (all stock types) | Per Week (50 Week) | N | 89.64 | 89.64 | 87.71 | 87.71 | 2.20% |
| Average Shared Ownership full equivalent Dwelling Rent (follows prior years Tenant increase) | Per Week (50 Week) | N | 83.48 | 83.48 | 80.66 | 80.66 | 3.50% |
| Hostel Rent per night (Per Household) | Per Household | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| Garage Rents - non-VATable | Per Week | N | 11.79 | 11.79 | 11.54 | 11.54 | 2.20% |
| Garage Rents - VATable | Per Week | Y | 11.79 | 14.15 | 11.54 | 13.85 | 2.20% |
| Carport Rents - non-VATable | Per Week | N | 2.33 | 2.33 | 2.28 | 2.28 | 2.20% |
| Carport Rents - VATable | Per Week | Y | 2.33 | 2.80 | 2.28 | 2.74 | 2.20% |
| Mellish Court Concierge Charge - Tenants | Per Week | N | 6.78 | 6.78 | 6.63 | 6.63 | 2.20% |
| Communal Flat Cleaning charge - Tenants | Per Week | N | 0.97 | 0.97 | 0.95 | 0.95 | 2.20% |
| Communal Heating charge - Tenants | Per Week | N | 9.91 | 9.91 | 9.70 | 9.70 | 2.20% |
| Communal Electricity charge - Tenants | Per Week | N | 2.99 | 2.99 | 2.93 | 2.93 | 2.20% |
| Communal Gas charge - Tenants | Per Week | N | 0.81 | 0.81 | 0.80 | 0.80 | 2.20% |
| Communal Water charge - Tenants | Per Week | N | 4.43 | 4.43 | 4.34 | 4.34 | 2.20% |
| Digital TV Ariel installation recharge - Sheltered schemes | Per Week | N | 0.91 | 0.91 | 0.91 | 0.91 | 0.00% |
| Digital TV Ariel installation recharge - Tenants | Per Week | N | 1.00 | 1.00 | 1.00 | 1.00 | 0.00% |
| Digital TV Ariel maintenance charge | Per Week | N | 0.10 | 0.10 | 0.10 | 0.10 | 0.00% |
| Security Key Purchase | Per Key | N | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |
| Fees for tenant references - for mortgages | per case | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| Commercial Rents | Annual charge per letting | TBA | Variable charge | Variable charge | Variable charge | Variable charge | 0.00% |
| Rechargeable repairs | Actual cost | TBA | Variable charge | Variable charge | Variable charge | Variable charge | 0.00% |
| Leaseholder service charges | Actual annual cost | TBA | Variable charge | Variable charge | Variable charge | Variable charge | 0.00% |
| Leaseholder major works | Actual cost | TBA | Variable charge | Variable charge | Variable charge | Variable charge | 0.00% |
| Land Purchase Enquiries - Pre-Assessment Application | Per Application | N | 75.00 | 75.00 | 75.00 | 75.00 | 0.00% |
| Land Purchase Enquiries - Full Land Purchase Application | Per Application | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% |
| Vehicular Access Admin Charge | Per Application | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Vehicular Access Licence | Per Annum | N | 250.00 | 250.00 | 250.00 | 250.00 | 0.00% |
| Leasehold & Shared Ownership Retrospective Consent to Alterations | Per Enquiry | N | 80.00 | 80.00 | 80.00 | 80.00 | 0.00% |
| Ex Council property - Covenant Consent | Per Application | N | 30.00 | 30.00 | 0.00 | 0.00 | N/A |
| Ex Council property - Retrospective Covenant Consent | Per Application | N | 200.00 | 200.00 | 80.00 | 80.00 | 150.00% |
| Ex Council property - Fast Track Retrospective Consent | Per Application | N | 250.00 | 250.00 | N/A | N/A | 0.00% |
| Leasehold Solicitor's Enquiries (re-mortgage or resale) - response within 5 days | Per Enquiry | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Leasehold Solicitor's Enquiries (re-mortgage or resale) - response within 10 days | Per Enquiry | N | 75.00 | 75.00 | 75.00 | 75.00 | 0.00% |
| Leasehold Subletting Fee | Per Sublet | N | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |
| Leasehold Extension/ Shared Ownership Leasehold Extension - Admin Fee | Per Application | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Leasehold Extension/ Shared Ownership Leasehold Extension - Valuation Fee | Per Application | N | 500.00 | 500.00 | 500.00 | 500.00 | 0.00% |
| Shared Ownership Enquiries (re-mortgage only) - response within 5 days | Per Enquiry | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Shared Ownership Enquiries (re-mortgage only) - response within 10 days | Per Enquiry | N | 75.00 | 75.00 | 75.00 | 75.00 | 0.00% |
| Shared Ownership Assignment Fees | Per Assignment | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2015/16 | 2015/16 | 2014/15 | 2014/15 | Incr/Decr |
|--|--|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Shared Ownership Staircasing Valuation | Per Valuation (variable depending on lease £5-£30) | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Notice of Transfer | Per Notice | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Notice of Charge / Mortgage | Per Notice | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Letter/Deed of Postponement | Per Notice | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Deed of Variation/Rectification | Per Notice | N | 265.00 | 265.00 | 265.00 | 265.00 | 0.00% |
| TV licence charges for Sheltered Housing Schemes | Annual charge | N | 7.50 | 7.50 | 7.50 | 7.50 | 0.00% |