

Wards Affected:

All Wards

**EXTENSION OF CONTRACT FOR CCTV MAINTENANCE CONTRACT
(REF:CU1706)**

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Executive Summary:

This report is seeking approval to the extension of the contract for the provision of CCTV Maintenance until November 2015. The contract enables and supports the delivery of community safety in Milton Keynes in the prevention and detection of crime. The contract is key to ensure the delivery of public place CCTV and ensuring the system is operational.

Thames Valley Police are currently carrying out a review of CCTV across the Thames Valley area. It is very likely that following this review there will be changes and opportunities for CCTV in Milton Keynes. Any agreed outcomes of this review will be incorporated in to an holistic approach to procure CCTV services in Milton Keynes that will seek to ensure future sustainability of the service.

1 Recommendation(s)

1.1 That the Contract for the CCTV Maintenance be extended to Quadrant Security Group who previously scored the highest in accordance with the Most Economically Advantageous Tender (MEAT) evaluation in 2007.

2 Context

- The system currently has 77 cameras linked to it, plus links to the CCTV systems operated by the Theatre District, The CentreMK and Midsummer Place. It monitors 56 Milton Keynes Council owned cameras.
- Milton Keynes Council owns the CCTV monitoring equipment and the 56 MKC cameras connected to it which are maintained under the current contract. The CCTV Command Suite is based within the Police Station.
- We are currently in discussions with Thames Valley Police and it is likely they will request to cease having operational responsibilities in line with other CCTV systems across the Thames Valley area.
- In order that both the Council and Thames Valley Police ensure an efficient and affordable system for Milton Keynes moving forward, there is a need to ensure the equipment is covered for Maintenance beyond November 2013, to allow for partnership discussions to continue and allow for a transitional period. The Maintenance agreement could form part of any future tender as part of a wider service tender.

- The contracted works will affect all Council owned CCTV cameras and equipment around Milton Keynes.

3 Background

3.1 Decision to Proceed to Tender

3.1.1 There remains a number of uncertainties regarding the future to delivering CCTV in Milton Keynes. Milton Keynes Council are currently undertaking a review regarding its future delivery mechanism which could conclude the need to Commission the whole system out via a procurement process. The system is the Council's, it is operated by the police and is used within the Central Milton Keynes police station.

3.1.2 In addition Thames Valley Police are also carrying out a review of CCTV across the Thames Valley area in order that there is a consistent approach of CCTV for their organisation.

3.1.3 The Contract may be extended for a subsequent period subject to compliance with European Directives and satisfactory negotiation between both parties. In addition the OJEU award value of £375k over 5 years has not been exceeded, even with the year's extension.

3.2 Market engagement and lessons learnt

3.2.1 The contract for the provision of CCTV Maintenance expires on 11/11/2013 and is worth up to £55,000 per annum.

3.2.2 Quadrant oversaw the Capital Project for the enhanced CCTV Command Suite, and the system is under warranty with Quadrant. The equipment supported through this contract was installed by Quadrant. This will reduce the complication of a secondary contractor familiarising with a system where the large proportion is still under warranty with Quadrant.

3.2.3 Should another provider be sought for the interim period, this would create a 2 tier system, currently the Quadrant are still carrying out onsite maintenance for the capital project and this could lead to conflicts between Quadrant and another provider.

3.2.4 To ensure stability during both the Council and Police review, Quadrant will fulfil their current agreement from November 2013 for a further 2 years or until a decision is made on a holistic procurement process to incorporate new requirements for the service.

3.2.5 All risk assessment is available to Members on request or via direct access into GRACE.

3.3 Contract Management

3.3.1 The Senior Client Officer for this contract is the Assistant Director for Housing and Communities The contract adheres to the Council's standard terms and conditions as maintained by the Council's Legal Services team. The Deputy Head of Community Safety will have operational oversight of the contract.

The contract term:

- The current contract with Quadrant ref CU1706 was originally placed in November 2007 for an initial 3 year term with the provision to extend for a further 2 years. The contract was extended to expire on 11th November 2013.
- The request to extend is for a further 2 years, expiring in November 2015.
- The Contract carries out annual preventative maintenance at a cost of £11,167.00. In addition the contract allows for up to £55,000 of general maintenance per annum.

3.3.2 Price for carrying out Reactive Maintenance per visit including plant & labour £201 per visit.

3.3.3 The key governance processes include:

- Review frequency – quarterly meetings are held during preventative maintenance.
- Should work be required, Quadrant will develop a business case outlining all possible options before proceeding with any work beyond the preventative maintenance.
- Agreed attendance for the preventative maintenance and carry out, response to call out and required repair work when necessary.
- Retention / Financial payment profile – Paid quarterly and as work is required. Where appropriate and new equipment is required an appropriate business case is supplied with a number of suitable options and costs.
- Asset Management / ownership – Milton Keynes Council owns the 56 CCTV cameras and the monitoring equipment in the police station.
- Escalation process – Escalation will occur in its first instance through contact with Quadrants Executive Board.

4 Implications

4.1 Policy

The award of this contract will progress the following priority to reduce crime and the fear of crime within the Corporate Plan 2012-16:

The procurement of this contract has complied with Contract Procedure Rules, Financial Regulations and applicable European Procurement Regulations.

4.2 Resources and Risk Quadrant have maintained the equipment and delivered on the capital project to a good standard.

4.3 The costs of the contract are already contained within the revenue budget for 2 years which includes an annual income agreement from third parties.

4.3.1 Delivery of savings will be monitored by the Deputy Head of Community Safety.

4.3.2 Should the contract not be extended the CCTV system and coverage across Milton Keynes could affect the ability to prevent and detect crime in Milton Keynes. If the CCTV equipment required maintenance the procurement process would need to be carried out for every individual issue. This would involve valuable officer time and resources.

4.3.3 Should CCTV not be maintained it could lead to some CCTV cameras not working and turned off.

4.3.4 The key THREATS for this contract have been assessed as:

Risk	Likelihood	Mitigation
Contract not robust or clear enough to deliver the outcomes expected	Low	Quarterly meeting to ensure service delivery
Insufficient resource in contract management	Medium	Oversight of maintenance is in partnership with Thames Valley Police and Milton Keynes Council

The governance measures set out in 4.3.4 above provide a basis to conclude that these threats, properly managed represent a LOW Likelihood or a MEDIUM Impact.

Resources & Risk Implications

N	Capital	Y	Revenue	N	Accommodation
N	IT	N	Medium Term Plan	Y	Asset Management

4.4 Legal

The Contract and its procurement are compliant with Council Constitution, UK and European Laws.

4.5 Other Implications

N	Equalities/Diversity	N	Sustainability	N	Human Rights
N	E-Government	Y	Stakeholders	Y	Crime and Disorder
N	Carbon and Energy Policy				

Background Papers: None