

CABINET ADVISORY GROUP – COMMUNITY AND CULTURAL SERVICES REVIEW

PROPOSED TERMS OF REFERENCE

1. The role of the Cabinet Advisory Group

The Cabinet Advisory Group has been established to enable cross party input to the Community and Cultural Services Review, elements of which are subject to approval through the budget process. The primary purpose of the group is to offer cross party input and advice to the responsible councillor as the review progresses.

2. The remit of the Cabinet Advisory Group

The group will advise and support the responsible councillor and the project sponsor as they work towards meeting the aims of the Community and Cultural Services Review, which are to:

- Develop more sustainable models of service delivery for locally-based community services.
- Rationalise the use of assets and resources, to secure the most efficient form of service delivery.
- Develop sustainable models wherever possible for community assets, including the potential to become an income generating asset, which could be retained by the Council, or through an alternative arrangement.
- Identify at an early stage activities that are non-sustainable over the medium term and which will require ending.
- Exploit synergies with related activities, for example regeneration, school place planning, public health and community safety.
- Reduce the costs of service delivery to achieve medium to long term sustainability.

3. Membership

The group has been established on a 1:1:1 basis along with the responsible councillor. The project sponsor and members of the project team will attend as appropriate.

4. Meetings

- The group will meet in public
- The group will meet every six weeks, to be reviewed as necessary
- Notes of the meetings will be taken

5. Review

The Terms of Reference for the group will be reviewed as and when necessary.