

# REGULATORY COMMITTEE

**When:** Tuesday 27 September 2022 at 6.35 pm (or on conclusion of the Licensing Committee, whichever is the later)

**Where:** Suite 1.02  
Civic, 1 Saxon Gate East, Milton Keynes, MK9 3EJ

**This meeting will not be live streamed, but a recording of the meeting will be available on <https://www.youtube.com/user/MiltonKeynesCouncil> as soon as practical after the event.**

## Public Questions

The deadline for the submission of public questions is 6.35 pm on Friday 23 September 2022 and should either be delivered to the address below or sent by email to [meetings@milton-keynes.gov.uk](mailto:meetings@milton-keynes.gov.uk)

## Public Speaking

Persons wishing to speak on an agenda item must give notice by no later than 6.20 pm on the day of the meeting. Requests can be sent in advance by email to [meetings@milton-keynes.gov.uk](mailto:meetings@milton-keynes.gov.uk)

## Enquiries

Please contact Jane Crighton on 01908 252333 or [jane.crighton@milton-keynes.gov.uk](mailto:jane.crighton@milton-keynes.gov.uk)

## Members

Councillor Councillor McLean (Chair)  
Councillors Andrews, A Carr, Clarke, Cryer-Whitehead, Exon (Vice-Chair), Lancaster, Legg, McQuillan, Rolfe and Wallis (Vice-Chair)

For more information about attending or participating in a meeting please see overleaf.

## **Public Attendance / Participation**

All our meetings are open to the public to attend.

We use our best efforts to stream meetings on YouTube. From time to time there are technical problems which could mean we are unable to stream the meeting. When this happens, our meetings will continue, and we will do our best to upload a recording of the meeting after it takes place. Meeting minutes form the formal record and are published after every meeting.

For those registering or entitled to speak, facilities will be in place to do so in person or via video / audio conferencing, but this is not guaranteed. From time to time there are technical problems which mean we are unable to enable remote participation. When this happens our meetings will continue, although we will try to provide alternatives options, for example through a telephone call as opposed to a video call.

If you wish to speak at a meeting, we recommend reading our guide to *Public Participation at Meetings* first to understand the process and technology behind participation. This information is available at: [www.milton-keynes.cmis.uk.com/milton-keynes/](http://www.milton-keynes.cmis.uk.com/milton-keynes/).

## **Agenda**

Agendas and reports for the majority of the Council's public meetings can be accessed at: [www.milton-keynes.cmis.uk.com/milton-keynes/](http://www.milton-keynes.cmis.uk.com/milton-keynes/).

## **Recording and Permission to be Filmed**

Please note that this meeting will be recorded for broadcast on the internet after the meeting has taken place and can be viewed online at [www.youtube.com/user/MiltonKeynesCouncil](http://www.youtube.com/user/MiltonKeynesCouncil). Generally, the public gallery is not filmed, but by entering the meeting room and using the public seating area you are consenting to being filmed. All recording will be undertaken in accordance with the Council's Standing Orders.

The recording of this meeting (which will include those making representations by video or audio conference) will be retained for a period of six months, for the purpose of webcasting and preparing the minutes of the meeting.

In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council's staff in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda, or you can liaise with staff at the meeting. Guidance from the Department for Communities and Local Government can be viewed at:

[www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/343182/140812\\_Openness\\_Guide.pdf](http://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf)

## **AGENDA**

**1. Apologies of Absence**

**2. Declarations of Interest**

Councillors to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

**3. Minutes**

To approve, and the Chair to sign as a correct record, the Minutes of the meeting of the Regulatory Committee held on 25 July 2022 (Item 3) (Pages 4 to 8).

**4. Regulatory Fees and Charges 2023**

To consider Item 4 (Pages 9 to 13)

**5. Date of Next Meeting**

To note the next meeting of the Regulatory Committee has been scheduled for Wednesday 2 November 2022 at 6.35 pm or on conclusion of the Licensing Committee, whichever is the later.