

ANNEX C

METHODOLOGY FOR ALLOCATING OUT CENTRAL SUPPORT COSTS IN 2010/11

The methods used to allocate out support services budgets are shown in the table below. Most support services can be recharged for their actual consumption. Budgets are therefore based on historical consumption data available at the time the budget is set. Support services that are not recharged on actual consumption are set out below along with their allocation method. The proxies adopted are consistent with CIPFA's best practice guidelines.

The key allocations are, subject to the ongoing review;

Support service	Allocation method
Audit	Head count
Communications	Head count
Facilities	Head count in central buildings
Finance	Head count
HR	Head count MKC
IT general	PCs issued to users
IT telephony	IP telephones issued to users
Procurement	Budgeted non-payroll expenditure for the year
Partnership	In line with the PPP