

DECISION SHEET: PROCUREMENT COMMITTEE – 2 APRIL 2013

Members Present:	Councillor A Geary (Chair) Councillors Brock, Bald, Brock, Dransfield, Hopkins and P Geary
Officers Present:	M Bracey (Assistant Director [Children and Families]), (M Hancock (Assistant Director [Joint Commissioning]), (D Wilkinson (Assistant Director [Audit and Risk Management]), K Ford (Head of Regulatory Unit), B Matthews (Head of Transportation Services), C Southern (Head of Strategic Procurement), D Beaumont (Partnering Manager), P Mavroleon (Sponsorship and Buildings Administrative Manager), R Trowse (Programme Manager – Neighbourhood Services), J Bray (Project Leader – Children & Families), A Jackman (Team Leader Traffic & Road Safety), S Layton (Capital Development Officer – Children & Families), J Brown (Senior Solicitor) and S Muir (Committee Manager).
Also Present	Councillor Miles

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Borough Ward	Officer Responsible for Action
PC146	-	<p>Minutes</p> <p>That the Minutes of the meeting held on 5 February 2013 be approved and signed by the Chair as a correct record subject the word “March” being amended to “February” in PC124.</p>	-	-	-	Committee Manager
PC147		<p>Disclosures of Interest</p> <p>Councillor Bald declared a personal pecuniary interest in Item 16 “Award of Contract – Upgrade of Roof Coverings and Associated Works, Fishermead”.</p>	-	-	-	-
PC148	Councillor P Geary	<p>Provision of Pest Control Services by a Concessionary Contractor – Decision to Proceed to Tender (Ref:CU2346)</p> <p>That the commencement of tender processes for the procurement of a 3 year concessionary contract to provide Pest Control Services to residents within the Borough with the provision to extend by 2 further years in 1 year increments be approved.</p>	-	-	All Wards	Head of Regulatory Unit
PC149	Councillor P Geary	<p>Invitation to Tender - Demolition of HRA Properties at Waterside Peartree Bridge (Ref: CU2351)</p> <p>That the commencement of tender processes for the procurement of a contractor to undertake demolition and associated works for the Clearance Area at Peartree Bridge, Milton Keynes be approved.</p>	-	-	Middleton	Partnering Manager – Housing and Community

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Borough Ward	Officer Responsible for Action
PC150	Councillor Bint	<p>Invitation to Tender - Surface Dressing for Carriageways (Ref:CU2344)</p> <p>That the commencement of tender processes for the procurement of surface dressing be approved.</p>	-	-	All Wards	Head of Highways Services
PC151	Councillor Bint	<p>Invitation to Tender Retread Recycling Process – Footways/Redways – (Ref: CU2354)</p> <p>That the commencement of tender processes for the procurement of footway/redway Retread Recycling Process be approved.</p>	-	-	All Wards	Head of Highways Services
PC152	Councillor Bint	<p>Authority to Tender for Post Plugged in Places Partner</p> <ol style="list-style-type: none"> 1. That tenders be invited to secure the services of a partner organisation to operate, maintain and develop the existing Milton Keynes Plugged-in Places scheme in accordance with a strategic direction to be agreed with the Council. 2. That the term of the contract be for 5 years plus the option to extend for an additional 2 years, but with the possibility of a break clause after 3 years. 	-		All Wards	Parking Strategy and Implementation Manager
PC153	Councillor Dransfield	<p>Invitation to Tender - Stantonbury Campus Fire Alarm and Emergency Lighting Upgrade</p> <p>That the commencement of tender processes to continue the upgrade of the fire alarm and emergency lightning at Stantonbury Campus be approved.</p>	-	-	Stantonbury	Capital Development Officer

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Borough Ward	Officer Responsible for Action
PC154	Councillor Dransfield	<p>Invitation to Tender - Knowles Primary School Remodelling and Refurbishment</p> <p>That agreement to the commencement of tender processes for the procurement of the capital works to provide an additional form of entry at Knowles Primary School to accommodate an increase of 210 pupil places be delegated to the Cabinet Member Children's Services and Lifelong Learning.</p>	-	-	Bletchley and Fenny Stratford	Capital Development Officer
PC155	Councillor P Geary	<p>Extension of Contract for CCTV Maintenance Contract (Ref:CU1706)</p> <p>That the extension of the Contract for CCTV Maintenance be awarded to Quadrant Security Group who previously scored the highest in accordance with the Most Economically Advantageous Tender evaluation in 2007.</p>			All Wards	Deputy Head of Community Safety
PC156		<p>Exclusion of Public and Press</p> <p>The public and press may be excluded from the remainder of the meeting by virtue of Paragraph 3 (Information Relating to the Financial or Business Affairs of the Authority) of Part 1 of Schedule 12A of the Local Government Act 1972, in order that the Committee may consider the Annexes to the following reports:</p>				

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Borough Ward	Officer Responsible for Action
		<p>Exclusion of the Public and Press (Cont)</p> <p>(a) Corporate Stationery Contract - Award of Contract</p> <p>(b) Archiving and Storage Services - Award of Contract</p> <p>(c) Stanton Low Country Park Phase 1 Works - Award of Contract</p> <p>(d) Upgrade Roof Coverings and Associated Works, Fishermead - Award of Contract</p> <p>(e) Loughton School, Patent Glazing Upgrade - Award of Contract</p> <p>(f) Drayton Park School Roof Upgrade (Phase 2) – Award of Contract</p> <p>(g) Cedars Primary School, Upgrade of Heating System - Award of Contract</p> <p>(h) Chestnuts Primary School, Upgrade of Heating System - Award of Contract</p> <p>(i) Tickford Park Primary School – Roof and Clerestory Windows Upgrade - Award of Contract</p> <p>(j) Willen Primary School, Windows and Doors Upgrade - Award of Contract</p> <p>(k) Olney Road, Lavendon - Culvert Replacement Upgrade - Award of Contract</p> <p>(l) Older People Day Care Services – Award of Contract</p>				

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Borough Ward	Officer Responsible for Action
PC157	Councillor A Geary	Award of Contract for Corporate Stationery (Ref: CU2329) Item Deferred to 9 April 2013	-	-	N/A	Corporate Procurement Manager
PC158	Councillor Bald	Award of the Government Procurement Service Framework Agreement for the Archiving and Storage Contract Services. Deferred to 9 April 2013	-	-	N/A	Sponsorship and Admin Buildings Manager
PC159	Councillor P Geary	Award of Contract for Hard Landscaping Phase 1 Works Stanton Low Country Park (Ref:CU2339) Deferred to 9 April 2013	-	-	Stantonbury, Hanslope Park	Programme Manager
PC160	Councillor P Geary	Award of Contract to Upgrade Roof Coverings and Associated Works, Fishermead, Milton Keynes (Ref: CU2348) 1. That the Contract for the Upgrade to Roof Coverings and Associated Works, be awarded to the bidder who has scored the highest in accordance with the Most Economically Advantageous Tender evaluation. 2. That a briefing note with an explanation of the variation in cost estimates for this procurement of 25% from the lowest bid received be provided to Members.	-	-	Campbell Park	Partnering Manager (Housing and Community)

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Borough Ward	Officer Responsible for Action
PC160 (Cont.)	Councillor P Geary	<p>Award of Contract to Upgrade Roof Coverings and Associated Works, Fishermead, Milton Keynes (Ref: CU2348) (Cont)</p> <p>3. That a review of the Major Works framework contract in Housing be brought to a future Procurement Committee to establish:</p> <ul style="list-style-type: none"> (a) whether current arrangements provide value for money ; (b) opportunities to attract more Small, Medium Enterprise (SME) companies; (c) opportunities to improve value for money and; (d) how any improvements identified can be applied to other Framework Contracts. 	-	-	Campbell Park	
PC161	Councillor Dransfield	<p>Award of Contract for the Replacement of the Patent Glazing at Loughton School</p> <p>Item deferred to 9 April 2013</p>			Loughton Park	Project Leader (Minor Works)
PC162	Councillor Dransfield	<p>Award of Contract for the Replacement of the Pitched and Flat Roof Coverings (Phase 2) at Drayton Park School, Bletchley.</p> <p>Item deferred to 9 April 2013</p>			Eaton Manor	Project Leader (Minor Works)
PC163	Councillor Dransfield	<p>Award of Contract for the Replacement of the Heating System and Domestic Services at Cedars Primary School Newport Pagnell.</p> <p>That the contract for the Replacement of the Heating System and Domestic Services at Cedars Primary School be awarded to the contractor who has scored the highest in accordance with the Most Economically Advantageous Tender evaluation.</p>	-	-	Newport Pagnell South	Project Leader (Minor Works)

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PC164	Councillor Dransfield	<p>Award of Contract for the Replacement of the Heating System and Domestic Services Chestnuts Primary School, Bletchley.</p> <p>That the contract for the Replacement of the Heating System and Domestic Services at the Chestnuts Primary School be awarded to the contractor who has scored the highest in accordance with the Most Economically Advantageous Tender evaluation.</p>	-	-	Bletchley and Fenny Stratford	Project Leader (Minor Works)
PC165	Councillor Dransfield	<p>Award of Contract for the Replacement of the Pitched Roof Coverings and Clerestory Windows at Tickford Park Primary School, Newport Pagnell (Phase 1)</p> <p>Item deferred to 9 April 2013</p>			Newport Pagnell South	Project Leader (Minor Works)
PC166	Councillor Dransfield	<p>Award of Contract for the Replacement of the Windows, Doors and Cladding at Willen Primary School</p> <p>Item deferred to 9 April 2013</p>			Linford South	Project Leader (Minor Works)
PC167	Councillor Bint	<p>Award of Contract for Olney Road Lavendon – Culvert Replacement (Ref:CU2044 MC5)</p> <p>That the Contract for the replacement of the Olney Road, Lavendon Culvert be awarded to the Milton Keynes Council's Highways Small Works Framework bidder who has submitted the lowest priced compliant bid subject to the terms of the Highways Small Works Framework Contract being confirmed by Legal Department.</p>			Olney	Team Leader - Bridges

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Borough Ward	Officer Responsible for Action
PC168	Councillor Brock	<p>Award of Contract for the Provision of Older People's Day Care Service</p> <ol style="list-style-type: none"> 1. That, due to the value of the tender bid being in excess of the available budget, the contract for the older people's day care service be not awarded and the single bid received be rejected. 2. That to ensure continuation of the service the Council arrange for the provision of an Older Persons Day Service, structured to provide both the named building based day care and day opportunities, with the staff being transferred either to the Council direct or Milton Keynes Service Partnership, with the decision on the most appropriate body, taking account of appropriate and available management expertise, being delegated to the responsible Cabinet Member. 			All Wards	Assistant Director - Joint Commissioning

A request to call-in any of the decisions, bearing the name(s) of a Member of the Council, the Chair or Clerk of a Parish or Town Council or signed by twenty residents of Milton Keynes, should be sent to the Democratic Services Manager, Civic Offices, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ, Telephone: (01908) 252314, Fax: (01908) 252511, E-Mail: simon.heap@milton-keynes.gov.uk by no later than **5.00 pm on 12 April 2013**.

A form which the twenty residents of Milton Keynes may complete to request that a decision is called in can be accessed from the link below:

http://www.milton-keynes.gov.uk/decision-making/documents/Call-In_Procedure_Form.pdf