

## DECISION SHEET: PROCUREMENT COMMITTEE – 7 MAY 2013

<b>Members Present:</b>	Councillor A Geary (Chair) Councillors Bald, Dransfield, Hopkins, P Geary and Maclean
<b>Officers Present:</b>	D Wilkinson (Assistant Director [Audit and Risk Management]), A Farr (Head of Productivity – Children and Families), B Matthews (Head of Transportation Services), N Hanley (Community Solutions Programme Manager), P Mavroleon (Sponsorship and Buildings Administrative Manager), S Chaundy (Senior Bridge Engineer & Team Leader), S Downer (Heritage Development Officer), C Jarman (Senior Passenger Transport Officer), P Srinivasan (Senior Solicitor), P Wong (Commissioning Officer) and S Muir (Committee Manager).
<b>Also Present</b>	Councillor Miles and 2 Members of the Public

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Borough Ward	Officer Responsible for Action
PC172		<p><b>DISCLOSURES OF INTEREST</b></p> <p>1. Councillor Bald disclosed a personal pecuniary interest at Item 3 (Approval to seek tenders for Leaseholder Shared Ownership Insurance) and indicated that she would be leaving the meeting at that point.</p> <p>2. Councillor Dransfield declared a personal interest at Item 4 (Extension of Contract – Security Services at Central Office Accommodation (Civic Offices and Saxon Court) as a current Member of the Higher Education Board Trust.</p>				
PC173	Councillor Bald	<p><b>INVITATION TO TENDER: LEASEHOLDER / SHARED OWNERSHIP INSURANCE</b></p> <p>That the commencement of tender processes for the procurement of Leaseholder / Share Ownership Insurance be approved.</p>			All Wards	Assistant Director – Audit and Risk
PC174	Councillor Bald	<p><b>EXTENSION OF CONTRACT FOR ADMINISTRATION BUILDINGS SECURITY SERVICES</b></p> <p>That the extension of the contract for the Security Services at Central Office Accommodation with Profile Security for the period 8 October 2013 to 7 October 2014 for a total value of £214 736.32 be agreed.</p>			All Wards	Deputy Facilities Manager

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Borough Ward	Officer Responsible for Action
PC175	Councillor Bald	<p><b>MEDBOURNE PAVILION, OAKGROVE LEISURE CENTRE &amp; TATTENHOE PAVILION; TEMPORARY EXTENSION OF THE MANAGEMENT CONTRACT</b></p> <p>That the temporary extension of the existing contract with Hertsmere Leisure for the management of the Medbourne, Oakgrove and Tattenhoe facilities for a period of up to 18 months from 30 April 2014, in order to facilitate a timely and robust completion of the Community Asset Transfer process, be approved.</p>	All Wards			Community Solutions Programme Manager
PC176		<p><b>EXCLUSION OF PRESS AND PUBLIC</b></p> <p>To consider excluding the public and press from the meeting by virtue of Paragraph 3 (Information Relating to the Financial or Business Affairs of the Authority) of Part 1 of Schedule 12A of the Local Government Act 1972, in order that the Cabinet Procurement Committee may consider the Annexes to the following reports:</p> <ul style="list-style-type: none"> <li>(a) Planned Preventative Maintenance and Reactive Works at Central Office Accommodation (Civic Offices and Saxon Court) - Award of Contract</li> <li>(b) Bradwell Windmill Modernisation Works - Award of Contract.</li> <li>(c) Bus Stop Works - Award of Contract</li> </ul>				

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Borough Ward	Officer Responsible for Action
P176 (Cont)		<p>(d) Haversham Flood Span Bridges Refurbishment - Award of Contract</p> <p>(e) Provision of Services – Strengthening Families – Award of Contract</p> <p>(f) Older People Day Care Services</p>				
PC177	Councillor Bald	<p><b>AWARD OF CONTRACT FOR MECHANICAL AND ENGINEERING CONTRACT FOR THE PLANNED PREVENTATIVE MAINTENANCE AND REACTIVE WORKS TO THE CENTRAL OFFICE ACCOMODATION BUILDINGS BEING CIVIC OFFICES AND SAXON COURT</b></p> <p>1. That the contract for the Mechanical and Engineering at the Planned Preventative Maintenance and Reactive works at the Civic Offices and Saxon Court be awarded to the bidder who has scored the highest in accordance with the Most Economically Advantageous Tender (MEAT) evaluation</p> <p>2. That any recommendation to extend this contract is brought back to this committee for a decision in good time.</p>			Central Milton Keynes	Sponsorship and Administration Buildings Manager
PC178	Councillor P Geary	<p><b>AWARD OF CONTRACT FOR BRADWELL WINDMILL MODERNISATION WORKS</b></p> <p>1. That the contract for the Bradwell Windmill Modernisation Works be awarded to the bidder scoring the highest in accordance with the Most Economically Advantageous Tender (MEAT) evaluation.</p>			Stantonbury and Wolverton	Heritage Development Officer

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Borough Ward	Officer Responsible for Action
		<p>2. That a consultancy contract be awarded to Luke Bonwick of BHM Consultants.</p> <p>3. That Faithful and Gould be appointed as Project Managers.</p>				
PC179	Councillor Bint	<p><b>AWARD OF CONTRACT - BUS STOP IMPROVEMENT DELIVERY</b></p> <p>1. That the contract for Bus Stop Improvement Delivery be awarded to the bidder who has scored the highest in accordance with the Most Economically Advantageous Tender (MEAT) evaluation.</p> <p>2. That any recommendation to extend this contract is bought back to this committee for a decision in good time.</p>	All Wards			Senior Passenger Transport Officer
PC180	Councillor Bint	<p><b>AWARD OF CONTRACT FOR HAVERSHAM FLOODSPAN BRIDGES REFURBISHMENT</b></p> <p>That the Contract for the replacement of the eight Haversham Floodspan Bridges be awarded to the Supplier who scored the highest in accordance with the Most Economically Advantageous Tender (MEAT) evaluation.</p>			Hanslope Park Ward	Head of Highways

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Borough Ward	Officer Responsible for Action
PC181	Councillor Dransfield	<p><b>AWARD OF CONTRACT FOR THE PROVISION OF SERVICES THAT WILL SUPPORT THE DEVELOPMENT OF THE GOVERNMENT'S TROUBLED FAMILIES PROGRAMME</b></p> <p>1. That the contract for services to support the development of the Government's Troubled Families programme (known locally as 'Strengthening Families') be awarded to <b>P3</b> and that the requirement to conduct a competitive process in line with the Contract Procurement Rules be waived on the grounds that</p> <p>a) owing to the time limited nature of the programme and the associated grant funding received from Central Government to support the development of designated services there is a need to demonstrate positive outcomes by the end of March 2015.</p> <p>b) market research has shown there is not an established market of providers locally for this sort of service. The scope and speed of delivery required in this circumstance does not allow time to develop providers to tender, and therefore a provider has been identified who has the capacity and experience to meet the short term needs.</p>			All Wards	Head of Productivity – Children and Families

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PC181 (Cont)		<p>c) A short term investment in piloting provision offered by an external supplier with experience of working locally with individuals and their families that meet the eligibility criteria, will help scope the further developments necessary whilst the market for delivery develops</p> <p>2. That the services be jointly commissioned with the National Probation Service (Thames Valley) that achieve economies of scale and build capacity for supporting identified individuals and their families in partnership with an organisation that has shared and complimentary objectives.</p> <p>3. That consideration be given to awarding a contract that contains financial clawback for failing to meet agreed performance targets.</p>				
PC182	Councillor Brock	<p><b>AWARD OF CONTRACT FOR PROVISION OF AN OLDER PEOPLE'S DAY CARE SERVICE</b></p> <p>Item Withdrawn.</p>	All Wards			Assistant Director (Joint Commissioning)

A request to call-in any of the decisions, bearing the name(s) of a Member of the Council, the Chair or Clerk of a Parish or Town Council or signed by twenty residents of Milton Keynes, should be sent to the Democratic Services Manager, Civic Offices, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ, Telephone: (01908) 252314, Fax: (01908) 252511, E-Mail: [simon.heap@milton-keynes.gov.uk](mailto:simon.heap@milton-keynes.gov.uk) by no later than **5.00 pm on 17 MAY 2013**.

A form which the twenty residents of Milton Keynes may complete to request that a decision is called in can be accessed from the link below:

[http://www.milton-keynes.gov.uk/decision-making/documents/Call-In\\_Procedure\\_Form.pdf](http://www.milton-keynes.gov.uk/decision-making/documents/Call-In_Procedure_Form.pdf)