

2022/23 Draft Budget Fees & Charges - Exemptions to Income Policy							
Service Area	Activity	Proposed Fee Level 2022/23 Value Incl. VAT £ Range From	Proposed Fee Level 2022/23 Value Incl. VAT £ Range To	Increase / Decrease Range From	Increase / Decrease Range To	Explanation	
Housing and Regeneration - GF	Neighbourhood Housing						
	Traveller Sites - Pitch Fee	tbc	tbc	tbc	tbc	The Gypsy and Traveller Policy is currently under review.	
	Electricity cards (Willen Traveller site)	tbc	tbc	tbc	tbc		
Housing and Regeneration - HRA	Housing & Regeneration - HRA	tbc	tbc	tbc	tbc	tbc	
Law and Governance	Legal Charges						
	Legal Advice Charges – Per Hour - dependant on type of advice	110.00	217.00	0.00%	0.00%	Financial Impact of COVID -19 Lockdown	
	Legal service charges - Fixed Fees – rates for specific services (Housing/Property)	80.00	1,000.00	0.00%	0.00%		
Planning and Place Making	Planning Pre-application Advice						
	Enlargement, Improvement or other alteration to an existing dwelling and any other development proposed within the curtilage of a dwelling (Letter Only)	180.00	180.00	0.00%	0.00%	Under review in 2022	
	New Residential dwellings New build & Conversion - Letter Only (1 Dwelling - 500+ Dwellings)	240.00	12,000.00	0.00%	0.00%		
	Non- residential floor space <500sqm - 10000sqm >	420.00	12,000.00	0.00%	0.00%		
	External works only - (Letter Only)	420.00	420.00	0.00%	0.00%		
	Advertisements - (Letter Only)	180.00	180.00	0.00%	0.00%		
	Request for confirmation that an Extant Enforcement Notice has been complied with (Letter Only)	300.00	300.00	0.00%	0.00%		
	Planning applications						
	Planning Performance Agreement (PPA'S) Fees <i>There has been a revised calculator created. Fees are worked out based upon the level of input required by different levels of staff and what type of support is requested by the applicants. This is calculated on an hourly rate for each level of input. Information about the new calculator can be found on the Council website: https://www.milton-keynes.gov.uk/planning-and-building/premium-planning-service/planning-performance-agreements-ppa</i>	100.00	200,000.00	0.00%	0.00%	No change, subject to review in due course	
	Invalid Application Return Fees						
	Householder/Minor/Major application returns	26.00	256.50	0.00%	0.00%	No change, subject to review in due course	
	Cycling						
	Cycle Facilities (inc locker) - Get Changed	288.00	288.00	0.00%	0.00%	Get Changed facility is undersubscribed and needs to remain competitive with changing/shower facilities available elsewhere in local area.	
Cycle Lockers - Station Square and Get Changed	63.25	63.25	0.00%	0.00%	Not cost effective to contact every locker holder and process the inflationary cost increases.		
Bikeability Cycle Training -school related	30.00	180.00	0.00%	0.00%	School fee is based on a £5 charge per pupil in the session, and sessions vary from a group size of 6 to 36, with standard course accommodating 24 children.		
Environmental Health - Burials and Cremation Cemeteries	Environmental Health - Burials and Cremation Cemeteries	20.00	5,630.00	0.00%	0.00%	To remain competitive with surrounding crematoriums & cemeteries	
	Cremation Fees	24.00	648.00	0.00%	0.00%		
	Memorial Charges	1.80	1,300.00	0.00%	0.00%		
	<i>NOTE: HMRC were due to issue revised guidance relating to supplies of memorials in local authority cemeteries and crematoria, however, it has not been forthcoming. It is possible that some of the VAT liabilities above could change.</i>						
	Environmental Protection						
	Food Inspection re-rating	240.00	240.00	0.00%	0.00%	High charge when compared to other LA's	
	Consultancy Visit	360.00	360.00	0.00%	0.00%		
	Licensing						
	Sex Establishment Venue						
	Sex Establishment Licence -New/Renewal/Variation/Transfer	325.00	3,374.00	0.00%	0.00%		
	Street Trading						
	Street Trading -New/Renewal/Variation/Transfer	15.00	2,402.00	0.00%	0.00%		
	Scrap Metal						
Scrap metal charges	87.00	454.00	0.00%	0.00%			
Other							
Hypnotism	84.00	84.00	0.00%	0.00%	Fees to be reviewed for Licencing Committee in Sept 2022		

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		Value Incl. VAT £ Range From	Value Incl. VAT £ Range To	Range From	Range To	
Partnerships and Communications	Animal Boarding *					
	New/Renewal: Small/Medium/Large	226.93	360.36	0.00%	0.00%	
	Dangerous Wild Animals (2years) *					
	New/Renewal	281.56	281.56	0.00%	0.00%	
	Riding Establishments *					
	New/Renewal	363.51	363.51	0.00%	0.00%	
	Pet Shops *					
	Application Fee:	295.22	295.22	0.00%	0.00%	
	Grant Fee	157.59	157.59	0.00%	0.00%	
	Zoo					
	New/Renewal	400.00	400.00	0.00%	0.00%	
	Animal Exhibition	105.00	105.00	0.00%	0.00%	
	Breeding of Dogs					
	New/Renewal	278.41	278.41	0.00%	0.00%	
	Dog Warden					
	Collection of Stray dogs in Milton Keynes: Kennelling Per Day, Collection fee (pick up	21.00	75.00	-46.97%	31.25%	New contractor through tender process
	Piercing/ Acupuncture (no expiry)					
	New - Premise	201.00	201.00	0.00%	0.00%	
	New - Person (Acupuncture)	141.00	141.00	0.00%	0.00%	
	Activity	224.00	224.00	0.00%	0.00%	
	Premises and Activity Combined	290.00	290.00	0.00%	0.00%	
	Grant fee for issued registrations	82.00	82.00	0.00%	0.00%	
	Additional Skin Piercing inspections	158.00	158.00	0.00%	0.00%	
	Special Events Registration					
	1 - 5 checks - 20+	541.00	POA	0.00%	POA	
	Licensing					
	Pre application advice / Business advice,	79.00	79.00	0.00%	0.00%	
	Change of details e.g. name, address, towing vehicle etc.	30.00	30.00	0.00%	0.00%	
	Copy Licence	15.00	15.00	0.00%	0.00%	
	Licensing					
	Chaperone DBS Check Volunteer/Non Volunteer	21.00	65.00	0.00%	0.00%	
						Fees will be reviewed for licencing Committee in Sept 2022
	Licensing - For premises with premises licences and used exclusively or primarily for the supply of alcohol for consumption on the premises find the annual fee below based on your band					
	Licensing - Fee for Band A to Band E	70.00	1,050.00	0.00%	0.00%	
	Licensing - For all other premises and premises with club premises certificates use					
	Licensing - Fee for Band A to Band E	70.00	350.00	0.00%	0.00%	
	Licensing Additional Fee (over 5,000 capacity) *UNLESS the premises is a building, adapted for the purpose.					
	Licensing Fees 5,000 - 90,000+	500.00	32,000.00	0.00%	0.00%	
	Gambling Permits					
	Application/Subsistence/Variation/Transfer/Reinstatement/Provisional/Conversion	543.00	3,500.00	0.00%	0.00%	
Other fees	15.00	300.00	0.00%	0.00%		
Registrar						
Marriage or civil partnership in Decommissioned ceremony room (Civic)	490.00	610.00	1.67%	2.08%		
Marriage or civil partnership at Licensed Venue	620.00	690.00	0.00%	5.08%		
Licensing of Venue for Marriage or civil partnership (2 rooms) (3 year licence)	2,500.00	2,500.00	0.00%	0.00%		
Each Additional Room	250.00	250.00	0.00%	0.00%		
Naming or Renewal of Vows in Decommissioned Ceremony Room	475.00	585.00	5.56%	-15.95%	Benchmarking	
Naming or Renewal of Vows at Licensed Venue	600.00	650.00	-4.41%	7.14%		
Citizenship						
Private ceremony (specified weekdays and weekends) per family	180.00	280.00	0.00%	0.00%		
Copy certificates/post						
Special Delivery (inc any standard postage required) online and in person	8.00	8.00	0.00%	0.00%	No increase in the cost to the council, subsequently no price increase	

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	Registrar					
	Ceremony planning meeting at Registration Office	30.00	30.00	0.00%	0.00%	Benchmarking
	Booking Fees	35.00	90.00	0.00%	0.00%	
	Change fee for appointments and ceremonies - non-statutory	40.00	40.00	20.01%	20.01%	
	Passport form certification (PD2) - Per Couple	35.00	35.00	-2.77%	-2.77%	
	Passenger Transport					
	Replacement of lost Senior and Disabled Smartcards	10.46	10.46	0.00%	0.00%	No changes to this flat fee
	Charge for All in 1 MK Card	5.10	5.10	0.00%	0.00%	This is due to move to £3 when moving to smart cards
	Concessionary Fare Disabled before 0930 (Off-peak free)	0.51	0.51	0.00%	0.00%	
	All in 1 MK Card passes - weekly/4 weekly	8.50	27.00	-1.96%	-1.96%	Fares set by operators group, currently being reviewed
	Junior Concessionary Fare - Single Journey	1.00	1.00	-1.96%	-1.96%	
	Community Transport Return Fare	5.75	5.75	0.67%	0.67%	
	Community Transport Single Fare	3.70	3.70	0.76%	0.76%	Community Transport under review, not yet clear whether fares will continue
	Car Parking					
	Car Parking charges	0.50	2,250.00	0.00%	0.00%	No political support to increase parking charges
	Taxi Licensing					
	Taxi Licencing fees	8.15	3,749.00	1.83%	2.27%	Revised Charges were agreed at Licensing Committee November 2021
	Highways					
	Skip Licence (7 days)	56.00	56.00	0.00%	0.00%	
	Tables & Chairs outside eating establishments - CMK and Rest of Borough	224.00	449.00	0.00%	0.00%	Portfolio holder decided to waiver the fee for High Streets and reduce charge to £100 for CMK & Rest of Borough as part of covid economic recovery.
	Traffic Management Officer Time (Engineer per hour)/(Manager per hour)	76.50	102.00	0.00%	0.00%	Benchmarked against other local authorities
	Design Fees					
	Street lighting design fee schemes (10-50) columns	3,900.00	3,900.00	0.88%	0.88%	To remain competitive
	To undertake a Stage 2,3&4 - Road Safety Audits	Variable Fee	Variable Fee	Variable Fee	Variable Fee	5% of Scheme cost + £2000 to a maximum of £6000. To remain competitive
	Technical Approval					
	Bridges & Highway Structures - Category 0 and <0 structures (Pre-construction to Construction Compliance stages only)	889.00	889.00	-0.77%	-0.77%	Benchmarked against other local authorities
	Bridges & Highway Structures - Category 1 and 2 Structures (Pre-construction to Construction Compliance stages only)	2,362.00	2,362.00	15.78%	15.78%	
	Bridges & Highway Structures - Construction phase inspections, H&S File review	60.00	60.00	-81.82%	-81.82%	Change to hourly rate and adjust to reflect Grade K hourly rate.
	Traffic Management					
	Signage	78.00	214.00	0.00%	0.00%	Benchmarked against other local authorities
	Emberton Park Entrance					
	Entrance to Park (April-October/November-March)	2.00	5.00	0.00%	11.11%	Summer charges not increased last year. New winter charging for peak and off peak hours
	Emberton Park - Off Peak Charges					
	Blue badge unlimited access token (expires with Blue Badge) (6am-9pm)	5.00	5.00	0.00%	0.00%	
	Additional access pass (Holiday Home only maximum 2 per pitch)	10.00	10.00	-0.03%	-0.03%	
	Laundry token (Holiday home users only)	3.00	3.00	0.00%	0.00%	Charge unchanged as tokens are of minor value
	Replacement Keys/tokens for holiday home facilities	15.00	15.00	0.00%	0.00%	
	Emberton Park - Caravan Storage					
	6 months/12 months caravan storage	280.00	450.00	21.74%	32.35%	Increase following comparative facility charges search
	Waste Management					
	Collections including "special collections"	6.00	100.00	0.00%	0.00%	Under review until elections, current MKC policy fees remain unchanged.
	Sponsorship					
	Roundabouts	2,451.00	6,126.00	0.00%	0.00%	Subject to review in 2022
	Flag Poles	126.00	126.00	0.00%	0.00%	
	Buildings Contracts					
	Buildings Contracts	Variable Fee	Variable Fee	Variable Fee	Variable Fee	12% added to Materials and Contractors per Job
	Estates (Residential)					
	Garden licence (Licence fee - £1.50 - £2.00 per square foot depending on condition and location + disbursements)	Variable Fee	Variable Fee	Variable Fee	Variable Fee	Should be a variable fee