



Minutes of the meeting of the HEALTH AND WELLBEING BOARD held on WEDNESDAY 11 APRIL 2018 at 6.35 pm

- Present:** Councillors Marland, O'Neill and Walker, Dr N Smith (Chair, MK Clinical Commissioning Group), M Bracey (Corporate Director People), M Webb (Chair (Chief Officer, MK Clinical Commissioning Group)), J Blakesley (Deputy for Chief Executive (Milton Keynes University Hospital NHS Foundation Trust)), J Held (Independent Chair (Milton Keynes Safeguarding Board)), G Caul (Divisional Director (MK and Specialist Services) / (MK Community Health Services/Central North West London NHS Foundation Trust)), H Kirkwood (Chair, Healthwatch), J Palmer (Voluntary Community and Social Enterprise representative), M Scott (Director Public Health), Y Hitch (Superintendent – LPA Commander (Thames Valley Police)) and J Wilkinson (Director Health and Social Care Integration).
- Officers:** C Mills (Chief Executive, Milton Keynes Council), M Heath (Service Director Children's Services), V Collins (Service Director Adult Social Care), M Marshman (MK Together – Strategic Partnership and Business Manager), A Green (MK Together Clerk to the Board), R Walsh (MK Together Project Officer) and T Milner (Committee Manager).
- Apologies:** Councillor D McCall, J Harrison (Chief Executive (Milton Keynes University Hospital NHS Foundation Trust)) and D Sharkey (Corporate Director Place).
- Also Present:** A Harrington (Chief Executive Officer (MKGP Federation)), L Lucas (Lead Practice Manager (MKGP Federation)), M Beauchamp (Area Healthcare Lead Strategy Value and Access (MSD)) and 10 Members of the Public.

HWB41 MINUTES AND ACTIONS ARISING

RESOLVED -

That the Minutes of the meeting of the Health and Wellbeing Board held on 7 February 2018 be approved and signed by the Chair as a correct record.

The Committee noted the following update from the Director of Public Health on the actions arising from the previous meeting held on 7 February 2018:

- (a) That briefing notes and feedback on the selected KPI's for Starting Well – Hospital admissions for asthma in children aged 0-19, and Hospital admissions for lower respiratory tract infections (LRTI) in children aged 0-19 including comparisons with other areas and Ageing Well – Emergency hospital

admissions for acute conditions that should not usually require hospital admissions would be circulated to Board members.

- (b) That lessons learnt from the uptake of health checks 1st 5 year cycle be used for future planning.

HWB42 DECLARATIONS OF INTEREST

None disclosed.

HWB43 PLACE BASED INTEGRATION – DRAFT HEALTH AND WELLBEING STRATEGY 2018-2028 UPDATE

The Board received a presentation and oral update on the Draft Health and Wellbeing Strategy 2018-28.

The Board heard from the Director of Public Health that feedback provided by the Voluntary Community and Social Enterprise representative along with any other feedback would be included in the final documentation.

Councillor Marland was pleased to hear that all Board members had been given a sufficient timeframe by the Director of Public Health to share the draft document with colleagues for comment and feedback. All partners responded positively about the new Strategy and confirmed that no further input was required.

Councillor Marland on behalf of the Board extended thanks and gratitude to the Director of Public Health and her Team, and particularly to the Clerk to the Board, for all her arduous work. The new Strategy was a big step change for the Health and Wellbeing Board and the final document will be provided to the Board, the Integration Board and Strategy Board.

RESOLVED -

That, subject to additional feedback and comments being incorporated, the final Strategy 2018-28 be approved.

HWB44 PLACE BASED INTEGRATION – JOINT HEALTH AND WELLBEING STRATEGY 2015/18 Q3-Q4 DATA 2017/18

The Board considered a report and brief oral update in respect of Joint Health and Wellbeing Strategy 2015/18 3rd and 4th Quarter Data for 2017/18 from the Director of Public Health.

RESOLVED -

That the report and oral update be noted.

HWB45 PLACE BASED INTEGRATION – SUSTAINABILITY AND TRANSFORMATION PARTNERSHIP – PROGRESS ON THE 5 KEY STP PRIORITIES

The Board received a presentation and oral update on the Sustainability and Transformation Partnership (STP) – progress on the

five Key Sustainability and Transformation Partnership priorities from the Director Health and Social Care Integration and the priority leads.

The Board heard from the Deputy for the Chief Executive (Milton Keynes University Hospital NHS Foundation Trust) in respect of Priority 3, that there had been a delay with progressing the Bedford and Luton Hospitals Programme until April 2019 due to the capital funding agreements not been finally agreed or put in place. Additionally, local concerns had also been expressed about the planning impact and uncertainty of the hospitals concerned, and there was an opportunity in the interim to look at what could be achieved in respect of the medium and long term requirements.

The Board noted questions from a member of the public to the Chair had been responded to and further questions would be responded to by the Chief Officer (MK Clinical Commissioning Group).

RESOLVED -

That the report and oral update be noted.

HWB46

PLACE BASED INTEGRATION – PROGRESS ON INTEGRATION BOARD

The Board received an oral update in respect of progress on the Integration Board.

The Board heard from the Chair (Chief Officer, MK Clinical Commissioning Group) that the draft minutes from the Integration Board's meeting held on 7 March 2018 would be circulated to Board members for information and be provided to the next Board meeting.

RESOLVED -

1. That the presentation and oral update be noted.
2. That the draft notes from the Integration Board meeting held on 7 March 2018 be circulated to Board members and the final version being submitted for noting at the next Health and Wellbeing Board meeting in June 2018.

HWB47

PLACE BASED INTEGRATION – UPDATE ON GP LOCALITY WORKING

The Board considered an oral update and presentation on GP Locality Working.

The Board heard from the Chief Executive Officer (MKGP Federation) and the Lead Practice Manager of (MKGP Federation), who indicated that Primary Care services nationally were facing increasing demand with little additional resource in the context of the need to deliver high quality improving services.

The presentation included the following points:

- The GP Federation was now in place, and all 27 practices were members. The Federation represents all members (as one

voice) in STP, CCG, local and national discussions regarding developing Primary Care and Integrated Care.

- Milton Keynes 'Place' has 7 clusters, all 27 practices are a member of one of the clusters and are developing plans to start to build their local Primary Care Home model.
- Cluster population size ranges from 20,000 to 69,000 and would not necessarily be geographical.
- Public Health have been proactive in working with clusters to present population data and are now helping them analyses data so they can focus on the top three to five "needs / demands / or issues" for each cluster to address.
- Development of the Primary Care Home way of working is an integral part of delivering a successful integrated care system.
- The Cluster Steering Group was in place, which would be Chaired by the Director Health and Social Care Integration.

The Board heard that the next steps would include:

- Clusters being formed on the basis of working relationships and/or synergies in population, or new alliances.
- The GP Federation was supporting the clusters to review their population data to identify their cluster need/demand. As part of the review, it was possible that practices may decide to work more closely with a different cluster.
- All clusters were at different stages of maturity and as a system the GP Federation was beginning to hold discussions on how to support the clusters and wrap around them in Integrated Care teams.
- The Cluster Steering Group will meet regularly to identify system responses to the information coming from clusters. This will be in the form of support and challenge. CNWL, MKC, MKUHFT, MKCCG, and the Federation are all members of the Cluster Steering Group, with consideration being given to appropriate patient engagement with the cluster plans and development.

The Chair, MK Clinical Commissioning Group commented about the way in which GPs should be represented, and suggested that the Board also consider whether Pharmaceutical organisations be represented. In conjunction with looking at Place based commissioning and engagement, that the Board take the opportunity to look at ensuring there was appropriate representation on the Health and Wellbeing Board.

The Chair, on behalf of the Board thanked the Chief Executive Officer (MKGP Federation) and the Lead Practice Manager of (MKGP Federation) for the informative presentation and oral update.

RESOLVED -

1. That the presentation and oral update on GP Locality Working be noted.
2. That the Chair and the Director of Health and Social Care be requested to consider whether the GP Federation / Pharmaceutical representative be invited to sit on the Health and Wellbeing Board or another appropriate Board.

HWB48

MENTAL HEALTHCARE PROVISION FOR THE HOMELESS – TASK AND FINISH GROUP

The Board considered a report for the Mental Healthcare Provision for the Homeless – Task and Finish Group from the Corporate Director - People.

Councillor O'Neill informed the Board that following a recent visit by Dr James McGowan (Public Health Specialty Registrar), that feedback would be incorporated within the first draft of the DPH Annual Report on homelessness which was due end April/early May.

Councillor Marland indicated that the report would also link to other areas across Milton Keynes, and that it would be relevant to link to areas of the Joint Strategic Needs Assessment, particularly homelessness and mental health.

Councillor Marland further commented on the importance of acquiring the right type of data from all partners, whilst also recognising that it may be costly to some partners and organisations who were represented on the Board.

RESOLVED -

1. That the partner responses to the actions from the Mental Healthcare Provision for the Homeless be noted.
2. That Dr James McGowan be invited to attend the next Health and Wellbeing Board Working Development Group meeting to present his work on homelessness.

HWB49

CARE QUALITY COMMISSION SOCIAL CARE RATINGS ACROSS THE EAST MIDLANDS

The Board considered a presentation on the Care Quality Commission Social Care Ratings across the East Midlands.

The Board heard from the Corporate Director – People and the Service Director – Adult Services, indicated that the report had been commissioned by the Care Quality Commission, who wanted to know what was happening and the various services that were being provided throughout Milton Keynes.

It was reported that Shared Lives had achieved the status of 'outstanding' in the East Midlands, which was no easy feat, and was a very positive story for all concerned. Shared Lives also managed to

save money and had worked positively with providers to deliver personal care to those who needed help.

The Board also heard the following points of interest:

- Whilst recognising there had been issues due to a lack of nursing home beds, there were also issues in respect of recruiting good quality nurses who would remain in the posts. These issues were not just related to Milton Keynes, but were also experienced beyond the Borough.
- Smaller units of care were no longer viable or economic to run, in addition to now having to leverage the capital issue, and although not linked to planning issues, Milton Keynes does not have a statutory requirement to leverage.
- Care homes in Milton Keynes were at full capacity, and although there have been a number of successes, the private care homes could offer alternative places. Cross-border issues experienced in the past, have all have been resolved, but the issues when they arise consequently place more work and pressures on the Hospitals, and were not just unique to Milton Keynes.

Councillor Marland suggested that discussions be undertaken with the Corporate Director – Place in respect of looking at the future building programme to look at incorporating provision for care homes. This was no longer practical as the older buildings used or that were converted in the past as care homes were no longer sustainable, due to the comments made earlier, in addition to not being able to meet health and safety environmental requirements.

Councillor Marland extended his personal thanks to the Chair of Healthwatch, in respect of all her hard work and dedication given to Shared Lives and the help given to aid its successes in reaching out to a wider audience in Milton Keynes.

RESOLVED -

1. That the report and oral update be noted.
2. The Chair, on behalf of the Board expressed thanks be extended to the Service Director Adult Social Care for all the hard work and input on this topic, particularly in respect of Shared Lives.

HWB50

HEALTH AND WELLBEING BOARD WORKPLAN – BUSINESS ITEMS

The Board considered the Forward Plan for 2018/19 for the next Board meeting scheduled for 27 June 2018 and business items from other bodies.

The Chair, on behalf of the Board thanked the MK Together team for all their hard efforts in getting all the work updated on the Forward Plan, and that any further outcomes would be updated accordingly ahead of the next meeting in June 2018.

RESOLVED -

1. That the Minutes from the Health and Wellbeing Integration Board meeting held on 10 January 2018 be noted.
2. That the Minutes from the Health and Wellbeing Integration Board meeting held on 7 February 2018 be noted.
3. That the Minutes from Health and Wellbeing Strategy Board meeting held on 9 January 2018 be noted.
4. That the Minutes from Health and Wellbeing Strategy Board meeting held on 6 February 2018 be noted.
5. That the Health and Wellbeing Board Forward Plan be noted and updated for the next meeting in June 2018.

Other:

1. That the MK Together Clerk to the Board be requested to ensure the Mental Health Crisis Care Concordat is reflected within the mental health priorities in the new Strategy.
2. That the Director of Public Health be requested to look at the success factors of for the Health and Wellbeing Strategy 2018 – 2028 and provide an update to the next Board meeting in June 2018.
3. That the Board look to consider the process for electing the next Voluntary, Social and Community Enterprise representation on the Board and the Board's expectations of the newly appointed representative at the next Health and Wellbeing Board Working and Development Group.

THE CHAIR CLOSED THE MEETING AT 7.51 PM

DECISION TRACKER 2018/19 - HEALTH & WELLBEING BOARD

OUTSTANDING ACTION POINTS

COLOUR CODE:

(R) RED: NO OR LIMITED PROGRESS

(A) AMBER: PROGRESS PENDING FURTHER ACTION

(G) GREEN: SIGNIFICANT PROGRESS MADE

(C) COMPLETED: NO FURTHER ACTION

Referrals to Council

Referrals to Cabinet

Last Updated: 11/04/2018

Presented to Health and Wellbeing Board: 27/06/2018

HEALTH AND WELLBEING BOARD

Date of Meeting	Minute	Subject and Decision	Action Officer	Taken/Lead	Action Since Last Review (7.02.18)	Previous Indicator (15.11.17)	Current Indicator
7.2.18	HWB40	Health and Wellbeing Board Workplan – Business Items	Lead: Director Health	Public			
	2.	That the Better Care Fund Performance Report – December 2017 be noted, and an updated report be submitted to the next Board meeting.	Item placed on the Forward Plan for 27/6/18 meeting.		HWB agenda item 27/06/18	NEW	C
	3.	That progress made in the implementation of the Transforming Care Plan be noted, and a further report be presented to the Board in 6 months' time.	Item placed on the Forward Plan for 5/9/18 meeting.				A
11.4.18	HWB46	Place Based Integration – Progress on Integration Board	Lead: Director Health	Public			
	2.	That the draft notes from the Integration Board meeting held on 7 March 2018 be circulated to Board members and the final version being submitted for noting at the next Health and Wellbeing Board meeting in June 2018.	Information circulated on 1/5/18.		HWB agenda item 27/06/18	NEW	C
11.4.18	HWB47	Place Based Integration – Progress on Integration Board	Lead: Director of Health and Social Care	Health			
	2.	That the Chair and the Director of Health and Social Care be requested to consider whether the GP Federation / Pharmaceutical representative be invited to sit on the Health and Wellbeing Board or another appropriate Board.			The GP Federation is represented on the HWB Integration Board. The request from the GP Federation to be a member of the HWB will be considered when the terms of reference are next reviewed.	NEW	C

Date of Meeting	Minute	Subject and Decision	Action Taken/Lead Officer	Action Since Last Review (11.4.18)	Previous Indicator (7.2.18)	Current Indicator
11.4.18	HWB48	Mental Healthcare Provision for the Homeless – Task and Finish Group	Lead: Corporate Director - People			
	2.	That Dr James McGowan be invited to attend the next Health and Wellbeing Board Working Development Group meeting to present the draft DPH Annual Report which has a homelessness theme	To be included on the Forward Plan.	HWB agenda item 05/09/18	NEW	A
11.4.18	HWB50	Health and Wellbeing Board Workplan – Business Items	Lead: Health Director Public			
	<p>Other:</p> <ol style="list-style-type: none"> <li data-bbox="619 1899 746 1928">1. That the MK Together Clerk to the Board be requested to ensure the Mental Health Crisis Care Concordat is reflected within the mental health priorities in the new Strategy. <li data-bbox="778 1899 927 1928">2. That the Director of Public Health be requested to look at the success factors of for the Health and Wellbeing Strategy 2018 – 2028 and provide an update to the next Board meeting in June 2018. <li data-bbox="959 1899 1177 1928">3. That the Board look to consider the process for electing the next Voluntary, Social and Community Enterprise representation on the Board and the Board's expectations of the newly appointed representative at the next Health and Wellbeing Board Working and Development Group. 		<p>Reflected in measuring success factors paper being presented to HWB 27/06/18</p> <p>HWB agenda item 27/06/18</p> <p>A Job Description has been drafted and a recruitment process will begin shortly to elect the new representative.</p>	NEW	C	