

**MKCHF EXECUTIVE MEETING**

**02 May 2006**

**Minutes**

**Present** – Janette Bobey, Hazel Taylor, Eamonn Bobey, Jeanne Baker, Pauline Prop, Simon Aslett, Paula Mason

<b>Minutes of last meeting - OK</b>	
<p><b><u>MATTERS ARISING</u></b></p> <p><b>DDA</b> – Jackie has visited and made a few comments. These include –</p> <ul style="list-style-type: none"> <li>• The front had a small step which was difficult for wheelchairs</li> <li>• The doorbell was too high</li> <li>• The weight of the door</li> <li>• Signs were difficult to read as they were on white paper (PM to bring down some coloured paper)</li> <li>• Bell push needs to have a highlighted background</li> <li>• Toilets need rails</li> </ul> <p>She will produce a report. We need to check whether she will arrange to get the work done or whether we need to.</p> <p><b>Window cleaning</b> – JB has not heard anything about when this will start yet. Simon to contact Ocean.</p> <p><b>Minor repairs</b> – EB will produce a list which should link in with the DDA work</p> <p><b>CMKH ‘strands’</b> – Letter was received from Pam. Will be discussed at the meeting on 8<sup>th</sup> May. There was confusion over what was happening with regards to the voids meetings. This led to a discussion regarding the treatment of Tenant reps generally and of the tenant reps that have attended the voids group for the last 5 years who have not heard anything, nor have they received any recognition for their involvement. The voids strand has continued but there have been no minutes sent down. This could all be discussed at the meeting on the 8<sup>th</sup>.</p>	<p><b>PM</b></p> <p><b>PM</b></p> <p><b>SA</b></p> <p><b>EB</b></p>

**Teambuilding meeting – 8<sup>th</sup> May** Exec to write list of questions and agenda prior to the meeting.  
PM to order lunch.

**Exec  
PM**

### **MEETINGS & TRAINING**

**Harrogate** – Coach has been booked to leave Saxon Court at 8.15 on Wednesday 21<sup>st</sup> May 2006

**PM**

PM to arrange a travel warrant for Janette and Hazel in case they need it to return on Friday. (Leeds to MK)

**Exec**

**First Aid training** – 3<sup>rd</sup> June. PM not available that date so Exec to arrange opening TRC.

**Involving young people** – May 20<sup>th</sup> at TRC. PM attending

**Minute taking skills** – 1<sup>st</sup> July. There are already 4 people interested in it.

Other requests received include more advanced gardening and DIY Training.

### **RESOURCE CENTRE ISSUES**

**Drain smells** – still no response, the Parish are also following it up. PM to write as well. The kitchen fitters had also confirmed that there was a smell. Despite being told that the drains had been jet washed nothing has been heard.

**PM**

**Computers** – are ready and will be brought down soon.

**HT/JB**

**Furniture** – HT and JB to sort out desks and bookcase.

### **MKCHF**

**Forward Plan** circulated, items from April to be heard in May, with exception of allocations policy, which will be in June.

**Pauline** is unable to attend May meeting as she has a residents meeting.

**Finance questions** – Jeanette Marling sent an email and has received some responses. They will be gone through at the forum. Not all questions were answered.

**Executive** - There was also a discussion regarding differences between the Executive Officers and the duties they have been elected to perform.

**ANY OTHER BUSINESS**

**Answer phones at local offices** – Hazel queried why they were being used at Bradville a couple of weeks ago and what was the policy. To be raised on Monday 8<sup>th</sup>.

Pauline was not happy with some works done on her estate. This should be raised in the Building Services meeting.

**GPR Housing** – When questioned the homeless department did not know anything about it. Tenants contacted GPR who gave them more information. West Bletchley was aware of the scheme. Pam has agreed that Janette and Hazel could shadow a homeless officer to see how it works.

**Business Cards** – needed for Harrogate

**Laptop** – is broken so needs to be scrapped.

**Certificates of Appreciation** – Allan Stewart has not received his yet but he is aware of it. Further certificates should be given out at the get-togethers every three months. Next ones will be July/August

**Constitution Meeting** – Booked for 25<sup>th</sup> May at 7.30 at Civic Offices. SA has written to tenant reps. There will be no one from the committee section there. Feedback has been sent out with letter and should be received by Tuesday 16<sup>th</sup>. The executive agreed this would be the only meeting. It will be accepted and passed at the AGM no further discussion will be entered into.

Eamonn asked if Simon could contact the legal department to ask “have the council been meeting their statutory obligations with regard to consulting with tenants”. It was pointed out that there was no statutory obligation for a Local Authority to consult with tenants, but the Audit Commission saw it in a favourable light.

**NEXT MEETING**

Tuesday 2<sup>nd</sup> May @ 10.30am

HT/JB

PM