



Safer Neighbourhoods Group

Draft Terms of Reference

(October 2016)

Purpose of Group

- To ensure communities are more closely involved in problem solving and crime prevention.
- To have a broad remit to reflect SaferMK partners and the PCC's broader responsibilities, while respecting the view that local people know best what is needed at the local level.
- To have greater reach and ensure a more frequent refresh of ideas and views.
- To achieve greater coherence between different engagement mechanisms, eg Parish/Town Councils, Independent Advisory Group, Neighbourhood Action groups, Neighbourhood Watch and other watch schemes, Resident Associations and community groups, so as to provide greater public accountability in crime reduction and improved community safety.
- To make more efficient use of resources to deliver value for money and target funds at tackling issues of local concern and crime prevention across MK working with a range of groups.

Specific Tasks

To work with Neighbourhood Action Groups, Residential and Community groups across the borough and other organisations working towards crime reduction.

To advise interested groups in crime and community safety prevention and to ensure appropriate solutions are developed that reflect the priorities and needs as identified by the local community.

To encourage and develop communication channels to identify and spread best practice across the Milton Keynes area and amongst partner agencies.

To maintain a robust link between strategy and operational delivery.

General Tasks

- To develop a revised Safer Neighbourhoods Strategy to meet all relevant strategic objectives and targets, as set out by the SaferMK Partnership and the Police and Crime Commissioner and the communities of MK.
- To drive implementation of an agreed action plan and support community innovation projects in reducing crime and improving community safety.
- To monitor progress on projects and funds against their agreed targets.
- Through the Chair report to the Community Safety Partnership Business Management Group. The report should demonstrate progress against targets, identify barriers, highlight good practice and problem areas and recommend how difficult issues are to be resolved.
- To develop an annual review of the group progress across the whole community safety strategy with the SaferMK Partnership.
- The group will take account of equality and diversity issues and consider the needs of high risk and vulnerable groups in all decision making.

Membership

The group shall consist of representatives from the following organisations

Organisation Name	Name of Representatives

'The Group' will be supported by Milton Keynes Council

'The Group' may also invite other members' as and when it deems appropriate for such duration as may be determined by The Group or extend the permanent membership, as it deems necessary.

Chair

The Chair will be appointed within the Group and a deputy to be appointed. This will be an annual appointment. There will be no maximum period an individual can be Chair.

Attendance

Representatives will attend meetings as required or send a deputy, reasons for absence will be considered by 'The Group'. Members who miss 3 consecutive meetings will be asked to leave the group unless exceptional circumstances have been accepted by the group.

Frequency of meetings

'The Group' will meet a minimum of every 2 months. A calendar of meetings will be provided; additional meetings will be arranged as necessary.

Administration

The meetings of the Group will be administered by officers of Milton Keynes Council.

Annual Review

These Terms of Reference (including membership of the group) will be reviewed annually.