

# Landscape Maintenance Task & Finish Group

9 DECEMBER 2015

5.30 PM

CONSERVATORY, CIVIC OFFICES  
CENTRAL MILTON KEYNES

## AGENDA

[www.milton-keynes.gov.uk/scrutiny](http://www.milton-keynes.gov.uk/scrutiny)

**Membership: Councillors Brackenbury, P Geary (Chair), Geaney, Lewis, McPake and Webb**

**Overview and Scrutiny Officer: Elizabeth Richardson**

For more information about the meeting please contact [Elizabeth.Richardson@milton-keynes.gov.uk](mailto:Elizabeth.Richardson@milton-keynes.gov.uk) or ring (01908) 252629

## **AGENDA**

### **1. Welcome and Introductions**

The Chair to welcome councillors, officers and the public to the meeting and introduce councillors and officers who are present.

### **2. Apologies**

### **3. Disclosures of Interest**

Councillors to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

### **4. Landscaping and Urban Design**

The Urban Design and Landscape Architecture Team consists of experienced and professional individuals who bring their talents to create, design and implement projects and solutions from initial concepts through to conclusion.

The Council's Senior Landscape Architect (Development Manager), Elizabeth Woodhouse, has been invited to attend the meeting and discuss with the TFG how landscaping areas are planned into new development areas.

### **5. Landscape Maintenance - Replacement Planting Programme**

During the course of its evidence gathering, the Task and Finish Group has become aware that, in order to develop a 'green' environment quickly in Milton Keynes, original planting schemes included fast growing shrubs and trees. As the local landscape matures, the requirement for fast growing shrubs in these locations no longer exists, therefore they need replacing with more appropriate plants which are easier to maintain.

The replacement programme is being led by Philip Snell, Project Manager – Public Realm Services Group, who will attend the meeting and discuss his work with the Group.

### **6. Minutes of Previous Meeting**

To receive and note the Minutes of the meetings of the Landscaping Task and Finish Group held on 10 November 2015 (Item 6) (**pages 5 to 11**).

### **7. Plan for Future Meetings**

To note the arrangements for future meetings as follows:

22 December 2015 @ 6.30 pm in Conservatory

- Watercourse Maintenance Responsibilities
- 'Report It' System

## **Health and Safety**

Any persons attending meetings in the Council Offices are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

Any persons unable to use the stairs will be assisted to the nearest safe refuge. The yellow call point alarm will be sounded to alert the fire service as to your presence.

## **Mobile Phones**

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

## **Agenda**

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## **Recording of Meetings**

The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting.

In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council's staff in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda, or you can liaise with staff at the meeting.

Guidance from the Department for Communities and Local Government can be viewed at the following link:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/343182/140812\\_Openness\\_Guide.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf)

## **Comments, Complaints and Compliments**

Milton Keynes Council welcomes comments, complaints and compliments from members of the public in order to make its services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended.

Please use the slip overleaf by detaching it and passing it to the Overview and Scrutiny Officer. Alternatively the slip can be returned by post to Democratic Services, Milton Keynes Council, Civic Offices, 1 Saxon Gate East, Milton Keynes, MK9 3EJ, or you can e-mail your comments to [scrutiny@milton-keynes.gov.uk](mailto:scrutiny@milton-keynes.gov.uk)

If you require a response please leave contact details, ideally including an e-mail address.

A formal complaints / compliments form is available online at <http://www.milton-keynes.gov.uk/complaints/>

Please detach the slip below and return it to one of the officers attending the meeting.

**THE PROCEEDINGS AT THIS MEETING MAY BE RECORDED FOR THE PURPOSE OF PREPARING THE MINUTES OF THE MEETING.**

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**Meeting Attended:      Landscape Maintenance Task & Finish Group**

**Date of Meeting:        9 December 2015**

Comments:.....  
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