



# **COMMUNITY SAFETY PARTNERSHIP**

**13 NOVEMBER 2006**

**10.00 AM - 1.00 PM**

**MEETING ROOM 2, CIVIC  
OFFICES, CENTRAL MILTON  
KEYNES**

## **A G E N D A**

If you have any enquires about this agenda please contact Michael Toze, Committee Manager, on Tel: (01908) 252362 or E-mail: [Michael.toze@milton-keynes.gov.uk](mailto:Michael.toze@milton-keynes.gov.uk)

# TERMS OF REFERENCE

## 1. PARTNERSHIP

The Partnership is called the Milton Keynes Community Safety Partnership. It will deliver the actions and responsibilities of the statutory crime & disorder reduction partnerships as set out under Sections 5 and 6 of the Crime and Disorder Act 1998.

## 2. VISION

The Community Safety Partnership (CSP) takes pride in Milton Keynes as a high quality and safe place in which to live and work and visit. As the area expands, the CSP will work with the Local Strategic Partnership to ensure that quality of life increases and that crime and fear of crime are substantially reduced.

## 3. AIMS

The aims of the Partnership are:

- (a) In accordance with the Crime and Disorder Act 1998 to develop joint strategies and actions to enhance the quality of life and social well-being of people in Milton Keynes by addressing all of the below:
  - reduce crime and disorder in Milton Keynes
  - reduce the fear of crime in Milton Keynes
  - reduce the social, economic and environmental costs of crime and disorder
  - reduce offending and the social conditions that make offending more likely
  - assist individuals and communities to tackle drug and alcohol misuse in order to reduce crime in Milton Keynes
- (b) To work as a partnership to ensure that the resources of the member organisations are used to greatest effect.
- (c) To analyse the levels and patterns of crime and disorder in Milton Keynes in order to ensure that the strategy continues to be relevant and effective.
- (d) To consult with and involve the widest possible range of organisations and individuals in the community.

## 4. PRINCIPLES

The Partnership will be based on the following principles:

1. The legal requirement for Milton Keynes Council, Thames Valley Police, Thames Valley Police Authority, Buckinghamshire Fire and Rescue Service and Milton Keynes Primary Health Care Trust to devise a 3 year crime and disorder reduction strategy in co-operation with other statutory partners. This strategy should

meet the needs of the local community as defined by the audit and refined by the process of consultation. It should be subject to regular and detailed review

2. An effective partnership is stronger than the sum of its parts. Milton Keynes has a history of inter-agency working, and the CSP carries out its work within the wider context of the Community Strategy and Local Strategic Partnership.
3. The fear of crime and anti-social behaviour must be taken as seriously as recorded crime, since both together blight local communities.
4. Close co-operation with Parish and Town Councils in order to promote community safety effectively at a local level
5. Close co-operation with the Drug Action Team in order to deliver all aspects of the community safety strategy.
6. An acknowledgement of the need for systematic and continuing research on the crime and disorder patterns of each area
7. A recognition of the need for widespread and detailed consultation within the community. Sustained reduction of crime and fear of crime can only be achieved when local communities are empowered to develop their own community safety networks, organically linked with borough-wide structures and services.
8. To work in close conjunction with the Chamber of Commerce and members of the business community
9. An emphasis on targeting localities where crime and the fear of crime are known to be acute
10. An emphasis on early intervention in order to prevent criminality
11. The need to work closely with the Youth Offending Strategy Group, dedicated to prevent offending by children and young people
12. An emphasis on the importance of good parenting in reducing social exclusion and criminality
13. A determination to combat behaviour that promotes social exclusion: eg racially motivated offences, anti-social behaviour and domestic violence
14. An emphasis on promoting quality of life by enhancing community safety in all parts of the borough

Any strategy should take these principles fully into account.

## **5. PARTNERS**

The statutory partners consist of (alphabetical order):

*Responsible Authorities:*

- Bucks Fire and Rescue Service
- Milton Keynes Council
- Milton Keynes Primary Health Care Trust
- Thames Valley Police
- Thames Valley Police Authority

*Statutory partners*

- A local university
- A Governor of a Local Education Authority School
- A parish or town council
- Milton Keynes College
- National Probation Service, Thames Valley
- The proprietor of an Independent School

## **6. PARTNERSHIP MANAGEMENT GROUP MEMBERSHIP**

The Partnership Management Group will be the principal component of the Partnership, making all key decisions.

The partner organisations (above) shall be represented at chief officer and / or Member level. With the agreement of the Partnership more than one representative may take part, although there will only be one vote per organisation. Milton Keynes Council, for instance, may be represented by the Chief Executive and the Cabinet Lead Member, with one vote between them. Similarly, Parish and Town Councils will be allowed one vote between themselves, although there will be three delegates to represent urban, town and rural parishes. However it is anticipated that votes will be rare, as most issues will be decided consensually.

Members and associate members will be elected or appointed by their organisations (whichever is appropriate) for a term of 3 years. Associate members may participate in discussion, but do not have a vote on the Partnership.

*Associate members (by organisation):*

- Drug Action Team
- The Racial Equality Council
- Milton Keynes Victim Support
- Milton Keynes Safety Centre
- Milton Keynes Chamber of Commerce
- One Council Member from each opposition party
- Youth Offending Team

Other organisations which do not appear on the list above may also have associate membership with the consent of the Partnership.

Each individual's membership of the Partnership is conditional upon being a member of at least one Working Group of the Partnership

**7. PARTNERSHIP MANAGEMENT GROUP CHAIRING**

The Chair of the Partnership, including the Partnership Management Group will be the Police Area Commander.

The Vice-Chair will be the lead Cabinet Member for community safety from Milton Keynes Council.

**8. PARTNERSHIP MANAGEMENT GROUP - LOCATION OF MEETINGS**

These shall be held at the offices of Milton Keynes Council and will be open to the public, except when matters of confidentiality or sensitivity have been notified in advance.

Minutes and papers shall be made available to the public, unless specifically excluded for reasons of confidentiality.

**9. PARTNERSHIP MANAGEMENT GROUP - MEETING FREQUENCY**

To encourage strategic working, the Partnership Management Group should meet at least 6 times a year. Additional meetings may be required to discuss specific issues, particularly during periods of strategy formulation and review.

**10. PARTNERSHIP MANAGEMENT GROUP MEETINGS SUPPORT**

Milton Keynes Council will be responsible for administering the meetings.

**11. DELEGATION OF AUTHORITY**

It is understood that each partner organisation will, through its own procedures, make explicit commitments to support relevant parts of the strategic plans approved by the partnership.

If the partnership as a separate entity seeks to hold resources collectively, clear decision-making processes will be drawn up to cover how those joint resources are to be used.

**13. STATUTORY OFFICERS' SUPPORT GROUP (SOSG)**

On behalf of the Partnership, the SOSG will consider policy and operational decisions and make recommendations that relate to the formulation and implementation of the community safety strategy.

The Terms of Reference of the SOSG will be determined by the Community Safety Partnership.

**14. COMMUNITY SAFETY TEAM**

The Community Safety team will act as officers of the Partnership, to which it will be accountable. On behalf of the Partnership, it will

ensure that the work of the Partnership is carried out effectively and to a high standard. The team will be drawn from officers of the responsible authorities.

**15. STRATEGY DELIVERY GROUPS**

The Strategy Delivery Groups will be directly accountable to the Partnership. The chair of each group will be responsible for ensuring that strategic targets are met and that any issues are reported back promptly to the Partnership. Groups will include any person who may contribute to the related stream of activity, whether or not they are members of the Partnership.

**16. COMMUNITY SAFETY FORUM**

The Forum will meet at least twice a year in the spring and autumn. The spring meeting will review Partnership performance over the previous 12 months. The autumn meeting will consider strategic issues for the future. Meetings will be open to all stakeholders and to members of the public. They will be chaired by the Police Area Commander or by the Cabinet Member with lead responsibility for community safety.

Revised May 2005

# Community Safety Partnership Partnership Management Group

## Civic Offices

**10 am to 1 pm, 13 November 2006 in Room 2, Civic  
Offices  
Agenda**

1. Introduction and apologies 5 mins
2. Minutes of last meeting (**pages 8-13**) 5 mins
3. Matters arising 10 mins
4. BCS Crime in Milton Keynes 1 hour
  - Current situation B Henderson
  - Proposed response (**pages 14-27**) R Solly
5. Delivery Groups: 1 hour
  - Reducing Violence (**pages 28-31**) R Flowers
  - Communications (**pages 32-35**) S Marsh
  - Dealing with Persistent Offenders D Butt
6. Decision papers
  - Community Safety website (**pages 36-42**) J Keating-Wilkes
  - MARAC (**pages 43-44**) N Atkinson
7. Any other business
8. Dates of future meetings
  - Monday 15 January 2007
  - Monday 12 March 2007
  - Monday 14 May 2007
  - Monday 16 July 2007
  - Monday 17 September 2007
  - Monday 12 November 2007

All meetings will be held between  
10.00am and 1 pm in Room 2 at Civic  
Offices