

CORE STRATEGY REVIEW WORKING GROUP (CABINET ADVISORY GROUP)

WEDNESDAY 30 OCTOBER 2013

6.00 PM

**ROOM 4, CIVIC OFFICES
CENTRAL MILTON KEYNES**

Members of the Core Strategy Review Group:

Councillor Hopkins (Chair and Cabinet Portfolio Member Economic
Development and Enterprise)
Councillors Bramall, Ferrans, C Williams, Legg and Middleton.

If you have any enquires about this agenda please contact Shelagh Muir (Committee
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Meeting Attended: Core Strategy Review Group

Date of Meeting: 30 October 2013

Comments:.....
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CORE STRATEGY REVIEW WORKING GROUP

TERMS OF REFERENCE

1. Monitor and review the planning policy for Milton Keynes (and neighbouring authorities) including:
 - The Annual Monitoring Report
 - Other performance measures
 - The duty to co-operate
2. Consider and advise the Cabinet on the content of individual draft Local Plans and Development Plan Documents (DPDs) prior to their consideration and approval by cabinet for public consultation.
3. Consider and advise the Cabinet on any changes to Local Plans / DPDs in response to public consultation prior to their consideration and approval by Cabinet.
4. Ensure that each Local Plan / DPD is centred on achieving the Council's objectives and aims.
5. Develop its role as appropriate.

Frequency of Meetings:

1. The Core Strategy Review Working Group will meet as and when necessary in order to consider draft Local Plans / DPDs and suggested changes to these in response to public consultation.
2. Where it is considered necessary by the lead Cabinet member, Working Group meetings will be held at least 2 weeks (10 working days) before the Cabinet is due to make a decision on the content of a Local Plan / DPD, so that any recommendations by the Group can be properly considered by the lead Cabinet Member and by officers prior to the Cabinet meeting.
3. Working Group meetings will be held in public. Agendas will be produced in accordance with the normal requirements for publishing council committee papers and minutes.

AGENDA

1. Introductions

2. Apologies

3. Disclosure of Interests

Members to declare any disclosable pecuniary interests they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

4. The Milton Keynes New Local Plan: Plan MK and the Site Allocations Plan

To consider Item 4 (**Pages 5 to 11**)

MILTON KEYNES NEW LOCAL PLAN: PLAN MK AND THE SITE ALLOCATIONS PLAN

Contact Officer: Bob Wilson (Development Plans Manager) – Tel: 01908 252480

1. Purpose

- 1.1 To consider the role of this Cabinet Advisory Group.
- 1.2 To note the terms of reference of the Group.
- 1.3 To consider the process and timetable for the preparation of both plans (the Plan MK and the Site Allocations Plan) and to seek Cabinet's approval for this timetable.

2. Recommendation

- 2.1 That the role and terms of reference for the Cabinet Advisory Group be noted.
- 2.2 That the process and timetable for the preparation of the Plan MK and the Site Allocations Plan plans be noted.

3. Background

- 3.1 The adopted Core Strategy was agreed by the Council in July 2013 following a public examination held in the summer of 2012. The Inspector appointed by the Secretary of State explains in paragraph 94 of her report that the Core Strategy is sound with modifications, which include the following additional paragraph at 5.3 of the adopted Core Strategy:

'5.3 In addition to the Strategic Land Allocation, other sites will be considered for development through the Site Allocations Plan to provide short term flexibility and contingency to ensure that at least 28,000 homes will be provided by 2026, ahead of a full review of this Core Strategy in Plan:MK (see Policy CSAD1 'Review of the Core Strategy')

- 3.2 The Development Plans team have been working on taking both the Plan MK and the Site Allocations Plan forward. Given the experience of preparing the Core Strategy, it is important to agree a process which aims to avoid confusion and any unnecessary delay.
- 3.3 A timetable is provided for both plans and these highlight the key stages. The following section sets out the work where political input will be crucial and other areas where the Development Plans team can make progress.

4. Work where external support is required- under way or to be carried out

- 4.1 The table overleaf sets out the evidence work comprising factual information. Content is from research, but political input is needed about how this evidence is managed and then used. E.g. the Strategic Housing Market Assessment

once published (and subject to its content) could be quoted to support 'hostile' planning applications where it will be used to add weight to the applicant's case to support the granting of that permission. Therefore it is proposed to discuss the key conclusions and the publication of evidence at pre-meetings of this Group.

EVIDENCE (External support required)
Strategic Housing Market Assessment - additional work (e.g. updated travel to work data)
Employment Land Study
Town Centre Health checks
Retail Capacity Study
Viability Analysis
Strategic Flood Risk Assessment, Drainage Study, Water Cycle Study
Constraints mapping (N Sainsbury's team)
Multi-Modal Model (transport)
Landscape Character Assessment
Townscape Character Assessment/Conservation Area work

5. Work requiring political input which will be the main work of the cabinet advisory group

5.1 This will be the main substance (as summarised in the table below) of the meetings held in public. Having taken account of the evidence which can then be published, the key decisions on what the first draft of the new Plan MK and the Site Allocations Plan should contain can be discussed and shaped at these meetings.

POLICY FORMULATION
Decisions on whether MK grows- what does the evidence indicate?
Subsequent decisions on how and where MK grows- based on the evidence
For the Site Allocations Plan- decisions on how to assess sites and then: which sites to allocate and estimates of housing numbers on those sites

5.2 A programme for this work (both the publication of evidence, some of which is already under way and the preparation of the new policy) is set out in the timetable below. For the Site Allocations Plan the first draft setting out the range of sites put forward by landowners and their agents will be ready for July next year. Public consultation will follow around these potential sites once they have been identified. This will then be progressed through the regulatory stages with the aim of adopting the Site Allocations Plan by the end of 2015.

ANNEXES: Annex A First Draft PlanMK Process - Key Stages
 Annex B Site Allocations Process - Key Stages

Site Allocations Process - Key Stages

[Should be read in conjunction with the Notes page](#)

	Dependencies - stage relies on completion of earlier stage	No. of weeks work (inc lead-in)	Earliest start week (based on dependencies, and indicative number of weeks that each stage would take)
A - Introductory tasks			
A1	Organise papers for initial project board meeting.	2	
A2	Set up project board and meet	2	
A3	Agree scope and approach to document with project board	0.5	
	Prepare briefing paper for David Hopkins on context and proposed approach	0.5	
A4		2	
A5	Brief David and agree approach (INC LEAD IN)		
A6	Amend briefing paper as appropriate and circulate to planning leads	1	
A7	Planning leads endorse approach	2	
A8	Information briefing for CLT	1	
B - Sustainability Appraisal Scoping Report			
B1	Draft SA scoping report	3	
B2	Consult on SA Scoping Report with statutory consultees	6	
B3	Finalise SA Appraisal Framework	1	
B4	Begin process of collecting data for site assessment	4	
C - Issues and Options Stage			
C1	Establish document structure	2	
C2	Draft supporting text	4	
C3	Word suitable questions	2	
C4	Update and establish land supply position	2	
C5	Get information on services (e.g. doctors/schools etc...)	4	
C6	Agree draft document and site assessment framework with board (agree the scope and issues to cover in the framework)	1	
	Engage with internal teams on further development of draft site assessment framework (i.e. adding detail to framework agreed by the board) and identification of potential sites.		
C7		2	
C8	Prepare site proformas	4	
C9	Carry out initial SA of sites and issues	4	
C10	Prepare draft Initial SA Report	3	
C11	Finalise draft consultation paper	1	
C12	Update LDF AG	1	
C13	Update CLT	1	
		C12 (assumed scrutiny of draft report before LDF AG)	
C14	Prepare cabinet report and scrutiny process	6	
	Prepare documents for consultation- 1 and O Paper (inc changes after LDF AG feedback), SA report, summary leaflet, response form,		
C15	consultation statement, letters to consultees	4	
C16	Update and maintain information on webpage	1	
C17	Issues and options consultation paper agreed at Cabinet	1	
C18	Arrange consultation events in key locations	1	
C19	Begin consultation process (6 weeks)	6	

First Draft PlanMK Process – Key Stages

Task	Dependencies - weeks stage (inc. Regulator/relies)	Earliest start week (based on dependencies, and indicative number of weeks that each stage would take)	
		weeks work (inc)	weeks work (inc)
A - General Tasks			
A1 Update Local Development Scheme and Team Work Programme		4	
A2 Undertake a review of the Statement of Community Involvement Scoping NPPF to ensure all Local Plan requirements are known		20	
A3 Prepare START document and set up project management arrangements		9	
A4 Prepare Budget projections	A4	1	
B - Background work			
B1 Ongoing Evidence Base preparation Sustainability Appraisal Scoping		Ongoing	
B2 Report		10	
C - Getting agreement on the approach			
C1 Discuss proposed approach with Cabinet Member	A4	1	
C2 Report to CLT on proposed approach discuss proposed approach with members meeting on content and process	C1	2	
C3 CSRWG Pre meeting	C2	2	
C4 CSRWG 30 Oct 2013	C3	1	
D - Preparing for issues and Options			
D1 Member workshop on evidence base and outcomes, and proposed issues	B1	16	
D2 Prepare draft Sustainability Appraisal report	B1, B2	6	
D3 Liaison with internal and other stakeholders	B1, B2	6	
D4 Prepare issues and Options paper report to Cabinet to agree issues and Options paper for consultation	C4	8	
D5 Options paper for consultation	D4	6	
E - Consultation on Issues and Options			
E1 Kick-off workshop with stakeholders and partners on Issues and Options	D5, A2	6	
E2 Issues and Options' consultation - 12 weeks	Reg 18 E1	12	