

## 2016/17 Budget Fees & Charges - Exemptions to Income Policy

Service Area	Activity	Proposed Fee Level 2016/17 (incl VAT) £	Increase/ (Decrease) %	Explanation
Resources: Finance & HR Group	Legal Charges - Legal Advice Charges (per hour)	140.00	0.00	Reflects market rate
	Registration of electors - confirmation of residence letter	25.00	0.00	Charge needs to be reasonable and in line with other Authorities
	Sponsorship - roundabouts/flag poles	100.00 - 6,000.00	0.00	Increase not considered feasible based on current take up.
	Film Location Charges	Various	0.00	New fees applied from April 2015, will be reviewed after a full year of operation.
Adult Social Care & Health	Standard Rate Charges - meals & laundry	Various	0.00	} No increase as inflation rate (CPI) is zero, therefore increase cannot be justified
	Learning Disability Travel	2.83	0.00	
	Community Alarm	Various	0.00	
	Telecare	Various	0.00	
	Sheltered Housing	Various	0.00	
	Blue Badges	10.00	0.00	Due to legislation the fee cannot be increased above £10
Housing & Community Group	Homelessness			Benefits payable are capped, and if we increase the charge, the Council will be unable to claim subsidy on the added amount.
	- Emergency Bed & Breakfast Accommodation for families/individuals( per night)	26.57	2.00	
	- Emergency Bed & Breakfast Accommodation associated cost	5.59 - 11.09	0.00	Separate rate now calculated for each scheme.
	- Hostel Rent	26.05 - 39.60	4.20 - 58.40	
	- Homebond Payout Recharges	Variable	0.00	
	Private Sector Housing			Charge based on 5 year average of FY1314 Cost base (of service) inflated by CPI estimates. Fee to be recalculated after 5th year (reviewed annually if material changes in financial operation of service).
	- Houses of Multiple Occupancy	300.00	0.00	
	- Statutory Notice Scheme	210.00	(0.47)	
	- Immigration Inspections (per case)	109.00	(0.91)	
Traveller Site Rents	86.34 - 118.96	0.00	Rents already higher than national figures.	

Service Area	Activity	Proposed Fee Level 2016/17 (incl VAT) £	Increase/ (Decrease) %	Explanation
Community Facilities	Library Service - Hire Fees - Reading Group Sets - Book drop to residential homes (per visit) - Fines - Photocopying - Fax Charges - Computers - Reservations (Various) - School Library Service Subscription (per pupil) Miscellaneous charges	1.50 - 5.50 7.00 10.00 Various Various 0.75 - 3.00 1.30 Various 8.00 - 13.20 0.55 - 6.00	0.00 16.67 150.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	No increase as issues are down and increase would have a detrimental effect. Charge reviewed to reflect staff time and resource to this service and is reflected in the increase } No increase to maintain current level of usage Prices maintained in order to maintain current level of buy-in No increase to maintain current level of usage
Children & Families	Community Language Service - Translation & Interpreting Services - Administration Fees School Buyers Network - annual core fee Music Fees - Adult ensemble membership - Schools Charges - Schools Instrument Hire (per year) - Schools Class Set (per term) Governor Services Ethnic Minority Achievement (EMA) - Buyback service for schools, consultancy, SSA (support staff advisors) - Academies and schools outside MK: network meetings Family Assessment & Support Team (FAST) Contact support service	Various 18.00 - 24.00 535.50-2,140.00 58.00 Various 10.00 - 205.00 175.00 - 180.00 198.47-2,506.99 340.00-4,125.00 84.00 - 204.00 10.00 - 20.00	0.00 0.00 (100.00) 2.65 2.00 - 55.07 2.56 - 106.67 0- 16.67 0.00 2.86 - 15.38 3.03 - 12.90 N/A	In order to be competitive with other Language organisations. In line with the going rate This service will cease in 2016/17 } Brought in line with actual costs Charging at last year's level to remain competitive. Realignment of charging structure for 2016/17. Reflects the cost of the service. New charge for 2016/17

Service Area	Activity	Proposed Fee Level 2016/17 (incl VAT) £	Increase/ (Decrease) %	Explanation
Planning	Milton Keynes Planning documents, CD-ROMs or printouts	17.10-19.40	65.11 - 677.27	Rate changes to reflect costs and bring consistency with charges for other CD-ROMs or printouts.
Public Realm	Passenger Transport			
	Concessionary Fare Senior & Disabled before 09.30 (Off-peak free)	1.05	0.00	} No plans to increase charges in 2016/17
	Junior Trippers (10 journeys)	10.00	0.00	
	Junior Cityriders (per week)	8.75	0.00	
	Junior Concessionary Fare - Single Journey	1.05	0.00	
	Community Transport Return Fare	4.80	0.00	
	Community Transport (single)	3.00	0.00	
	Replacement of lost Junior, Senior and Disabled Smartcards	10.00	0.00	
	Car Parking Charges			
	Car Share Membership fees: ordinary Member application	30.00	0.00	
	CMK Scratchcards - Full Time (5 days)	12.00	0.00	} No plans to increase parking charges in 2016/17
	CMK Scratchcards - Part Time (5 days)	6.00	0.00	
	CMK Emp Permit per month - Full Time	45.00	0.00	
	CMK Emp Permit per 4 weeks- Part Time	22.50	0.00	
	Hotel Scratchcards (5 days)	25.00	0.00	
	CMK Pay & Display - std rate tariff (per hour)	0.50	0.00	
	CMK Pay & Display - premium rate tariff (per hour)	2.00	0.00	
	CMK Long Stay & Railway Station (12 Hours fixed tariff)	10.00	0.00	
	CMK Long Stay Resident Discount	5.00	0.00	
	Theatre Car Park (per hour)	0.15	0.00	
	Business Permit (Annual Cost)	540.00	0.00	
	Green permit - Initial	75.00	0.00	
	Market traders permit	18.75	0.00	
	Commuters permit	93.75	0.00	
	All Parking Permits (Duplicate permit charges)	5.00	0.00	
	Other parking charges			
	Bay suspensions	15.00	0.00	No plans to increase parking charges in 2016/17
	Officer Time			
	Cycle Facilities - Gearchange	tbc	N/A	Proposed introduction of charges to cover expenses and administration.
	Cycle Facilities - Station Square	tbc	N/A	
	Trading Standards			
	Weighing and Measuring Equipment - various	84.00	7.69	To reflect market rates

Service Area	Activity	Proposed Fee Level 2016/17 (incl VAT) £	Increase/ (Decrease) %	Explanation
Public Realm	Burials and Cremation			
	- Adult burial fees	320.00-2,250.00	7.00 - 50.00	To reflect market rates as per budget proposal
	- Burial fees - children	131.50	0.00	Fees in relation to babies/children are to remain the same.
	- Exclusive Right of Burial for 30 years	87.15 - 2,000.00	2.50 - 66.67	}To reflect market rates as per budget proposal
	- Monuments, Gravestones, Tablets and Monumental Inscriptions	120.00-1,000.00	various	
	- Other burial fees	160.00 - 618.00	3.00-8.57	
	- Cremation fees	150.00 -1,300.00	4.00-50.00	
	- Certificate of Medical Referee	25.00	0.00	}To reflect market rate as per budget proposal
	- Environmental Charge	105.00	5.00	
	- Other cremation fees			
	-Witness scattering of cremated remains Sat/Sun/Bank Holiday (by request & appointment)	220.00	10.00	
	- Memorials: Columbarium fee	738.00	20.59	}To reflect market rate as per budget proposal
	- Memorial Cards: Emblems/Badges into Book	120.00	6.38	
	Environmental Protection			
	- Request for information (per hour)	108.00 - 420.00	2.94 - 5.88	To reflect market rate
	Licensing			
	- Sex Establishment Licence	1,336.00-4,369.00	0.00	Fee set by Cabinet
	- Skin Piercing Registration:			
	- Tattooing, Piercing, Acupuncture	78.00	(55.68) - 2.63	change due to Local Authority benchmarking
	Scrap Metal Licence Fees	Various	0.00	Fee set by Licensing committee
	Street Trading Consents	100.00	0.00	Fee set by Licensing committee
	Building Control			
	- Sustainability: Provision of DEC certificate	126.00	5.00	Market Rate and Benchmarking
	Taxi Licensing & Fees			
	- Hackney Carriage - Licences	Various	Various	}Fees set by Licensing Committee
	- Hackney Carriages - Other Services	Various	Various	
	- Vehicle retest fee	30.00	50.00	Review of labour cost
- Vehicle Identification Plate (VIP) Bracket	35.00	45.85	Increase in unit cost	
Registrars				
- Marriage ceremony fees	Various	0.00 - 75.00	}Benchmarked with other local authorities and to cover increased costs	
- Nationality Checking Service	Various	0.00 - 47.02		
- Citizenship	Various	0.00 - 30.43		
- Naming or renewing of vows	Various	50.00 - 94.44	Bookings displace marriages so costed at same price. New delivery model to be reviewed 2016.	
- Other Fees	Various	0.00 - 50.00	Benchmarked with other local authorities and to cover increased costs	
Highways				
- Skip Licences	Various	(76.00) - 2.17	}Reduced charge due to benchmarking exercise	
- Crane Licences	Various	(50.00) - 2.00		
Third Party recharges				
- Incident damage call out fees	96.00 - 360.00	0.00		

Service Area	Activity	Proposed Fee Level 2016/17 (incl VAT) £	Increase/ (Decrease) %	Explanation
Public Realm	Charges to Developers			
	- S38 Additional flat rate fee	2,500.00	0.00	Charge already in line with actual cost to service
	- Provision of Temporary Traffic Order	2,056.00	(17.76)	Reduced charge due to benchmarking exercise
	- S278 Charges to Developers (schemes below £25,000)	3,000.00	0.00	
	- Design Fees (street lighting)	1,800.00 - 3,600.00	0.00	} Fees held pending review in 2016/17
	- Technical Approvals	300.00 - 3,000.00	0.00	
	Waste Management			
	- Bulky waste collections	20.00	0.00	Benchmarked with other local authorities. No increase proposed for fee but changes to way charges are made as per budget proposal.
	- Chargeable Special Collections	60.00-100.00	20.00 - 100.00	Levy remains significantly lower than alternatives e.g. skip hire.
	- Allotment green waste weekly collection service (per bin)	60.00	20.00	Initial charge insufficient to cover costs
	- domestic garden waste collection (per year)	36.00	N/A	New for 2016/17 as per budget proposal
	Events on Public Open Space			
	- Commercial or Corporate (per event)	420.00	N/A	New for 2016/17 to cover staff costs
	- Carnivals, Large Parish Events (per event)	240.00	N/A	
	- Private Parties, Play Schemes (per event)	60.00	N/A	New for 2016/17 to cover staff costs
	Miscellaneous Charges			
	- Photocopying (per sheet)	0.78 - 1.50	8.33 - 4.17	
	- Administration charge for works in default (per property)	48.00	14.29	} To reflect cost of provision
	- Non-Statutory Work undertaken for clients e.g. voluntary surrender of food (per hour)	90.00	0.00	
	- Food Safety Export Certificates	84.00	7.69	

## 2016/17 Budget Additional Concessions

Service Area	Activity	Proposed Fee Level 2015/16 (incl VAT) £	Discount %	Explanation
Resources	Film Location Charges Application and filming fee per day or per application	30.00-500.00	(100.00)	100% free to Educational Groups and Charities
	Music Fees: Instrument Hire	26-60	(75.00)	Concession if tuition by MKC. Means tested criteria.
	Adult Continued Education	Various	(20.00) - (100.00)	

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Public Realm	Waste Management Bulky Waste Collections (up to 3 items or up to 3 points) plus the same charge again for 4-6 items/points.  Highways - Disabled Bay Markings - Provision of Temporary Traffic Order  Landscape and Countryside - High Hedges	20.00   192.00 2,500.00   515.00	(25.00)   (100.00) (60.00)   (50.00)	Means tested criteria   Means tested criteria. Charity or community events managed by parishes.   Means tested criteria.