

## Planned Programme of Education

### Proposal by parent/carer to educate their child other than at school

The Education Act 1996 imposes a duty on parents/carers to ensure that their child receives an efficient and full time education suitable to the age, ability and aptitude of the child. For most children this means that they attend school but for various reasons, a small number of parents decide to undertake the responsibility of educating their children outside a school system.

Name of Child: .....	DOB: .....
Name and DOB of Siblings: .....	
Home Address: .....	
Name of parent(s)/guardian(s)/carer(s): .....	
Daytime Telephone number: .....	
Email address: .....	
School last attended (if any): .....	
Leaving date of last school attended: .....	
Date commenced home education: .....	
Ethnic origin: .....	
Languages spoken: .....	

On starting Home Education please complete all sections.

Please complete SECTION 2 onwards when updating an existing Planned Programme of Education.

SECTION 1

**1 What led you to decide to home educate your child?**

**SECTION 2 – Curriculum and qualifications**

**2 Are you teaching your child the current National Curriculum?** Yes  No

**2 a) If yes, at which level in the curriculum is your child in reading, writing, mathematics and science?**

**2 b) If no, describe the curriculum that your child is following, for example, the International Primary Curriculum, GCSE's, a curriculum of your country of origin or your own curriculum? Is your child being prepared for any recognised qualification? If yes, please give details of the subject(s) and qualification your child is working towards**

**SECTION 3 – Educational progression**

**3 a) How are you measuring and recording the progress of your child? For example, you may be using pictures/paintings/models, diaries of educational activity, projects, assessments, samples of work, books, educational visits etc.**

**3 b) What are the long term goals for your child, for example, return to school, college, university or vocational work? At what age do you aim your child to achieve these goals?**

**SECTION 4 – Educational provision**

**a) Provide 3 examples of how your child’s needs, attitudes and aspirations are being recognised in each area.**

**Needs**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Attitudes**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Aspirations**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**b) Give 5 recent examples of opportunities that you have provided for your child to be stimulated by their learning experiences**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

**c) Give 3 examples of resources/materials that you are using to provide home education for your child**

<p><b>Online</b></p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p><b>Text books, learning aids and libraries</b></p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p><b>Art and crafts material</b></p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p><b>Other</b></p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p>
--

**d) Give 2 examples of how you provide opportunities to participate in physical activity and how this has impacted on your child's health**

<p>1. _____</p> <p>_____</p> <p>2. _____</p> <p>_____</p>
---

e) **Detail the opportunities you provide to develop your child's computing skills**

**1. List the IT equipment your child uses as part of their day to day learning**

---

---

---

**2. How do you teach your child to use a computer effectively**

---

---

---

**3. List the 5 most regular used IT programmes/sites by your child**

---

---

---

---

---

f) **Give 2 examples of how you provide opportunities for your child to access health education and how this has positively impacted on your child's health**

1. 

---

---

---

2. 

---

---

---

**g) Give examples of how you provide opportunities for appropriate interaction with other children and other adults**

<p><b>1. Supplementary education in groups, for example, attendance at a madrassah or curriculum learning group</b></p> <hr/> <hr/>
<p><b>2. Social learning in groups, for example, Brownies</b></p> <hr/> <hr/>
<p><b>3. Other learning in groups</b></p> <hr/> <hr/>

**h) Delivery of the educational programme**

<p><b>1. Who is delivering the educational programme, and if a range of people are delivering, what areas does each person cover?</b></p> <hr/> <hr/> <hr/>
<p><b>2. List any teaching qualifications of individual providers</b></p> <hr/> <hr/>
<p><b>3. Do the tutor(s) hold a current DBS?</b></p> <p><i>The Disclosure and Barring Service (DBS) helps employers make safer recruitment decisions and prevent unsuitable people from working with vulnerable groups, including children.</i></p> <hr/> <hr/>

**SECTION 5 – Special Educational Needs**

**5 a) Does your child have a Statement or Education and Health Care Plan for Special Educational Needs?**

**5 b) Do you have any concerns that your child has any special educational needs and if so, please state the concern and what support you may require?**

**Form completed by: ..... (BLOCK CAPITALS)**

**Signed: ..... Dated: .....**

**Please complete and return within 4 weeks of receipt:**

**Home Education, Education Sufficiency and Access team  
Milton Keynes Council  
Civic  
1 Saxon Gate East  
Milton Keynes  
MK9 3EJ**

**Tel: 01908 253338**

[homeed@milton-keynes.gov.uk](mailto:homeed@milton-keynes.gov.uk)

**The information requested on this form is required under Section 7 of the Education Act 1996 and will be managed and processed in accordance with Data Protection legislation. For more information on how we use your personal data, please see our Privacy Notice which is published on the following webpage:**

<https://www.milton-keynes.gov.uk/schools-and-lifelong-learning/school-admissions/education-sufficiency-access-privacy-notice>