

CHANGES TO THE CONSTITUTION – ANNUAL COUNCIL MEETING

1. *Annual Meeting of the Council*

(a) Ceremonial Meeting

The Ceremonial Meeting will take place on the Tuesday nearest to 13 May each year at 7.30 pm.

The Meeting will:

- (i) elect a person to preside if the Mayor or Deputy Mayor is not present;
- (ii) elect the Mayor;
- (iii) consider a Vote of Thanks to the outgoing Mayor;
- (iv) appoint the Deputy Mayor;

(b) Business Meeting

The Business Meeting will take place on the Tuesday nearest to 20 May each year at 7.30 pm

The Meeting will:

- (i) approve the Minutes of the previous meeting;
- (ii) receive declarations of interest by Members and officers;
- (iii) receive any announcements from the Mayor and/or the Chief Executive;
- (iv) receive a report from the Returning Officer in the year of a Council Election;
- (v) elect the Leader;
- (vi) agree the number of Members to be appointed to the Cabinet and appoint those Members;
- (vii) appoint the Overview and Scrutiny Committees/Panels, a Standards Committee, an Audit Committee and such other committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are executive functions, as set out in Part 3 of this Constitution;

- (viii) appoint such voting co-opted members as recommended by the various committees / panels;
- (ix) agree the scheme of delegation, or such part of it as the Constitution determines it is for the Council to agree, as set out in Part 3 of this Constitution; and
- (x) consider any business set out in the notice convening the meeting.

Unless otherwise determined by statute, the Mayor may vary the order of the agenda at his/her discretion and allocate an appropriate time for the transaction of each item.