

# DECISION TRACKER 2018/19 - HEALTH AND WELLBEING BOARD

## OUTSTANDING ACTION POINTS

### COLOUR CODE:

(R) RED: NO OR LIMITED PROGRESS

(A) AMBER: PROGRESS PENDING FURTHER ACTION

(G) GREEN: SIGNIFICANT PROGRESS MADE

(C) COMPLETED: NO FURTHER ACTION

Referrals to Council

Referrals to Cabinet

Last Updated: 21/11/2018

Presented to Health and Wellbeing Board: 06/02/2019

# HEALTH AND WELLBEING BOARD

Date of Meeting	Minute	Subject and Decision	Action Officer	Taken/Lead	Action Since Last Review (11/04/18)	Previous Indicator (07/02/18)	Current Indicator
11/04/18	HWB46	<b>Place Based Integration – Progress on Integration Board</b>	Lead: Director Health	Director Public Health			
	2.	That the draft notes from the Integration Board meeting held on 7 March 2018 be circulated to Board members and the final version being submitted for noting at the next Health and Wellbeing Board meeting in June 2018.	Information circulated on 1/5/18.	Information circulated on 1/5/18.	HWB agenda item 27/06/18.	-	<b>C</b>
11/04/18	HWB47	<b>Place Based Integration – Progress on Integration Board</b>	Lead: Director of Health and Social Care	Director of Health and Social Care			
	2.	That the Chair and the Director of Health and Social Care be requested to consider whether the GP Federation / Pharmaceutical representative be invited to sit on the Health and Wellbeing Board or another appropriate Board.			The GP Federation is represented on the HWB Integration Board. The request from the GP Federation to be a member of the HWB will be considered when the terms of reference are next reviewed.	-	<b>C</b>
11/04/18	HWB48	<b>Mental Healthcare Provision for the Homeless – Task and Finish Group</b>	Lead: Corporate Director - People	Corporate Director - People			
	2.	That Dr James McGowan be invited to attend the next Health and Wellbeing Board Working Development Group meeting to present the draft DPH Annual Report which has a homelessness theme.	To be included on the Forward Plan.	To be included on the Forward Plan.	HWB agenda item 05/09/18.	-	<b>C</b>

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11/04/18	HWB50	<b>Health and Wellbeing Board Workplan – Business Items</b>	Lead: Director Health	Director Public Health			
	1.	Other: That the MK Together Clerk to the Board be requested to ensure the Mental Health Crisis Care Concordat is reflected within the mental health priorities in the new Strategy.			Reflected in measuring success factors paper being presented to HWB 27/06/18.	-	C
	2.	That the Director of Public Health be requested to look at the success factors of for the Health and Wellbeing Strategy 2018 – 2028 and provide an update to the next Board meeting in June 2018.			HWB agenda item 27/06/18.		C
	3.	That the Board look to consider the process for electing the next Voluntary, Social and Community Enterprise representatives on the Board and the Board's expectations of the newly appointed representative at the next Health and Wellbeing Board Working and Development Group.			A Job Description has been drafted and a recruitment process will begin shortly to elect the new representative. (See also <i>Minute refs HWB21 of 05/09/18 and HWB23 of 21/11/18.</i> )		C
27/06/18	HWB02	<b>Actions Arising</b>	Lead: Director Health	Director of Public Health			
	(a)	Minute Ref HWB40, point 3, an updated report on the Transforming Care Plan would be presented at the next Board meeting on 5 September 2018.		Agenda item at HWB 05/09/18.	-		C
	(b)	Minute Ref HWB48, point 2, the Director of Public Health's report would be presented at the next Board meeting on 5 September 2018.		Agenda item at HWB 05/09/18.	-		C
	(c)	Minute Ref HWB50, the position of the next Voluntary, Community and Social Enterprise (VCSE) representative on the Health and Wellbeing Board was currently out to advertisement. The Chair would be writing to the VCSE representative advising of the Health and Wellbeing Board's agreement to the proposal of a VCSE representative being on the Interview Panel as part of the appointment process for a new VCSE representative		Chair / Director of Public Health - Since HWB 27/06/18, the Chair has reviewed the process and accepted an offer from Community Action MK to facilitate the process on behalf of the HWB Board.		-	C

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27/06/18	HWB04	<b>Place Based Integration - Sustainability and Transformation Partnership: Progress on the Five Key STP Priorities</b> That in respect of Priority 2 – Primary, Community and Social Care, the Director of Health and Social Care Integration be requested to invite/involve Healthwatch to look at how the 'Care Navigation' model might work.	Lead: Director Health & Social Care Integration.  Discussions are continuing.		-	<b>C</b>
	<b>2.</b>					
	<b>3.</b>	That it be noted, that a new Milton Keynes Council lead for the Sustainability and Transformation Partnership CEO Group and STP Priority 1 will need to be appointed to take over the role currently held by the Council's Chief Executive who leaves the Council at the end of July 2018.	Awaiting confirmation of appointments.	Minute Ref HWB04 - the Board was waiting for confirmation of who would be the Prevention work stream (Priority 1) SRO for the STP.  Followed up 18/10/18 – still awaiting confirmation.		<b>A</b>
27/06/18	HWB06	<b>Place Based Integration - Draft MK Based Plan: Five Key Sustainability and Transformation Partnership Priorities</b> That the Head of Strategic Planning (Milton Keynes Clinical Commissioning Group) be requested to liaise with Healthwatch and other Partner organisations and provide a further update to the next Board meeting on 5 September 2018.				
	<b>2.</b>		Meeting with Healthwatch to go through the draft MK Place Based Plan has taken place. Other Partners have been involved through the Integration Board.  Agenda item HWB 05/09/18.	-	-	<b>C</b>
	<b>3.</b>	That a reserve date for a Health and Wellbeing Board Working and Development Group meeting be arranged for July/August 2018 to look at Place Based Integration in more depth.	HWB Working and Development Group meeting for 08/08/18 cancelled. New date of 10/10/18 arranged.	-	-	<b>C</b>

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27/06/18	HWB07	<b>Health and Wellbeing Strategy 2018-28</b>	Lead: Director of Public Health				
	2.	That the Board agreed the approach to measuring success and areas of focus for Year One of the Strategy, which would be added to the Forward Plan.	Agenda item 05/09/18.	HWB	-	-	<b>C</b>
	3.	That the final version of the Strategy be disseminated to Board member organisations and partners, with a request for them to embed the Strategy into their own short and long term plans and to identify how those organisations can contribute to Year One priorities.	Agenda item 05/09/18.	HWB	-	-	<b>C</b>
	4.	That the proposed changes to the Health and Wellbeing Forum and Strategy Board be agreed.	Discussions are continuing to develop the Strategy Challenge Board and the Partners and Public Forum.		-	-	<b>C</b>
	5.	That the Director of Public Health be requested to look at identifying the various risk factors and tackling the work associated with mental health and the safeguarding and prevention issues for children.	Proposed that a thematic review focussing on mental health will take place and that the findings will be considered by the HWB in February 2019.		Update for 06/02/19.	-	<b>C</b>
27/06/18	HWB08	<b>Better Care Fund</b>					
	2.	That the Assistant Director Joint Commissioning be requested to circulate the main detailed report to the Board.	Detailed report circulated 31/07/18.			-	<b>C</b>
	3.	That the Assistant Director Joint Commissioning be requested to undertake an in-depth look at the Better Care Fund, and the outcomes on services and case studies be presented to a future Health and Wellbeing Board Working and Development Group in the autumn 2018.	To be presented to the HWB Working and Development Group 10/10/18.		Item deferred until BCF guidance is issued in December 2018.	-	<b>A</b>

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27/06/18	HWB08 Cont.d 4.	That the Chief Officer, MK Clinical Commissioning Group be requested to provide information to the Working and Development Board on the uptake and increase on Non-Elective Admissions, and provide an update to the Health and Wellbeing Board's next meeting on 5 September 2018.	To be presented to the HWB Working and Development Group 10/10/18.	-	Information to be circulated electronically to HWB members.	C
27/06/18	HWB09	<b>Health and Wellbeing Board Workplan – Business Items</b>	Lead: Director of Public Health			
	5.	That the PowerPoint presentations from the Health and Wellbeing Board be circulated electronically to Board members.	Copies of the PowerPoint presentations were circulated to Board members via email 28/06/18.	-	-	C
05/09/18	HWB15	<b>Place Based Integration – Milton Keynes Place Based Plan</b>	Lead: Accountable Officer MK Clinical Commissioning Group)			
	2.	That the Milton Keynes Place Based Plan for 2019/20 be submitted to the Board at its meeting on 10 April 2019.	Added to the Forward Plan for Board's meeting on 10/04/19.	Agenda update for 10/04/19.	-	C
05/09/18	HWB16	<b>Health and Wellbeing Strategy 2018/28 – Measures of Success</b>	Lead: Director of Public Health			
	1.	That the Health and Wellbeing Board agreed that: (b) The programme of thematic review findings for year 1 priorities being included in the Forward Plan.	Added to the Forward Plan for HWB meetings in 2019.	-	-	C
	2.	That the Board look to ensure the priorities in the Health and Wellbeing Strategy were reflected in their own agency's short and long term plans.	To ensure the priorities are included as required.	-	-	C

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05/09/18	HWB17	<b>Director of Public Health Annual Report</b>	Lead: Director of Public Health				
	1.	The Health and Wellbeing Board noted the Director of Public Health Report 2018 on homelessness and health and agreed that the recommendations should be taken to the HWB Integration Board who will support and monitor the implementation.	Discussed at HWB Integration Board 24/10/18. Deputy Director of Public Health, will work with the MK Homelessness Partnership on the delivery of the recommendations. IB will receive regular updates on progress.	-		-	<b>C</b>
	2.	Progress against the recommendations is to be brought back to the Health and Wellbeing Board in 6 months' time.	Added to the Forward Plan for Board's meeting on 10/04/19.	Agenda update for 10/04/19.		-	<b>C</b>
05/09/18	HWB18	<b>MK Clinical Commissioning Intentions 2019/20</b>	Lead: Accountable Officer (MK Clinical Commissioning Group)				
	2.	That the Clinical Commissioning Group will circulate the full draft document detailing Bedford, Luton and Milton Keynes 'at scale' Commissioning Intentions and 'Placed Based' Commissioning Intentions for Milton Keynes, for members and partner organisations to revert with comments by 13 September 2018.	Document circulated on 6 September and feedback provided.	-		-	<b>C</b>
05/09/18	HWB19	<b>Healthwatch Milton Keynes Annual Report 2017/18</b>					
	2.	That the Board and partner organisations acknowledged Healthwatch Milton Keynes as a critical friend.	The Board agreed to acknowledge Healthwatch MK as a critical friend.	-		-	<b>C</b>

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05/09/18	HWB20	<b>Transforming Care Plan – Six Month Update</b>	Lead: Director of Public Health			
	2.	That Central North West London NHS Foundation Trust and MKCCG are involved in future discussions regarding root cause analysis of placement breakdowns.	Update has been requested.	-	-	
	3.	That a further report be presented to the Board in 6 months' time.	Added to the Forward Plan for Board's meeting on 10/04/19.	Agenda update for 10/04/19.	-	<b>C</b>
05/09/18 & 21/11/18	HWB21	<b>Health and Wellbeing Board's Voluntary, Social and Community Enterprise Representative</b>				
	2.	That the Health and Wellbeing Board, with assistance from MK Together, oversees the recruitment process.	<b>HWB21:</b> Recruitment process took place on 4/10/18 overseen by MK Together on behalf of the Board. Appointment of new VCSE representative will take place at the HWB 21/11/18.		-	<b>C</b>
21/11/18	HWB25	<b>Voluntary, Community and Social Enterprise Representative</b>	Lead: Chair & Director of Public Health			
	1.	That the Board recommend to Council the appointment of Peta Wilkinson (Chief Executive, Willen Hospice) as the Voluntary, Community and Social Enterprise representative and Tim Davies (Chief Executive, Camphill Milton Keynes Communities) being appointed as deputy Voluntary, Community and Social Enterprise representative.				<b>C</b>
	2.	That the Health and Wellbeing Board's Terms of Reference be updated and presented to the next Board meeting on 6 February 2019.	Terms of reference have been reviewed and have existing provision for members to nominate deputies.	-		<b>C</b>



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21/11/18	HWB27	<b>Health and Wellbeing Strategy 2018/2028 - Progress Against Year 1 Objectives: Update Position (Long Term Conditions)</b>	Lead: Head of Strategy & Planning (MKCCG)			
	2.	That the Head of Strategy and Planning (MKCCG) be requested to determine whether there were additional approaches that could be taken for patients with respiratory conditions such as asthma and diabetes, especially where there are hotspots within communities. Feedback to be provided to the Board through updates on the Place based plan.		-	-	<b>A</b>
	3.	That the Board re-enforced the important link between physical and mental health and encouraged ongoing collection of data for specialised Long Term Conditions, particularly care co-ordination with mental health and access to psychology information.				
21/11/18	HWB28	<b>Health and Wellbeing Strategy 2018/2028 - Progress against Year 1 Objectives: Update Position (Measures of Success - Exception reporting)</b>	Lead: Director of Public Health			
	2.	That the Deputy Director of Public Health be requested to invite a representative from NHS England to attend a future Board meeting.	Invitation sent to Cath Fenton NHSE who will attend the HWB in June 2019.	-	-	<b>C</b>
21/11/18	HWB30	<b>Place Based Integration - Sustainability and Transformation Partnership</b>	Lead: Director of Health and Social Care Integration			
		That an informal meeting of the Health and Wellbeing Board should be arranged to discuss STP alignment.	Meeting was held on 8 January 2019.		-	<b>C</b>

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21/11/18	HWB31	Place Based Integration - Optum: Population Health Management Project	Lead: Director of Health and Social Care Integration			
	2.	That the Director Health and Social Care Integration be requested to provide an update to the next Board meeting in February 2019.	On the Forward Plan for the agenda 10/04/19 following a meeting with Optum scheduled in February.	-	-	<b>C</b>