

## DECISION SHEET: PROCUREMENT COMMITTEE - 7 FEBRUARY 2012

<b>Members Present:</b>	Councillors A Geary (Chair and Leader of the Council), Hopkins and A Morris
<b>Officers Present:</b>	J Moffoot (Assistant Director [Democratic Services]), D Wilkinson (Assistant Director [Audit and Risk Management]), A Constantinides (Assistant Director [Transport]), M Hancock (Assistant Director [Joint Commissioning]), N Jones (Assistant Director [Financial Management]), P McCourt (Assistant Director [Law and Governance]), F Reedy (Financial Systems Manager), A Coleman (Passenger Transport Manager), L Pratt (Head of Highway Services), C Southern (Head of Strategic Procurement), M Dolling (Head of Capital and Infrastructure), B Matthews (Head of Transportation Services), H Rowley (Capital Development Manager), J McGovern (Senior Capital Development Officer) and S Muir (Committee Manager)
<b>Also Present</b>	Councillors Bint, Crooks and Tamagnini-Barbosa.
<b>Public Present:</b>	2

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Parish and Borough Ward	Officer Responsible for Action
PC01	-	<p><b>Terms of Reference</b></p> <p>That the Terms of Reference for the Cabinet Procurement Committee be noted, subject to the amendment to show that the Committee will deal with projects between the values of £100,000 and £2,000,000.</p>	-	-	-	-
PC02	-	<p><b>Exclusion of Public and Press</b></p> <p>That the public and press be excluded from the meeting by virtue of Paragraph 3 (Information relating to the Financial or Business Affairs of the Authority) of Part I of Schedule 12A of the Local Government Act 1972, in order that the Committee consider the following matters:</p> <p>Annex to Item 5 (Cash Receipting and Income Management System)</p> <p>Annex to Item 6 (Local Bus Service Contracts)</p> <p>Annex to Item 7 (Grid Road Trimming and Dimming of Street Lights)</p> <p>Annex to Item 8 (Milton Keynes Basic Foot Care Service)</p> <p>Annex to Urgent Item (Award of Tender – St Paul’s Catholic School)</p>	-	-	-	

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Parish and Borough Ward	Officer Responsible for Action
PC03		<p><b>Cash Receipting and Income Management System</b></p> <p>That the contract for the hosted Cash Receipting and Income Management System for the Council be awarded to the tenderer with the highest Most Economically Advantageous Tender (MEAT) evaluation.</p>	-	-	-	Financial Systems Manager
PC04		<p><b>Local Bus Service Contracts</b></p> <ol style="list-style-type: none"> <li>1. That the award of contracts for the local bus services using the Most Economically Advantageous Tendering (MEAT) process be approved.</li> <li>2. That the variation and/or termination of the local bus contracts be approved.</li> </ol>	-	-	All Wards	Passenger Transport Manager
PC05		<p><b>Grid Road Trimming and Dimming of Street Lights</b></p> <p>That the award of a contract for the Grid Road Trimming and Dimming of Street Lights using the Most Economically Advantageous Tendering (MEAT) process, be approved.</p> <p><i>(Other action: A breakdown of the costs of trimming and dimming of street lights on grid roads, estate roads and in CMK to be circulated by the close of call-in date)</i></p>	-	-	See the attached <b>Annex</b>	Head of Highway Services
PC06		<p><b>Milton Keynes Basic Foot Care Service</b></p> <p>That the award of a contract for the Milton Keynes Basic Foot Care Service using the Most Economically Advantageous Tendering (MEAT) process be approved.</p>	-	-	All Wards	Senior Joint Commissioner

Minute Ref.	Accountable Cabinet Member	Subject and Decision	Key Decision	Within Policy	Parish and Borough Ward	Officer Responsible for Action
PC07		<p><b>Award of Tender – St Paul’s Catholic School</b></p> <p>That, following evaluation of returns under Lot 2 of the Construction Framework the contract be awarded to the contractor submitting the Most Economically Advantageous Tender for the capital building project at St Paul’s Catholic School, subject to receiving Planning Approval.</p>			Woughton	Senior Capital Development Officer

A request to call-in any of the decisions, bearing the name(s) of a Member of the Council, the Chair or Clerk of a Parish or Town Council or signed by twenty residents of Milton Keynes, should be sent to the Assistant Director (Democratic Services), Civic Offices, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ, Telephone: (01908) 252314, Fax: (01908) 252511, E-Mail: [john.moffoot@milton-keynes.gov.uk](mailto:john.moffoot@milton-keynes.gov.uk) by no later than **5.00 pm on 17 February 2012**

A form which the twenty residents of Milton Keynes may complete to request that a decision is called in can be accessed from the link below:

[http://www.milton-keynes.gov.uk/decision-making/documents/Call-In\\_Procedure\\_Form.pdf](http://www.milton-keynes.gov.uk/decision-making/documents/Call-In_Procedure_Form.pdf)