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LICENSING SUB-COMMITTEE

When: 2.00 pm
Monday 6 September 2021

Where: Council Chamber
Civic, 1 Saxon Gate East, Milton Keynes, MK9 3EJ and
<https://www.youtube.com/user/MiltonKeynesCouncil>

Members of the Sub-Committee

Councillor McLean (Chair)
Councillors Exon and Rolfe

Enquiries

Please contact Dino Imbimbo on 01908 252458 or dino.imbimbo@milton-keynes.gov.uk

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AGENDA

1. Election of Chair

The Chair of the Licensing Committee shall Chair meetings of the Licensing Sub-Committee, if present. In the absence of the Chair, the Vice-Chairs of the Licensing Committee, shall Chair meetings of the Licensing Sub-Committee. In the absence of both the Chair and the Vice-Chairs, the Licensing Sub-Committee will, as its first item of business, elect a Chair for the meeting.

2. Chair's Announcement

The Chair to welcome Councillors, officers and the public to the meeting and introduce Councillors and officers who are present.

3. Apologies of Absence

4. Declarations of Interest

Councillors to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

5. Licensing Sub-Committee Procedure

The Chair will outline the procedure to be followed by the Sub-Committee in the determination of an application for a Variation to a Premises Licence, which is set out at Item 5 (**Page 5**).

Notice of Intention to Hold the Meeting in Private

The public and press may be excluded from the remainder of the meeting by virtue of Paragraph 2 (Information Relating to an Individual or to Reveal the Identity of any Individual) of Part 1 of Schedule 12A of the Local Government Act 1972, in order that the Sub-Committee consider the application for a Variation to a Premises Licence.

The Proper Officer of the Council has determined that the item should be considered in the absence of the public and press.

No representations have been received about why those matters referred to above should be considered with the public and press present.

6. Exclusion of Public and Press

The public and press may be excluded from the remainder of the meeting by virtue of Paragraph 2 (Information Relating to an Individual or to Reveal the Identity of any Individual) of Part 1 of Schedule 12A of the Local Government Act 1972, in order that the Sub-Committee consider the application for a Variation to a Premises Licence.

7. Application for a Variation to a Premises Licence - The Casino, Central Milton Keynes

To consider Item 7 (circulated under separate cover)

PROCEDURE FOR THE DETERMINATION OF A VARIATION OF A LICENSING APPLICATION BY THE LICENSING SUB-COMMITTEE

1. At the start of the hearing the Chair will introduce the Sub-Committee Councillors and colleagues and explain their roles for the purpose of the hearing.
2. The Chair will explain the procedure to be followed by the Sub-Committee, which will normally take the form of:
 - (a) The Licensing Officer(s) will present the relevant details, but make no recommendations regarding a decision on the application to the Sub-Committee, together with information regarding any details relevant to the application, which may have come to light since the report was written.
 - (b) The applicant (licensee) or his/her representative can present his/her case, including calling any witnesses. Questions may then be put to the applicant, through and with the consent of the Chair, by the other parties and the Sub-Committee.
 - (c) The other parties will present their case, but only where representations are unresolved. Responsible authorities (within the meaning of the legislation) will present their cases before interested parties. Questions may then be put to those persons, through and with the consent of the Chair, by the other parties and the Sub-Committee.
 - (d) The Licensing Officer(s) will be invited to sum up their case.
 - (e) The applicant or his/her representative will be invited to sum up his/her case.
 - (f) The Sub-Committee will be invited to adjourn to come to its decision. Upon adjournment, all parties will withdraw, directly or through retirement of the Sub-Committee. The only colleagues who may remain with the Sub-Committee during its adjournment shall be the legal advisor and the Committee Manager.
 - (g) Where the Sub-Committee has to make a decision at the end of the hearing, all parties will be called back and informed orally of the decision of the Sub-Committee and any conditions made, with the reasons for those conditions.
3. The Sub-Committee will be permitted to retire to deliberate in private on any matter it chooses. The Sub-Committee may seek legal advice on a point of law at any point but the substance of any advice given in private must be repeated in open session.