

MKCHF Executive Notes
Monday 11th December 2006

Present – Pauline Prop (left early), Eamonn Bobey, Rita Venn(left early), Paula Mason, Margaret Burke, Simon Aslett and Jeanette Marling (late)

Apologies – none

<p>Minutes of the last meeting – OK – some minor changes</p>	
<p>Matters arising –</p> <p>Money saved on walkabouts – SA has spoken to Anth regarding this. Saving money was not the main reason for suspending walkabouts, it was to free staff time to concentrate on the systems thinking project. It is not possible to arrive at meaningful comparisons as work raised through walkabouts is not specifically recorded. It was pointed out that they could compare any time frame but it would not give proof of the cost of actions arising from walkabouts.</p> <p>The executive pointed out that the Council made a commitment to walkabouts. Most of the work resulting from these was environmental or estate based. Any costs might have been expensive to start with but would have gone down in the long run. Exec will raise with Pam at their next meeting. SA to ask Pam for ideas for comparison.</p> <p>Exec will ask for repairs external/communal figures for Netherfield, Tinkers Bridge and Bradville for Apr – Dec 05 and Apr – Dec 06. They would like a monthly figure, with a total of each type of repair. They would also like dates of walkabouts. It was suggested they may not be able to have Dec 2006 figures as Dec hasn't finished yet.</p> <p>MB to ask Kathy Bassett.</p> <p>Notice boards – PM has ordered some more. PM also to write a reminder for people to request a notice board The one on Sycamore drive needs fixing.</p> <p>Planning Applications – MB to discuss with SD on Tuesday 12th December</p> <p>Complaints – MB has received her stage 3 response regarding Granby Court Lettings Policy, however she is not happy with it. EB has also received a response and was not happy with it. He has contacted the Law centre in Luton and has made an appointment to discuss it with them. His main concern is that it doesn't happen again, MB, who made her complaint on behalf of the Residents Association, said the response did not answer her questions or</p>	<p>Exec</p> <p>PM</p> <p>MB</p> <p>MB</p>

<p>DDA – MB has asked Gerald Eves if we can have some work done to the toilets but have received no response. She will re-email them.</p> <p>Leaflets – The TRC still need a supply of Housing waiting list leaflets and complaints leaflets. (<i>pmn – Housing waiting list forms requested from Clare Dowds 13-12-06, Complaints forms requested from Patsy White 13-12-06</i>)</p> <p>Regarding the issue of animals and infectious diseases the Exec still have to discuss this.</p> <p>Firebox – Pollards don't sell them but Simon has emailed the RSC to ask if the contractors can fix one.</p> <p>Exit procedure – PM reminded everyone about the need for an exit procedure. It was also suggested that people should not use the 'back in 15 mins' sign without setting the alarm.</p> <p>Water Boiler – All thought the service given was appalling. Despite returning a warranty card twice no engineer has been sent out. PM to contact Nesbitts to return it as not fit for purpose. (<i>PM has contacted Nesbitts to collect on 14-12-06. They will contact her before attending the TRC</i>).</p> <p>TRC will be closed from the 8th not the 14th. It will reopen on the 8th Jan. PM and SD will not attend until the 9th January.</p> <p>Repairs – Following the repairs to the ceiling a check needs to be made of the areas where there were leaks and the men's toilets.</p>	<p>MB</p> <p>PM</p> <p>Exec</p> <p>PM</p> <p>Exec</p>
<p>MKCHF –</p> <p>Forward Plan was distributed. The Exec requested that the nuisance and anti-social behaviour item be moved to February as there was a lot on for January. SA to notify Anth.</p> <p>The Exec requested the performance report be sent out earlier if possible so they could look at it. SA to contact Jon Bilson.</p> <p>Constitution – Some changes were suggested – these would need to be reviewed in the usual way, at an annual meeting to be held probably in April.</p> <p>Code of Conduct & disciplinary procedure – Exec still to discuss this but not until after Xmas. It needs to be simple and easy to follow.</p> <p>Election of Communication Officer – This was the second time the post had been up for election and it was felt that if no-one came forward at the January meeting then it should be left open</p>	<p>SA</p> <p>SA</p> <p>Exec</p>

<p>until the next AGM. The Communications Officer Job description had been sent out to all tenant reps. If there was no comms officer there was still an editorial board meeting where comments were received and the Exec could fill in for the other responsibilities of the post.</p> <p>Rent setting paperwork – requested by George at the last forum was a large document. The Exec agreed that it should not be sent out to everyone but if people wanted a copy they could ask for it. George to be sent one and a copy left at the TRC.</p> <p>Action sheets – EB requested SA to check old action sheets to ensure that they were all completed.</p>	<p>PM</p> <p>SA</p>
<p>Consultation Update –</p> <p>Walkabout Focus group – EB and JM expressed their interest. LW from Lakes to be substitute. MB was also interested. It was decided there didn't need to be a written nomination but the Associations needed to decide beforehand who attended. They asked for SD to bring down list of who was on the walkabout group.</p> <p>Heating Focus Group – EB was interested. This will be a separate group from the BSTG. The group should be convened by January. All tenant reps will be able to attend and make suggestions or recommendations. Derek Beaumont will be leading. The Exec said they would like this progressed quickly. It was also asked that Derek look at the service agreement, how many repairs needed extra heating and how much energy can emergency heating use.</p> <p>Granby Court – The room will be open on 11th Jan. No MKC officers will be required. Exec to design a flyer and to use Freepost address for any comments from those who can't attend.</p> <p>Sheltered Housing Forum - MB thought this was more a repairs forum. She also commented that although the venue was nice there was no hearing loop. Other comments were that there was no agenda given out prior to the meeting and no pens and paper for notes.</p> <p>Some of the main issues included the state of some of the schemes but the Decent homes work was not mentioned. SA had forwarded DH programme to Helen.</p> <p>There appeared to be confusion about the policy for redecorating two rooms. Helen Butler had said we don't do this but Sandra Rankin said we did. MB also brought up about bungalows which are in the sheltered complex but are not considered sheltered, as in Heron Lodge. What is their status in terms of services? They were not mentioned at the Forum at all.</p> <p>There appeared to be no MKCHF Agendas being sent to</p>	<p>SD</p> <p>Exec</p>

