



SAFERMK PARTNERSHIP

**Minutes of the Meeting held on Thursday 19 March 2015
in Room 2, at Milton Keynes Council Civic Offices @ 2.00pm**

PRESENT:

Councillor L Gifford (Non-Voting Chair)

Representatives of SaferMK Partnership with Voting Rights:

Tim Hannam	Corporate Director Resources [Deputy for Carole Mills (Chief Executive – Milton Keynes Council)]
Supt. Gez Chiariello	LPA Commander, Thames Valley Police
Stephen Czajewski	Head of Operations, Thames Valley Community Rehabilitation Company North
Matthew Webb	NHS - Chief Officer (Acting), Milton Keynes, Clinical Commissioning Group
Calum Bell	Service Delivery Manager (Milton Keynes), Buckinghamshire Fire & Rescue Service

Co-opted members to SaferMK Partnership without Voting Rights:

Parish Councillor Philip Ayles	Representative for the Rural Parish Councils
Parish Councillor David Livingstone	Representative for the Urban Parish Councils
Dr Ivo Haest	Representing Public Health - Consultant in Public Health, Milton Keynes Council

Officers:

Jim O’Ryan	Chief Inspector, Thames Valley Police
Kelly Gardner	Partnership Performance Inspector, Thames Valley Police
Nicki Corani-Young	Partnership Sergeant, Thames Valley Police
Jane Reed	Service Director (Housing & Community), Milton Keynes Council
Colin Wilderspin	Head of Community Safety, SaferMK/Milton Keynes Council
Lee Westlake	Head of Service Youth Justice, SaferMK/Milton Keynes Council
Steve Conway	Senior Community Safety Research Analyst, Milton Keynes Council
Tina Milner	Committee Manager, Milton Keynes Council

Others Present:

Dr L Westmarland
Ian Thompson

The Open University
Representative for the Police and Crime
Commissioner, (Chief Finance Officer and
Deputy Chief Executive)
Secretarial Assistant, SaferMK

Sophie Ward

Apologies:

Carole Mills
Councillor Brunning

Chief Executive, Milton Keynes Council
Community Safety, Crime and Policing Select
Committee (Chair)

Councillor Alexander

Community Safety, Crime and Policing Select
Committee (Vice-Chair)

Councillor M Burke

Representative on the Thames Valley Police &
Crime Panel

Greg Smith

Area Manager, Buckinghamshire Fire &
Rescue Service

Dr Shona Morrison

Representative for the Police and Crime
Commissioner, (Policy Advisor [Partnerships &
Commissioning])

Sue Cooke

Assistant Chief Officer for National Probation
Service (Oxon & Bucks LDU and Thames
Valley Prisons)

SMK46 CHAIR WELCOME AND INTRODUCTIONS

The Chair welcomed partners and representatives to the meeting, particularly, Kelly Gardner, the new Partnership Performance Inspector (Thames Valley Police), Dr Westmarland (The Open University), Ian Thompson, the representative for the Police and Crime Commissioner, (Chief Finance Officer and Deputy Chief Executive) and Sophie Ward, SaferMK's new Secretarial Assistant.

SMK47 MINUTES

RESOLVED –

That the Minutes of the meeting of the SaferMK Partnership held on 11 December 2014 be approved and signed by the Chair as a correct record.

SMK48 REVISED DRAFT SAFERMK STRATEGY 2015/17

The Partnership received a revised draft SaferMK Strategy 2015/17 from the Head of Community Safety.

The Head of Community Safety reported that SakerMK and the Partnership would continue to be accountable for its statutory obligations and to work with partner organisations, in respect of delivering the Strategy.

It was reported that the Partnership held a Development Day in February 2015 which was attended by Partnership leads and representatives, and

the key outcomes included the Partnership looking to focus on the following objectives:

1. Improving road safety by reducing the number of accidents and the severity of the collisions to individuals;
2. Reducing the number of violent incidences;
3. Tackling and enforcing substance misuse; and
4. Enhance community engagement to reduce the fear of crime.

The Partnership heard from the LPA Commander that the Development Day provided the ideal opportunity for partners to look at SaferMK and the communities it served, and how it consulted with local community groups. It had also been recognised that the Partnership required the flexibility to change its priorities and respond appropriately, as and when required.

The Head of Community Safety recognised there had been a number of changes in membership between 2014/15, and also reassured the Partnership that the new Business Management Group would have a much wider scope than previously held by the Performance Group. One of the main requirements for the Business Management Group would be to look at the development of SaferMK over the next 3 years, whilst also taking a more positive role in monitoring areas of involvement or work undertaken by SaferMK.

RESOLVED –

1. That the draft objectives and supporting mechanisms for the Strategy be agreed.
2. That a partner consultation period be agreed.
3. That the Head of Community Safety be requested to provide a report to the Partnership members prior to the next meeting of SaferMK, on how the Business Management Group propose to measure and monitor success and changes over the next 2-3 years.

SMK49 DELIVERING THE SAFERMK STRATEGY 2015/17

The Partnership received a report and oral update on Delivering the SaferMK Strategy 2015/17 from Chief Inspector J O’Ryan.

The Partnership heard that the draft Terms of Reference for the new Business Management Group (BMG) needed to be finalised and would also include the National Probation Service. The BMG would be more accountable and would also be responsible for monitoring and evaluating the effectiveness of activities undertaken by SaferMK organisations. There would be various Delivery Groups and Task and

Finish Groups as part of the BMG, which would comprise the following key representatives from the Partnership Board:

1. Chair – Deputy Local Police Area Commander
2. Vice-Chair – Service Director (Housing and Community), Milton Keynes Council
3. Milton Keynes Council - Head of Community Safety and the Senior Community Safety Research Analyst
4. Thames Valley Police – Partnership and Performance Inspector
5. Buckinghamshire Fire and Rescue – Service Delivery Manager
6. Thames Valley Probation CRC – Senior Probation Officer
7. Milton Keynes Clinical Commissioning Group – Director of Affairs and Partnerships

The Partnership heard from the LPA Commander that the demands of the various BMG delivery groups for each core business/organisation would be very challenging, and that communication and community engagement would continue to be equally as important. It was recommended that once the new structure was agreed, and the strands of work identified, that the BMG look at what was working/not working, and that it monitor the various issues and identifies the barriers and provide feedback to the Partnership. The first meeting of the BMG was being held on 7 April 2015 and an update would be provided to the next meeting of the Partnership.

Additionally, the Chair expressed concern that the SaferMK Strategy did not cover the importance of looking at outcomes and particularly when SaferMK was alerted to areas of concern. The Head of Community Safety reassured the Partnership that this aspect along with the process of escalating/dissemination of information and key decision taking by Task and Finish Groups would be looked at.

RESOLVED –

1. That the Terms of Reference for the Business Management Group be agreed.
2. That the Business Management Group be suitably represented at Partnership meetings.
3. That the Business Management Group be represented on each of the Delivery Groups and Task and Finish Groups when require by representatives undertaking appropriate roles within partner organisations.
4. That the functions set out in the diagram included with the agenda be agreed as a minimum remit for the Business Management Group.

5. That the relevant partners agree the lead actions on the Partnership objectives and statutory obligations.
6. That, the Business Management Group receive an appropriate level of delegated authority to undertake its work from the SaferMK Partnership Board.
7. That it be noted, that the SaferMK Partnership Board was requested to include a key outcome in the Strategy to ensure that where alerts to areas of concern were received, they were acted upon swiftly by the Business Management Group.

SMK50 POLICE & CRIME COMMISSIONER: COMMUNITY SAFETY FUND ALLOCATION 2015/16

The Partnership received a report and oral update in respect of the Police and Crime Commissioner's Community Safety Fund Allocation 2015/16.

The Partnership heard from the Head of Community Safety that the proposal was to maintain the previous 2013/14 funding arrangements. Funding allocation for Quarters 1 and 2 were still being looked at, and the funding allocations for Quarters 3 and 4 would be reviewed by the Business Management Group (BMG).

It was reported that one of the additional tasks would be to look if more could be achieved from the funding allocation. Accordingly, the BMG was requested to review the purpose, principle and process of the Community Safety Fund allocation.

RESOLVED –

1. That the Community Safety Fund allocation for 2015/16 be noted.
2. That the Quarter 1 and Quarter 2 allocation (50% of allocated funding) pending a review, be agreed.
3. That the Business Management Group be requested to review the Police and Crime Commissioner Fund allocation, including any organisational reviews currently being undertaken, and report back to the Board by September 2015.
4. That the Business Management Group be requested to develop a mechanism to measure performance and ensure that the Community Safety Fund was delivering value to Milton Keynes.

SMK51 PERFORMANCE REPORT

The Partnership received a report and oral update in respect of Performance.

The Partnership heard from the Senior Community Safety Research Analyst that the Council had not received performance data as indicated

at the Partnership's meeting on 11 December 2014 (Minute SMK35 refers) for a number of reasons. It was anticipated that an update would be provided in readiness for the first meeting of the Business Management Group, being held on 7 April 2014.

The Consultant in Public Health expressed concern that the Council had not received hospital data.

The Chair, on behalf of the Partnership Board, requested that if future problems were encountered in respect of data retrieval, that the issue be escalated accordingly to the Head of Community Safety and the Partnership Board.

RESOLVED –

1. That the Performance report be noted.
2. That it be noted, that future Performance Group reports would be completed by the Business Management Group and presented to the Board.
3. That the Chief Officer (Acting) [NHS Milton Keynes Clinical Commissioning Group], be requested to follow up on the timely provision of future hospital data.

SMK52 STRENGTHENING FAMILIES PROGRAMME

The Partnership received a report and oral update on the Strengthening Families Programme from the Head of Service Youth Justice.

The Partnership heard that as indicated in the report, preparations were in hand and noted the challenges ahead for Phase 2 of the national Strengthening Families Programme 2012/15. With the expansion of the Programme, the Council's revised target had been increased from supporting 425 families to 1510 families.

It was reported that the methodology used for assessment was more aligned to Children's Social Care. Also, in respect of the introduction of broader national indicators, an action plan was being developed by the Council. SaferMK and all partners would have to continue working closely together if the Council was to achieve its aim for Phase 2 of the programme.

RESOLVED –

1. That the development of the Strengthening Families Programme be noted.
2. That the Partnership members be requested to commit their support to the delivery of the Troubled Families Phase 2 Programme.

SMK53 SAFERMK INFORMATION SHARING PROTOCOL (ANNUAL ADOPTION)

The Partnership received a report in respect of SaferMK Information Sharing Protocol from the Head of Community Safety.

The Partnership heard that the Protocol required various changes, to include updates from Thames Valley Police and to section 4 'Data storage and access'.

RESOLVED -

That the Information Sharing Protocol be amended to reflect the relevant changes of protocol between the Thames Valley Police and the Clinical Commissioning Group, and that a revised version be provided by the Head of Community Safety to the next Partnership meeting for agreement.

SM54 PARTNERSHIP UPDATES

A brief oral update from the respective organisations was received by the Partnership.

The Partnership received a report and information which had previously been submitted to the Community Safety, Crime and Policing Select Committee on 9 March 2015 by Councillor Brunning, titled 'Safer Places Scheme'.

RESOLVED –

That the updates from Partners be noted.

SMK55 DATE OF NEXT MEETINGS

It was noted that the meetings of the Partnership were scheduled for 2015/16 as follows: 2 July 2015, 1 October 2015, 21 January 2016 and 14 April 2016.

SMK56 FORWARD PLAN 2015/16

The Partnership received the Forward Plan 2015/16 and an oral update from the Head of Community Safety.

RESOLVED –

That the Forward Plan for 2015/16 be noted.

SMK57 EXCLUSION OF PUBLIC AND PRESS

RESOLVED -

That the public and press representatives be excluded from the meeting by virtue of Paragraph 1 and 2 (Information Relating to an Individual or to Reveal the Identity of any Individual) of Part 1 of Schedule 12A of the Local Government Act 1972, in order that the Partnership may consider:

Domestic Homicide Review

SMK58 DOMESTIC HOMICIDE REVIEW

The Partnership received a report and oral update on the Domestic Homicide Review from Dr L Westmarland (The Open University).

The Partnership heard that due to recent evidence being submitted, the Review Panel was unable to provide its final report and recommendations, as indicated at the meeting of the Partnership on 11 December 2014 (Minute SMK45 refers). However, the Panel would provide an anonymised report, which would be circulated to the Partnership for information prior to the final version being provided to the Home Office.

The Partnership heard from the Head of Community Safety, that an update would be provided to the next meeting of the Partnership, on the notification of a death which was briefly provided at the meeting on 18 September 2014 (Minute SMK32 refers).

RESOLVED –

That the Head of Community Safety be requested to provide a revised final draft report to the Chair and Partnership members prior to the final submission being provided to the Home Office.

THE CHAIR CLOSED THE MEETING AT 3:36 PM