

Chief Executive
Howard Miller

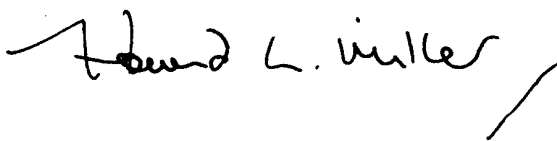
To: The Chair and Members of the
Democratic Structures Sub-Committee

19 April 2000

Dear Councillor

Your attendance is requested at a meeting of the **DEMOCRATIC STRUCTURES SUB-COMMITTEE of the POLICY AND RESOURCES COMMITTEE** to be held at the Civic Offices, 1 Saxon Gate East, Milton Keynes on **THURSDAY 27 APRIL 2000 at 4.00 pm** when the business set out overleaf will be transacted.

Yours faithfully



Chief Executive

Councillor K Wilson (Chair)
Councillors Day, Ellis, Fairweather, I Henderson, Miles, Morsley and Tallack

AGENDA

Item No:

1. Apologies

2. Minutes

To receive, and the Chair to sign as a correct record, the Minutes of the meeting of the Democratic Structures Sub-Committee held on 13 April 2000 (Item 2) (**Page 4**).

3. Locality Working Arrangements

At its meeting on 13 April 2000 (Minute DS79/00 refers), the Sub-Committee requested further information on locality working arrangements, which included a list of powers and duties available to parish councils; a model for a consultative forum; details of possible functions which could be undertaken by a local joint decision making committee and a timetable for the pilot models. A list of the powers and duties of parish councils is attached at Item 3 (**Page 8**), the remaining information will follow.

4. Members' Training

To consider Item 4 (**to follow**)

5. Members' Allowances - Interim Scheme (Revisions)

To consider Item 5 (**to follow**)

6. Protocols

To consider Item 6 (**to follow**) which sets out various draft protocols and to indicate areas where additional protocols may be required.

7. Procedural Standing Orders

To receive revised draft Procedural Standing Orders (**circulated separately**) and to agree, in accordance with Standing Order P48, that the Standing Orders stand adjourned without discussion to the Annual Meeting of the Council.

8. Terms of Reference of Member Bodies

To consider draft Terms of Reference for Member Bodies (Item 8) (**Page 12**), which ultimately will be submitted to the Assembly for confirmation.

9. Decision Making and Recording System

To consider Item 9 (**to follow**)

10. Membership of the Independent Panel on Members' Allowances

To consider a procedure to appoint persons to make up the Independent Panel on Members' Allowances (Item 10) **(to follow)**.

To date, the Members' Services Sub-Committee has expressed the opinion that the membership should include an experienced local government figure leading a Panel of local persons.

11. Project Plan

To consider Item 11 **(to follow)**