

# Licensing Committee Report



## Delegations to the Licensing Sub-Committee and Officers

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Exempt / confidential / not  
 for publication

**No**

### 1. Purpose

1.1 The purpose of the report is to provide the Scheme of Delegation to the Licensing Committee for their consideration

### 2. Recommendations

2.1 That the current Scheme of Delegation for the Licensing Committee be endorsed.

### 3. Background

3.1 The Licensing Committee is a statutory committee formed under the Licensing Act 2003. Functions under the Licensing Act 2003 and the Gambling Act 2005 must be discharged by the Licensing Committee.

3.2 In many cases it is not appropriate for the Committee to discharge its functions in its full form, and instead, it delegates these functions or decision to be undertaken or made by officers or by a Sub-Committee of the main Committee.

### 4. Issues and Choices

4.1 To endorse the Scheme of Delegation at the attached **Annex**.

4.2 To make changes to the Scheme of Delegation.

### 5. Implications

5.1 Policy

If the Scheme of Delegation is altered then policies may need to be altered to reflect any changes.

## 5.2 Resources and Risk

Changes to the Scheme of Delegation may result in changes in resourcing due to officer time co-ordinating Committees and publishing papers.

## 5.3 Legal

Those functions which in law fall under the Licensing Act 2003 and the Gambling Act 2005 must be discharged by the Licensing Committee; or by delegation by that Committee, by a Sub-Committee thereof or by officers.

Background Papers:                      None

## List of Annexes

**Annex:**    Scheme of Delegation