

Chief Executive
Howard Miller

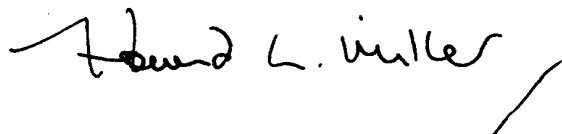
To: The Chair and Members of
the Personnel Committee

21 September 1999

Dear Councillor

Your attendance is requested at a meeting of the **PERSONNEL COMMITTEE** to be held at the Civic Offices, 1 Saxon Gate East, Milton Keynes on **TUESDAY 28 SEPTEMBER 1999 at 7.30 pm** when the business set out overleaf will be transacted.

Yours faithfully



Chief Executive

Councillor Edwards (Chair)

Councillor Harnett (Vice-Chair)

Councillors Benning, Clarke, Conchie, Kilkenny, Morsley, Newcombe, Saunders, Tallack and Tapp

Milton Keynes Council

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AGENDA

Item No:

1. Apologies

2. Minutes

To approve, and the Chair to sign as a correct record, the Minutes of the meeting held on 29 June 1999.

3. Declarations of Interest

Members and officers to declare any interests they may have in the business to be transacted in accordance with the Local Government Act 1972.

4. Adjournments to Hear Members of the Public

The Chair to request an indication from members of the public that they would wish the Committee to adjourn to hear their views during its consideration of a particular item.

5. Deputations and Petitions

No deputations have been received for consideration at this meeting. Any petitions received will be reported at the meeting.

6. Questions from Members of the Public

To receive questions from members of the public in accordance with Standing Order P28.

7. Ward Matters

No items have been received for consideration at this meeting.

8. Occupational Health

To receive a presentation from Milton Keynes General National Health Service Trust on the services provided under the Council's Occupational Health Contract.

9. Review of Sub-Committees

Pay Sub-Committee

At the meeting of the Committee held on 29 June 1999 (Minute P4/00 refers), the reappointment of the Sub-Committee was deferred to this meeting. There has traditionally been 7 Members on this Sub-Committee.

It is suggested that any issues that may arise for consideration, could best be addressed by the Personnel Panel that was set up at the meeting of the Committee held on 29 June 1999 (Minute P4/00(a) refers).

Councillors Edwards, Harnett, Morsley, Newcombe, Tallack and Tapp were appointed to the Panel.

10. Internal Audit Report: Early Retirement and Voluntary Redundancy

To consider Item 10 (**Page 5**)

11. Review of Early Retirement and Employment Stability Policies and Procedures

To consider Item 11 (**Page 8**)

12. Constitution of Trade Union Consultation and Negotiation

To consider Item 12 (**Page 60**)

13. South East Employers Conference

At its meeting on 15 September 1999, the Policy and Resources Committee agreed that the Council should be represented at the above Conference by three Members in the ratio 2 Labour Members and 1 Liberal Democrat Members.

The Conference is being held in Hythe, Kent, between 1 and 3 December 1999.

The topics for the Conference programme include:

- (a) Leadership in the Relationship Age
- (b) How to be Branded a Success
- (c) What makes a Leader develop Emotional Intelligence
- (d) Restoring the Character Ethic

The Committee is, therefore, requested to nominate Members to attend the Conference.

Contact Officer: Ian Reed (Senior Committee Manager) - MK252596

Background Papers: None

14. Joint Negotiating Committee

To receive the Minutes of the meeting of the Joint Negotiating Committee held on 7 September 1999 (Item 14) (**to follow**).

15. Questions on the Committee's News Sheet

To ask questions on any item included on the Committee's News Sheet:

- (a) Employer Award - The Winning Combination and Apprentice Award
- (b) Workforce Profile
- (c) Aiming for Excellence in Human Resources
- (d) Health and Safety Forum - 9 June 1999

(e) Working Families and Disabled Persons Tax Credit

16. Members' Items

No items have been submitted for consideration at this meeting.

17. Called-In Decisions

No decisions have been called-in for consideration at this meeting.