

**Waste Management Services Re-tendering
Option 1 - Restricted Procedure**

	Task	Date
1.	Establish if there is to be a DSO submission ?	By 30-12-99
2.	Report to Committee seeking approval to re-tender Refuse Collection and Street Cleansing element of Waste Management Services contract using either the Restricted or Open Procedures under the European regulations. Urgency procedure not appropriate. QC advice is that Negotiated procedure is not available to MKC. Seek agreement on timetable, TUPE issues, award process and DSO submission.	21-12-99
3.	Advise Official Journal of the European Communities of our decision not award the contract, giving reasons.	22-12-99 onwards
4.	Write to <u>all</u> contractors who were previously invited to tender advising them of outcome of original tender process and of forthcoming re-tendering process.	22-12-99 onwards
5.	If DSO are to tender – place advertisement in Trade Journal and Local Newspaper as required by Local Government Act 1988. Ignore this requirement after 02-01-00.	To be published by end early January 2000
6.	Seek short term cover for Refuse Collection and Street Cleansing.	By 01-02-00
7.	Rationalise tender documentation to incorporate issues raised by contractors from original tendering process. This may require re-printing. If the DSO are to tender contractors have a right to inspect or request a copy of the draft specification (original specification ?, we may charge a fee if we wish). If Restricted Procedure (see item 9).	By 15-02-00
8.	Seek TUPE information from current contractor(s) if possible	By 04-01-00
9.	Fax Notice (advertisement) to Official Journal of the European Communities. Option 1. Restricted Procedure - 37 days minimum for contractors to express interest, plus 40 days minimum for invited tenderers to submit tender. Only those who pass the Council's minimum requirements are invited to tender.	23-12-99
10.	Option 1 Restricted – Expressions of Interest deadline.	31-01-00
11.	Option 1 Restricted – Evaluate those who have expressed interest (say 21 days).	21-02-00
12.	Option 1 Restricted - Issue revised tender documentation and	22-02-00

	TUPE information.	
13.	Option 1 Restricted – Deadline for tender submissions.	03-04-00
14.	Option 1 Restricted – Complete Tender evaluation (say 21 days - using consultants?)	24-04-00
15.	Option 1 Restricted – Committee approval to award tender to successful tenderer (1 week to write report and arrange special Committee meeting ?)	01-05-00
16.	Option 1 Restricted – Write to successful Contractor to award contract and obtain appropriate documents	02-05-00
17.	Option 1 Restricted – Write to unsuccessful Contractors.	02-05-00
18.	Option 1 Restricted – Contract lead in time (at least 13 weeks).	07-08-00
19.	Option 1 Restricted – Revised contract start date.	07-08-00
20.	Publish contract Award Notice on Official Journal of the European Communities within 48 days of award.	