

## **Health and Safety**

There will be limited facilities for members of the public to observe the meeting in person, because of Government restrictions on public gatherings. A live stream of the meeting will be available online at the web address provided above.

For those registering or entitled to speak, facilities will be in place to do so in person or via video/audio conferencing, or alternatively, a written submission can be made in the usual way.

## **Agenda**

Agendas and reports for the majority of the Council's public meetings can be accessed at: <http://milton-keynes.cmis.uk.com/milton-keynes/>

## **Recording of Meetings**

The proceedings at this meeting (which will include those making representations by video or audio conference) will be recorded and retained for a period of six months, for the purpose of webcasting and preparing the minutes of the meeting.

In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council's staff in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda, or you can liaise with staff at the meeting. Guidance from the Department for Communities and Local Government can be viewed at:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/343182/140812\\_Openness\\_Guide.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf)

## **Comments, Complaints and Compliments**

Milton Keynes Council welcomes feedback from members of the public in order to make its services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended. Please e-mail your comments to [meetings@milton-keynes.gov.uk](mailto:meetings@milton-keynes.gov.uk)

If you require a response please leave contact details, ideally including an e-mail address.

A formal complaints / compliments form is available at <http://www.milton-keynes.gov.uk/complaints/>