

**Budget & Resources Scrutiny Committee
2018/19 Work Programme**

Date of Meeting	Item	Notes	Objective / Proposed Outcomes	Action / Witness	Actual Outcome
	Forecast of the final Outturn for the General Fund Revenue and Capital Accounts, the HRA and Schools budgets 2017/18	Presented to Cabinet on 05/06/18	Scrutiny of the final outturn on the Council's 2017/18 budget Are there any "lessons learned" from the outturn report or warning signs on the various budgets for 2018/19?	Corporate Director (Resources & Commercialism) Service Director (Finance and Resources)	
	Annual Treasury Management Report 2017/18	Presented to Cabinet on 05/06/18	Scrutiny of the Council's Annual Treasury Management Report 2017/18	Corporate Director (Resources & Commercialism) Service Director (Finance and Resources)	
	ERP Financial Management System	The new ERP financial management system came into force on 1 April 2018	Scrutiny of the implementation of the ERP financial management system, including current problems, how these are being addressed and what the long term benefits for the Council will be.	Corporate Director (Resources & Commercialism) Service Director (Finance and Resources)	

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18/09/18	Update on improvements to the Benefits Service	Benefits Service is facing the challenge of limited resources and an increasing workload, including the possible impact of Universal Credit	To scrutinise the progress of the Benefits Service to clear the backlog of cases and improve service delivery to residents in MK and make recommendations on further improvements if required	Head of Service (Revenue and Benefits)	
	Medium Term Financial Plan	Presented to Cabinet on 11/09/18	To scrutinise Council's current financial position in relation the Medium Term Financial Plan and make recommendations accordingly	Corporate Director (Resources & Commercialism) Service Director (Finance & Resources)	
	Getting to grips with the Capital Programme	Community Infrastructure Levy (CIL), S106 funding and the Capital Programme	<p>Is there a holistic approach to planning the Capital Programme? Is it affordable? How does the Capital Programme link to the Revenue Account? Is the right prioritisation of resources taking place? Which assets should be liquidated to fund it? What is the level of unplanned capital expenditure? How is the information about the Capital Programme presented and does it make sense to the 'general' reader? (Ref Mr Moutrie's question to BSC on 13 March 2018) Should there be more post-delivery scrutiny of particular projects to ensure that value for money is being achieved?</p>	Corporate Director (Resources & Commercialism) Service Director (Finance & Resources)	

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October Challenge Meetings (one agenda & reports to cover all meetings)					
03/10/18		Place		Relevant Cabinet Members	
09/10/18		People	Cttee to scrutinise and discuss the identified pressures in the 2019/20 budget with Cabinet Members and senior Council officers	Relevant Directorate Budget Holders and Finance Staff	
16/10/18	Preparation of the Draft 2019/20 Budget - Pressures	Resources & Corporate Core			
23/10/18		Review & Report	Cttee to review and agree draft report and recommendations for referral to Cabinet on 6 November 2018		

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11/12/18	Draft 2019/20 HRA and Housing and Community General Fund budget		Cttee to scrutinise and discuss the draft proposals in the 2019/20 HRA budget with Cabinet Member and senior Council officers and the proposed reductions in the Housing and Regeneration General Fund	Relevant Cabinet Member Relevant Directorate Budget Holders and Finance Staff	
	MKDP		Cttee to scrutinise whether MKDP is meeting its budgeted financial targets on behalf of the Council		
	Council Reserves	Update on the latest position of Council Reserves	Cttee to scrutinise latest position on Council Reserves in relation to the draft 2019/20 budget proposals	Service Director (Finance & Resources)	

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January Challenge Meetings (one agenda & reports to cover all meetings)					
03/01/19		People		Relevant	
09/01/19	Preparation of the Draft 2019/20 Budget – Reductions & Income Generation	Resources & Corporate Core	Citee to scrutinise and discuss the identified reductions and income generation plans to be made in the 2019/20 budget with Cabinet Members and senior Council officers	Directorate Budget Holders and Finance Staff	
15/01/19		Place		Relevant Cabinet Members	
22/01/19		Review & Report	Citee to review and agree draft report and recommendations for referral to Cabinet on 5 February 2019		

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13/03/19	Review of how Budget Planning is challenged		Citee to review the 2018/19 budget challenge process and discuss with Corporate Director (Resources & Commercialism) how this can be improved	Corporate Director (Resources & Commercialism) Service Director (Finance & Resources)	
	HRA Business Plan	Provisional – item may move up or down the Work Programme depending on when HRA Business Plan is available	To scrutinise the plan for council housing at a strategic level for the 30 year Business Plan and more specifically for the next 5 years. The plan will cover how the Council's tenants' rents will be spent to repair and maintain their homes, in addition to outlining how new council homes will be built and estates regenerated in MK.	Service Director (Housing and Regeneration)	