

## COUNCIL DECISIONS / ACTIONS – 15 JANUARY 2014

AGENDA ITEM NUMBER	SUBJECT AND DECISION	DECISION REFERRAL	PERSON RESPONSIBLE FOR ACTION
1(b).	<p><b>Minutes</b></p> <p>That the Minutes of the meeting of the Council held on 23 October 2013 be approved and signed by the Mayor as a correct record.</p>		Democratic Services Manager
1(c)	<p><b>Disclosures of Interest</b></p> <p>Councillor Shafiq disclosed a pecuniary interest in Item 5(b)(i) (Regulatory Committee - Responsibility for Functions / Review of Hackney Carriage Arrangements) as a licensed Hackney Carriage driver.</p>		Democratic Services Manager
1(d)	<p><b>Announcements</b></p> <p>The Council's thanks be passed to those members of staff who had worked providing essential services over the Christmas / New Year period, who had provided support to threatened communities during the recent threats from flooding and those who had been involved with today's fire at Newport Pagnell.</p>		CLT
2(b)	<p><b>Public Questions</b></p> <p>(a) Officers be requested to meet with Mr F Toates on site, together with representatives of the Parks Trust, to discuss road safety concerns for pedestrians using the Groveway H9 bridges, as a result of flooding issues and personal safety concerns arising from walking through the park, particularly at night.</p> <p>(b) The Kelly family to be advised of Councillor Brock's contact details, in order to allow them to discuss further the issues raised with Councillor Brock should they wish.</p>		Assistant Director (Public Realm)  Democratic Services Manager



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4(a)(ii)	<p><b>Policy Framework</b></p> <p>That the following documents be adopt as the policy framework:</p> <ul style="list-style-type: none"> <li>(a) Future Libraries MK Plan (Annual Library Plan)</li> <li>(b) SaferMK Plan (Crime and Disorder Reduction Strategy)</li> <li>(c) Plans and Strategies which together comprise the Development Plan; and Development Plan Documents</li> <li>(d) Youth Justice Plan</li> <li>(e) Licensing Authority Policy Statement</li> <li>(f) The Corporate Plan</li> <li>(g) Local Transport Plan</li> <li>(h) Comprehensive Equality Scheme</li> <li>(i) Economic Development Strategy</li> <li>(j) Gambling Policy</li> <li>(k) Housing Strategy</li> <li>(l) Local Investment Plan</li> <li>(m) Low Carbon Strategy</li> </ul>		Democratic Services Manager

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4(a)(iii)	<p><b>Review of Overview and Scrutiny Procedure Rule 5</b></p> <p>That the following revised Overview and Scrutiny Procedure Rule 5 be adopted:</p> <p>“5. Meetings of the Overview and Scrutiny Select Committees</p> <p>There shall be at least four ordinary meetings of each Overview and Scrutiny Select Committee in each year. In addition, extraordinary meetings may be called from time to time as and when appropriate. An extraordinary meeting may be called, with the agreement of the Chair of the Overview and Scrutiny Management Committee, by the Chair, by any three Members of the Select Committee, or by the Assistant Director (Democratic Services), if he/she considers it necessary or appropriate. Before the Chair of the Overview and Scrutiny Management Committee gives his / her agreement he / she will, if possible, consult with the Vice-Chair(s). If there is no Chair of the Overview and Scrutiny Management Committee, or if the Chair of the Overview and Scrutiny Management Committee is unable to act, then the agreement of the Vice-Chair(s) will suffice.”</p>		Democratic Services Manager
4(a)(iv)	<p><b>Designation of Clerk to the Appeals Panel</b></p> <p>That the Assistant Director (Education, Effectiveness and Participation) be designate as the Clerk to the Education Appeals Panels, with responsibility for arranging for the appointment and training of Panel members, as contained in Part 3 (Responsibility for Functions) of the Constitution, as from 1 April 2014.</p>		Democratic Services Manager / Assistant Director (Setting and School Effectiveness)

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4(a)(v)	<p><b>Article 7 – The Cabinet</b></p> <p>That the following definition of the term ‘Executive’ be included in Article 7 of the Cabinet, relating to the Cabinet:</p> <p>“For the purposes of the Constitution the term Executive refers to the totality of the arrangements, encompassing the Leader, the Cabinet, Portfolio Holders and Cabinet Committees and the Leader’s delegations to officers.”</p>		Democratic Services Manager
4(a)(vi)	<p><b>Audit Committee Terms of Reference</b></p> <p>That the following change to the Terms of Reference for the Audit Committee be agreed:</p> <p>3.1 Audit Activity</p> <p>3.1.1 To approve the internal audit strategy and charter and monitor its progress.</p> <p>3.1.2 To approve, but not direct, Internal Audit’s annual plan of work and monitor unscheduled work that could potentially divert audit resources away from the plan, and monitor performance against those plans, ensuring that there is no inappropriate scope or resource limitations.”</p>		Democratic Services Manager

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4(a)(vii) to 4(a)(xiii)	<p><b>Additional Recommendations from the Constitution Commission</b></p> <p>That the following recommendations from the Constitution Commission stand adjourned without discussion to the next ordinary meeting of the Council:</p> <ul style="list-style-type: none"> <li>(a) Dates for Annual Meetings of the Council</li> <li>(b) Substitution of Executive / Cabinet Members on Quasi-Judicial / Audit Committees</li> <li>(c) Signing of Sub-Committee Minutes by Parent Committees</li> <li>(d) Overview and Scrutiny – Terminology Used</li> <li>(e) Review of Procedure around Amendments to Motions</li> <li>(f) Assistant Director (Democratic Services) - Title</li> <li>(g) Combining Motions Submitted under Council Procedure Rule 11</li> </ul>	Council	Democratic Services Manager
4(b)(i)	<p><b>Housing Revenue Account Budget – 2014/15 to 2017/18</b></p> <ol style="list-style-type: none"> <li>1. That the Housing Revenue Account Budget for 2014/15 be approved and the implications for future years for the delivery of the Council’s priorities noted.</li> <li>2. That the increases in rents, service charges and other fees and charges as follows and as detailed in Annex C be agreed: <ul style="list-style-type: none"> <li>(a) A 3.5% increase in average rents for 2014/15 with tenants being informed in line with statutory responsibilities under the Housing Act 1985;</li> </ul> </li> </ol>		Corporate Director Resources / Assistant Director (Housing and Communities)

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4(b)(i) (cont)	<ul style="list-style-type: none"> <li>(b) a 3.5% increase in service charges for 2014/15 in line with the average rent increase;</li> <li>(c) a 3.5% increase in garage rents in line with the average rent increase; and</li> <li>(d) an increase in Shared Ownership rents of 4% for 2014/15 in line with the contractual obligations of the lease.</li> </ul>		
4(b)(ii)	<p><b>Corporate Plan</b></p> <p>That the refreshed Corporate Plan 2012-16 be approved.</p>		Director of Strategy
4(b)(iii)	<p><b>Introduction of Scrap Metal Dealers Act 2013</b></p> <p>That, in respect of the Scrap Metal Dealers Act 2013, the Regulatory Committee be authorised to:</p> <ul style="list-style-type: none"> <li>(a) determine licences where an applicant has relevant offences' a Police representation, or other significant objection has been received;</li> <li>(b) refuse or revoke licences; and</li> <li>(c) vary or impose conditions.</li> </ul>	Regulatory Committee	Democratic Services Manager / Head of Regulatory Services
4(c)	<p><b>Local Council Tax Reduction Scheme Regulations</b></p> <p>That the Local Council Tax Reduction Scheme for the financial year 2014/15, on the basis of the Scheme as adopted by the Council on 12 December 2012 be continued, with the implementation of any changes to the Prescribed Local Council Tax Reduction Scheme Regulations issued by Department for Communities and Local Government, being delegated to Corporate Director Resources.</p>		Corporate Director Resources

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4(c) (cont)	<p><b>Other Action:</b></p> <p>Chief Executive to inform Members of the circumstances which required the urgent decision.</p>		Chief Executive
5(a)	<p><b>Members' Questions</b></p> <p>(a) Councillor Bald to inform Councillor Long as to how the Council has addressed the Government's commitment that for every Council house sold a replacement would be provided.</p> <p>(b) Councillor Dransfield to inform Councillor Miles as to any plans for the relocation of services currently located in the Point, when the Lease expires.</p> <p>(c) Councillor P Geary to inform Councillor Hoyle as to how many claims resulting from damage to vehicles from hitting potholes had been made in December.</p> <p>(d) Councillor P Geary to inform Councillor Eastman as to how many claims resulting from damage to vehicles from hitting potholes had been made during the current year, how many had been rejected and how did this compare with previous years.</p> <p>(e) Councillor Hopkins to pass on the Council's congratulations to officers and the Council's contractor SERCO, for the excellent refuse and recycling service provided over the Christmas / New Year period.</p> <p>(f) Councillor Bald to provide Councillor M Burke with the up to date position, as soon as possible, with regard to the Laurels, New Bradwell and the Nunnery, Bradwell Road.</p>		<p>Assistant Director (Housing and Communities)</p> <p>Corporate Director Children and Families</p> <p>Assistant Director (Audit and Risk)</p> <p>Assistant Director (Audit and Risk)</p> <p>Assistant Director (Public Realm)</p> <p>Assistant Director (Housing and Communities)</p>



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5(b)(i)	<p><b>Regulatory Committee - Responsibility for Functions / Review of Hackney Carriage Arrangements</b></p> <p>The motion was lost.</p>	-	-
5(b)(ii)	<p><b>Regulatory Committee - Responsibility for Functions / Review of Hackney Carriage Arrangements</b></p> <p>The motion was not considered as the matter had been debated during the previous motion.</p>	-	-
5(b)(iii)	<p><b>Hackney Carriage Licences</b></p> <p>The motion was not considered as the matter had been debated during the first motion.</p>	-	-
6	<p><b>Membership of the Cabinet / Allocation of Portfolios</b></p> <p>The Leader reported on changes in membership of the Cabinet and associated portfolios, together with resulting changes to the membership of committees.</p> <p>(a) That Councillor Bint replace Councillor Bramall as a member of the Executive Scrutiny Panel</p> <p>(b) That Councillor Bint replace Councillor Hawthorn as a member of the Development Control Committee</p> <p>(c) That Councillor Hoyle replace Councillor Bramall as a member of the Corporate Affairs and Performance Select Committee</p> <p>(d) That Councillor Hawthorn replace Councillor Bramall as a member of the Health and Adult Social Care Select Committee.</p>	-	Democratic Services Manager

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7.	<p><b>Review of Polling Districts, Places and Stations</b></p> <ol style="list-style-type: none"> <li>1. That the Polling Districts, Places and Polling Stations, as listed in the Annex to this report, be adopted for the purposes of the Representation of the People Act 1983.</li> <li>2. That the Electoral Registration Officer be authorised to make any necessary adjustments in the light of availability in consultation with political party agents.</li> </ol>		Corporate Leadership Team Support Manager -
8.	<p><b>Independent Remuneration Panel</b></p> <ol style="list-style-type: none"> <li>1. That the Chief Executive be granted delegated authority to take steps as necessary, following consultation with the Group Leaders, to recruit and appoint an Independent Remuneration Panel to carry out a comprehensive review of Members' allowances.</li> <li>2. That the Panel be convened for a term of 4 years.</li> <li>3. That the Chief Executive be delegated authority to agree the level of payments / expenses to be paid to the Chair and members of the Independent Remuneration Panel.</li> </ol>		Corporate Leadership Team Support Manager
9.	<p><b>Appointment to the Role of Local Authority Director of Public Health</b></p> <ol style="list-style-type: none"> <li>1. That the Agreement between Milton Keynes Council, Bedford Borough Council and Central Bedfordshire Council to have a shared a Director of Public Health be noted.</li> <li>2. That the appointment of Muriel Scott, as the Director of Public Health for Milton Keynes Council in addition to her current position as Director of Public Health for both Bedford Borough Council and Central Bedfordshire Council be approved</li> </ol>		Human Resources Service Delivery Manager

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10.	<p><b>Senior Manager Recruitment: Chief Executive/Head of the Paid Service</b></p> <ol style="list-style-type: none"> <li>1. That the process for recruiting a new Chief Executive/Head of the Paid Service be noted.</li> <li>2. That an Appointment Panel, with the following Terms of Reference, be established in the proportions 3:2:2 (3 Conservatives, 2 Labour members and 2 Liberal Democrats), to deal with the Chief Executive/Head of the Paid Service appointment process and to submit a recommendation to the Council in due course: <ol style="list-style-type: none"> <li>(a) Determine the needs and role requirements associated with the Chief Executive/Head of Paid Service and how this need is to be met in the future;</li> <li>(b) Review of the Job Description and Person Specification;</li> <li>(c) Review and determination of salary level;</li> <li>(d) Longlisting, shortlisting, interviewing and final selection of the preferred candidate.</li> </ol> </li> </ol>		Human Resources Service Delivery Manager
11.	<p><b>Appointment of Director of Milton Keynes Development Partnership Board</b></p> <p>The Council noted that Will Cousins had been appointed as an Independent Director of the Milton Keynes Development Partnership.</p>		-
12.	<p><b>Quarterly Report on Special Urgency Decisions</b></p> <p>The Council noted that in accordance with Access to Information Procedure Rule 17.3, the provisions for special urgency, as set out in Access to Information Procedure Rule 16, had not used during the period 1 September 2013 to 31 December 2013..</p>		-