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SUMMONS TO THE SPECIAL MEETING OF THE MILTON KEYNES COUNCIL

When: 7.00pm, Wednesday 24 November 2021

**Where: Council Chamber, Civic, 1 Saxon Gate East, Milton
Keynes, MK9 3EJ and**
<https://www.youtube.com/user/MiltonKeynesCouncil>

Sharon Bridglalsingh
Director Law and Governance

Enquiries

Please contact Peter Brown on 01908 253671 or peter.brown@milton-keynes.gov.uk

Public attendance / Participation

All our meetings are open to the public to attend. Public health measures remain in place at Civic and the number of people who will be able to physically attend this meeting to observe proceedings, continues to be limited – please let us know in advance if you plan to attend.

We use our best efforts to stream meetings on YouTube. From time to time there are technical problems which could mean we are unable to stream the meeting. When this happens, our meetings will continue, and we will do our best to upload a recording of the meeting after it takes place. Meeting minutes form the formal record and are published after every meeting.

For those registering or entitled to speak, facilities will be in place to do so in person or via video / audio conferencing, but this is not guaranteed. From time to time there are technical problems which mean we are unable to enable remote participation. When this happens our meetings will continue, although we will try to provide alternatives options, for example through a telephone call as opposed to a video call.

If you wish to speak at a meeting we recommend reading our guide to *Public Participation at Meetings* first to understand the process and technology behind participation. This information is available at: www.milton-keynes.cmis.uk.com/milton-keynes/.

Agenda

Agendas and reports for the majority of the Council's public meetings can be accessed at: www.milton-keynes.cmis.uk.com/milton-keynes/.

Webcasting and permission to be filmed

Please note that this meeting will be filmed for live broadcast on the internet and can be viewed online at www.youtube.com/user/MiltonKeynesCouncil . Generally, the public gallery is not filmed, but by entering the meeting room and using the public seating area you are consenting to being filmed. All recording will be undertaken in accordance with the Council's Standing Orders.

Recording of Meetings

The proceedings at this meeting (which will include those making representations by video or audio conference) will be recorded and retained for a period of six months, for the purpose of webcasting and preparing the minutes of the meeting.

In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council's staff in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda, or you can liaise with staff at the meeting. Guidance from the Department for Communities and Local Government can be viewed at: www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf

AGENDA

Item No:

1. Procedure

(a) Apologies

(c) Disclosure of Interests

Councillors to disclose any personal or prejudicial interests they may have in the business to be transacted and officers to disclose any interest in contracts to be considered by the Council.

(d) Announcements

To receive announcements, if any.

3. Honorary Alderman

Pursuant to the powers conferred on the Council by Section 249(1) of the Local Government Act 1972, as amended by Section 29 of the Local Government, Economic Development and Construction Act 2009, to consider conferring the title of Honorary Alderman on **Norman Miles** in recognition of the eminent service rendered to the Council.

Note: A resolution to confer the title of Honorary Alderman is required to be passed by not less than two-thirds of the Members voting thereon.