

Chief Executive  
Howard Miller

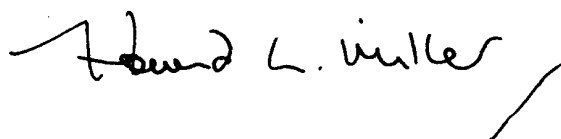
To: The Chair and Members of the  
Policy and Resources Committee

23 March 2000

Dear Councillor

Your attendance is requested at a meeting of the **POLICY AND RESOURCES COMMITTEE** to be held at the Civic Offices, 1 Saxon Gate East, Milton Keynes, on **WEDNESDAY 29 MARCH 2000 at 7.30 pm** when the business set out overleaf will be transacted.

Yours faithfully



Chief Executive

Councillor Long (Chairman)  
Councillors Miles (Vice-Chair)  
Councillors Bristow, Edwards, Fairweather, E Henderson, I Henderson, Hopkins,  
Lloyd, Mabbutt, Swepston, Tallack, Tapp, Turnbull, I Wilson and K Wilson

## **AGENDA**

Milton Keynes Council  
Chief Executive's Office PO Box No 111 Civic Offices 1 Saxon Gate East Milton Keynes MK9 3HG  
Tel: Milton Keynes (01908) 691691 Fax: (01908) 252456 Hays DX 31406 Milton Keynes 1

(1)

Item No:

## **(A) PROCEDURAL**

### **1. Apologies**

### **2. Minutes**

To approve, and the Chair to sign as a correct record the Minutes of the meeting of the Policy and Resources Committee held on 15 February 2000.

### **3. Declarations of Interest**

Members and officers to declare any interests they may have in the business to be transacted in accordance with the Local Government Act 1972.

### **4. Adjournment to Hear Members of the Public**

The Chair to request an indication from members of the public that they would wish the Committee to adjourn to hear their views during its consideration of a particular item.

### **5. Deputations and Petitions**

No deputations have been received for consideration at this meeting. Any petitions received will be reported at the meeting.

### **6. Questions from Members of the Public**

To receive questions from members of the public in accordance with Standing Order P28.

### **7. Ward Matters - Fire Safety: Mothercare World, Kingston**

Councillor Pym has asked the Committee to consider the issue of “fire safety at the Mothercare World Shop in Kingston, where a serious fire in January caused four retail units to be completely demolished, and to refer this question for further discussion at the Fire Authority”.

Member’s Note:

“When these units were assessed for fire risk originally, Milton Keynes Council Building Control consulted formally with the Fire Authority. No comment or recommendation in respect of sprinkler installation was made by the Fire Authority at that time.

After the blaze the Fire Authority’s Assistant Divisional Fire Officer in Milton Keynes said it was highly likely the fire would not have been as bad had there been a sprinkler system in the building.

Background Papers:

1. Letter to Councillor Pym from Milton Keynes Council's Chief Building Control Officer dated 15 March 2000
2. Report by Nicola Register in the Citizen, Thursday 3 February 2000."

## **(B) CORPORATE ISSUES**

### **(B1) CORPORATE POLICY AND PLANNING**

#### **8. New Political Management Structures**

(a) Procedural Standing Orders

Draft procedural Standing Orders are being prepared and the Democratic Structures Working Group has agreed that a representative of each political group should meet together to consider the draft. It will be necessary for the Council to meet to receive the proposals so that they can be finally adopted at the Annual Council meeting on 23 May 2000.

(b) Standing Orders Relating to Contracts, Land and Buildings

To consider Item 8(b) (**Page 9**)

(c) Financial Regulations and Procedures

To consider Item 8(c) (**Page 18**)

(d) Co-option of Representatives

To consider Item 8(d) (**Page 70**)

(e) Partnership and Consultative Assemblies

To consider Item 8(e) (**Page 76**)

(f) Provision of Grant Aid and Relationships with the Voluntary Sector

To consider Item 8(f) (**Page 85**)

(g) Principles of Communication and Consultation

To consider Item 8(g) (**Page 95**)

(h) Terminology

At the request of the Democratic Structures Working Group to consider whether the Executive is formally titled the 'Executive' or the 'Cabinet'.

The Committee is also invited to consider whether the new Scrutiny bodies should be known as Committees, Panels, Boards or some other title.

(i) **Democratic Structures Process**

There are still a number of issues to be determined in the lead up to the introduction of new democratic structures.

As there are no further meetings of this Committee scheduled for the remainder of the Council year, the Committee is asked to consider giving delegated authority to a Democratic Structures Sub-Committee to maintain the work programme for the introduction of new democratic structures prior to the Annual Council meeting on 23 May 2000.

It is suggested that the Sub-Committee comprise 8 Members, possibly Councillors Day, Fairweather, I Henderson, Hopkins, Miles, Morsley and K Wilson.

Author and Accountable Officer: John Moffoot (Head of Corporate Administration) - MK 252314

**9. Social Services Issues**

To consider Item 9 (**Page 101**)

**10. Ethical Framework Review**

To consider Item 10 (**Page 106**)

**11. Revenue Budget Monitoring 1999/2000 and Effect on Later Years**

To consider Item 11 (**Page 119**)

**(B2) CORPORATE OPERATIONAL**

**12. Discretionary Rate Relief Applications**

To consider the following requests for Discretionary Rate Relief:

(a) Section 49, Local Government Finance Act 1988

To consider Item 12(a) (**Page 123**)

(b) Section 44A, Local Government Finance Act 1988

To consider Item 12(b) (**Page 126**)

(c) Section 47, Local Government Finance Act 1988

To consider Item 12(c) (**Page 132**)

**13. Community Legal Service Partnership**

To consider Item 13 (**Page 136**)

**14. Polling Station - Warren Children's Centre, Lakes Estate**

For the last few elections, the Polling Station on the Lakes Estate, Bletchley, has been located in the Lakes Estate Community Centre, Fern Grove. At the request of one of the sitting Councillors, consideration has been given to relocating the Polling Station to the Warren Children's Centre in Serpentine Court. The Children's Centre is more central to the Lakes Estate and is located adjacent to the shops.

After discussion with the Election Agents, it was agreed to consult the parents of the 70 children who regularly use the Children's Centre.

The consultation exercise was delayed pending the Home Secretary's decision on the Council's submission to hold a full postal election in the Eaton Manor Ward, but letters were distributed to the parents on 17 March. The outcome of the consultation will be reported to your meeting.

The Committee is invited to determine whether or not the Lakes Estate Polling Station should be transferred to the Warren Children's Centre.

Accountable Officer and Author: J Moffoot (Head of Corporate Administration)  
- MK 252314

**15. Changes to Head of Service Post: Education and Early Years Services**

To consider Item 15 (Page 148)

**16. Energy Management - Corporate Buildings**

To consider Item 16 (Page 153)

**(C) OTHER**

**17. Referrals**

(a) Grant Aid Committee - 8 March 2000

Grant Aid Contingency Fund -Minute GA24/00

RECOMMENDED -

That the Policy and Resources Committee set up a contingency fund of £25,000 as part of the budget review process for the use of voluntary organisations grant aided by the Council in the financial year 2000/01 which experience severe financial difficulties.

(b) Property Sub-Committee - 9 March 2000

(i) Budget Issues - Asbestos

The Sub-Committee at its meeting on 9 March 2000 recommended the establishment of a budget for the management of asbestos.

(ii) Asbestos Procedures - Draft

The Sub-Committee noted a draft corporate action list for Asbestos Procedures. In order to ensure circulation to all Members the action list has been included on the Committee's News for Members.

(c) Personnel Committee - 21 March 2000

Single Status - Progress Report

Following the outcome of negotiations at the Joint Negotiating Committee on 10 March 2000, the Personnel Committee has made the following recommendation.

RECOMMENDED -

That enhancements for those in Libraries, on Grade MK7 and above working at weekends, be protected for a period of three years from 1 April 2000, with an additional increment being awarded on 1 April 2000 to all those affected.

**18. Property Sub-Committee**

To receive and adopt the Minutes of the meeting of the Property Sub-Committee held on 9 March 2000 (Item 18) (**Page 157**).

**19. Joint Negotiating Committee**

It is hoped to hold a meeting of the Joint Negotiating Committee on 29 March 2000. As a result this Committee may be asked to consider endorsing any matters of agreement on behalf of the Council, together with any item with budget implications. A report on the outcome of the Joint Negotiating Committee meeting will be made at the meeting of this Committee.

To assist the Committee in considering any item submitted for endorsement, the reports submitted to the Joint Negotiating Committee are attached as follows:

(a) Termination of Childcare Subsidy Scheme (Item 19(a)) (**Page 160**)

(b) Childcare Subsidy Scheme - Financial Implications (Item 19(b)) (**Page 170**)

(c) Salaries for Music Teachers (Item 19(c)) (**Page 174**)

(d) Salaries for Adult Continuing Education Tutors (Item 19(d)) (**Page 180**)

**20. Questions on Committee's News Sheet**

To ask questions on any items included on the Committee's News Sheet:

- (a) Best Value Performance Plan 2000/2001
- (b) Resources Directorate and Chief Executive's Office Service Plans
- (c) Milton Keynes Parish and Neighbourhood Consultative Assembly Minutes
- (d) Section 136 Consultative Committee Minutes
- (e) Crime and Community Safety Partnership Minutes
- (f) Milton Keynes Voluntary Sector Consultative Assembly Minutes
- (g) Democratic Structures Working Group Minutes
- (h) Rural Affairs Consultative Assembly Minutes
- (i) Best Value Sub-Committee Minutes
- (j) Internal Audit Reports
- (k) Draft MK Community Partnership Plan 2000/01
- (l) Implications of the European Single Currency
- (m) Environmental Purchasing Group Update
- (n) Asbestos - Draft Corporate Action List
- (o) Tackling Exclusion in Milton Keynes
- (p) Information Management Strategy

**PART II**

- (q) Client Property Account (Community, Education, Economy and Lifelong Learning and Environment) - Outstanding Debt
- (r) Corporate Property Account - Outstanding Debt

**21. Members' Items**

No items have been submitted for consideration at this meeting.

**22. Called-In Decisions**

None called in.

**23. Exclusion of Public and Press**

To consider excluding the public and press representatives from the meeting by virtue of Paragraph 7 (Financial Business Affairs of Any Particular Person) of Part I of Schedule 12A of the Local Government Act 1972, in order that the Committee may consider the following matter:

Proposal for a Stadium on the Denbigh North Site

**PART II**

**24. Proposal for a Stadium on the Denbigh North Site**

To consider Item 24 which is not for publication by virtue of Paragraph 7 (Financial Business Affairs of Any Particular Person) of Part I of Schedule 12A of the Local Government Act 1972.