

MKCHF Executive Notes
Monday 13th November 2006

Present – Eamonn Bobey, Rita Venn, Pauline Prop, Paula Mason, Samantha Dilley and Margaret Burke

Apologies – Simon Aslett and Jeanette Marling

Minutes of the last meeting – OK	
<p>Matters arising –</p> <p>Junior Jamboree – Simon said he had spoken to 3 tenants whilst he was there.</p> <p>Cost of Office re-opening – Jackie Robinson to report back via Simon Aslett on 27th November meeting.</p> <p>Repairs – reported but not a priority therefore will take some time</p> <p>Vanguard – Papers have been sent out</p> <p>Get-together – will remain being called a get-together. 6 people turned up at the last one, but it was a cold night.</p> <p>Window Cleaning – done</p> <p>Voids workshop – no feedback received. PM to chase</p> <p>Signage – Pauline had asked to put a notice up in the Parish fire exit but Nic had asked about putting a poster up showing directions to the parish up in our window and them in theirs. PP to look into.</p>	<p>SA</p> <p>PM</p> <p>PP</p>
<p>Meetings/training attended or forthcoming –</p> <p>Chairing skills – still looking into</p> <p>Health and Safety – forms received from Pauline and Rita. PM to look into booking. (<i>booked, awaiting confirmation</i>)</p> <p>Housing Finance course – MB had decided not to attend as it was difficult to get to.</p> <p>November mtg with Anth – Exec would like all minutes when agreed to go to the Forum.</p> <p>Meeting with Pam – the next meeting with Pam is 14th December at 9.30. The location is the TRC. Exec to write an agenda.</p>	<p>PM</p> <p>Exec</p>

<p>Meeting with Irene – 23rd November at 2.30. To be held at the TRC. Issues are relating to the forum and exec felt it should be minuted. PM to discuss with SA who should take the minutes.</p>	<p>PM</p>
<p>Resource Centre Issues –</p> <p>DDA – no more news at present. MB to progress</p> <p>Firebox – being looked into</p> <p>Repairs to roof – Scaffolding is being put up but needs extra lighting. The alleyway is dark, especially when it gets dark. Could about 4-5 weeks. TRC Exec to liaise with Gerald Eve regarding any problems.</p> <p>Signage – Exec discussed having a sign at the back of the building. There was also a possibility of applying for a forum grant to improve signage.</p> <p>Xmas do –Exec need to do an RSVP so the TP team know how many people to cater for.</p> <p>Leaflets – A supply of Housing waiting application forms and complaint forms were to be supplied.</p> <p>Animals in TRC – within reason friendly animals are allowed up to the barrier but not any further unless they are assistance dogs.</p>	<p>MB</p> <p>PM</p> <p>Exec</p> <p>Exec</p>
<p>MKCHF –</p> <p>Actions and feeding back – to be introduced under matters arising at the Forum.</p> <p>Special Meeting – to discuss rents was all in one agenda, where it should have been split.</p> <p>Rent Figures – MB said the figures are confusing and they had only had them a couple of weeks. She will look from 2004.</p>	<p>MB</p>
<p>Consultation Update –</p> <p>BME Housing Strategy – to be sent to all tenant reps so people can make notes and report back. Clem Smith would also like to attend the TRC as part of an open day. The Exec requested that she contact them to discuss a suitable date and time.</p>	
<p>Any Other Business –</p> <p>Granby – Executive are planning to contact the Housing Office regarding using the meeting room. There was also a discussion regarding the recent allocation changes.</p> <p>Walkabouts – Also the focus group should be called a working</p>	

<p>group.</p> <p>Code of Conduct – RV to ensure that JM receives copies of examples of codes of conduct. The writing of a policy could wait until nearer the constitution review.</p> <p>Notice boards were requested for – Bradville, Fenny Stratford, Downs Barn, New Bradwell, Beanhill. PM to arrange erection.</p> <p>Planning Applications – MB to arrange with Sam to extract information and send to all Tenant Reps any which will effect their areas. A date for this is Tuesday 21st November.</p> <p>Sheltered Schemes – There was a discussion about the sheltered schemes which were being closed down. Briar Lodge currently only had about three people living there. MB to contact Helen Butler to ask her to invite them to the Forum. Also Janet Irons wanted to attend. MB to contact her to discuss what she would like to say.</p> <p>Complaints – EB said he had received a letter regarding his complaint. MB said she had not heard regarding her complaint about voids and was complaining about this. She also said Anth had been sent details of the complaint via the email.</p> <p>Netherfield RA Grant Application – There were not enough tenants to discuss this as EB had to declare an interest and JM was not available. MB recommended that they receive £550 and that JM is given a chance to discuss the application with PM.</p> <p>Pride in MK – application form given to Exec members.</p> <p>Mobile Phone Expenses – Members of the Exec could claim for mobile phone expenses if used as part of their exec work, however they should be using the TRC as a base and most calls should come from there. Contract phones have an itemised bill and pay as you go will say how much a phone call is after use. All claims must show the number dialled, the reason why and the cost of the call.</p> <p>Queries book – The exec to organise a book which will list all housing related queries which come into the Resource Centre. It will need to be put away each night as it will contain confidential information.</p> <p>Communications received – PP said that a list of newsletter dates and the weekly newsletter had been received.</p>	<p>RV</p> <p>PM</p> <p>MB/SD</p> <p>MB</p> <p>MB</p> <p>PM</p> <p>Exec</p>
<p>Date and Time of next meeting – Monday 27th November at 10.30 at the Tenants Resource Centre</p>	

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