

Responsibilities of Head of Community Safety

September 2012

Strategic

- Linkages with partners through RAG over strategic development
- Linkages with PCC
- Development of Community Safety Plan
- Liaison with key stakeholders

Partnership support and maintenance

- Ensuring annual strategic assessment
- Performance Group co-ordination
- Co-ordinating support of delivery group
- Chairing and supervising JATAC + TTCG attendance
- Chairing and supervising ASB Complex Case Panel
- Liaison with partners over serious incidents (including Gold Meetings)
- Data analysis in support of JATAC / PG
- Liaison with Safeguarding Boards / Troubled Families
- Chairing of the public place CCTV group
- Communications and engagement with stakeholders and public (including Community Safety Forum)
- Daily management of community safety incidents that have a wider community impact and involve Ward and Parish Councillors

Service support and management

- Budget management
- Management meetings
- Council performance reports / challenges etc
- Investigations

R Solly

10 September 2012