

**SCRUTINY PEER REVIEW ACTION PLAN**  
**PEER REVIEW RECOMMENDATIONS TO BE CONSIDERED**

	Peer Review Recommendation	Note	Recommendation
	<b>Role of Scrutiny Management Committee</b>		
1.	Ensure working arrangements between Scrutiny Management and Scrutiny Chairs are more constructive		
2.	Consider the remit and composition of the Scrutiny Management Committee with a view to realising the above		
3.	As part of the review of the remit for Scrutiny Management Committee to consider the Committee's role with regard to the management of Task and Finish Groups		
4.	Use of Task and Finish Groups		

	<b>Peer Review Recommendation</b>	<b>Note</b>	<b>Recommendation</b>
	<b>Review of Committees / Terms of Reference</b>		
1.	Review the remit of the scrutiny committees to ensure that all major Council business is covered and understood by all		
2.	Review membership of committees to balance experience and skills across all scrutiny committees		
3.	Ensure shorter agendas, with fewer items to note / Committee agendas to contain no more than one or two substantive items to be scrutinised		
4.	Information items to be removed from agendas and circulated via a weekly e-bulletin		
5.	Provide a briefing note for staff, public and partners on the role of scrutiny prior to participation in scrutiny activity		
6.	Process for tracking and reporting actions resulting from scrutiny recommendations		
7.	Scrutiny of Environment and Transport		

Peer Review Recommendation	Note	Recommendation
<b>Executive Scrutiny / Call-In</b>		
1. Review current requirements for call-in – thresholds and rationale – to ensure that these remain fit for purpose		
2. Consider processes and ways of working for executive scrutiny to ensure that these provide for constructive challenge to decision-making, without being too resource intensive or adversarial		