

## Budget and Resources Scrutiny Committee

### 2020/21 Work Programme

Date of Meeting	Item	Notes	Objective / Proposed Outcomes	Action / Witness	Actual Outcome
<b>08/07/20</b>	Overview of what the Council's financial position is by July in light of its response to Covid-19 epidemic	Open to all councillors who are interested.	<p>What are the safeguards that have been created in order to manage the situation?</p> <p>What arrangements have the s151 officer and others put in place to ensure there is rigour and consistency in how money is managed</p>	<ul style="list-style-type: none"> <li>• Director, Finance &amp; Resources;</li> <li>• Heads of Finance;</li> <li>• Cabinet Member for Resources</li> </ul>	
	Report of Corporate Portfolio Board on Capital Programme	Corporate Portfolio Board is reviewing the work of the individual Project Boards within the Capital Programme	<p>Committee to review:</p> <ul style="list-style-type: none"> <li>• Effects of Covid-19 and possible future slippage in the Capital Programme;</li> <li>• The reported slippage in the HRA Capital Programme.</li> </ul>	<ul style="list-style-type: none"> <li>• Director Finance &amp; Resources;</li> <li>• Head of Finance (Capital Prog);</li> <li>• Cabinet Member for Public Realm</li> <li>• Director of Housing / Head of Housing Delivery?</li> </ul>	
	2020/21 Work Programme	Approved by SMC on 09/06/20	Committee to receive, comment on and note the proposed Work programme for 2020/21	Chair & Vice-Chairs	

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15/09/20	Medium Term Financial Outlook	Presented to Cabinet on 01/09/20	To scrutinise Council's current financial position in relation the Medium Term Financial Outlook in light of Covid-19 and make recommendations accordingly Will look at strategy and risk and how it underpins the Council's budget	<ul style="list-style-type: none"> <li>• Director for Finance &amp; Resources</li> <li>• Heads of Finance</li> <li>• Cabinet Member Resources</li> </ul>	
	HRA Business Plan refresh		Committee to review refreshed HRA Business Plan, including the use of reserves, surplus, prudential borrowing and debt financing;	<ul style="list-style-type: none"> <li>• Director for Finance &amp; Resources</li> <li>• Director of Housing / Strategic Housing Finance Manager</li> </ul>	
	Glebe Meadow School Capital Project	Committee to scrutinise progress on this project every six months to understand the processes involved in a capital project from start to finish	To scrutinise progress with the Head of Finance (Capital Programme) and the Glebe Meadow Project Team	<ul style="list-style-type: none"> <li>• Head of Finance</li> <li>• Relevant Project Team Lead</li> </ul>	

**2021/22 Budget & Resources Challenge Meetings (October):**

Date of Meeting	Item	Notes	Objective / Proposed Outcomes	Action / Witness	Actual Outcome
<b>01/10/20</b>	Finance Team working on how setting the 2021/22 draft budget can be achieved under current circumstances  Committee will need to remain fluid and reactive to respond quickly as situation changes	•	Committee needs to be satisfied that any new budget setting process is sufficient to deliver a robust budget for 2021/20, that there are reserves available and contingency plans in place;	TBA	
<b>07/10/20</b>				TBA	
<b>13/10/20</b>				TBA	
<b>20/10/20</b>					

Date of Meeting	Item	Notes	Objective / Proposed Outcomes	Action / Witness	Actual Outcome
08/12/20	These items are very provisional and may change at short notice				
	Monitoring of Cabinet Investment Proposals for 2020/21	Approximately £10m for additional projects in 2020/21 allocated by the Cabinet as part of the budget development process	Cabinet members to review with Committee progress on the various projects listed in "Annex W"	<ul style="list-style-type: none"> <li>• Director Finance &amp; Resources</li> <li>• Relevant Cabinet members</li> <li>• Senior Officers</li> </ul>	
	Progress Reports on items of concern identified by the Committee in the 2020/21 draft budget proposals	Property Commercialisation - Budget saving of £500k  Possible update on R20-2, R20-2a, R20 - 2b Budget saving of £500k	Detailed scrutiny of the business plan for Property Commercialisation  Measures to integrate Health & Social Care Services	<ul style="list-style-type: none"> <li>• Director (Environment &amp; Property)</li> <li>• Relevant Cabinet Member)</li> <li>• Director (Adult Services)</li> <li>• Director (Children's Services)</li> <li>• Relevant Cabinet Members</li> </ul>	
			<ul style="list-style-type: none"> <li>•</li> </ul>		

**2021/22 Budget & Resources Challenge Meetings (January):**

<b>Date of Meeting</b>	<b>Item</b>	<b>Notes</b>	<b>Objective / Proposed Outcomes</b>	<b>Action / Witness</b>	<b>Actual Outcome</b>
06/01/21					
12/01/21					
19/01/21					

- Scrutinise and comment on any final changes to 2021/22 draft budget proposals

Date of Meeting	Item	Notes	Objective / Proposed Outcomes	Action / Witness	Actual Outcome
09/03/21	These items are very provisional and may change at short notice				
	Effects on MK of leaving the European Union?	May be too soon as transition period doesn't end until December 2020?	UK formally left the EU on 31/01/20 – how is this affecting MK, particularly the wider business community?	External business witnesses?	
	Glebe Meadow School Capital Project	Committee to scrutinise progress every six months	To scrutinise progress with the Head of Finance (Capital Programme) and Project Team	<ul style="list-style-type: none"> <li>• Head of Finance</li> <li>• Relevant Project Team</li> </ul>	
Progress on the implementation of Exacom system to monitor and report on S106 items	New technology to provide 'live' data on the use of S106 money	To scrutinise progress of the introduction of the new technology, whether it is working satisfactorily and whether the RAG rating status of projects is improving	<ul style="list-style-type: none"> <li>• Infrastructure Policy and Programme Manager</li> <li>• Director Growth, Economy &amp; Culture</li> </ul>		

## Items to be Carried Forward to 2020/21 Work Programme

Date of Meeting	Item	Notes	Objective / Proposed Outcomes	Action / Witness	Actual Outcome
TBC	Transition to cloud based solutions for Council's IT systems	Resources issue wrapped up with LGSS <i>deferred until Council's future relationship with LGSS is clearer</i>	Review of proposals for future-proofing the Council's IT systems	Head of IT & Print External IT experts?	