



Minutes of the meeting of PROCUREMENT AND COMMISSIONING held on TUESDAY 3 JANUARY 2017 at 6.00 pm

**Present:** Councillor Middleton (Chair)  
Councillors Gowans and Nolan

**Officers:** J Kealey (Head of Legal Services [Procurement, Planning and Property]), D Sharkey (Corporate Director - Place), T Blackburne-Maze (Service Director [Public Realm]), M Hancock (Assistant Director [Joint Commissioning]), M Culley (Corporate Procurement Manager), T Hannam, P Wong (Joint Commissioner), J Johnson (Discretionary Payments Manager) and T Milner (Committee Manager).

**Apologies:** Councillors, Legg, Long, Marland and O'Neill.

**Also Present:** Councillors Bint and McDonald

**PC52 DISCLOSURE OF INTERESTS**

None declared.

**PC53 EXTENSION OF CONTRACT - SHORT BREAKS FOR CHILDREN AND YOUNG PEOPLE WITH DISABILITIES AND ADDITIONAL NEEDS (REF: CU2357 - LOTS A, B & C)**

The Committee considered extending the contract for Short Breaks for Children and Young People with Disabilities and Additional Needs.

The Committee heard from Councillor Nolan, the responsible Cabinet member for Children and Families, who indicated that the contract extension would also allow an appropriate timescale for a full review of service requirements. Any outcomes from the service review would aid a future tender exercise.

The Committee heard from the Joint Commissioner that the Council recognised the importance of ensuring the continuation of short break provision of services were provided during the summer months, and as a consequence, would not inconvenience parents. Outcomes from an earlier partial review of services would be taken into consideration, in addition to the full review of services being undertaken during the contract extension period.

**RESOLVED -**

That the contracts for Short Breaks for Children and Young People with Disabilities and Additional Needs be extended for six months

from 1 April 2017 to 30 September 2017, and split into the following Lots:

- (a) Lot A: Universal provision but not including overnight short breaks or provision for children and young people with more complex needs.
- (b) Lot B: The provision of overnight short breaks only.
- (c) Lot C: Provision that specifically meets the needs of children and young people with more complex needs

**PC54**

**EXCLUSION OF PUBLIC AND PRESS**

That the public and press be excluded from the meeting by virtue of Paragraph 3 (Information Relating to the Financial or Business Affairs of the Authority) of Part 1 of Schedule 12A of the Local Government Act 1972, in order that the Committee may consider the Annex to the following report:

Award of Contract - Framework for Provision of Household Goods for the Local Welfare Provision Scheme (Ref: CU2536).

**PC55**

**AWARD OF CONTRACT - FRAMEWORK FOR PROVISION OF HOUSEHOLD GOODS FOR THE LOCAL WELFARE PROVISION SCHEME (REF: CU2536)**

The Committee considered awarding the contracts for the Framework for the Provision of Household Goods for the Local Welfare Provision Scheme.

The Committee heard from Councillor Middleton, the responsible Cabinet member for Resources and Innovation, who indicated that by using the two Frameworks for Lot 1 - Kitchen Appliances and Lot 3 - Floor Coverings for the Local Welfare Provision Scheme, would result in savings of £16k per annum over the two year period for Lot 1, with Lot 3 being cost neutral to the Council. It was reported that Lot 2 would be tendered at a later date.

The Committee heard from the Discretionary Payments Manager, that Lot 2 - Beds and Mattresses, had not being incorporated as part of the contract due to post tender information advising that providers would not be able to deliver goods and services within the selected timeframes and to the localities required. As a consequence, the tendering of Lot 2 was currently under review, with consideration being given to the various property locations in Milton Keynes and the surrounding areas, whilst taking the opportunity to investigate potential cost savings for the Council.

Councillor Bint commented on the sensible approach of looking at tendering Lot 2 at a later date, and for consideration being given to the geographical area for deliveries.

RESOLVED -

1. That the Single Supplier Framework Contracts for the provision of Kitchen Appliances (Lot 1) and Floor Coverings (Lot 3) for the Local Welfare Provision Scheme and Social Service be awarded to the tenderers who have scored the highest in accordance with the Most Economically Advantageous Tender evaluation.
2. That any recommendation to extend this contract be brought back to this Committee for a decision in sufficient time, to allow a new procurement exercise to take place if the Committee consider it more appropriate.

**PC56**

**URGENT ITEM - CONTRACT FOR THE OPERATION AND MANAGEMENT OF THE MATERIALS RECYCLING FACILITY**

The Committee considered the urgent item, Contract for the Operation and Management of the Materials Recycling Facility.

The Committee heard from Councillor Gowans, the responsible Cabinet member for Public Realm, who indicated that there had been some ongoing issues in respect of the contract and that since 2009, much had changed in respect of materials being recycled and contamination rates at the Recycling Facility in Milton Keynes. As a consequence, the Council had reconsidered its position, and would look to re-tender the contract prior to the expiry date of 31 July 2018.

RESOLVED -

1. That the public and press be excluded from the meeting by virtue of Paragraphs 3 (Information Relating to the Financial or Business Affairs of the Authority) and 5 (Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings) of Part 1 of Schedule 12A of the Local Government Act 1972.
2. That the Settlement proposition be accepted thereby effectively terminating the contract with Viridor (Community Recycling MK) Limited as of 31 July 2018.
3. That approval be given to retender the contract for the 'Operation and Management of the Materials Recycling Facility' with the decision for the most appropriate procurement approach delegated to the Corporate Director - Place in consultation with the Portfolio Holder for Public Realm.
4. That in accordance with Overview and Scrutiny Procedure Rule 16 (j) the call-in period be waived.

THE CHAIR CLOSED THE MEETING AT 6.30 PM