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SUMMONS TO THE ANNUAL MEETING OF THE MILTON KEYNES COUNCIL

When:

7.30pm, Wednesday 19 May 2021

Where:

**The Ballroom, Doubletree by Hilton Hotel, Stadium MK,
Stadium Way, Milton Keynes, MK1 1ST**

Members of the public can observe proceedings at
<https://www.youtube.com/user/MiltonKeynesCouncil>.

Public attendance and Covid-19 advice

Given the current Government advice in relation to public gatherings, there will only be limited provision for public attendance and this will be available on a first come first served basis.

Sharon Bridglalsingh
Director Law and Governance

Enquiries

Please contact Peter Brown on 01908 253671 or peter.brown@milton-keynes.gov.uk

This agenda is available at <https://milton-keynes.cmis.uk.com/milton-keynes/Committees.aspx>

Health and Safety

There will be limited facilities for members of the public to observe the meeting in person, because of Government restrictions on public gatherings. A live stream of the meeting will be available online at the web address provided above.

Agenda

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AGENDA

Item No:

1. **Election of Mayor**
2. **Vote of Thanks to the Outgoing Mayor**
3. **Appointment of Deputy Mayor**

The Council, at its meeting on 12 November 2002 (Minute CL66(d) refers), agreed a selection criterion for the appointment of the Deputy Mayor based on the number of seats held by a particular party group over a period of time.

The Council is asked to appoint a Deputy Mayor in accordance with the agreed selection criterion. The nomination will fall to the Group with the most points following the elections on 6 May 2021.

4. **Procedure**

- (a) Apologies
- (b) Minutes

To approve, and the Mayor to sign as correct records, the Minutes of the meetings of the Council held on 10 March 2021 (Item 4) **(Pages 8 to 25)**.

- (c) Disclosure of Interests

Councillors to disclose any personal or prejudicial interests they may have in the business to be transacted and officers to disclose any interest in contracts to be considered by the Council.

- (d) Announcements

To receive any announcements.

5. **Returning Officer's Report**

To receive the report of the Returning Officer following the Borough Council Elections held on 6 May 2021 (Item 5) **(to follow)**.

Accountable Officer: Sharon Bridglalsingh (Returning Officer)

Background Papers: None

6. **Local Government and Housing Act 1989 and Local Government (Committees and Political Groups) Regulations 1990**

The Council is required by the above Regulations to review the basis of allocation of seats amongst the Political Groups either at its Annual Meeting, or as soon as practicable thereafter, or following a by-election. In making its review, the Council is required, so far as reasonably practicable, to comply with the following principles:

- (a) Not all seats on each Committee are to be allocated to the same Group.
- (b) The majority of seats is to be allocated to a particular Group if the number of persons belonging to that Group is a majority on the Council.
- (c) Subject to the above paragraphs, the number of seats on the Committees allocated to each Group should bear the same proportion to the total of all the seats on the Committees as that borne by the number of Members of that Group to the Membership of the Council.
- (d) Subject to paragraphs (a) to (c) above, that the number of the seats on the body which are allocated to different political groups bears the same proportion to the number of all the seats on that body as is borne by the number of members of that group to the membership of the Council.

Following the Elections on 6 May 2021 the Conservative Group holds 42.11% of the seats on the Council, the Labour Group 33.33% of the seats and the Liberal Democrat Group 22.81% of the seats. Also one seat on the Council is occupied by an Independent Member (1.75%).

The Council is requested to note the report.

Accountable Officer: Sharon Bridglalsingh (Director Law and Governance) - MK252385

Background Papers: None

7. Appointment of Deputy Leader / Cabinet

To note the Leader's appointments to the position of Deputy Leader of the Council and the Cabinet, up to a maximum of 9 plus the Leader.

8. Appointments to Committees / Sub-Committees /Groups/Panels

In respect of the following Committees Sub-Committees /Groups/Panels, to agree that they should be the appointed and to determine the number of members and Membership to comprise each, in accordance with the political balance on the Council:

- (a) Appeals Commission
- (b) Audit Committee
- (c) Budget and Resources Scrutiny Committee
 - (i) Budget and Resources Scrutiny Committee Call-in Sub-Committee
- (d) Chief Officer Appointments Panel
- (e) Children and Young People Scrutiny Committee

- (i) Children and Young People Scrutiny Committee Call-in Sub-Committee
- (f) Community and Housing Scrutiny Committee
 - (i) Community and Housing Scrutiny Committee Call-in Sub-Committee
- (g) Corporate Parenting Panel
- (h) Development Control Committee
 - (i) Development Control Panel
- (i) Health and Adult Social Care Scrutiny Committee
 - (i) Health and Adult Social Care Scrutiny Committee Call-in Sub-Committee
 - (ii) Strategic Transformation Partnership Sub-Committee
- (j) Health and Wellbeing Board
- (k) Joint Negotiating Committee (Employer's Side)
- (l) Licensing Committee

(The membership should be the same as the Regulatory Committee.)

 - (i) Licensing Sub-Committee
- (m) Regeneration and Renewal Scrutiny Committee
 - (i) Regeneration and Renewal Scrutiny Committee Call-in Sub-Committee
- (n) Regulatory Committee

(The membership should be the same as the Licensing Committee.)

 - (i) Regulatory Sub-Committee
- (o) Scrutiny Management Committee
 - (i) Scrutiny Management Committee Call-in Sub-Committee
- (p) Standards Committee
 - (i) Standards Sub-Committee
- (r) Strategic Placemaking Scrutiny Committee
 - (i) Strategic Placemaking Scrutiny Committee Call-in Sub-Committee

Should the Council wish to determine that any of the above bodies need not comply with the Local Government and Housing Act 1989 and Local Government (Committees and Political Groups) Regulations 1990 (Political Balance) it would be necessary for the Council to agree unanimously. **It is recommended that the Appeals Commission and the Chief Officer Appointments Panel be treated as not needing to comply with the Regulations.**

With regard to the Chief Officer Appointments Panel it is **recommended that Group Leaders be given delegated authority to appoint members to Appointment Panels for Directors on a one member per Political Group basis, to include a member of the Cabinet, and for the Deputy Chief Executive, a Panel of 5 Members on a politically proportional basis, with the membership to include a member of the Cabinet.**

The Council is also **recommended to appoint all members of the Council, with the exception of Cabinet members to the Audit Committee and Scrutiny Committees, as substitutes to all bodies listed above, noting the requirement for councillors to be trained before participating in meetings of the Appeals Commission, Development Control Committee, Licensing Committee and Regulatory Committee.**

Note: The formal appointment of substitutes by the Council does not override the requirement to comply with Council Procedure Rule 23 (Substitution on Committees, Sub-Committees and Overview and Scrutiny Committees), which requires written notice to be given by the appropriate Group Leader, Deputy Group Leader, the Chair or Group Spokesperson of the body concerned, to the Monitoring Officer, or his/her representative before the scheduled start time of the meeting to which the substitution is to apply.

9. Appointment of Voting Co-opted Members - Children and Young People Committee

The Council is **recommended to appoint the following co-opted members to the Children and Young People Scrutiny Committee in a voting capacity:**

- (a) 1 representative of the Oxford Diocesan Board of Education - Vacant
- (b) 1 representative of the Northampton Diocesan School Commission – Debbie Main
- (c) 2 representative of parent governors from maintained schools – Ify Oduku and 1 vacancy

The Council is also **recommended to authorise the Children and Young People Scrutiny Committee to appoint co-opted members to any vacancies.**

