



Minutes of the meeting of PROCUREMENT AND COMMISSIONING held on TUESDAY 15 DECEMBER 2015 at 5.30 pm

**Present:** Councillor Middleton (Chair)  
Councillors Long and Miles.

**Officers:** S Gerrard (Interim Service Director [Legal & Democratic Services])  
N Rayner (Service Director [Children & Families]),  
C Southern (Head of Strategic Procurement), M Dolling (Capital Programme Director), P Barton (Control Centre Manager), A Bushell (Senior Joint Commissioner), T Chapman (Senior Joint Commissioner [Mental Health]), J Geary (Case Manager [Procurement Team, Legal Services]), D Ngani-Oketch (Solicitor), B White (Public Health Principal) and T Milner (Committee Manager).

**Apologies:** Councillors Clifton, E Gifford, Legg, Marland and O'Neill.

**PC74 DISCLOSURE OF INTERESTS**

Councillor Long informed the Committee that he was a member of Healthwatch London, however, there was no conflict of interest with Item 8 (Extension of Contract – Host Organisation Healthwatch Milton Keynes).

**PC75 MINUTES**

That the Minutes of the meeting of Procurement and Commissioning held on 17 November 2015 be approved and signed by the Chair as a correct record.

**PC76 INVITATION TO TENDER – PROCUREMENT OF TWO PROFESSIONAL SERVICES FRAMEWORKS TO SUPPORT THE DELIVERY OF MAJOR CAPITAL PROJECTS (REF: CU2524)**

The Committee considered inviting tenders for the procurement of two Professional Services Frameworks to support the delivery of major capital projects.

The Committee heard from Councillor Middleton, the responsible Cabinet member for Resources and Commercialism, who indicated that the 2 stage restricted tender process, would offer the Council the opportunity to assess potential bidders and create a shortlist. The short listed tenders would then be assessed against a detailed set of quality criteria by qualified and independent professionals.

The Committee heard that the specification and evaluation criteria were clear on service requirements, whilst the Council would also be looking for value for money and for efficient delivery from the call-off

frameworks. The governance measures being put in place would be properly managed to minimise any identified risks.

The Strategic Head of Procurement reminded the Committee of the importance of encouraging competitiveness of local consortia and that where possible, the Council should look to encourage and to promote local businesses.

The Capital Programme Director reported that by procuring the contract in this manner it would encourage and enable Small Medium Enterprise consortia to bid for the frameworks, alongside larger companies.

RESOLVED -

1. That the commencement of a restricted tender process for the procurement of two professional services frameworks be approved for the following services:
  - (a) Project Management and Cost Control Services; and
  - (b) Building Surveying, Clerk of Works and Construction Design Management Services.
2. That the Head of Strategic Procurement be requested to liaise with the Capital Programme Director to organise a Meet the Buyer event and conduct soft market testing as part of the pre tender process.

PC77

**INVITATION TO TENDER – PROVISION OF SOCIAL ALARMS, TELECARE SENSORS, TRIGGERS & RELATED CONSUMABLES (REF: CU2499)**

The Committee considered inviting tenders for the provision of Social Alarms, Telecare Sensors, Triggers and Related Consumables.

The Committee heard from Councillor Long, the responsible Cabinet member for Health and Wellbeing, who indicated that the procurement would be through the Northern Housing Consortium Framework and the seven successful companies on the framework had been through a selection stage for quality and price.

The Committee heard that Community House and Telecare Services would be looked at as a wider service during 2016. Savings of 1.8% had been achieved through the existing contract for the product range and additionally, further value for money and savings should be achieved due to increasing the pricing evaluation from 40% to 60% and setting quality at 40% on this contract.

RESOLVED –

That a mini competition be undertaken with the suppliers on the Technology Enabled Care Services Product Framework.

**INVITATION TO TENDER – PROVISION OF HOUSING RELATED SUPPORT SERVICES FOR VULNERABLE PEOPLE (REF: ASC0016)**

The Committee considered inviting tenders for the provision of Housing Related Support Services for Vulnerable People.

The Committee heard from Councillor Long, the responsible Cabinet member for Health and Wellbeing, who indicated the following concerns:

1. That there was no mention of the High Court Ruling of the Law Lords judgement in R (on the application of G) (FC) (Appellant) v London Borough of Southwark (Respondents), which considered how local authorities supported homeless 16 and 17 year olds;
2. That there was no mention of:
  - (a) Challenging Care Leavers going into hostel accommodation; or
  - (b) Requests for information from young people who were supported in temporary accommodation.

The Committee heard from the Service Director (Children and Families) that the Corporate Director – People was currently undertaking a wider piece of work on transitional and placement efficiency for young and vulnerable people.

The Senior Joint Commissioner (Mental Health) reported that a number of events had been organised during January 2016, including an awareness session on teenage pregnancies. Discussions were being organised with Councillor Long to determine if additional groups should be reviewed and incorporated as part of the contractual arrangements. Additionally, discussions were also underway with Providers about tenancy arrangements and blockages that exist in respect of providing support to young people.

The Service Director (Children and Families) reassured the Committee that the provision of quality care was important for vulnerable and young people in Milton Keynes, and that the specification split between price and quality was correct. There were, however, a number of young people, who would remain on 'spot care purchase', although this option was more expensive, this was an area that would be monitored and looked at more closely.

The Committee also heard that there had been a recent increase of 16/17 year olds placed in accommodation and it was anticipated that over time the cost would be reduced, particularly as young people in residential care outside the Borough were homed within the Milton Keynes area.

RESOLVED -

1. That a housing related support service for vulnerable people at risk of homelessness in Milton Keynes be procured through a competitive tender.
2. That the commencement of a single-stage, open tender process for the procurement of housing related support services to vulnerable people be approved.

**PC79**

**APPROVAL TO ISSUE A PROJECT ORDER AND AWARD A CONTRACT USING THE SCAPE NATIONAL MAJOR PROJECTS FRAMEWORK (REF: CU2465) FOR SCHOOL EXPANSION SCHEMES FOR 2018**

The Committee considered issuing a project order and awarding a contract using the Scape National Major Projects Framework for school expansion schemes during 2018.

The Committee heard from Councillor Miles, the responsible Cabinet member for Children and Lifelong Learning, who welcomed the initiative and indicated that the contract would enable a number of schools in Milton Keynes to expand. Works were due to commence in early summer 2017 and programmed completion was expected in September 2018.

The Committee heard from the Capital Programme Director that the two contractors, Willmot Dixon Public & Commercial Limited and Kier Construction Limited were part of the Scape National Frameworks, and both were not only committed to the delivery of building quality works, but also to the delivery of social value by ensuring there was a minimum commitment of spend on local labour. This was in addition to offering Work Experience and Apprenticeships. Both companies had also agreed to pay staff engaged on Milton Keynes projects, the Living Wage.

Councillor Miles reported that the contract would additionally bring work opportunities for Small and Medium Enterprises, and the social value programmes that were being offered by the two contractors were welcomed.

Councillor Miles also indicated that discussions had been undertaken with the schools involved, and it was particularly good to see village schools being expanded. He also reassured the Committee that in respect of secondary education in the Bletchley area, schools would be looked at in more detail and should include feasibility studies.

It was also reported that lessons learned from the process would be reviewed following completion of each scheme/project, and all data collected would also be fed into the Scape led Outcome Review Process. Additionally, performance monitoring information would be obtained through the life cycle of each scheme/project, and would

include how the contractor performed against set Key Performance Indicators and delivery of social value outcomes for Milton Keynes.

RESOLVED -

1. That the commencement of a procurement process using the Scape Major Works framework with Willmott Dixon Public & Commercial Limited for the delivery of the following four schemes be approved:
  - (a) Expansion of The Radcliffe School (Call-Off Ref: CU2521)
  - (b) Expansion of one secondary school in Bletchley by 2FE (Call-Off Ref: CU2522)
  - (c) New 3FE junior school in Shenley Church End (Call-Off Ref: CU2520); and
  - (d) Expansion of Brooklands Farm Primary School by 1FE (Call-Off Ref: CU2519).
2. That Hewitt Freeborn Associates Limited be appointed utilising the Council's Professional Services Framework (Ref: CU2233), to carry out project management and cost consultancy services on these four schemes.
3. That the commencement of a procurement process using the Scape Minor Works framework with Kier Construction Limited for the delivery of the following three schemes be approved:
  - (a) Expansion of St Mary & St Giles CE Junior School by 1FE (Call-Off Ref: CU2516)
  - (b) Extension of the age range of Haversham Village School (Call-Off Ref: CU2518) to provide junior places; and
  - (c) Expansion of Orchard Academy by 1.5FE (Call-Off Ref: CU2517).
4. That Currie & Brown UK Limited be appointed, utilising the Council's Professional Services Framework (Ref. CU2233) to carry out project management and cost consultancy services on these three scheme
5. That the award of contracts to Willmott Dixon Public & Commercial Limited and Kier Construction Limited be approved on condition that their bids comply with the requirement Scape Gateway Review Process (Gateways 1-4 inclusive), and are within agreed project resources.
6. That in the event that in undertaking the Gateway Review Process any of the projects exceed the allocated resources/approved budget, a formal Project Review, including an independent assessment of cost and value for

money will be undertaken by the Project Leader (Capital) and Cost Consultant Partners appointed through the Council's Professional Services framework (Ref: CU2233) and if appropriate approval for additional resources and project award be sought via Cabinet and Procurement and Commissioning in the usual manner.

**PC80**

### **EXTENSION OF CONTRACT – HOST ORGANISATION FOR HEALTHWATCH MILTON KEYNES**

The Committee considered extending the contract for the Host Organisation for Healthwatch Milton Keynes.

The Committee heard from Councillor Long, the responsible Cabinet member for Health and Wellbeing, who indicated that the contract extension for 1 year, would allow through mutual agreement, Healthwatch Milton Keynes (MK) to become independent of its host, Age UK Milton Keynes.

The Committee heard that Healthwatch (MK) had worked closely with Healthwatch UK for support and advice to help establish itself as a Community Interest Organisation, which would enable it to contract directly with the Council. The Council and citizens of Milton Keynes would gain from the wealth of experience and benefits that were offered by Healthwatch (MK) and being independent, could potentially lead to better outcomes for 2016/17 and the longer term future of the organisation.

The Assistant Director (Joint Commissioning), in response to Councillor Middleton, reassured the Committee that the direct grant from Government was ring-fenced for Healthwatch (MK), as set out in the Health and Social Care Act 2012.

It was reported that Healthwatch(MK) would promote and support the involvement of local citizens in commissioning, provision and scrutiny of local health and social care services within Milton Keynes in meeting principles of the Public Services (Social Value) Act 2012.

**RESOLVED -**

That the contract for the Host Organisation for Healthwatch Milton Keynes (Healthwatch MK), with Age UK MK be extended for one year to 31 March 2017.

**PC81**

### **EXCLUSION OF PUBLIC AND PRESS**

That the public and press be excluded from the meeting by virtue of Paragraph 3 (Information Relating to the Financial or Business Affairs of the Authority) of Part 1 of Schedule 12A of the Local Government Act 1972, in order that the Committee may consider the Annex to the following report:

Award of Contract –Tier 2 Weight Management Services for Children, Young People & Adults (Ref: PH0112A)

**AWARD OF CONTRACT – TIER 2 WEIGHT MANAGEMENT SERVICES FOR CHILDREN, YOUNG PEOPLE & ADULTS (REF: PH0112A)**

The Committee considered awarding the contract for Tier 2 Weight Management Services for Children, Young People and Adults.

The Committee heard from Councillor Long, the responsible Cabinet member for Health and Wellbeing, who indicated that the contract was for 3 years and the evaluation criteria tender was set at 40% price and 60% quality.

The Committee also heard that the contract process had been well organised and competitors were provided with sufficient tender process information. Lessons learnt from previous contracts had been built into the new contract, which would deliver an improved service model and include efficiencies and better outcomes by the procurement of one single service.

The Public Health Principal informed the Committee that a market engagement event was held for Providers earlier in the year, 17 Providers had attended, although only 5 Providers had tendered for the contract. It was reported that a number of other events and a public consultation were also held in June 2014, as part of pre-tender process.

Councillor Long suggested that the current procurement process for health and social services be looked at more closely, taking into account all relevant Council policies, and the provisions of the Care Act 2014 and the Public (Social Value) Act 2012.

**RESOLVED -**

1. That the contract for the provision of Tier 2 Weight Management Services for Children, Young People and Adults be awarded to the tenderer who has scored the highest in accordance with the Most Economically Advantageous Tender Evaluation.
2. That any recommendation to extend this contract be brought back to this Committee for a decision in sufficient time to allow a new procurement exercise to take place if the committee consider it more appropriate.
3. That the Director of Public Health be requested to work with the clients to ensure appropriate and timely feedback was given.
4. That the Director of Public Health be requested to look at the current practice and how best to engage with suppliers for future procurement of Public Health services.

THE CHAIR CLOSED THE MEETING AT 6.19 PM